SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001

September 9, 2025
ADOPTED MINUTES

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Ayer in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Joe Ayer, Andrea Hoheisel, Luke Wilson, Mike Bridges and Ron Zufall were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential.

The Board reconvened into open session at 6:31p.m. The Board had no action to report out from closed session. Trustee Ayer led the pledge of allegiance, and Trustee Bridges recited the mission and vision statements. This month's student artwork display is from University Preparatory School.

RES. 25-196 That the Board approve the agenda, as presented, with the exception of tabling 13.2B - Approve the Annual Developer Fee Report. (Motion Hoheisel, second Wilson, carried 5-0)

RES. 25-197 That the Board approve the consent agenda, as presented. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-198 That the Board approve the minutes for the August 12, 2025 regular Board meeting. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-199 That the Board ratify commercial warrants in the amount of $3,802,107.67 and payroll distributions in the amount of $4,298,005.09 for the period of 8/01/2025 – 8/31/2025. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-200 That the Board approve the updated Salary Schedules. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-201 That the Board approve a request to declare property as surplus (SHS- Pug Mill, FHS-Refrigerator). (Motion Bridges, second Zufall, carried 5-0)

RES. 25-202 That the Board adopt the resolution certifying each pupil has been provided with a standards-aligned textbook or basic instructional materials in all core subjects. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-203 That the Board approve the Library Use and Assessment Report. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-204 That the Board approve the Human Resources Action Report. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-205 That the Board approve the updates to Certificated, Classified, Certificated Management and Confidential/ Supervisory Handbooks. (Motion Bridges, second Zufall, carried 5-0)

RES. 25-206 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA except for Board Policy and Administrative Regulation 6142.1. (Motion Hoheisel, second Zufall, carried 5-0)

RES. 25-207 That the Board approve/ratify the revised employment agreement with Associate Superintendent of Business Services. (Motion Zufall, second Bridges. Ayes: Ayer, Hoheisel, Wilson, Bridges, Zufall. Noes: None. Absent: None. Carried 5-0)

RES. 25-208 That the Board approve the 2024-25 Unaudited Financial Report. (Motion Wilson, second Bridges, carried 4-0)

RES. 25-209 That the Board approve the 2024-25 and 2025-26 Gann Limit calculation. (Motion Hoheisel, second Wilson, carried 4-0)

RES. 25-210 That the Board approve Change Order Number 1 for Foothill High School Tennis Courts to be ratified for a net increase to the contract Sunrise Excavating, in the amount of $36,478.31. (Motion Bridges, second Hoheisel, carried 4-0)

RES. 25-211 That the Board approve Change Order Number 2 for Foothill High School Tennis Courts to be ratified for a net increase to the contract Sunrise Excavating, in the amount of $9,327.62. (Motion Bridges, second Hoheisel, carried 4-0)

RES. 25-212 That the Board approve the resolution for the Certification of Unhoused Pupils as Related to Charter School Applications for Facilities Funding for the Redding School of the Arts Charter Project. (Motion Bridges, second Wilson, carried 4-0)

RES. 25-213 That the Board approve the Foothill High School Sports Boosters' Baseball Dinner & Auction Event. (Motion Wilson, second Hoheisel, carried 4-0)

RES. 25-214 That the Board approve the resolution certifying that the district has adequate textbooks and instructional materials for the 2025-26 school year. (Motion Bridges, second Hoheisel, carried 4-0)

RES. 25-215 That the Board approve the annual certification of Administration to evaluate staff. (Motion Hoheisel, second Wilson, carried 4-0)

RES. 25-216 That the Board approve certificated staff teaching outside of their credential area. (Motion Bridges, second Wilson, carried 4-0)

RES. 25-217 That the Board approve the Athletic Event Pay Schedule. (Motion Wilson, second Bridges, carried 4-0)

RES. 25-218 That the meeting adjourn. (Motion Hoheisel, second Wilson, carried 4-0)

OATH OF OFFICE:
Superintendent Owen Crosby administered the oath of office to Student Board Members Ava Wilson, Aiden Johnson and Heaven Torrez.

PUBLIC COMMENT:
Redding FFA Students Teaghan Furia and Marshall Rodriguez provided an update on curriculum, fundraisers, competitions, awards, team building exercises, conferences and a tour of the farm with the Board.

RECOGNITION OF STAFF AND/OR STUDENTS:
The Board of Trustees and Administration recognized Enterprise High School (EHS) Senior Hijran Rahimee, Foothill High School (FHS) Senior Ava Wilson, Shasta High School (SHS) Teacher Nai Saephanh, and Nutrition Services SOA II Rebecca Capener.

PRESENTATIONS:
District Department Chair Updates: Visual and Performing Arts (VAPA) District Department Chair Jon Mehr, Counseling District Department Chair Deitra Smith, Career Technical Education (CTE) District Department Chair James Leedy, and Music District Department Chair Gavin Spencer each provided the Board with a brief update on their departments.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:
CSEA President David Martin was not present.

ESP President Rhonda Minch thanked Dr. Crosby for meeting individually with staff as part of his onboarding process. She stated that the Human Resources Department has been working on hiring more paraprofessionals and lining up substitutes. Ms. Minch reported that staff continues to adjust to the Response to Intervention (RTI) program. She thanked Mr. Bunton for a great staff meeting at SHS and Chef Leedy and his students for their help with the annual Sons of Italy Paesano Days fundraiser.

SSEA President Andrea Cota reported that staff is working very hard to adjust to RTI and that she is looking forward to meeting with educational partners to discuss what adjustments need to be made. Dr. Cota reported that some of their members will attend the CTA Region 2 conference, and she plans to spend time out at each of the schools to meet with members. She was pleased to report that many leaders and herself believe that this District values family first.

REPORTS FROM PRINCIPALS:
Alternative Education: Tim Calkins thanked Trustees Ayer, Hoheisel and Bridges for touring Pioneer Continuation High School (PHS). He was pleased to announce that PHS has been selected by the California Department of Education (CDE) to be reviewed for a Model Continuation High School (MCHS) Award. Mr. Calkins stated that a team from CDE will visit PHS in October as part of the process to receive the award.

Enterprise High School: Ryan Johnson reported that Back to School Night was well attended and commended the Music Department for their performance of the national anthem at the Redding State of the City Address. He stated that staff continues to collaborate on RTI and has heard many comments on the potential of the program. Mr. Johnson reported that peer tutoring will be incorporated into RTI, there are currently thirty-five students signed up for restorative justice and the campus will highlight the historical events of 9/11 with the anniversary approaching.

Shasta High School: Heath Bunton reported that the first dance was well attended and classes are leveled with the new RTI program. He stated that Back to School Night and the first staff meeting were a success. He reported that Link Crew will host a tailgate this Friday for the home football game.

Foothill High School: Assistant Principal Joey Brown thanked Trustees Ayer, Wilson and Bridges for touring the campus. He reported that student involvement has been great at recent events including freshman orientation, the dance and football game. Mr. Brown stated that the Back to School Night and Student Success Academy was well attended. He thanked EHS, SHS and Sun Oaks for accommodating their tennis team since their courts are being redone.

REPORT FROM SUPERINTENDENT:
Dr. Owen Crosby reported that he is on track to achieve his goal of meeting with 100 people in his first 90 days which includes staff, local leaders and feeder school District superintendents. He stated that he attended Back to School Night at EHS and FHS and the first Measure M Bond Oversight Committee meeting, noting that Kevin O'Rorke was appointed as Chair. Dr. Crosby thanked the Principals and staff for facilitating the school tours with the Board.

TRUSTEE COMMENTS AND LIAISON REPORTS:
Student Board Member Ava Wilson reported that she is a Senior at FHS involved with yearbook, ASB, drama and sports. She stated that she is honored to have the opportunity to join the Board. Trustee Wilson reported that the student section known as "the jungle" was well attended at last week's home football game and acknowledged the tennis and cross country teams on their recent victories. She reported that the student government is working hard for club rush, spirit week and the upcoming rally.

Student Board Member Aiden Johnson reported that he is a Senior at SHS involved with Environmental Club, musicals and Shasta County Peer Court. He reported that the dirt parking lot has been paved and the new turf inserts around campus look good. Trustee Johnson stated that student rapport and involvement has increased and that a tailgate party for the freshman will be held this Friday for the first home football game.

Student Board Member Heaven Torrez reported that she is a Senior at EHS involved with Link Crew, restorative justice, Spreading Acts of Kindness Club and Key Club. She stated that many students have found RTI beneficial though there are mixed opinions. Trustee Torrez reported that spirit week and homecoming was last week, noting that the dance was a lot of fun.

Trustee Zufall thanked SHS and EHS for touring their campuses and reported that he attended Back to School Night at SHS and EHS. He emphasized the importance of finding a cost-effective solution for staff within the JPA regarding Delta Dental insurance.

Trustee Bridges reported that he toured the farm, EHS, SHS, FHS and PHS noting that he loves our campuses and teachers. He stated that he is excited to see grants funding the arts.

Trustee Wilson reported that he toured SHS and FHS noting that the technical equipment for the SHS manufacturing class is very impressive. He stated that he attended the FHS Back to School Night, FHS football game, and FHS cross-country meet.

Trustee Hoheisel reported that she toured SHS, PHS and the farm noting that she enjoyed meeting teachers and seeing the SHS kiln and theater upgrades. In addition, Trustee Hoheisel stated that she loved learning what PHS staff do for their students and is looking forward to the farm butchering turkeys in November. She reported that she enjoyed last Saturday's governance training.

Trustee Ayer reported that he enjoyed touring the schools, noting that they were very clean. He stated that he attended the screening of Sentenced, which highlights the epidemic of childhood illiteracy and its connection to poverty. He welcomed the Student Board Members.

DISCUSSION:

CSBA Policy Updates: As the CSBA policy liaison, Trustee Andrea Hoheisel reviewed the policies and met with District Administration to review her questions. She recommended the Board waive the second reading and approve the policies except for Board Policy and Administrative Regulation 6142.1 Sexual Health And HIV/AIDS Prevention Instruction. Trustee Hoheisel stated that she would like the District to speak with legal counsel due to the language contradicting itself based off of state and federal guidelines. Dr. Crosby stated that he will follow up with legal counsel and report back to the Board.

Revised Employment Agreement: Trustee Joe Ayer stated that this agenda item is to approve the revised employment contract for the Associate Superintendent of Business Services. The term of the contract is from July 1, 2025 to June 30, 2028. The compensation proposed to be awarded is as follows: Base Salary $233,676, Master's Degree Stipend $1,282, and Health/Wellness $16,930.15.

Trustee Zufall left the meeting at 8:14p.m.

2024-25 Unaudited Financial Report: David Flores conducted a presentation on the Unaudited Financial Report and stated that the ending balance for 2024-2025 increased by $6.2m resulting in an ending balance of $33.9m. Mr. Flores reviewed revenues and expenditures separated into unrestricted and restricted funds.

Trustee Ayer inquired where the District funds are invested and what type of interest they generate. David Flores stated that District's funds are invested with the County Treasurer and because of the restrictive nature of the types of accounts the money is allowed to be placed, there is typically only a 1-2% rate of return.

Gann Limit Calculation: David Flores reported that the state annually requires school districts to approve a spending limit and to make the calculations public.

Change Orders: David Flores reported that there have been changes to the subgrade of the FHS tennis courts and recommended the Board approve the change orders to ensure the longevity of the new courts.

Redding School of the Arts Charter Project: David Flores reported that the Redding School of the Arts (RSA) Charter School is applying for grant construction to expand from a K-8 to a K-12. He stated that they are required to notify the District since RSA is within District boundaries and the District is then required to provide a report determining how many unhoused pupils will attend the newly proposed school. Mr. Flores stated that the District contracted with Schreder and Associates to complete the enclosed report and recommended Board approval.

Auction Event: David Flores recommended the Board approve the Sports Boosters Baseball Dinner Auction Fundraiser Event. He stated that this auction event is new and pertains to FHS baseball and will be hosted by FHS Sports Boosters who has held events such as these in the past. The auction fundraiser event requires Board approval because beer and wine will be served, and the event will follow Board Policy in order to be in compliance.

Public Hearing - Textbooks and Instructional Materials for 2025-26: At 8:37p.m., Trustee Ayer declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the adequacy of textbooks and instructional materials for the 2025-26 school year. There were no comments, and the public hearing was declared closed.

Certification of Administration to Evaluate: Jason Rubin stated that each year the Board must certify and approve Administrators qualified to evaluate staff.

Staff Teaching Outside Credential: Jason Rubin stated that Administration will verify units or experience prior to approving staff to teach outside of their credentialed area.

Athletic Event Pay Schedule: Jason Rubin recommended the Board approve the new Athletic Event Pay Schedule with new rates to attract more applicants in order to appropriately staff the games.

ADVANCE PLANNING:
Next Meeting Date: Regular Board Meeting October 14, 2025 and Fall Study Session October 21, 2025

Suggested Future Agenda Items: Trustee Ayer asked the Board to email himself or Superintendent Owen Crosby if they have suggested agenda items.

ADJOURNMENT:
The meeting adjourned at 8:40p.m.

Luke Wilson, Clerk Board of Trustees	Owen Crosby, Executive Secretary Board of Trustees

Bd. Min. 9-9-25 /ll