

Posted December 5, 2025

West Park Elementary School District

Board of Trustees
Regular Board Meeting

Music Room
West Park School District
2695 S. Valentine
Fresno, CA 93706

*Monday, December 8, 2025
5:30 p.m.*

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Carmen Mares at (559) 233-6501. Notification by noon on the Friday preceding the board meeting, or at least 48 hours prior to the meeting, will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas que hablan español u otros idiomas a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Community members have two opportunities to address the Board of Trustees. **While the Board's meeting will be available for the public to view live online to the full extent possible (absent technical difficulties), public comments during the Board meeting must be made in person.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board **not** listed on this agenda. If you wish to speak on an item not on the agenda, please fill out a request form

and turn it in to the clerk prior to the meeting. You will be called upon to make your comments under “Comments from the Public”. Comments will be limited to three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. If you have questions on school district issues, please submit them in writing. The Board will automatically refer requests to the Superintendent.

AGENDA

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call: Araceli Lopez ____ Aida Garcia ____
Yaritza Astudillo ____ Michael Smith ____ Sylvia Higgins ____
- C. Pledge of Allegiance
- D. Adopt Agenda
- E. Annual Organizational Meeting
 - 1. Election of Officers: President, Clerk, County representative & Alternate
 - 2. Appoint Superintendent as Secretary to the Board
 - 3. Selection of Date and time for 2026 Regular Board Meetings

II. PUBLIC COMMENT PERIOD

Public Comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

Norms:

We will be conducting this meeting with the following norms: we will

- 1. Communicate in a positive and appropriate manner
- 2. Be respectful in word and deed
- 3. Listen to understand
- 4. Be prepared to contribute and participate positively
- 5. Be supportive.

These are norms employed by our District and will be upheld to ensure a productive Meeting.

III. CONSENT CALENDAR

A. Routine business transactions:

1. Regular Board Meeting Minutes November 10, 2025
2. Special Board Meeting Minutes December 2, 2025
3. Warrants for November 2025
4. Payroll for November 2025
5. Cash Flow Report for November 2025
6. Revenue Report
7. Budget Report
8. Inter-District Transfers
 - a. Transfer # 2025-12-01
 - b. Transfer # 2025-12-02

IV. REPORTS AND PRESENTATIONS

- A. Board Members Report
- B. Superintendent Report
- C. Elementary Report
- D. Charter Report
- E. Business Office Report
- F. MOT Report
- G. IT Report
- H. Cafeteria Report
- I. HR Report

V. ACTION ITEMS

1. APPROVAL: Annual Developer's Fee Report
Resolution # 2025-2026-07

VI. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

General public comment on any closed session item that will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will

immediately recess into closed session.

VII. CLOSED SESSION

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION
(Government Code Section 54957(b))

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)

Title: Superintendent

VIII. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

IX. ADVANCED PLANNING

- A. Special Board Meeting: Friday, December 12, 2025
- B. Regular Board Meeting: Pending Annual Organizational Meeting

X. ADJOURNMENT