

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING District Board Room 3243 Center Court Lane, Antelope, CA 95843

Wednesday, December 17, 2025

MINUTES

Trustee Bruno participated remotely from
Lemon Tree Inn, 2819 State Street,
Santa Barbara, CA 93105

OPEN SESSION - CALL TO ORDER - Trustee Pope called the meeting to order at 5:00 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson (arrived at 5:40 p.m.), Mr. Ballin (arrived at 5:14 p.m.), Mr. Bruno (participated remotely), Mrs. Pope, Mr. Uribe

Administrators Present: Scott Loehr, Superintendent
Mike Jordan, Director of Educational Services
Lisa Coronado, Director of Fiscal Services
Chris Borasi, Director of Human Resources & Student Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Personnel Matter (G.C. §54957)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - none

CLOSED SESSION - 5:00 p.m.

OPEN SESSION - CALL TO ORDER - 6:07 p.m.

Trustee Pope read the following statement:

At the direction of the Board, this meeting will be broadcast & recorded. The broadcast and recording may capture images and sounds of those attending the meeting.

Trustee Pope announced that Trustee Bruno is participating remotely through Zoom.

FLAG SALUTE –

The Flag Salute was led by Trustee Pope.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

No action was taken during Closed Session.

ADOPTION OF AGENDA

There was a motion to bring the adoption of the agenda to the floor.

Motion: Ballin
Second: Uribe

There were no public comments. There were no comments by the Board. There was a motion to approve the adoption of the agenda as presented.

Motion: Uribe
Second: Anderson
Ayes: Anderson, Ballin, Pope, Uribe
Noes: None
Unable to vote (due to no sound): Bruno

RECOGNITIONS

1. McClellan High School, Certificated Employee of the Year & Classified Employee of the Year Mr. French, Principal, recognized Keli Van Putten as their Certificated Employee of the Year and Nancy Turnquist as their Classified Employee of the Year. Kelli was presented with a plaque as part of her recognition. Nancy was not in attendance and will receive her plaque at a later date.

Mr. French spoke about his time with the district and thanked the current and former students and staff for an amazing 36 year career. Bob Spore, Lions Club President, presented Mr. French with a plaque, honoring him as a Melvin Jones Fellow.

ORGANIZATION REPORTS

1. CUTA – Venessa Mason & Heather Woods, Co-Presidents – Heather Woods noted that it is an exciting time for our students and staff and there are so many things happening right now. January is a unique month; while we will be finishing our last 5 months of this school year, we also start to prepare for the following year. It was noted that they work well with the district and met to discuss concerns brought up by Vanessa Mason last month. She noted that there are some things that were fixed, things they are looking at and keeping an eye on, and things they will continue to talk about. They appreciate the open dialog to get some of the concerns dealt with. One thing being discussed is compensation; they know that budgets are tight and are well aware of what is going on in our region, state, and nation.

2. CSEA – Niesha Harris-Knott, President, did not have a report.

REPORTS/PRESENTATIONS

1. **Board Member Annual Residency Verification** – Scott Loehr, Superintendent, noted that the Board had instituted within BB 9220 that each Board member verify their residency within the district. He reported that all five Board members live within the district.
2. **Human Resources Report** – Chris Borasi, Director of Human Resources & Student Services, reported on the following:
 - There was a New Classified Employee Meeting held today; there are approximately 30 new classified employees
 - Classified positions we need to fill:
 - Bus attendant
 - Multiple bus drivers
 - Cafeteria worker
 - 6 noon-duty aides
 - 1 Workability Job Developer/Coach

REPORTS/PRESENTATIONS (continued)

- Certificated positions we need to fill:
 - Special Education teacher at the middle school
 - 1 Speech Therapist
 - 1 Kindergarten teacher
- Our goal is to hire more in-district employees and rely less on contracted workers in the area of paraprofessionals.
- There are 153 paraprofessionals across the district. There are 96 that are district employees (64%), which is up from last year (52%) and the prior year was 51%.
- Thanked CSEA; they are in the midst of finalizing the job description for an RBT (Registered Behavioral Technician), which we are currently contracting out for.
- Substitutes is at a 95.6% fill rate for certificated folks (2023-2024 we were at 85%, 2024-2025 we were at 87%); classified we have been consistent with a 75% fill rate.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA –

Public Comments In-Person: None

Public Comments Online: None

CONSENT AGENDA

1. Approved Adoption of Minutes from November 19, 2025 Regular Meeting
2. Approved Classified Personnel Transactions
3. Approved Certificated Personnel Transactions
4. Approved District's Initial Proposal for the 2025-2026 CSEA Bargaining Agreement
5. Approved 6crickets Expanded Learning Management Software Contract
6. Ratified 2025-2026 Master Contract for Non-Public Agency:
#25 Summitview
7. Ratified 2025-2026 Individual Service Agreements:
Point Quest #1, 3
8. Ratified 2025-2026 Individual Service Agreements:
Placer Learning Center #5-7, 12-14, 22, 220, 356
9. Ratified 2025-2026 Individual Service Agreements:
Aldar Academy #8, 11
10. Ratified 2025-2026 Individual Service Agreements:
Sierra Foothills Academy #15, 17, 134-138, 234, 235
11. Ratified 2025-2026 Individual Service Agreements:
Capitol Elementary #174
12. Ratified 2025-2026 Individual Service Agreements:
Northern California Preparatory School District #219
13. Approved Family Literacy Night with Luminous Minds - Dudley
14. Approved Field Trip: Esports Competition at Clovis West High School, Fresno, CA – Center High
15. Approved Discard of Library Books - Spinelli
16. Approved Memorandum of Understanding between Center Joint Unified School District and Sacramento County Office of Education for Use of Portable Classrooms for Special Education Purposes
17. Approved Agreement between SchoolWorks, Inc. and Center Joint Unified School District for a Demographics and Enrollment Projections Report
18. Approved New Fencing and Gates by Pisor Fence Division, Inc. – McClellan
19. Approved Annual Renewal of GoGuardian Teacher
20. Approved Proposal from Sierra Building Systems, Inc. for Alarm Upgrade for the SCOE Portables at McClellan High School

CONSENT AGENDA (continued)

21. Approved Resolution #7/2025-26 CA Department of Social Services Signing Authorization
22. Approved California Department of Social Services Continued Funding Application
23. Approved Payroll Orders: November 2025
24. Approved Commercial Warrant Registers (Vendor Warrants): November 2025
25. Approved Engagement Letter with Nixon Peabody LLP for Bond Counsel Services for a Potential General Obligation Bond Election

There was a motion to bring the adoption of the Consent Agenda to the floor.

Motion: Anderson
Second: Ballin

There were no public comments. There were no comments from the Board. There was a motion to approve the Consent Agenda.

Motion: Uribe
Second: Bruno
Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None

Mr. Loehr noted that one of the items just approved was the hiring of Jessica Elmer as the Coordinator of Special Education; he welcomed her to the team. Trustee Anderson inquired about the E-Sports competition.

BUSINESS

- A. **APPROVED - Resolution #6/2025-26: Resolution of the Board of Trustees of Center Joint Unified School District Authorizing the Issuance and Sale of Its General Obligation Bonds, Election of 2008, Series 2026D in an Aggregate Principal Amount Not to Exceed \$20,000,000, and Approving Certain Other Matters Relating to Said Bonds**

There was a motion to bring Business Item A to the floor.

Motion: Uribe
Second: Ballin

Mr. Loehr introduced the item, then handed it over to Khushroo Gheyara and Graham Beck, from CFW (Caldwell Flores Winters). They covered the Key Steps to Issue Bonds, Documents for Board Adoption, Preliminary Estimates, and the Preliminary Timeline. There were no public comments. There were comments from the Board. There was a motion to approve Business Item A.

Motion: Bruno
Second: Anderson
Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None

- B. **APPROVED - Management Consulting Agreement between Center Joint Unified School District and Terris Barnes Walters Boigon Heath Lester, Inc. (DBA Props & Measures), and the Memorandum of Understanding between EMC Research, Inc. and Center Joint Unified School District**

There was a motion to bring Business Item B to the floor.

Motion: Anderson
Second: Uribe

BUSINESS ITEMS (continued)

Khushroo Gheyara and Graham Beck, from CFW (Caldwell Flores Winters), continued their presentation. Items covered were Key Steps, Public Information Outreach, Voter Opinion Surveys, and Possible Next Steps. There were no public comments. There were comments and questions from the Board. There was a motion to approve Business Item B.

Motion: Ballin
Second: Anderson

Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None

C. APPROVED - 2025-2026 First Interim Report

There was a motion to bring Business Item C to the floor.

Motion: Uribe
Second: Ballin

Mrs. Coronado shared information about the 2025-2026 California Governor's Budget, District ADA, Enrollment, and Rate, Enrollment Change by School, Total Unrestricted Revenue vs Expenditures & Other Financing Sources/Uses, General Fund Revenue Components, General Fund Expenditure Components, Contributions, Special Education, 2025-2026 Unrestricted Unassigned/Unappropriated Ending Fund Balance, One-Time Funding Sources Used for Salaries, Other Major Funds, and Looking Ahead. There were no public comments. There were questions and comments from the Board. There was a motion to approve Business Item C.

Motion: Anderson
Second: Ballin

Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None

D. APPROVED - New Agreement between Capital Program Management, Inc. (CPM)

There was a motion to bring Business Item D to the floor.

Motion: Uribe
Second: Ballin

Mr. Loehr noted that CPM has been a long-standing contractor that has worked with the district. They are a program management firm, so as we build schools or do modernizations, they assist us with managing those projects. There were no public comments. There were comments from the Board. There was a motion to approve Business Item D.

Motion: Ballin
Second: Anderson

Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None

E. APPROVED - Second Reading: Policies and Regulations

Replace Board Policy 3290 – Gifts, Grants And Bequests
Replace Administrative Regulation 3515 - Campus Security
Replace Administrative Regulation 3516.1 - Fire Drills and Fires
Replace Administrative Regulation 5113 - Absences and Excuses
Add Administrative Regulation 5113.11 - Attendance Supervision
Replace Board Policy 5113.12 - District School Attendance Review Board
Replace Board Policy 5141.4 - Child Abuse Prevention and Reporting
Replace Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting

BUSINESS ITEMS (continued)

Replace Administrative Regulation 5142 - Safety
Replace Board Policy 6178.1 - Work-Based Learning

There was a motion to bring Business Item E to the floor.

Motion: Anderson
Second: Ballin

There were no public comments. There were no comments from the Board. There was a motion to approve Business Item E.

Motion: Anderson
Second: Uribe
Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None

F. Annual Organizational Meeting of the Board

There was a motion to bring Business Item F to the floor.

Motion: Anderson
Second: Uribe

There were no public comments from the public. There was discussion by the Board. Trustee Pope opened the nominations for Officers of the Board for 2026.

- 1) **Office of the Board President:** Trustee Bruno made a motion, seconded by Trustee Uribe, to nominate Trustee Pope as President of the Board. Trustee Pope declined the nomination. Trustee Anderson made a motion, seconded by Trustee Uribe, to nominate Trustee Ballin as President of the Board.
Ayes: Anderson, Bruno, Pope, Uribe
Noes: None
Abstain: Ballin
- 2) **Clerk of the Board:** Trustee Anderson made a motion, seconded by Trustee Ballin, to nominate Trustee Uribe as Clerk of the Board.
Ayes: Anderson, Ballin, Bruno, Pope
Noes: None
Abstain: Uribe
- 3) **Board Representative to the County School Board's Association:** Trustee Anderson made a motion, seconded by Trustee Uribe, to nominate Trustee Pope to serve as Board Representative to the Sacramento County School Board's Association.
Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None
Abstain: None

BUSINESS ITEMS (continued)

4) Date, Time, Place of Board Meetings:

There was a motion to bring this topic to the floor.

Motion: Ballin

Second: Bruno

Trustee Anderson made a motion, seconded by Trustee Ballin, to continue meeting at 6:00 p.m. (start of Open Session) on the third Wednesdays of the month, with special meetings to be held on the first Wednesdays whenever possible. Meetings will continue to be held in the District Board Room.

Ayes: Anderson, Ballin, Bruno, Pope, Uribe

Noes: None

G. TABLED - School Board Member Stipends

There was a motion to bring Business Item G to the floor.

Motion: Ballin

Second: Uribe

Trustee Pope spoke about why she asked for this item to be placed on the agenda, but asked that it be tabled to a later date. There were no public comments. There were comments and questions from the Board. There was a motion to Table this item.

Motion: Pope

Second: Bruno

Ayes: Anderson, Ballin, Bruno, Pope, Uribe

Noes: None

STUDENT BOARD REPRESENTATIVE REPORTS

1. Vanessa Estrada - was not available to report.

BOARD/SUPERINTENDENT REPORTS

Mr. Bruno had nothing to report.

Mrs. Anderson

- wished everyone a very merry Christmas and happy holidays.
- asked that everyone be safe, warm, happy, and enjoy their family.

Mr. Ballin

- saw the Nutcracker that was performed by North Country Elementary School; it was a fine performance.
- hopes that everyone had a happy Thanksgiving.
- we will see everyone next year.

Mr. Uribe

- attended the CSBA conference in Sacramento.
- hope everyone had a great Thanksgiving.
- told everyone to get some rest over the next 2 weeks.

BOARD/SUPERINTENDENT REPORTS (continued)

Mr. Loehr

- noted that he appreciated all of the motions and actions by the Board tonight.
- wished everyone happy holidays.

Mrs. Pope

- attended the North Country play and it was amazing. Thanked Mrs. Grey for all her work.
- wished everyone happy holidays.

ADVANCE PLANNING

- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, January 21, 2026 @ 6:00 p.m. – Board Room, Center Joint Unified School District Annex, 3243 Center Court Lane, Antelope, CA 95843 and/or Virtual*
- b. *Suggested Agenda Items:*
 - None

ADJOURNMENT – 7:44 p.m.

Motion: Bruno
Second: Anderson

Ayes: Anderson, Ballin, Bruno, Pope, Uribe
Noes: None

Respectfully submitted,

/s/
Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

/s/
Chuck Uribe
Board of Trustees, Clerk

1/21/2026
Adoption Date