

Steering Committee Agenda

Monday, August 18, 2025

1:00 pm to 3:00 pm

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder:

Baldwin Park __Veronica Valenzuela __Andrew Stager	Covina Valley __Ryan Maddox __Sita Rampershad	Pomona __Miguel Hurtado __Luis Rodriguez	Consortium __Tischel Diaz __Ana Ramos
Bassett __Adder Argueta __Angel Villalon	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Ivette Alvarado Valeriano __Stephani Garcia	Partners/guests present: __Mitchell Brunyer (RACE) __Laura Perez (SCE)
Charter Oak __Ivan Ayro __Alayna Effinger	Mt. SAC __Tami Pearson __Madelyn Arballo		
____ Welcome & Agenda ____ Check ____ Public Comment	Approval of the minutes for 7/21/25 Motion to approve_____Second_____Vote.		
Objectives for the day:			
1. Consortium Updates	<div>Upcoming CAEP Due Dates</div> <div>August 2025<ul style="list-style-type: none">• Aug 15: Annual Plan for 2025-26 due in NOVA• Aug 15: Reimbursement documents for ELL Grant, R2 due (done)• Aug 15: <u>Soft Deadline</u> 23/24- and 24/25-Member Expense Report due in NOVA (Q4)• Aug 15: ELL Grant Outcomes Templates (R1 & R2) due• Aug 18: Vote to approve Allocation Amendment</div> <div>September 2025<ul style="list-style-type: none">• Sep 1: 23/24 and 24/25-Member Expense Report due in NOVA (Q4)• Sep 1: 25/26 Certification of Allocation Amendment due in NOVA• Sep 15: <u>Soft Deadline</u> 25/26 Member Program Year Budget and Work Plan due in NOVA• Sep 30: 23/24- and 24/25-Member Expense Report certified by Consortia in NOVA (Q4) *• Sep 30: 25/26 Member Program Year Budget and Work Plan due in NOVA• Sep 30: End of Q1</div>		

2. Review of Allocation Amendment	<ul style="list-style-type: none"> Review Allocations based on May Revise <ul style="list-style-type: none"> Vote to approve
3. Member Expense Report / Carryover Discussion	<ul style="list-style-type: none"> Update
4. WIOA/Federal Budget Discussion	<ul style="list-style-type: none">
5. Brown Act Training	<ul style="list-style-type: none"> Monday, September 15, 2025 <ul style="list-style-type: none"> Any topics/items that you would specifically want covered/clarified
6. 24-25 Annual Plan / 3YP Closeout	<ul style="list-style-type: none">
7. ELL Grant Update	<ul style="list-style-type: none"> Reimbursement for R2, Q4 due August 15, 2025. <ul style="list-style-type: none"> All checks sent out by Monday, August 4th ■ All received? Budget and Outcomes Template for R1 and R2 <ul style="list-style-type: none"> Due August 15, 2025 Final Report for R1 TBD Round 3 TBD <ul style="list-style-type: none"> Any new pathways anticipated
8. Consortium Event Dates	<ul style="list-style-type: none"> Fall PD Conference <ul style="list-style-type: none"> Friday, December 5, 2025, 8am to 2pm, Kellogg West Conference Center Adult Ed Day <ul style="list-style-type: none"> Tuesday, March 10, 2026, 9am to 2pm, Mt. SAC Summit Event Center
9. Spring Retreat Date Discussion	<ul style="list-style-type: none"> February, when?
10. Bylaws Review and Discussion	<ul style="list-style-type: none"> Governance Plan (approved April 2023) Bylaws Draft (in progress) Open for comment
11. Member Updates	<ul style="list-style-type: none"> Around the Room

<p>12. Upcoming Events</p>	<p>Please share any upcoming events you have: https://www.caadultedtraining.org/</p> <ol style="list-style-type: none"> 1) California Statewide WIOA II Network Meeting August 26, 2025, 1:00PM – 2:30 PM https://www.caadultedtraining.org/CASAS/9020?Type=12 2) HSE Convenings Orange (Aug 19), Los Angeles (Aug 20), Jurupa (Aug 21), 8:30AM - 12:30PM https://uk.eventsforce.net/scoe/frontend/reg/thome.csp?pageID=3133&eventID=8 3) CWA: MEETING OF THE MINDS 2025 September 2-4, 2025, Monterey, CA https://web.cvent.com/event/3ef3e0b4-f7b6-466e-8d92-bd7d4a78f1b9/summary?RefId=CC%20Email 4) CAEP Summit 2025-Building Bridges to Success: Innovate, Integrate, Impact. September 24-26, 2025, Anaheim, CA https://californiacommunitycolleges.cventevents.com/event/69dbe8ef-b4d0-47f1-bb3e-198767a8235d/home 5) Los Angeles Regional Adult Education Allied Health Collaborative October 4th, 2025, 9:00AM-1:00PM, Los Angeles, CA (date update) https://docs.google.com/forms/d/e/1FAIpQLSeKiyaQmbDnBTjpVDJHyLfs158QFXP7BjHle9c-LxYi2r5JFQ/viewform 6) Advancing California Apprenticeship Summit October 7 - October 9, 2025, Riverside, CA https://web.cvent.com/event/a9757f18-f68d-47c7-9c35-50eac1728f17/summary 7) CTE Conference November 19-21, 2025 Rancho Mirage, CA https://www.cteconference.org/ 8) CCAIE Southern-South Coast Region Conference (SAVE THE DATE) November 20-22, 2025, Palm Springs, CA https://www.ccaestate.org/south-coast.html 9) LEAP into Adult Education, Mt. SAC Consortium Annual PD Conference (SAVE THE DATE) Friday, December 5, 2025, 8AM to 2PM, Kellogg West Conference Center 10) Mt. SAC Consortium Adult Ed Day (SAVE THE DATE) Tuesday, March 10, 2026, 9AM to 2PM, Mt. SAC
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13. Future Meetings	Steering Committee Meetings 2025-26		
	3rd Monday of the Month 1:00 PM – 3:00 PM		
	Month	Dates	Location
	August	8/18/2025	Mt. SAC 40-140
	September	9/15/2025	Mt. SAC 40-140
	October	10/20/2025	Mt. SAC 40-140
	November	11/17/2025	Mt. SAC 40-140
	December	12/15/2025	???? Okay to cancel?
	January	1/19/26	Holiday
	February	2/16/26	Holiday (Schedule Retreat in February)
	March	3/16/2026	Mt. SAC 40-140
	April	4/20/2026	Mt. SAC 40-140
	May	5/18/2026	Mt. SAC 40-140
	June	6/15/2026	Mt. SAC 40-140
	14. Next Steps/Assignments	<ul style="list-style-type: none">Brown Act Training September 15th	
15. Adjourn	Next Meeting: September 15, 2025, 1:00 PM to 3:00 PM		