



# Rocky Point Charter School

3407 Hiatt Drive  
Redding, CA 96003  
530-225-0456

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## Application / Enrollment Process / Admission Policy / Lottery Information

Dear Parent/Guardian(s),

The goal of the admissions policy at Rocky Point Charter School is to attract, enroll, and retain a diverse population of students who are committed to academic growth, personal responsibility, and community engagement. We are offering enrollment opportunities to families who value a small, safe, and supportive learning environment where each child is known, challenged, and inspired. Our unique programs, hands-on learning experiences, and dedicated staff make Rocky Point Charter a special place for students to thrive.

### Application Procedures

- Prior to applying for RPCS, both parent and student must attend an informational meeting. The following forms must be completed and turned in together in order for your application to be processed.
- Students placed on the waiting list will receive a verification letter stating their place on the waiting list.
- In the event of a vacancy, the school will admit students pursuant to the order specified on the waiting list and the school may require immediate enrollment in the school so as to avoid vacancies during the course of the school year.
- Turn in completed Application for Admission
- Provide a current copy of report card with attendance record
- Turn in a copy of prospective student's 504 Plan or Individual Education Plan, if applicable.

### Application Deadlines:

First application period:

- First Friday in February

Second Application Period:

- First Friday in April

If the number of applications exceeds the available spaces in one or more grades, enrollment, except for students with preferences, shall be determined by a public, random drawing of all prospective students who have completed the application process.

### Admission requirements:

1. Students will be considered for admission without regard to race, ethnicity, national origin, gender, economic status, religion, disability or achievement level.
2. Students must agree to follow attendance and behavioral standards outlined in the Student/Parent Handbook.
3. Parents/guardians must guarantee that the information represented in the application and signed Parent/Student contract is accurate. If the information is misrepresented the child will be subject to dismissal.
4. Students entering RPCS must be in good standing at their previous school.
5. Students who have been expelled by a previous district or who are on a suspended expulsion will not be accepted for admittance by RPCS. Students who are waiting for an expulsion hearing will not be admitted until the student has been cleared.
6. Students who have had or currently have SARB contracts will be expected to complete the terms of their contracts before being admitted to RPCS. Students being referred to the SARB board are not eligible to apply.

7. The student is committed (with parent/guardian support) to attend school every day and to arrive on time.
8. Parents/guardians and students must be committed to flexibility in scheduling.
9. Students must be committed to work to the best of their ability.
10. Parents/guardians or adult family members of each student's family are encouraged to volunteer.

### **Lottery Process**

All applicants who are exercising a preference must submit their applications by the first lottery deadline.

Parents and students formally apply for a place in the lottery by submitting a completed validated application. Applications are validated by attending an orientation meeting during which the academic program, RPCS philosophy, mission, parent requirements, admission policy and lottery procedures will be explained in further detail and by submitting a copy of the child's current report card with attendance history by the Wednesday before the lottery. An application review committee will screen applications and qualifying applications will be included in the lottery.

If the number of applications for admission to a grade exceeds the number of available slots in that grade, the spaces for that grade will be filled by a random lottery. Each lottery will be held two weeks after each enrollment deadline (or the first Monday school is back in session if it falls during a holiday). The second lottery will only be held for any grade levels where there is still capacity. If all grade levels are at capacity, the second lottery will not be held. Those not chosen for admission will be placed on a ranked waiting list based upon the order in which they were drawn. This ranked waiting list will be used to fill future vacancies. This lottery will be held in a public setting. Lotteries will be conducted with the following admissions preferences being given:

- 1) children of RPCS school personnel, including Board Members;
- 2) siblings of students already attending the school;
- 3) students that are on the waiting list from previous lotteries;
- 4) students residing within the territorial jurisdiction of GUSD (as required in education code section 47605(d)(2)(b); and
- 5) all others;

After the lottery, families will receive their official enrollment forms. Currently-enrolled students will not participate in the random drawing, as they are automatically reserved a space for the following year.

### **Important steps after being accepted Please note once accepted into RPCS parents/guardians will need to provide the following documentation prior to a student's first day of school.**

1. Signed cumulative records request- Authorization for the school to request and receive student records from previous schools.
2. Completed SARB Contract: RPCS does not accept students that are on a SARB contract.
3. ALL TK-8 students must have proof of immunizations or medical exemption if participating in on campus activities.
4. Proof of age- through documents such as birth certificates.
5. Parent and Student must read and sign RPCS Student/Parent Handbook and agree to follow school policies within.



**For students only (9 years and older):**

- a) Why do you wish to attend Rocky Point Charter School? \_\_\_\_\_  
\_\_\_\_\_
- b) What will you do to be successful at Rocky Point Charter School? \_\_\_\_\_  
\_\_\_\_\_
- c) What is something you have done that gives you a sense of pride? Explain what you did. \_\_\_\_\_  
\_\_\_\_\_
- d) Please describe any previous volunteer or community service learning experience. \_\_\_\_\_  
\_\_\_\_\_

**For Parents/Guardians Only:**

- a) State the reasons you wish to enroll your child in Rocky Point Charter School. \_\_\_\_\_  
\_\_\_\_\_
- b) As a parent, what kinds of things will you do to ensure that your child will be successful in this program? \_\_\_\_\_  
\_\_\_\_\_

**Is your child currently receiving or has your child received Special Services in the past?**

\_\_\_ Yes \_\_\_ No If yes, check which type:

- |                                 |                            |                                  |
|---------------------------------|----------------------------|----------------------------------|
| ___ Resource Specialist Program | ___ Speech and/or Language | ___ Auditory Processing Problems |
| ___ Special Day Class           | ___ Chapter I / Title I    | ___ Visual Perception Problems   |
| ___ Gifted/Talented             | ___ Indian Education       | ___ Behavior Intervention plans  |
| ___ Other _____                 | ___ Adaptive P.E.          | ___ 504 Designation              |

- |   |                |                    |
|---|----------------|--------------------|
| Does your child have a current IEP?                     | ___ Yes ___ No | If yes, attach IEP |
| Has your child been retained?                           | ___ Yes ___ No |                    |
| Has your child been moved forward a grade?              | ___ Yes ___ No |                    |
| Is your child currently expelled from another district? | ___ Yes ___ No |                    |
| Is your child currently on probation?                   | ___ Yes ___ No |                    |
| Does your child have a SARB contract?                   | ___ Yes ___ No |                    |

**Admission Policy:**

Rocky Point Charter School will actively recruit a diverse student population from families who understand and value the school's mission and are committed to a hands-on, active learning environment with high academic and behavior expectations. Students and parents must desire a school in which teachers connect rigorous academic learning, aligned with California standards, to adventure, service, and character development. Admission requirements are as follows:

- Students will be considered for admission without regard to ethnicity, national origin, gender, disability or achievement level.
- Students must agree to follow attendance and behavioral standards outlined in the Student/Parent Handbook.
- Parent/Guardian must guarantee that the information represented in the application and signed parent agreement is accurate. If the information is misrepresented the child will be subject to dismissal.
- Students entering Rocky Point Charter School must be in good standing academically and behaviorally at their current or previous school. Attendance must meet RPCS's attendance standard with no more than 5 unexcused absences, not more than ten total absences and less than ten total tardies.
- Students with SARB contracts will be expected to complete the terms of their contract before being considered for admittance to Rocky Point Charter School.
- Students who have been expelled or are on a suspended expulsion from their previous district will not be accepted for admittance by RPCS.
- Parents/guardians and students must be committed to flexibility in scheduling.
- Students demonstrate and/or are currently pursuing an interest in service to the community
- Prior to enrollment, parents and students must sign a form indicating that they have read and understood the mission, philosophy, and policies of RPCS.
- Applications must be validated by parents and students attending an orientation meeting and submitting a copy of the child's current report card with attendance history by the Wednesday before the lottery.

**Please check the following and sign below:**

- I understand that attendance at Rocky Point Charter School is a choice. Class attendance and promptness is required.*
- I guarantee that the information in this application is correct. I understand that if information on this application is false or is misrepresented and is discovered after admittance to Rocky Point Charter School, my child will be dismissed immediately and returned to his/her district of residence.*
- I understand that my child must meet the admission requirements of Rocky Point Charter School and that failure to meet these requirements will result in my child being returned to his/ her district of residence.*

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_