

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – August 7, 2025

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for August 7, 2025.
- 2.2 Approve the Minutes of the Special Meeting of June 23, 2025
- 2.3 Approve the Minutes of the Regular Meeting of June 26, 2025.

3. PUBLIC COMMENTS

4. INTRODUCTION OF NEW ADMINISTRATOR

- 4.1 Durell Siplin Jr – Willows Intermediate School Principal

5. REPORTS

- 5.1 Employee Associations (WUTA & CSEA)
- 5.2 Board of Education Members

6. CONSENT CALENDAR

A. GENERAL

- 1. Principal Reports
- 2. Director of Food Services Report
- 3. Director of Business Services Report
- 4. Director of Instructional Support Services Report
- 5. Director of Curriculum, Instruction & Assessment Report
- 6. Superintendent Report
- 7. Approve Revised California Interscholastic Federation (CIF) League Representatives for the 2025/26 school year to add Chris Harris as a League Representative.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Students #25-26-16 through #25-26-20 to attend school in the Willows Unified School District for the 2025/26 school year.
- 2. Approve Interdistrict Request for Students #25-26-25 through #25-26-32 to attend school in another district for the 2025/26 school year.
- 3. Approve 2025/26 textbook list for Willows Intermediate School.
- 4. Approve the Overnight Field Trip Request for Willows FFA to attend the Superior Region COLC at Diamond Arrow Camp in Nevada City August 17-19, 2025.

C. HUMAN RESOURCES

- 1. Accept the resignation of Sheyenne Munguia, After School Program Activity Assistant, effective June 30, 2025.
- 2. Accept the resignation of Sarai Godina Figueroa, Yard Duty Supervisor/Crossing Guard at WIS, effective July 23, 2025.

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3. Accept the resignation of Mariah Baker, Yard Duty Supervisor/Crossing Guard at WIS, effective July 25, 2025.
4. Accept the resignation of Bob Rawles, WHS English Teacher, effective July 28, 2025.
5. Accept the resignation of Joanna Gonzalez, Instructional Aide II, effective August 4, 2025.
6. Approve the employment of Chris Harris, WHS Principal, effective July 1, 2025.
7. Approve the employment of Dario Renteria Quezada, Temporary Summer Maintenance Helper, effective July 25, 2025.
8. Approve the employment of Durell Siplin Jr., WIS Principal, effective August 1, 2025.
9. Approve the employment of Amanda Hutson, WHS CTE Art Teacher, effective August 5, 2025.
10. Approve the employment of Jazmyn Hernandez, After School Program Activity Assistant, effective August 5, 2025.
11. Approve the employment of Kimber Klutsenbaker, After School Program Activity Assistant, effective August 5, 2025 (pending clearance).
12. Approve the employment of Shelby Jones, Executive Assistant to the Superintendent/HR Specialist, effective August 6, 2025.
13. Approve Classified Sub List.
14. Approve the following 2025/26 WHS Fall Coaches:
JV Football – Assistant Jeremy Bill

D. BUSINESS SERVICES

1. Approve warrants from 6/24/25 through 8/4/25.
2. Approve ASB Quarterly Report (WIS).

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** Williams Uniform Complaint Quarterly Report. (There were no complaints)

B. EDUCATIONAL SERVICES

1. **(Action)** Approve 2025/26 Bus Routes.
2. **(Action)** Approve the starting date and times of WUSD schools for the 2025/26 school year.
3. **(Information)** WUSD Workplace Violence Prevention Plan.

C. HUMAN RESOURCES

1. **(Action)** Approve Job Description for Director of Community Schools.
2. **(Action)** Approve Job Description for Temporary Grant-Funded Family, School, and Community Engagement Coordinator.
3. **(Action)** Approve the Updated Management Salary Schedule 2025-26.
4. **(Action)** Approve appointment of Julie Carriere to Director of Community Schools, effective August 8, 2025.
5. **(Action)** Approve the employment of Ron Bazan, Part-time Temporary Grant-Funded Family, School, and Community Engagement Coordinator, effective August 8, 2025.
6. **(Action)** Approve Resolution #25-26-02 Conflict of Interest Code.
7. **(Action)** Approve the employment of Mallorie Vasquez, Murdock TK Teacher, on an Internship, effective August 5, 2025.
8. **(Action)** Approve the employment of Bailey Bean, Murdock TK Teacher, on an Internship, effective August 5, 2025.

D. BUSINESS SERVICES

1. **(Information)** 5-Year Master Facilities Plan.
2. **(Action)** Approve Resolution #25-26-01 Five-Year Facilities Master Plan.
3. **(Information)** WIS Kitchen Improvements.

8. ANNOUNCEMENTS

- 8.1 Back to School Nights are as follows:

MES	Wednesday, August 6 th at 5:30 p.m.
WHS	Wednesday, August 13 th at 6:00 p.m.
WCHS	Thursday, August 14 th at 5:00 p.m.

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WIS

Thursday, August 14th at 6:00 p.m.

8.2 The next Regular Board Meeting will be held on September 4, 2025, at 7:00 p.m. at the Willows Civic Center.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

10. **CLOSED SESSION**

10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10.2 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

12. **ADJOURNMENT**

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The Willows Unified School District Office at least three (3) working days prior to any public meeting.