

## Steering Committee Agenda

Monday, October 20, 2025

1:00 pm to 3:00 pm

Mt. SAC SCE Bldg. 40 – Room 140

<b>Baldwin Park</b> __Veronica Valenzuela __Andrew Stager	<b>Covina Valley</b> __Ryan Maddox __Sita Rampershad	<b>Pomona</b> __Miguel Hurtado __Luis Rodriguez __Jennifer Ramos	<b>Consortium</b> __Tischel Diaz __Ana Ramos
<b>Bassett</b> __Adder Argueta __Angel Villalon	<b>Hacienda-La Puente</b> __Elbia Sarabia __Micah Goins	<b>Rowland</b> __Mitchell Brunyer __Ivette Alvarado Valeriano __Stephani Garcia	<b>Partners/guests present:</b> __Marie Tyra (Mt. SAC) __Tammy Mazziotti (Mt. SAC)
<b>Charter Oak</b> __Ivan Ayro __Alayna Effinger	<b>Mt. SAC</b> __Tami Pearson __Madelyn Arballo __Laura Perez		
<b>Welcome</b>			
__Agenda Check __Public Comment	<b>Approval of the minutes for 9/15/25</b> <b>Motion to approve_____Second____Vote.</b>		
<b>Objectives for the day:</b>			
<b>1.</b> Consortium Updates	<div><b>Upcoming CAEP Due Dates</b></div> <div><b>October 2025</b><ul style="list-style-type: none"><li><b>Oct 30:</b> 25/26 Member Program Year Budget and Work Plan certified by Consortia in NOVA *</li><li><b>Oct 31:</b> Student data due in TOPSPro (Q1)</li><li><b>Oct 31:</b> Employment and Earnings Follow-up Survey</li></ul></div> <div><b>November 2025</b><ul style="list-style-type: none"><li><b>Nov 14:</b> <u>Soft Deadline:</u> 25/26 Member Expense Report Due in NOVA (Q1)</li><li><b>Nov 14:</b> <u>Soft Deadline:</u> July 1, 2024, to June 30, 2025, Instructional Hours and Expenses by Program Area due (actuals) in NOVA</li></ul></div> <div><b>December 2025</b><ul style="list-style-type: none"><li><b>Dec 1:</b> 25/26 Member Expense Report Due in NOVA (Q1)</li><li><b>Dec 1:</b> July 1, 2024, to June 30, 2025, Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium</li><li><b>Dec 31:</b> 25/26 Member Expense Report certified by Consortia in NOVA (Q1)</li><li><b>Dec 31:</b> End of Q2</li></ul></div> <div><b>January 2026</b><ul style="list-style-type: none"><li><b>Jan 31:</b> Student Data due in TOPSPro (Q2)</li><li><b>Jan 31:</b> Employment and Earnings Follow-up Survey</li></ul></div>		

<b>2. Articulation Agreements</b>	<ul style="list-style-type: none"> <li>● Marie Tyra &amp; Tammy Maziotti (Mt. SAC)</li> </ul>
<b>3. Capital Expenditures Clarification</b>	
<b>4. WIOA / Funding Discussion</b>	
<b>5. English Language Learner (ELL) Grant Update</b>	<ul style="list-style-type: none"> <li>● Final Report for R1 TBD <ul style="list-style-type: none"> <li>○ Due to Tischel 11-6-2025</li> </ul> </li> <li>● Round 2 Results so far</li> <li>● Round 3 - Updates <ul style="list-style-type: none"> <li>○ New Process</li> <li>○ Review currently included programs</li> <li>○ Any new pathways anticipated</li> <li>○ Review LMI Data</li> </ul> </li> </ul>
<b>6. Consortium Event Dates</b>	<ul style="list-style-type: none"> <li>● Fall PD Conference (Updates) <ul style="list-style-type: none"> <li>○ Friday, December 5, 2025, 8 am to 2 pm, Kellogg West Conference Center</li> <li>○ Potential Speaker and Costs</li> </ul> </li> <li>● Adult Ed Day (Updates) <ul style="list-style-type: none"> <li>○ Tuesday, March 10, 2026, 9 am to 2 pm, Mt. SAC Summit Event Center</li> </ul> </li> </ul>
<b>7. Bylaws Review and Discussion</b>	<ul style="list-style-type: none"> <li>● Governance Plan (approved April 2023)</li> <li>● Bylaws Draft (in progress)</li> <li>● Open for comment</li> </ul>
<b>8. Attended Events / Conferences</b>	<ul style="list-style-type: none"> <li>● CAEP Summit</li> <li>● Allied Health Collaborative</li> </ul>
<b>9. Member Updates</b>	<ul style="list-style-type: none"> <li>● Around the Room</li> </ul>

<p><b>10. Upcoming Events</b></p>	<p>Please share any upcoming events you have:  <a href="https://www.caadulthoodtraining.org/">https://www.caadulthoodtraining.org/</a></p> <ol style="list-style-type: none"> <li>1) <b>California Statewide WIOA II Network Meeting</b>  October 28, 2025, 1:00 PM – 2:30 PM  <a href="https://www.caadulthoodtraining.org/CASAS/9010?Type=12">https://www.caadulthoodtraining.org/CASAS/9010?Type=12</a></li> <li>2) <b>ELL Healthcare Pathways Virtual Open Office Hours</b>  October 30, 2025, 12:00 PM – 1:00 PM  <a href="https://www.caadulthoodtraining.org/CAEP/774?Type=12">https://www.caadulthoodtraining.org/CAEP/774?Type=12</a></li> <li>3) <b>California (CA) Integrated EL Civis (IELCE) Network Meeting</b>  November 5, 2025, 1:00 PM-2:30 PM  <a href="https://www.caadulthoodtraining.org/CASAS/9052?Type=12">https://www.caadulthoodtraining.org/CASAS/9052?Type=12</a></li> <li>4) <b>CTE Conference</b>  November 19-21, 2025, Rancho Mirage, CA  <a href="https://www.cteconference.org/">https://www.cteconference.org/</a></li> <li>5) <b>CCAEE Southern-South Coast Region Conference (SAVE THE DATE)</b>  November 20-22, 2025, Palm Springs, CA  <a href="https://www.ccaestate.org/south-coast.html">https://www.ccaestate.org/south-coast.html</a></li> <li>6) <b>LEAP into Adult Education, Mt. SAC Consortium Annual PD Conference (SAVE THE DATE)</b>  Friday, December 5, 2025, 8 AM to 2 PM, Kellogg West Conference Center</li> <li>7) <b>2026 CAEAA State Conference</b>  February 11–13, 2026, San Diego, CA  <a href="http://bit.ly/4o8iIE4">http://bit.ly/4o8iIE4</a></li> <li>8) <b>Mt. SAC Consortium Adult Ed Day (SAVE THE DATE)</b>  Tuesday, March 10, 2026, 9 AM to 2 PM, Mt. SAC</li> </ol>
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11. Future Meetings	Steering Committee Meetings 2025-26		
	3rd Monday of the Month 1:00 PM – 3:00 PM		
	Month	Dates	Location
	November	11/17/2025	Mt. SAC 40-140
	December	12/15/2025	We will keep in case of ELL deadline
	January	1/19/26	No Meeting - Holiday
	February	2/18/2026 <del>2/16/26</del>	Steering Committee Retreat Closed to the Public
	March	3/16/2026	Mt. SAC 40-140
	April	4/20/2026	Mt. SAC 40-140
	May	5/18/2026	Mt. SAC 40-140
	June	6/15/2026	Mt. SAC 40-140
12. Next Steps/Assignments	Complete ELL Final Reports by November 6, 2025		
13. Adjourn	Next Meeting: November 17, 2025, 1:00 PM to 3:00 PM		