

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – October 9, 2025

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for October 9, 2025.
- 2.2 Approve the Minutes of the Regular Meeting of September 11, 2025.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Associated Student Body President
- 4.2 Employee Associations (WUTA & CSEA)
- 4.3 Principals
- 4.4 Director of Food Services
- 4.5 Director of Business Services
- 4.6 Director of Community Schools
- 4.7 Director of Curriculum, Instruction & Assessment
- 4.8 Superintendent
- 4.9 Board of Education Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Approve the WUSD Obsolete/Surplus Kitchen Equipment List.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Students #25-26-47 through #25-26-48 to attend school in the Willows Unified School District for the 2025/26 school year.
- 2. Approve Interdistrict Request for Students #25-26-42 through #25-26-49 to attend school in another district for the 2025/26 school year.

C. HUMAN RESOURCES

- 1. Accept resignation of Elaine Kendrick, ELD teacher at MES, effective 9/26/25.
- 2. Approve employment of Karissa Lutz, After School Program Activity Assistant, effective 9/12/25.
- 3. Approve employment of the revised extra duty assignments at WHS for the 2025/26 school year. (See attached list)
- 4. Approve the employment of the following employees for the Temporary ELO-P Intersession Camp that runs from October 1 – October 3, 2025:
 - Cook Sarah Hill
 - Food Service Assistant Marissa Medina
 - Engagement Staff Jayden Coleman, Jazmyn Hernandez, Gene Smith, Brenda Valenzuela, Karissa Lutz, Gloria Barragan, Karlee Lavalle
- 5. Approve the Revised Classified Substitute List.

D. BUSINESS SERVICES

An Equal Opportunity Employer

1. Approve warrants from 8/26/25 through 10/3/25.

6. **DISCUSSION/ACTION CALENDAR**

A. GENERAL

1. **(Information)** Williams Uniform Complaints Quarterly Report. (There were not any complaints.)
2. **(Action)** Approve Kirsten Gray to serve on the Willows Unified School District Wellness Policy Committee.
3. **(Action)** Second Reading for the addition of Board Policy on Recognition of Deceased Students at High School Graduation Ceremonies.

B. EDUCATIONAL SERVICES

1. **(Discussion/Possible Action)** Approve the 2025/26 WUSD Mission, Vision, and Goals.
2. **(Information)** Bell schedule presentation.

C. HUMAN RESOURCES

1. **(Action)** Approve the Memorandum of Understanding By and Between Reach University and The Willows Unified School District.
2. **(Action)** Approve the request of unpaid leave for personal reasons from Dawna Keolanui.

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #25-26-05 Adoption of the “Gann Limit”. (Annual Requirement)
2. **(Action)** Approve the Unaudited Actuals Financial Report for the Fiscal Year 2024-25.

7. **ANNOUNCEMENTS**

- 7.1 The MES Fall Festival will be held on Wednesday, October 29, 2025 from 4:00 p.m. – 6:30 p.m.
- 7.2 The WCHS Halloween Carnival will be held on Friday, October 31, 2025 from 9:30 a.m. – 11:30 a.m.
- 7.3 The next Regular Board Meeting will be held on November 6, 2025, at 7:00 p.m.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.
- 9.2 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release.

10. **RECONVENE TO OPEN SESSION**

- 11.1 Announcement of Action Taken in Closed Session.

11. **ADJOURNMENT**

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The Willows Unified School District Office at least three (3) working days prior to any public meeting.