RICHMOND SCHOOL BOARD OF TRUSTEES
REGULAR MEETING
October 8, 1026
MINUTES

CALL TO ORDER The meeting was called to order at 6:01 p.m. by President of the Board, Nick McBride. Led the flag salute.

MEMBERS PRESENT Daniel Bertotti, Kylie Eck, Nick McBride, Adam Runyan

MEMBERS ABSENT Sadie Albonico

OTHERS PRESENT Brian Boyer, Jeanette Goni, Kelley Phan, Linda Lile, Lori Barry

PUBLIC COMMENT No Public Comment

AGENDA APPROVAL MSCU (Runyan/Eck) approved the agenda.

RCA

The Superintendent informed the Board that the upcoming Halloween Carnival will be on October 23, 2026. He reported nine members attended the October meeting. It was noted that RCA has $13,800 in the bank, and received a $600 donation toward the Halloween Carnival.

Superintendent Report

CAMPUS SECURITY **4.2.1** The Superintendent discussed overall campus security. He reported the school has a new phone system. Upon initial installation of the new phone system, the paging system used for announcements and emergency use was a concern. However, the paging system has now been corrected and is working. Further discussion took place regarding a separate paging system that should be separate from the phone system.

The Superintendent provided an update to the recent soft lockdown drill. He discussed the need that all radios need to be turned on for communication and three bells to alert everyone of a lock down. He further stated the school will continue with emergency drills.

Buildings and Grounds

BLDG & GROUNDS **4.3.1** The Superintendent provided an update of the following:

- Guess Plumbing replaced two toilets in the girls' restroom in admin building and multi-purpose building
- Work done on the first system in the gym
- Matt filling in the cracks on sidewalks
- Discussed the dead skunk under the 4th grade modular; dealing with the odor.
- The orchard has been planted.
- Reported Matt is doing a great job

Certificated Staff and Classified Staff Report

CERTIFICATED REPORT **4.4.1** Linda Lile and Kelley Phan provided a report of academics and activities in grades TK through 8.

CLASSIFIED REPORT **4.4.2** Lori Barry provided a report welcoming Stephanie Anderson-Riley, Katy Claiborne, and Allyssa Kirkpatrick to the team. She discussed the new typing programs for upper grades and lower grades, and after school (ELOP) with classified support.

Curriculum/Student Performance

No Report

Business

GROWTH PLAN **6.1** The Superintendent discussed the Growth & Facilities Plan included in the agenda packet. He stated the biggest take away from the document was to maintain what the district has, and there is no development currently happening within the school district. He further discussed the need to maintain the modular roofs and heating/AC units.

26/27 MASTER AGREEMENT **6.2** MSCU (Runyan/Bertotti) approved the 2026-27 Master Agreement with the Lassen County Office Education (LCOE).

BILL OF SALE **6.3** MSCU (Eck/Bertotti) approved the Bill of Sale for surplus vehicle.

RESOLUTION 26/27-5 **6.4** MSCU (Bertotti/Runyan) approved **Board Resolution 26/27-5 - Adopting a Non-Justification Study and Finding that the District is Unable to Justify Collecting Developer Fees**

WELLNESS PLAN **6.5** MSCU (Runyan/Eck) approved the District Wellness Plan.

PROP 28 – ANNUAL REPORT **6.6** MSCU (Eck/Runyan) approved the 2025/26 Prop 28: Art and Music in School Funding Annual Report.

Minutes

7.1 MSCU (Runyan/Bertotti) approved the minutes of the regular meeting on September 10, 2026.

Policy

No Report

Warrants

9.1 MSCU (Bertotti/Eck) approved the warrant lists for October.

Correspondence

10.1 Letter from Patricia Gunderson, County Superintendent of Schools, regarding Richmond Elementary School District's 2025-26 Unaudited Actuals.

Information: Comments from Board Members

11.1 The Board asked about the recent assemblies represented by the Probation Department staff.

The Board discussed and asked questions regarding attendance and truancy.

Closed Session

12.1 Pursuant to Government Code Section 54957.6, the Board met in closed session regarding Labor Negotiations for the following:

- Richmond Classified (CSEA 810)

12.2 Pursuant to Government Code Section 54957.6, the Board met in closed session regarding Labor Negotiations for the following:

- Richmond Certificated (RTA)

Reconvene to Open Session

No reportable action taken in closed session.

ADJOURNMENT

Having no further business, the regular meeting adjourned at 7:03 p.m.