

Approved

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**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Regular Meeting**

**December 11, 2025**

**5:00 P.M**

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Quintana at 5:00 P.M.

1.1 Roll Call

Trustees present: Simmons, Worthley, Davidian, Valdez, and Quintana  
Trustees absent: None  
Secretary: Roberto Vaca

1.2 Pledge of Allegiance

Trustee Quintana led all those in attendance for the Pledge of Allegiance.

1.3 Guests/Staff Present

Stephen Miller, Stephanie Caldera, Alyssa Gonzales, Santos Galeana, Katherine Arreguin, Benita Cortez, Abraham Carbajal, Makenna Brito, Angelique Carrillo Camarena (ASB), and Obed Morales (ASB).

**2.0 ANNUAL BOARD ORGANIZATIONAL MEETING**

2.1.1 Authorized Signature Form 2026

Trustee Worthley moved and Trustee Valdez seconded the motion to approve the Authorized Signature Form to allow signature of official district documents as presented. PASSED

2.1.2 Board Representative to Vote in 2026 Election of County Committee Members

Trustee Valdez moved and Trustee Worthley seconded the motion to elect Trustee Simmons to serve as Board Representative to vote in the election to the county committee on school district organization for the 2026 year. PASSED

2.1.3 Certification of District Clerk Election

Trustee Quintana moved and Trustee Valdez seconded the motion to appoint Trustee Worthley for president and Trustee Simmons for clerk. PASSED

2.1.4 Registry of Public Agencies SF-405

Trustee Simmons moved and Trustee Valdez seconded the motion to approve the Registry of Public Agencies - SF-405 Form as presented. PASSED

2.1.5 Governing Board Member Information Sheet

Trustee Davidian moved and Trustee Simmons seconded the motion to approve the Governing Board Member Information Sheet as presented. PASSED

**3.0 OPPORTUNITY TO ADDRESS THE BOARD:**

None.

**4.0 APPROVAL OF MINUTES:**

Trustee Davidian moved and Trustee Valdez seconded the motion to approve the minutes of the November 4, 2025 Special Board meeting. PASSED

## **5.0 CORRESPONDENCE:**

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|-----|---|---|
| 5.1 | GASB 45 Trust                             | Business Manager, Benita Cortez shared correspondence stating quarterly return of 5.08% for the period of July - September of 2025.   |
| 5.2 | Williams Case Verification<br>TCOE Letter | Superintendent Vaca reported completion and verification of the Williams Case review from TCOE with no findings. This item was informational only; No action required from the Board. |

## **6.0 SUPERINTENDENT'S/ PRINCIPAL'S REPORT:**

6.1.1: Campus Update - The ASB Reps to the Board had a small game with the board members (ice breaker) to start their presentation. The ASB Reps also gave a recap of the "Kick Off to 12 Days of Christmas" Rally and events to look forward to during the 12 Days. Past events that were a success included Breakfast with the Grinch, Hot Cocoa with Santa, and FUEL After School Program's Cheer Team being in the Visalia Candy Cane Lane Parade. Sports updates included Soccer Season final results, Girls on the Run summary, and upcoming Basketball Season tryout dates. Finally, an invitation to Music's Christmas Concert was presented to the Board.

6.1.2: California Dashboard Report - Learning Directors, Miss Alyssa Gonzales and Mrs. Katherine Arreguin, along with Mrs. Stephanie Caldera presented the California Dashboard results for Monson-Sultana School.

## **7.0 CONSENT ITEMS:**

- |     |   |  |
|-----|---|--|
| 7.1 | Collective Bargaining Agreement Between Monson-Sultana and MSAT | Trustee Quintana moved and Trustee Simmons seconded the motion to approve the updated Collective Bargaining Agreement (CBA) as presented. PASSED             |
| 7.2 | Budget Revision 012-25  | Trustee Simmons moved and Trustee Valdez seconded the motion to approve Budget Revision 012-25. PASSED   |
| 7.3 | Cash Flow Report: November 2025                                 | Trustee Quintana moved and Trustee Davidian seconded the motion to approve the November Cash Flow Report. PASSED   |
| 7.4 | 2025-2026 First Interim Budget Report                           | Trustee Valdez moved and Trustee Davidian seconded the motion to approve the 2025-2026 First Interim Budget Report. PASSED                                   |
| 7.5 | CUPCCA 2025 Bidder List   | Trustee Simmons moved and Trustee Valdez seconded the motion to approve the list of Cost Accounting Contracts (CUPCCA 2025 Bidder List) as presented. PASSED |
| 7.6 | Emerzian Law Group Renewal of Services Agreement                | Trustee Quintana moved and Trustee Valdez seconded the motion to approve the service agreement with Emerzian Law Group. PASSED                               |
| 7.7 | AB 1200 - Salary Settlement Disclosure Agreement                | Trustee Quintana moved and Trustee Valdez seconded the motion to approve the 2025-2026 AB1200 Salary Settlement Disclosure Agreement. PASSED                 |
| 7.8 | Music Equipment Quote   | Trustee Valdez moved and Trustee Quintana seconded the motion to approve the sweetwater quote for music equipment. PASSED                                    |

**8.0 AUTHORIZATION OF  
VENDOR PAYMENTS:**

Trustee Quintana moved and Trustee Valdez seconded the motion to approve vendor payments for the period of 10/31/25-11/21/25. PASSED

**9.0 PERSONNEL:**

9.1 Personnel Order

Trustee Quintana moved and Trustee Valdez seconded the motion to approve Personnel Order 9.1.1, the Hiring of Lucero Ortiz-Nino as Instructional Assistant. PASSED

9.2 2025-2026 Salary  
Schedules: Certificated,  
Certificated Management,  
Classified, Confidential, and  
Confidential Management

Trustee Davidian moved and Trustee Quintana seconded the motion to approve the Salary Schedules as presented. PASSED

**10.0 MONSON-SULTANA  
ASSOCIATION OF TEACHERS  
(MSAT) REPORT:**

Mr. Stephen Miller addressed the board thanking them for their acceptance of the updates on the CBA and increase of salary schedules.

**11.0 CLOSING ACTIVITIES:**

Trustee Quintana thanked Food Services and IT Departments for a great job done on campus. Trustee Davidian praised Learning Director Gonzales for her work in preparing and executing SST and 504 Meetings. Trustees Worthley, Valdez, and Davidian also gave praise and congratulations to the FUEL after school program's cheer team for a great presentation during the Christmas Candy Land Parade.

**12.0 ADJOURNMENT:**

Meeting adjourned at 7:02 P.M.

Respectfully Submitted,

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Delbert Quintana President

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Roberto Vaca Secretary

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Vicki Worthley Clerk

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Lynn Simmons Trustee

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Roy Valdez Trustee

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Annie Davidian Trustee