



## MEETING MINUTES

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### Mission Statement

Woodland Joint Unified School District's mission is to prepare and empower all students for a future of endless possibilities.



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### Attendance

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#### Voting Members

Deborah Bautista Zavala, President  
Laura Brubaker, Clerk  
Kandice Richardson Fowler, Board Member  
Claudia Rodriguez-Mojica, Board Member  
Rogelio Villagrana, Board Member

#### Absent

Noel Rodriguez, Vice President  
Bibiana Garcia, Board Member

### A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.

The Board President called the meeting to order in Open Session at 5:01 p.m. in the Board Room.

### B. APPROVAL OF BOARD AGENDA - ACTION

The Superintendent pulled items D.3. Public Employee: Discipline/Dismissal/Release, Pursuant

to Government Code Section 54957 and J.1. Information: Update on District Literacy Plan. Motion was made to approve the agenda as modified at the meeting.

Motion made by: Rogelio Villagrana

Motion seconded by: Claudia Rodriguez-Mojica

Voting:

Deborah Bautista Zavala - Yes

Laura Brubaker - Yes

Kandice Richardson Fowler - Not Present

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Yes

**Motion Passed**

**C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form):** Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Public comments are welcomed and encouraged in all languages. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

No one came forward when the Board President requested comments on the Closed Session agenda items.

**D. CLOSED SESSION AGENDA**

The Board recessed at 5:02 p.m. and reconvened in Closed Session at 5:04 p.m. Closed Session ended at 5:55 p.m.

**1. Public Employee Appointment/Employment, Pursuant to Government Code 54957:**

a. Director, Human Resources

b. Principal, Gibson Elementary School

**2. Review Student Expulsion-Related Items, per Ed. Code Sections 35146 and 72122:**

a. Student #25-10

**3. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

**4. Public Employee Performance Evaluation, Pursuant to Government Code 54957: Superintendent**

**E. RECONVENE IN OPEN SESSION - 6:00 P.M.**

The Board President reconvened the meeting in Open Session at 6:02 p.m. Superintendent

Elodia Ortega-Lampkin held a moment of silence in memory of Amy Brown.

**1. Pledge of Allegiance**

The Board President led the Pledge of Allegiance.

**2. Land Acknowledgment Statement**

Trustee Villagrana delivered the Land Acknowledgment Statement.

**3. Equity Statement**

Trustee Rodriguez-Mojica delivered the Equity Statement.

**4. Board of Trustees' Agreements**

Trustee Brubaker delivered the Board of Trustees' Agreements.

**5. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session**

The Board President announced that no action was taken in Closed Session.

**6. BOARD ACTION - Approve the Appointment/Employment of the Following Positions:**

**a. Director, Human Resources**

Motion was made to approve the appointment of Baljit Jhatu for the position of Director of Human Resources.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Laura Brubaker

Voting:

Deborah Bautista Zavala - Yes

Laura Brubaker - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Yes

**Motion Passed**

**b. Principal, Gibson Elementary School**

Motion was made to approve the appointment of Lucy Villegas Woodall for the position of Principal of Gibson Elementary School.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Rogelio Villagrana

Voting:

Deborah Bautista Zavala - Yes

Laura Brubaker - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Yes  
Rogelio Villagrana - Yes

**Motion Passed**

## **7. BOARD ACTION – Student Expulsion-Related Items:**

### **a. Student #25-10**

Motion was made to approve the Expulsion for Student #25-10.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Laura Brubaker

Voting:

Deborah Bautista Zavala - Yes

Laura Brubaker - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Yes

**Motion Passed**

## **F. PUBLIC COMMENT FOR SECTIONS G. CONSENT AGENDA**

There were no public comments for section G. Consent Agenda.

## **G. CONSENT AGENDA**

Motion was made to approve the Consent Agenda excluding item G.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 2-26.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Laura Brubaker

Voting:

Deborah Bautista Zavala - Yes

Laura Brubaker - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Abstain

**Motion Passed**

### **1. Business Services**

#### **a. Approve Purchases of Items/Services in Excess of \$15,000: List 2-26**

Motion was made to approve Purchases of Items/Services in Excess of \$15,000: List 2-

26.

Motion made by: Rogelio Villagrana

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Abstain

Laura Brubaker - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Yes

**Motion Passed**

## **2. Human Resources**

**a. Approve Certificated Personnel Report, 26-2**

**b. Approve Classified Personnel Report, 26-2**

## **3. Board Meeting Minutes:**

**a. Approve July 24, 2025 - Regular Board Meeting**

## **4. Resolutions**

**a. Approve Resolution 3-26: Resolution to Excuse Board Members Attendance at Meetings of the Board of Trustees**

**H. PUBLIC COMMENT FOR ITEMS ON THE AGENDA** (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda. Public comments are welcomed and encouraged in all languages. Individual speakers shall be allowed three minutes each to address the Board on agenda items. The Board shall limit the total time for public input on each item to 20 minutes. Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

There were no public comments.

## **I. REPORTS**

### **1. Superintendent's Report**

Superintendent Elodia Ortega-Lampkin shared district updates.

### **2. Report from California School Employees Association (CSEA)**

CSEA President Rebecca Rossiter shared information regarding CSEA activities.

### **3. Report from Woodland Education Association (WEA)**

WEA President Becca Bernard shared information regarding WEA activities.

### **4. Report from Board Members**

Trustees Villagrana, Rodriguez-Mojica, Brubaker, and Bautista Zavala shared information regarding activities that they have participated in since the last Regular Board Meeting.

### **5. Information: Board Committee Updates**

There were no Board Committee Updates.

## **J. TEACHING AND LEARNING**

### **1. Information: Update on District Literacy Plan**

This item was pulled.

### **2. Information: Equitable Access to the Expanded Learning Opportunities Program**

Public Comment:

Mike Bartles shared concerns regarding funding choices and his children being wait-listed for the Spring Lake ES ELOP program.

The Information item “Equitable Access to the Expanded Learning Opportunities Program” was presented by Director of State and Federal Programs, Danielle Sharp, and Coordinator of Expanded Learning, Tori Peterson. The Board directed staff to make the following modifications to the program update and bring it back for review in January or February: revisit materials allocation, include an update on enrollment (specifically unduplicated numbers, and the formula for staff tutors), explore sliding scale (allowing families to have the option to pay for care), and to revisit YMCA at Spring Lake and Zamora Elementary Schools.

### **3. Information: School Resource Officer (SRO) Quarterly Report (Written Report)**

The Information item “School Resource Officer (SRO) Quarterly Report” was presented as a written report.

## **K. FACILITIES AND FINANCE**

### **1. Action: Approve Award of Construction Services for the Transportation Electric Vehicle (EV) Charging Stations**

Motion was made to approve the Award of Construction Services for the Transportation Electric Vehicle (EV) Charging Stations.

Motion made by: Laura Brubaker

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Abstain  
Laura Brubaker - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Yes  
Rogelio Villagrana - Yes

**Motion Passed**

## **L. HUMAN RESOURCES**

### **1. Information: Review New Job Description: Director of Alternative Education Program**

The Information item "Review New Job Description: Director of Alternative Education Program" was presented by Associate Superintendent of Human Resources, Dr. Rebecca Toto.

### **2. Action: Approve Resolution 2-26 Authorization to Utilize Education Code §44258.3 for Departmentalized Assignments**

Motion was made to approve Resolution 2-26 Authorization to Utilize Education Code §44258.3 for Departmentalized Assignments.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Laura Brubaker

Voting:

Deborah Bautista Zavala - Yes  
Laura Brubaker - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Yes  
Rogelio Villagrana - Yes

**Motion Passed**

## **M. GOVERNANCE SUPPORT**

### **1. Information/Action: Review Board Self-Evaluation Process/Tool**

The Board agreed to work with Dr. Francisco Rodriguez for the Board Self-Evaluation process and will review the process/tool on Saturday, August 23 during the Board Governance meeting. Motion was made to approve the Board Self-Evaluation Process/Tool.

Motion made by: Rogelio Villagrana

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes  
Laura Brubaker - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Yes  
Rogelio Villagrana - Yes

**Motion Passed**

**2. Information: Review Draft Agenda for the Board Governance Meeting Scheduled for Saturday, August 23, 2025**

The Information item “Review Draft Agenda for the Board Governance Meeting Scheduled for Saturday, August 23, 2025” was presented by Superintendent Elodia Ortega-Lampkin. Trustee Richardson Fowler requested the Board review the previously used staff survey of the Board to get feedback from the current staff.

**N. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (Please fill out the Public Participation Form):** Members of the public are encouraged to attend Board meetings and to address the Board concerning any item not on the agenda within the Board's jurisdiction. Public comments are welcomed and encouraged in all languages. Individual speakers shall be allowed three minutes each to address the Board on non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

There were no public comments.

**O. INFORMATION: REQUESTS FOR FUTURE AGENDA ITEMS (requires request form completed)**

Trustee Rodriguez-Mojica submitted a yellow sheet regarding the ELOP Program and potential sliding scale options.

**P. INFORMATION: CLOSING COMMENTS**

**Q. DATE AND TIME OF NEXT SCHEDULED REGULAR BOARD MEETING:** Thursday, August 21, 2025 - Closed Session at 5:00 p.m. and Open Session at 6:00 p.m.

**R. ADJOURNMENT**

The Board President adjourned the meeting at 8:09 p.m.

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Board President

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Board Clerk