

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Special Board Meeting  
April 30th, 2026  
4:00PM  
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- V. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VI. Board Trustee Reports
- VII. Superintendent Report/Information
  - A. Plaza Community Club
  - B. Workers Compensation and Liability and Property Insurance
  - C. 2026-27 TCSIG Health and Welfare Rates
  - D. 2026-27 Local Control and Accountability Plan
  - E. Middle School FFA
  - F. Board Policy 2nd Read BP 5145.13 Response to Immigration Enforcement
  - G. Board Policy 2nd Read BP 6158 Independent Study
  - H. 2026-2027 Board Meetings
- VIII. Action
  - A. Old Business
  - B. New Business
    1. Consent Agenda: Routine matters that can be approved with one motion
      - a. Approval of the Minutes of the April 2<sup>nd</sup>, 2026 Regular Board Meeting
      - b. Approve Warrant Registers March 27<sup>th</sup>, 2026 through April 30<sup>th</sup>, 2026
      - c. Approve Budget Transfers— None
      - d. Approve Annual Evaluation of Parent Involvement Policy Ed Code 11503/PESD BP6020
      - e. Certification that 8<sup>th</sup> Grade Students Meet Graduation Requirements/Sign Diplomas
      - f. Approve 2026-27 Consolidated Application
      - g. Approve Board Policy BP 5145.13 Response to Immigration Enforcement
      - h. Approve Board Policy BP 6158 Independent Study
      - i. Approve Letter of Resignation for Caitlyn Fogle as TK Instructional Aide Effective June 10<sup>th</sup>, 2026
    2. Approve Tice and Bolinger Electrical Quote for \$19,773.30
    3. Approve 2026-2027 Declaration of Need for Fully Qualified Educators
- IX. Closed Session
  - A. Conference with Labor Negotiators (Gov. Code §54957.6)

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7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Special Board Meeting  
April 30th, 2026  
4:00PM  
Agenda

- B. Public Employee Appointment/Employment (Gov. Code §54957)  
Title: Teacher on Special Assignment
- X. Reopen to Open Session – Action Taken
  - A. Approve 2026-27 Certificated Salary Schedule with 2026-27 State Approved COLA Added to Step 1 Column 1. The remainder of the salary schedule structure, including column/step formula, will remain the same.
  - B. Approve \$750 Increase to Certificated Health and Welfare Benefit Cap Effective July 1<sup>st</sup>, 2026
  - C. Approve 2.64% Increase to 2025-26 Classified Salary Schedule to be Paid Retroactively to July 1<sup>st</sup>, 2025
  - D. Approve 2026-27 Classified Salary Schedule with 2026-27 State Approved COLA Added to Range 1 Column 1. The remainder of the salary schedule structure, including column/range formula, will remain the same.
  - E. Approve \$750 Increase to Classified Health and Welfare Benefit Cap Effective July 1<sup>st</sup>, 2026
  - F. Approve 2026-27 Stipends
  - G. Approve Board Trustee Connie King's Letter of Resignation Effective April 30<sup>th</sup>, 2026
  - H. Appoint Provisional Appointment to Fill the Vacant Governing Board Trustee Position Ending December 8<sup>th</sup>, 2026
- XI. Adjournment – Next Meeting June 23<sup>rd</sup>, 2026 @ 4PM and June 25<sup>th</sup>, 2026 @ 4PM

# Plaza Community Club

7322 County Road 24  
Orland CA 95963

## Meeting Agenda

April 2, 2026

Plaza Elementary School, Orland

1. Call Meeting to Order - Chera Molleson, President
  2. Approve Minutes from March 2026 Meeting
  3. Financial Reports from March - Kate Simas, Treasurer
- Old Business
    - Date of the Drive thru Dinner, March 20<sup>th</sup>
      - How it went –
      - Student prize's for ticket sales to go home soon
  - New Business
    - Teacher Appreciation Week
    - Mother/Son Softball Game
    - Water Day/s for last week/s of school
    - What should our next fundraiser purchase be?
    - PCC Elections
      - Nominate for 2 year term
      - Vote on May 7<sup>th</sup>
  - Adjourn Meeting

Next Meeting – May 7, 2026 @ 6pm

Thank you for Attending!!

# Plaza Community Club

7322 County Road 24  
Orland CA 95963

## Meeting Agenda

March 5, 2026

Plaza Elementary School, Orland

1. Call Meeting to Order - Chera Molleson, President 6:03pm
  2. Approve Minutes from February 2026 Meeting Henning motion to approve, Fifield 2nd
  3. Financial Reports from February - Kate Simas, Treasurer \$18,726.11 checking, 15k savings estimated. Motion to approve Darcie Garmen, Jessica 2nd
- Old Business
    - Coin Drive Dates February 23<sup>rd</sup> – 27<sup>th</sup>
      - How it went - \$705.49, 5<sup>th</sup> grade class Winner \$179.09 (donuts to 5<sup>th</sup> grade class)
    - Digital Marque
      - We have purchased!!!
  - New Business
    - Date of the Raffle March 22<sup>nd</sup> Sunday at Plaza, facebook live.
    - Date of the Drive thru Dinner, March 20<sup>th</sup>
    - Richardson to bring speaker to have fun.
    - No city sign in March.
    - Raffle tickets at the drive thru
    - Tickets went home 2/27
    - Big item pictures tomorrow, send remind on donations for the silent auction. Get baskets for the teachers that don't get one from parents.
    - Raffle Items
    - 2<sup>nd</sup> grade silent auction proceeds go to Edson family
    - Silent auction live auction, flyer in bag with qr code and share on all platform add list to picture online
    - Raffle prizes to them by end of March
      - Volunteers to organize/keep track of items
        - Where are we going to store the prizes?
        - Large items- BBQ, Safe, Experiences, Etc.? Something new/different
        - Contacting Rivercats, Oakland A's, SF Giants, Disneyland about ticket donations?
          - Send Remind to parents, and put up signs

Mother son softball game May 8<sup>th</sup> 3/3:30, add hats or shirts or something fun. Food and snacks

- Adjourn Meeting 6:26pm Chera  
Next Meeting - April 2, 2026 @ 6pm Thank you for Attending!!

Plaza Community Club

COMMUNITY BUSINESS CHECKING (5514) - 1, Period Ending 03/31/2026

RECONCILIATION REPORT

Reconciled on: 04/02/2026

Reconciled by: Kaitlyn Simas

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		18,726.11
Checks and payments cleared (26)		-4,233.97
Deposits and other credits cleared (4)		19,201.24
Statement ending balance		33,693.38
Uncleared transactions as of 03/31/2026		1,165.59
Register balance as of 03/31/2026		34,858.97

Details

Checks and payments cleared (26)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2026	Expense		Costco	-321.74
03/02/2026	Check	3228	Jennifer Crane	-38.58
03/02/2026	Expense		Costco	-285.84
03/03/2026	Check	3226	Plaza Elementary School	-250.00
03/03/2026	Check	3227	Plaza Elementary School	-154.00
03/03/2026	Expense		Costco	-85.79
03/05/2026	Expense		Little Caesars	-41.58
03/05/2026	Expense		Sav Mor Foods	-12.19
03/06/2026	Expense		Billy Emily Donuts	-35.20
03/15/2026	Expense		Best Buy	-174.53
03/16/2026	Check	3230	Kelly Henning	-224.14
03/16/2026	Expense		Quickbooks	-38.00
03/16/2026	Check	3229	Country Pumpkins	-250.00
03/17/2026	Expense		Costco	-44.97
03/18/2026	Expense		Chef Store	-118.39
03/19/2026	Expense		4th Street Ice Cream	-284.90
03/19/2026	Expense		Dollar Tree	-51.42
03/19/2026	Expense		Sav Mor Foods	-84.00
03/19/2026	Expense		4Imprint	-320.86
03/20/2026	Expense		Grocery Outlet	-9.21
03/20/2026	Expense		Wal-Mart	-48.68
03/20/2026	Expense		Wal-Mart	-76.27
03/20/2026	Expense		Dollar Tree	-10.18
03/20/2026	Expense		Sav Mor Foods	-84.06
03/25/2026	Check	3232	Felipe Cuiriz	-500.00
03/26/2026	Check	3231	Olson Meat	-689.44
<b>Total</b>				<b>-4,233.97</b>

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/04/2026	Deposit		Coin Drive	705.24
03/16/2026	Deposit	75130817	Drive Thru Dinner	14,987.00
03/19/2026	Deposit	78092243	Drive Thru Dinner	2,574.00
03/30/2026	Deposit	89130114	Drive Thru Dinner	935.00
<b>Total</b>				<b>19,201.24</b>

Additional Information

Uncleared checks and payments as of 03/31/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/26/2026	Expense		4Imprint	-588.35
03/30/2026	Check	3233	Kristina Madden	-356.23
03/30/2026	Check	3234	Jennifer Crane	-15.83
<b>Total</b>				<b>-960.41</b>

Uncleared deposits and other credits as of 03/31/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/31/2026	Deposit		Silent Auction	1,120.00
03/31/2026	Deposit		Cheddar Up	1,006.00
<b>Total</b>				<b>2,126.00</b>



March 31, 2026

Page: 1 of 3

Customer Service:  
1-866-486-7782

PLAZA COMMUNITY CLUB  
7322 COUNTY RD 24  
ORLAND CA 95963-9777

Last statement: February 28, 2026  
This statement: March 31, 2026

**COMMUNITY BUSINESS CHECKING**

Account number	XXXXXX5514	Beginning balance	\$18,726.11
Low balance	\$17,911.90	Deposits/Additions	\$19,201.24
Average balance	\$26,095.05	Withdrawals/Subtractions	\$4,233.97
Interest earned	\$0.00	Ending balance	\$33,693.38

**Deposits/Additions**

<u>Date</u>	<u>Description</u>	<u>Additions</u>
03-04	Deposit	705.24
03-16	Deposit	14,987.00
03-19	Deposit	2,574.00
03-30	Deposit	935.00
<b>Total Additions</b>		<b>\$19,201.24</b>

**Card Transactions/Withdrawals**

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-02	POS Purchase Terminal 99101114 Costco Whse #1011 Chico CA XXXXXXXXXXXX1881	285.84
03-03	POS Purchase Terminal Vbase2 Www Costco Com 800-955-2 WA XXXXXXXXXXXX1881	85.79
03-04	POS Purchase Terminal Vbase2 Www Costco Com 800-955-2 WA XXXXXXXXXXXX1881	321.74
03-05	POS Purchase Terminal 22524603 Little Caesars 203 8-00 Yuba City CA XXXXXXXXXXXX1881	41.58
03-05	POS Purchase Terminal 60517901 Savmor Foods #14 Orland CA XXXXXXXXXXXX1881	12.19
03-06	POS Purchase Terminal 57698002 Billy Emily Donut S Orland CA XXXXXXXXXXXX1881	35.20
03-16	POS Purchase Terminal 06751433 Nnt Bestbuy.Com 861 888-bestb MN XXXXXXXXXXXX1881	174.53
03-16	POS Purchase Terminal Vbase2 Intuit *Qbooks Onl Ine CI.Intuit CA XXXXXXXXXXXX1881	38.00
03-17	POS Purchase Terminal 99101114 Costco Whse #1011 Chico CA XXXXXXXXXXXX1881	44.97
03-18	POS Purchase Terminal Vbase2 Chefstore 7565 Chico CA XXXXXXXXXXXX1881	118.39
03-19	POS Purchase Terminal 60517901 Savmor Foods #14 Orland CA XXXXXXXXXXXX1881	84.00
03-19	POS Purchase Terminal 67585001 Dollar Tree Orland CA XXXXXXXXXXXX1881	51.42
03-20	POS Purchase Terminal 00009478 4th Street Ice Cre Am A Orland CA XXXXXXXXXXXX1881	284.90

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-20	POS Purchase Terminal 20530012 Wm Supercenter #20 53 Willows CA XXXXXXXXXXXX1881	76.27
03-20	POS Purchase Terminal 00009920 Walmart.Com 800925 6278 Bentonvil Ar XXXXXXXXXXXX1881	48.68
03-20	POS Purchase Terminal 99999999 Dollar Tree 1028 S Outh Orland CA XXXXXXXXXXXX1881	10.18
03-20	POS Purchase Terminal 82806601 Orland Grocery Out Let Orland CA XXXXXXXXXXXX1881	9.21
03-20	POS Pch Csh Back Terminal 60517901 Savmor Foods #14 Orland CA XXXXXXXXXXXX1881	84.06
03-25	POS Purchase Terminal Vbase2 4imprint, Inc 4imprint. WI XXXXXXXXXXXX1881	320.86
<b>Total Card Transactions/Withdrawals</b>		<b>\$2,127.81</b>

**Daily Balances**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-28	18,726.11	03-06	18,206.43	03-20	34,268.68
03-02	18,401.69	03-16	32,506.76	03-25	33,447.82
03-03	17,911.90	03-17	32,461.79	03-26	32,758.38
03-04	18,295.40	03-18	32,343.40	03-30	33,693.38
03-05	18,241.63	03-19	34,781.98	03-31	33,693.38

**Overdraft Fee Summary**

	<b>Total For This Period</b>	<b>Total Year-to-Date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

**Checks**

<u>Check #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Date</u>
3226	\$250.00	03-03	3230	\$224.14	03-16
3227	\$154.00	03-03	3231	\$689.44	03-26
3228	\$38.58	03-02	3232	\$500.00	03-25
3229	\$250.00	03-16			

(\* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 7 for **-\$2,106.16**

Customer Service:  
 1-866-486-7782

 PLAZA COMMUNITY CLUB  
 7322 COUNTY RD 24  
 ORLAND CA 95963-9777

 Last statement: December 31, 2025  
 This statement: March 31, 2026

**COMMUNITY BUSINESS SAVINGS**

Account number	XXXXXX3348
Beginning balance	\$18,418.18
Ending balance	\$18,418.63
Low balance	\$18,418.48
Average balance	\$18,418.48
Interest paid year to date	\$0.45
Interest earned	\$0.45

**Other Deposits/ Additions**

<u>Date</u>	<u>Description</u>	<u>Additions</u>
01-31	Interest Credit	.16
02-28	Interest Credit	.14
03-31	Interest Credit	.15
<b>Total Other Deposits/ Additions</b>		<b>\$0.45</b>

**Daily Balances**

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
12-31	18,418.18	02-28	18,418.48	03-31	18,418.63
01-31	18,418.34				

**Interest Information**

Annual percentage yield earned	.01%
Interest-bearing days	90
Average balance for APY	\$18,418.33
Interest earned	\$0.45
Interest paid year to date	\$0.45
Statement period	01/01 to 03/31

**Overdraft Fee Summary**

	<b>Total For This Period</b>	<b>Total Year-to-Date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

# Plaza Community Club

## Account QuickReport

August 1, 2025 - April 2, 2026

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
<b>Drive Thru Dinner Income</b>								
03/16/2026	Deposit	75130817	Drive Thru Dinner	DEPOSIT	Drive Thru Dinner Income		14,987.00	14,987.00
03/19/2026	Deposit	78092243	Drive Thru Dinner	DEPOSIT	Drive Thru Dinner Income		2,574.00	17,561.00
03/30/2026	Deposit	89130114	Drive Thru Dinner	DEPOSIT	Drive Thru Dinner Income		935.00	18,496.00
03/31/2026	Deposit		Silent Auction	Total received for Silent Auction 2026	Drive Thru Dinner Income		1,120.00	19,616.00
03/31/2026	Deposit		Cheddar Up	Drive Thru Dinner & Raffle Income	Drive Thru Dinner Income		1,006.00	20,622.00
<b>Total for Drive Thru Dinner Income</b>							<b>\$20,622.00</b>	
<b>TOTAL</b>							<b>\$20,622.00</b>	

# Account QuickReport

Plaza Community Club

August 1, 2025-April 2, 2026

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	FULL NAME	CLEARED	AMOUNT	BALANCE
Drive Thru Dinner Expenses									
Drive Thru Dinner Expenses	01/22/2026	Expense		Tractor Supply	TRACTOR SUPPLY CO-Blackstone at Cost	Drive Thru Dinner Expenses		163.13	163.13
Drive Thru Dinner Expenses	01/23/2026	Expense		Amazon	Paper Tickets for Drive Thru Dinner	Drive Thru Dinner Expenses		51.30	214.43
Drive Thru Dinner Expenses	02/01/2026	Expense		Costco	Jasmine Rice	Drive Thru Dinner Expenses		74.97	289.40
Drive Thru Dinner Expenses	02/09/2026	Expense		Amazon	Cardstock for raffle tickets ATM DEBIT POS PURCHASE TERMINAL HLDSODZP AMAZON RETA* 029HI6093 WWW.AMAZO WAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		36.69	326.09
Drive Thru Dinner Expenses	02/09/2026	Expense		Amazon	Paper Clips for ticket packets ATM DEBIT POS PURCHASE TERMINAL HLDSODZP AMAZON RETA* 8W0SIT7J13 WWW.AMAZO WAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		12.39	338.48
Drive Thru Dinner Expenses	02/23/2026	Expense		USPS	Stamps for mailing Sponsor Letters ATM DEBIT POS PURCHASE TERMINAL 99999999 USPS PO 05570009 831 4 ORLAND CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		31.20	369.68
Drive Thru Dinner Expenses	02/28/2026	Expense		Costco	Costco-Paddle Board Raffle prize	Drive Thru Dinner Expenses		321.74	691.42
Drive Thru Dinner Expenses	03/02/2026	Expense		Costco	4 Giants tickets (\$200) and Cinemark Gift cards (\$40) and Yahtzee game, for Drive Thru Dinner Raffles ATM DEBIT POS PURCHASE TERMINAL 99101114 COSTCO WHSE #1011 CHICO CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		285.84	977.26
Drive Thru Dinner Expenses	03/03/2026	Expense		Costco	Kerplunk game for Drive Thru Dinner Raffle Prize ATM DEBIT POS PURCHASE TERMINAL VBASE2 WWW COSTCO COM 800-955-2 WAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		85.79	1,063.05
Drive Thru Dinner Expenses	03/15/2026	Expense		Best Buy	Chromebook for Raffle	Drive Thru Dinner Expenses		174.53	1,237.58
Drive Thru Dinner Expenses	03/17/2026	Expense		Costco	Pinto Beans ATM DEBIT POS PURCHASE TERMINAL 99101114 COSTCO WHSE #1011 CHICO CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		44.97	1,282.55
Drive Thru Dinner Expenses	03/18/2026	Expense		Chef Store	Food grade gloves; gallon bags; roma tomatoes; tomatillos ATM DEBIT POS PURCHASE TERMINAL VBASE2 CHEFSTORE 7565 CHICO CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		118.39	1,400.94
Drive Thru Dinner Expenses	03/19/2026	Expense		4th Street Ice Cream	55 \$5 Gift cards for 4th St. Ice Cream for Student Prizes	Drive Thru Dinner Expenses		284.90	1,685.84
Drive Thru Dinner Expenses	03/19/2026	Expense		Dollar Tree	Balloons and baskets for Silent Auction Basket Items ATM DEBIT POS PURCHASE TERMINAL 67585001 DOLLAR TREE ORLAND CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		51.42	1,737.26
Drive Thru Dinner Expenses	03/19/2026	Expense		Sav Mor Foods	Cookies for Drive Thru Dinner ATM DEBIT POS PURCHASE TERMINAL 60517901 SAVMOR FOODS #14 ORLAND CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		84.00	1,821.26
Drive Thru Dinner Expenses	03/19/2026	Expense		4imprint	4imprint- Pencils for Student Prizes	Drive Thru Dinner Expenses		320.86	2,142.12
Drive Thru Dinner Expenses	03/20/2026	Expense		Dollar Tree	DOLLAR TREE- supplies for drive thru dinner: table cloths, pens,balloons holders	Drive Thru Dinner Expenses		10.18	2,152.30
Drive Thru Dinner Expenses	03/20/2026	Expense		Sav Mor Foods	Cookies for Drive Thru Dinner MISCELLANEOUS DEBIT POS PCH CSH BACK TERMINAL 60517901 SAVMOR FOODS #14 ORLAND CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		84.06	2,236.36
Drive Thru Dinner Expenses	03/20/2026	Expense		Grocery Outlet	Hand sanitizer for Drive Thru Dinner ATM DEBIT POS PURCHASE TERMINAL 82806601 ORLAND GROCERY OUTLET ORLAND CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		9.21	2,245.57
Drive Thru Dinner Expenses	03/20/2026	Expense		Wal-Mart	Drive Thru Dinner Supplies: Bottled water, notepads, Eazy-Up. ATM DEBIT POS PURCHASE TERMINAL 20530012 WM SUPERCENTER #2053 WILLOWS CAXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		76.27	2,321.84
Drive Thru Dinner Expenses	03/20/2026	Expense		Wal-Mart	Cookies for Drive Thru Dinner ATM DEBIT POS PURCHASE TERMINAL 00009920 WALMART.COM XXXXX6278 BENTONVIL ARXXXXX XXXXXXX1881	Drive Thru Dinner Expenses		48.68	2,370.52
Drive Thru Dinner Expenses	03/25/2026	Check	3232	Felipe Cuiriz	CHECK PAID- For cooking Carnitas for Drive Thru Dinner	Drive Thru Dinner Expenses		500.00	2,870.52
Drive Thru Dinner Expenses	03/26/2026	Expense		4imprint	4imprint-Plaza Water bottles for Student prizes	Drive Thru Dinner Expenses		588.35	3,458.87
Drive Thru Dinner Expenses	03/26/2026	Check	3231	Olson Meat	CHECK PAID- Meat for Drive Thru Dinner	Drive Thru Dinner Expenses		689.44	4,148.31
Drive Thru Dinner Expenses	03/30/2026	Check	3233	Kristina Madden	CHECK PAID- Reimbursement for foil, tortillas and Plaza Pirate Stickers; less \$35 for Raffle tickets sales	Drive Thru Dinner Expenses		356.23	4,504.54
<b>Total for Drive Thru Dinner Expenses</b>								<b>\$4,504.54</b>	
<b>TOTAL</b>								<b>\$4,504.54</b>	

2026 DRIVE THRU DINNER & RAFFLE TICKET COUNT

TOTALS

DINNERS SOLD	\$1 RAFFLE TICKETS	\$10 RAFFLE TICKETS SOLD	CHROMEBOOK TICKETS SOLD	TOTAL \$	TOTAL \$
TOTAL	197	TOTAL	TOTAL	TOTAL \$	TOTAL \$
		1701	452	666	3,016.00
\$8,865.00	\$1,701.00	\$4,520.00	\$666.00	\$15,752.00	TOTAL AMOUNT OF TICKETS SOLD
\$1,978.53	\$85.79	\$807.40	\$174.53	\$3,046.25	DINNER & RAFFLE SUBTOTAL
\$6,886.47	\$1,615.21	\$3,712.60	\$491.47	\$12,705.75	LESS DINNER & RAFFLE EXPENSES
					DINNER & RAFFLE NET INCOME
					1500 Donation
					1500 Donation
					250 Donation
					250 Donation
					100 Donation
					100 Donation
					50 Donation
					\$3,750.00 DONATION TOTAL
					\$1,120.00 SILENT AUCTION SUBTOTAL
					\$51.42 LESS SILENT AUCTION EXPENSES
					\$1,068.58 SILENT AUCTION NET INCOME
					\$1,406.87 LESS STUDENT PRIZES EXPENSES
					TOTAL \$
					16,117.46 TOTAL NET INCOME

## Requirements for Establishing a Middle School Agriculture Education Program and FFA Chapter

Members of the California Association of Future Farmers of America amended their constitution at the 2017 State FFA Leadership Conference to allow for middle school membership. A local education agency that wishes to offer membership to 7<sup>th</sup> & 8<sup>th</sup> grade middle school students can either include extend membership as part of an existing chapter or create a middle school chapter if specific requirements are met.

The base requirements to establish a Middle School (Grades 7 & 8) Agricultural Education program are as follows:

- ✓ **Curriculum:** the curriculum offered must provide:
  - Must offer sequential courses that allow agriculture students to be enrolled year-long approved agricultural education courses both years.
  - A student-supervised agricultural experience program in agriculture. This can be in any of the following categories. Exploratory, supplemental, improvement, research, placement or entrepreneurship.
  - A program of leadership, organization, and personal development for all students. FFA membership will be part of enrollment in these approved courses.

Student learning activity developed to supplement these components shall be considered curricular and shall contribute to the grade of the participating student when those activities are integral to assisting the student to achieve the career objectives of the class or course.

If the local education agency makes the decision to include middle school FFA membership as part of an existing high school agricultural education program the above requirements still apply. If a local education agency wishes to offer an approved agricultural education program and FFA membership only to eighth grade students then it would be expected that the course developed for those 8<sup>th</sup> grade students would be an introductory course for an existing pathway.

- ✓ **Instructor:** the instructor(s) must hold a credential authorizing them to teach agriculture career technical education in California and serve as the advisor(s) to the FFA student organization chapter. Authorizing credentials are: Single Subjects credential in Agriculture and an Agricultural Specialists Credential in Agriculture, or a Designated Subjects credential with a designation in an agricultural and natural resources industry sector.
- ✓ **FFA Chapter:** local chapters of the California Association of FFA shall be chartered only in such schools where recognized systematic instruction in agricultural career technical education is offered under the provisions of federal vocational education legislation. These provisions require that state adopted content standards for Agriculture

and Natural Resource programs are the basis of sequential instruction of not less than 300 hours in duration. Such chapters shall operate as an integral part of the instructional program of agricultural education and must not be in conflict with provisions of the State FFA Constitution which can be found at:

<http://www.calaged.org/content/ffa-constitution>

Complete and submit an application for a charter for a local chapter of the California Association, Future Farmers of America. (Not necessary if including 7<sup>th</sup> and 8<sup>th</sup> grade members in an existing chapter.) The application can be found at:

<http://www.calaged.org/sites/default/files/ffa/resources/Chapter/CA%20Application%20for%20FFA%20Charter.pdf>

The application must be complete and include the following:

- Copy of the local chapter's constitution and bylaws which are not in conflict with the state or national constitution and bylaws
- Copy of the local chapter's Program of Work for the coming year
- Names of the officers of the local chapter
- Names and addresses of each chapter member (members must include all students enrolled in agricultural education program)
- Signatures of the President, Secretary, and Advisor of the chapter and the school Principal
- \$5.00 fee to cover the cost of the charter issuance

Before submitting an application for a charter you must first have approval of the Regional Supervisor.

South Coast Region Supervisor  
Greg Beard  
805-756-2402  
[gbeard@calpoly.edu](mailto:gbeard@calpoly.edu)

Southern Region Supervisor  
Jack Havens  
909-869-4496  
[jhavens@cpp.edu](mailto:jhavens@cpp.edu)

San Joaquin Region Supervisor  
Charles Parker  
559-278-5777  
[cparker@csufresno.edu](mailto:cparker@csufresno.edu)

Central Region Supervisor  
Jill Sperling  
916-319-0494  
[jsperling@cde.ca.gov](mailto:jsperling@cde.ca.gov)

North Coast Region Supervisor  
Hugh Mooney  
916-319-0488  
[hmooney@cde.ca.gov](mailto:hmooney@cde.ca.gov)

Superior Region Supervisor  
Hugh Mooney  
916-319-0488  
[hmooney@cde.ca.gov](mailto:hmooney@cde.ca.gov)

**PLAZA ELEMENTARY SCHOOL DISTRICT  
2026-27 CALENDAR  
Approved December 4th, 2025 Board Meeting**

**August**

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				13

**September**

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30*		20

**October**

M	T	W	Th	F
			8	9
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30
				17

**November**

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				15

**December**

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	14

**January**

M	T	W	Th	F
			7	8
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	29
				19

**February**

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
				15

**March**

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
29	30	31		20

**April**









M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30
				20

**May**

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				20

**June**

M	T	W	Th	F
	1	2	3	4
7	8**	9**	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		7

-  School Begins 8/13/2026
-  School Ends 6/9/2027
-  Holiday
- \* Minimum Day (out at 12:45)
- \*\* Minimum Day (out @ 11:30)
-  End of Trimester
-  Student Non-attendance
-  Parent Conf.-Min Day
-  Teacher Inservice Day
-  Graduation 6/8/2027

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
April 2<sup>nd</sup>, 2026  
4:00PM  
Minutes

- I. **Call to Order** – The meeting was called to order at 4:24PM
- II. **Pledge of Allegiance**
- III. **Members Present** – Board Trustees Jake Cecil and Connie King. Superintendent Patrick Conklin and CBO Hinely. PJ Davis absent.
- IV. **Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.**
- V. **Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**
- VI. **Board Trustee Reports**
- VII. **Superintendent Report/Information**
  - A. **Plaza Community Club** – Mr. Conklin presented the agenda, minutes, and most recent financial statements.
  - B. **Facilities** – Mr. Conklin informed the board that he rejected UBC’s proposal to the floor problem.
  - C. **2026-27 Local Control and Accountability Plan** – Mr. Conklin asked if there were any recommendations for the LCAP. There were none.
  - D. **Workers Compensation** – Mr. Conklin discussed GSMRA workers compensation rates.
  - E. **Board Member for 8<sup>th</sup> Grade Graduation on Tuesday, June 9<sup>th</sup> at 7:00pm** – Jake Cecil offered to hand out diplomas.
  - F. **Board Policy 1<sup>st</sup> Read BP 5145.13 Response to Immigration Enforcement** – Mr. Conklin presented a first read
  - G. **Board Policy 1<sup>st</sup> Read BP 6158 Independent Study** – Mr. Conklin presented a first read
- VIII. **Action**
  - A. **Old Business**
  - B. **New Business**
    1. **Consent Agenda: Routine matters that can be approved with one motion**
      - a. **Approval of the Minutes of the March 5<sup>th</sup>, 2026 Regular Board Meeting**
      - b. **Approve Warrant Registers March 26<sup>th</sup>, 2026 through April 2<sup>nd</sup>, 2026**
      - c. **Approve Budget Transfers— None**
      - d. **Approve 8<sup>th</sup> Grade Trip to White Water Rafting on May 28<sup>th</sup>-29<sup>th</sup>, 2026**
      - e. **Approve 7<sup>th</sup> Grade Trip to Old Sacramento on May 22<sup>nd</sup>, 2026**

Connie King moved to approve the Consent Agenda and Jake Cecil seconded. All approve.

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
April 2<sup>nd</sup>, 2026  
4:00PM  
Minutes

**2. Approve Plaza Elementary School District Board Member Application**

Connie King moved to Approve Plaza Elementary School District Board Member Application and Jake Cecil seconded. All approved.

**3. Approve Scheduling Special Board Meeting on Thursday, April 30<sup>th</sup>, 2026 at 4:00PM**

Connie King moved to Approve Scheduling Special Board Meeting on Thursday, April 30<sup>th</sup>, 2026 at 4:00PM and Jake Cecil seconded. All approved.

- IX. **Closed Session** – The board went into closed session at 4:42PM
  - A. **Negotiations**
- X. **Reopen to Open Session** - The board went into open session at 5:06PM
  - A. **Approve the Tentative Agreement between the Plaza School District and the Plaza Teachers Association for the 2025–2026 through 2027-2028 school year**

Connie King moved to Approve the Tentative Agreement between the Plaza School District and the Plaza Teachers Association for the 2025-2026 through 2027-2028 School Year and Jake Cecil seconded. All approved.

- B. **Approve 2025-26 Certificated Salary Schedule with 5% Increase to Step 1 Column 1, 3% Increase to Step 20 Column 20**

Connie King moved to Approve 2025-26 Certificated Salary Schedule with 5% Increase to Step 1 Column 1, 3% Increase to Step 20 Column 20 and Jake Cecil seconded. All approved.

- XI. **Adjournment – Next Meeting Thursday April 30<sup>th</sup>, 2026 @ 4PM** – The meeting was adjourned at 5:07PM

ReqPay12d

Board Report

Checks Dated 03/27/2026 through 04/23/2026

Board Meeting Date April 30, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40381294	04/01/2026	AT&T	01-5910	MONTHLY CHARGE 02/10/26 - 03/09/26		68.66
40381295	04/01/2026	CA Department of Education Cashier's Office	13-4700	COMMODITY - CAFETERIA		46.80
40381296	04/01/2026	Christensen Telecommunications, Inc.	01-5830	INSTALL ANALOG DOORBELL/INTERCOM		313.93
40381297	04/01/2026	Cornell Distributing	13-4700	CAFETERIA FOOD		453.95
40381298	04/01/2026	FGL Environmental	01-5520	WATER MONITORING		228.00
40381299	04/01/2026	Forefront Education, Inc.	01-5835	ANNUAL SUBSCRIPTION 25-26		954.00
40381300	04/01/2026	Gold Star Foods	13-4300	CAFETERIA FOOD/SUPPLIES	37.20	
40381301	04/01/2026	ODP Business Solutions, LLC	13-4700	CAFETERIA FOOD/SUPPLIES	75.82	
40381302	04/01/2026	Orland Ace Hardware	01-4300	TK - 8TH GRADE SUPPLIES		113.02
40381303	04/01/2026	PG&E	01-4300	SITE SUPPLIES		713.15
40381304	04/01/2026	ProPacific Fresh	01-5510	STREET LIGHT CHARGE 02/14/26		46.53
40381305	04/01/2026	RANDLES, NONIE P		-03/17/26		11.66
40381306	04/01/2026	SAV-MOR Foods	13-4700	CAFETERIA FOOD		1,690.09
40381307	04/01/2026	Shasta Union High School Dist. Food Service	01-4300	STAFF PD ITEMS		24.32
40381308	04/01/2026	ULLOA JIMENEZ, MONICA S	01-4300	SPARK SUPPLIES		24.26
40381566	04/08/2026	Advanced Document Concepts	13-5300	ANN. MEMBERSHIP MT. VIEW COOPERATIVE		250.00
40381567	04/08/2026	Apollos Solar, LLC	01-4300	SPARK TURTLES		105.00
40381568	04/08/2026	Cabrera's Lawn Care Marcos Cabrera	01-5825	USAGE CHARGE 03/01/26 - 03/31/26		434.00
40381569	04/08/2026	Cornell Distributing	01-5800	SERVICE CHARGE 03/31/26		195.00
40381570	04/08/2026	Elias Vargas	01-5800	PROPERTY MAINTENANCE		700.00
40381571	04/08/2026	Gold Star Foods	13-4700	CAFETERIA FOOD		455.85
40381572	04/08/2026	Orland Ace Hardware	01-5200	MILEAGE REIMBURSEMENT- 12 DAYS IN 2025/40 DAYS 2026		246.84
40381573	04/08/2026	ProPacific Fresh	13-4300	CAFETERIA FOOD/SUPPLIES - WALDEN	315.55	
40381574	04/08/2026	ReliaStar Life Insurance Co.	13-4700	CAFETERIA FOOD	1,275.37	
40381575	04/08/2026	Sierra Water Utility, LLC		CAFETERIA FOOD/SUPPLIES - WALDEN	423.81	2,014.73
40381576	04/08/2026	Tri-County Schools Insurance Group	01-4300	SITE SUPPLIES		74.96
40381577	04/08/2026	US Foods, Inc.	13-4700	CAFETERIA FOOD	634.44	
			01-5890	JANUARY 2026 - PAYROLL CHECK CREDIT	2,912.87	3,547.31
			01-5520	EAR - OPERATOR SERVICE		168.51
			01-9571	APRIL 2026 EMPLOYEE PAID INS	7,081.08	466.45
			01-9572	APRIL 2026 EMPLOYEE PAID INS	25,430.72	
			01-9573	APRIL 2026 EMPLOYEE PAID INS	1,188.00	33,699.80
			13-4300	CAFETERIA FOOD/SUPPLIES	471.19	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12d

Board Report

Checks Dated 03/27/2026 through 04/23/2026

Board Meeting Date April 30, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40381577	04/08/2026	US Foods, Inc.	13-4700	CAFETERIA FOOD	1,109.50	
				CAFETERIA FOOD - WALDEN	1,258.93	
				CAFETERIA FOOD/SUPPLIES	2,670.13	
40381578	04/08/2026	Voltage Specialists	01-5550	ANNUAL FIRE INSPECTION, KITCHEN HOOD, ANNUAL FIRE		5,509.75
40381921	04/15/2026	Cornell Distributing	13-4700	CAFETERIA FOOD		158.65
40381922	04/15/2026	Glenn County Heavy Fleet Road Shop	01-5640	LABOR/INON STOCK PARTS		2,818.28
40381923	04/15/2026	ODP Business Solutions, LLC	01-4300	TK - 8TH GRADE SUPPLIES		288.29
40381924	04/15/2026	Orland Ace Hardware	01-4300	SITE SUPPLIES		59.36
40381925	04/15/2026	Verizon Wireless	01-5910	SPARK CELL PHONE		106.07
40381926	04/15/2026	WM Corporate Services, Inc. As Payment Agent	01-5530	MONTHLY CHARGE 03/01/26 - 03/31/26		656.05
40382196	04/22/2026	AT&T	01-5910	MONTHLY CHARGE 03/10/26 - 04/09/26		67.34
40382197	04/22/2026	Cornell Distributing	13-4700	CAFETERIA FOOD		686.35
40382198	04/22/2026	Gold Star Foods	13-4300	CAFETERIA FOOD/SUPPLIES	460.28	
			13-4700	CAFETERIA FOOD	437.34	
				CAFETERIA FOOD/SUPPLIES	2,863.73	
40382199	04/22/2026	Infinity Communications & Compliance	01-5800	CONSULTING SERVICES FEE FY2026		3,761.35
40382200	04/22/2026	ODP Business Solutions, LLC	01-4300	TK - 8TH GRADE SUPPLIES		1,000.00
40382201	04/22/2026	PG&E	01-5510	SERVICE CHARGE 03/04/26 - 04/01/26		442.70
40382202	04/22/2026	ProPacific Fresh	13-4700	CAFETERIA FOOD		23.82
40382203	04/22/2026	SAV-MOR Foods	01-4300	SPARK SUPPLIES - Ana		581.81
40382204	04/22/2026	TCG Administrators/CalSTRS	01-5890	MONTHLY ADMINISTRATION FEES		7.96
40382205	04/22/2026	US Bank Corporate Payment Systems	01-4300	1ST GRADE SUPPLIES - BOOKS		8.00
				ELO SUPPLIES - T. KING	66.11	
				PROPANE FOR BBQ	161.29	
				SITE SUPPLIES	30.10	
				SITE SUPPLIES	317.14	
				SPARK SUPPLIES - M. HERNANDEZ	103.93	
				TK - 8TH GRADE SUPPLIES	70.76	
			01-5200	HOTEL FOR CONFERENCE - P.CONKLIN	333.87	
			01-5835	CHATGPT PLUS SUBSCRIPTION	20.00	
				CRICUT YEARLY MEMBERSHIP	95.88	
				SPOTIFY MONTHLY FEE	12.99	
			01-5890	LATE CHARGE	2.95	
			13-4700	CAFETERIA FOOD	274.53	
40382206	04/22/2026	US Foods, Inc.	13-4300	CAFETERIA FOOD/SUPPLIES	101.30	1,489.55
				CAFETERIA FOOD/SUPPLIES - WALDEN	125.92	
			13-4700	CAFETERIA FOOD	338.08	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12d

Board Report

Checks Dated 03/27/2026 through 04/23/2026

Board Meeting Date April 30, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40382206	04/22/2026	US Foods, Inc.	CAFETERIA FOOD - WALDEN		847.54	
			CAFETERIA FOOD/SUPPLIES		1,022.53	
			CAFETERIA FOOD/SUPPLIES - WALDEN		610.35	3,045.72
<b>Total Number of Checks</b>					<b>45</b>	<b>71,707.87</b>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	31	49,117.96
13	CAFETERIA	15	22,589.91
Total Number of Checks		45	71,707.87
Less Unpaid Tax Liability			.00
<b>Net (Check Amount)</b>			<b>71,707.87</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

**INDEPENDENT STUDY****Definitions**

*Live interaction* means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in-person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

*Student-parent-educator conference* means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

*Synchronous instruction* means classroom-style instruction or designated small group or one-on-one instruction delivered in-person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by a teacher(s) of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

**Educational Opportunities**

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Continuing and special study during travel
4. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
5. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance

## **INDEPENDENT STUDY**

6. In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

### **Equivalency**

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and district-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

### **Eligibility for Independent Study**

To participate in independent study, a student shall be enrolled in a district school. (Education Code 51748)

The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study shall be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is

## **INDEPENDENT STUDY**

based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

A student with disabilities, as defined in Education Code 56026, may participate in independent study if the student's individualized education program (IEP) specifically provides for such participation. If a parent/guardian of a student with disabilities requests independent study because the student's health would be put at risk by in-person instruction, the student's IEP team shall make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement. A student's inability to work independently, need for adult support, or need for special education or related services shall not preclude the IEP team from determining that the student can receive FAPE in an independent study placement. (Education Code 51745)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through independent study. (Education Code 51745)

Except for students participating in independent study due to an emergency as described in Education Code 41422 and 46392 and pregnant and parenting students who are the primary caregiver for their child(ren), no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program shall be enrolled in independent study. (Education Code 51745)

### **Monitoring Student Progress**

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether independent study is in the student's best interest. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

## **INDEPENDENT STUDY**

(Ed Code 51747, 51749.5; 5 CCR 11701)

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation, and if the student transfers to another public school in California, the record shall be forwarded to that school. (Education Code 51747, 51749.5)

### **Responsibilities of Independent Study Administrator**

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

### **Assignment and Responsibilities of Independent Study Teachers**

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

## **INDEPENDENT STUDY**

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with Item #4 in "Records" in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student, including time that the student engaged in asynchronous instruction
8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

## INDEPENDENT STUDY

### Definitions

*Live interaction* means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in-person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

*Student-parent-educator conference* means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

*Synchronous instruction* means classroom-style instruction or designated small group or one-on-one instruction delivered in-person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by a teacher(s) of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

### Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Continuing and special study during travel
4. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
5. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic

## **INDEPENDENT STUDY**

progress in the student's regular classes.

### **Equivalency**

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and district-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

### **Eligibility for Independent Study**

To participate in independent study, a student shall be enrolled in a district school. (Education Code 51748)

The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study shall be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

## **INDEPENDENT STUDY**

A student with disabilities, as defined in Education Code 56026, may participate in independent study if the student's individualized education program (IEP) specifically provides for such participation. If a parent/guardian of a student with disabilities requests independent study because the student's health would be put at risk by in-person instruction, the student's IEP team shall make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement. A student's inability to work independently, need for adult support, or need for special education or related services shall not preclude the IEP team from determining that the student can receive FAPE in an independent study placement. (Education Code 51745)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through independent study. (Education Code 51745)

Except for students participating in independent study due to an emergency as described in Education Code 41422 and 46392 and pregnant and parenting students who are the primary caregiver for their child(ren), no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program shall be enrolled in independent study. (Education Code 51745)

### **Monitoring Student Progress**

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether independent study is in the student's best interest. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program. (Education Code 51747, 51749.5; 5 CCR 11701)

## **INDEPENDENT STUDY**

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation, and if the student transfers to another public school in California, the record shall be forwarded to that school. (Education Code 51747, 51749.5)

### **Responsibilities of Independent Study Administrator**

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

### **Assignment and Responsibilities of Independent Study Teachers**

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

**INDEPENDENT STUDY**

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with Item #4 in "Records" in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student, including time that the student engaged in asynchronous instruction
8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

**Response to Immigration Enforcement**

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents, and shall not seek or require information or documents to the exclusion of other permissible information or documents, regarding the citizenship or immigration status of a student or the student's family members. (Education Code 234.7)

In accordance with law, Board Policy 0410 - Nondiscrimination in District Programs and Activities, and Board Policy 5145.3 - Nondiscrimination/Harassment, no student shall be denied equal rights and opportunities, nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status. (Education Code 200, 220, 234.1)

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Government Code 8310.3)

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

The Superintendent or designee shall develop procedures for addressing any immigration-related requests by a law enforcement officer for access to district records, school sites, or students.

The Superintendent or designee may provide training to staff regarding immigration issues, including information on responding to a request from a law enforcement officer to visit a school site or to have access to a student.

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by a law enforcement officer for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

**Response to Immigration Enforcement**

Responding to Requests for Immigration-Related Information or Documents

**Upon receiving any verbal or written request for information or documents related to a student's or family's immigration or citizenship status, district staff shall:**

1. Record or otherwise document the request and notify the Superintendent or designee about the request
2. Provide the student's parent/guardian or, if the student is at least 18 years old, the student, with notice, a description of the request, and any documentation provided to the district describing the request, unless prohibited by a court order, judicial subpoena/warrant, or in cases involving investigation of child abuse, neglect, or dependency

Information or documents related to a student's immigration or citizenship status shall not be disclosed to a law enforcement officer without consent by the parent/guardian or, if the student is at least 18 years old, by the student, a court order, or judicial subpoena/warrant. To obtain written consent, the release of student information shall include the following information:

1. The signature and signature date of the parent/guardian, or student if the student is at least 18 years old
2. A description of the records to be disclosed
3. The reason for the release of information
4. The parties or class of parties receiving the information
5. A copy of the records to be released, if requested by the parent/guardian or student

In accordance with law and Board Policy 5125 - Student Records, the Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a court order or judicial subpoena/warrant.

**Responding to Requests for Access to Students or School Grounds**

District staff shall receive parent/guardian consent or, if the student is at least 18 years old, the student's consent, before the student is interviewed or searched by any law enforcement officer for immigration enforcement purposes, unless the officer presents a court order or a judicial warrant.

A student's parent/guardian shall be immediately notified when a law enforcement officer requests or

**Response to Immigration Enforcement**

is able to interview, search, detain, or otherwise interact with the student for immigration enforcement purposes, unless prohibited by a court order or a judicial warrant, or in cases involving investigations of child abuse, neglect, or dependency. (Education Code 48906)

A law enforcement officer who requests to enter district property which is not open to all visitors shall register in accordance with Board Policy 1250 - Visitors/Outsiders, except in cases where the officer states that exigent circumstances exist or as stated in a court order or judicial warrant. (Penal Code 627.2, 627.3)

As early as possible, district staff shall notify the Superintendent or designee of any immigration enforcement-related request by a law enforcement officer for access to a student or to district property, including service of lawful warrants, subpoenas, petitions, complaints, or other similar documents.

**Responding to Law Enforcement Officers on District Property**

District staff shall report the presence of any law enforcement officer on district property for immigration enforcement purposes to on-site district police and other appropriate administrators.

Unless a law enforcement officer declares that exigent circumstances exist and demands immediate access to the campus, district staff shall take the following actions when such an officer is actually or imminently present on district property for immigration enforcement purposes:

1. Advise the officer that before school personnel can respond to the officer's request, they must first receive notification and direction from the Superintendent, principal, or designee, except under exigent circumstances that necessitate immediate action
2. Request to see and record or otherwise document the officer's credentials, including the officer's name and badge number, and the phone number of the officer's supervisor, and note or make a copy of all such information
3. Ask the officer for, and then record or otherwise document, the officer's reason for being on district property
4. Request that the officer produce any documentation that authorizes the officer's school access, make copies of all such documentation, and retain at least one copy for district records
5. Contact and consult with the district's legal counsel or Superintendent or designee
6. Follow the direction from the district's legal counsel or Superintendent or designee

**Response to Immigration Enforcement**

If the officer declares that exigent circumstances exist and demands immediate access to the campus, district staff shall comply with the officer's orders and immediately contact the Superintendent or designee and then the district's legal counsel.

Regardless of whether the officer declares that exigent circumstances exist, district staff shall not attempt to physically impede the officer, even if the officer appears to be acting outside the law or in excess of the officer's stated or documented authorization. If an officer enters the premises without consent, district staff shall document the officer's actions while on campus but only to the extent that it does not impede the officer's actions.

After the officer leaves district property, district staff shall promptly make written notes of all interactions with the officer, including:

1. A list or copy of the officer's credentials and contact information, if known
2. The identity of all other district staff known to have communicated with the officer
3. A description of the officer's request and activities
4. The type of documentation, such as a warrant or subpoena, that authorized the officer's request or actions, what was requested by the documentation, and whether the documentation was signed by a judge
5. District staff's response to the officer's request
6. Any further action taken by the officer
7. Copies of any documents presented by the officer

District staff shall promptly provide a copy of these notes and any associated documents district staff has collected from the officer to the district's legal counsel or other district official designated by the Superintendent.

The district's legal counsel or the Superintendent or designee shall submit a timely report to the Governing Board regarding the officer's requests and actions and the district's response. (Education Code 234.7)

The Superintendent or designee shall also email the Bureau of Children's Justice in the California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a school site or a student for immigration enforcement purposes.

**Response to Immigration Enforcement**

**Responding to the Detention or Deportation of Student's Parent/Guardian**

The Superintendent or designee shall encourage parents/guardians to update their emergency contact information as needed at any time. The Superintendent or designee shall notify parents/guardians that the district will only use information provided on the emergency cards in response to specific emergency situations and not for any other purpose.

The Superintendent or designee may also encourage all students and families to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a student's parent/guardian is detained or deported.

In the event that a student's parent/guardian is detained or deported, the Superintendent or designee shall release the student to the person(s) designated in the student's emergency contact information or to any individual who presents a caregiver's authorization affidavit on behalf of the student. The Superintendent or designee shall only contact child protective services if district personnel are unable to arrange for the timely care of the student by the person(s) designated in the emergency contact information maintained by the school or identified on a caregiver's authorization affidavit.

In an instance where a student's parent/guardian was detained or deported, the Superintendent or designee shall notify the student, as well as the individuals designated in the student's emergency contact information and any individual who presented a caregiver's authorization affidavit on behalf of the student, that the student continues to meet the residency requirements for attendance in the district if the student and the student's parent/guardian who was detained or deported satisfy the conditions as specified in Education Code 48204.4.

The Superintendent or designee may refer a student or the student's family members to other resources for assistance, including, but not limited to, an U.S. Immigrant and Customs Enforcement detainee locator, legal assistance, or the consulate or embassy of the parent/guardian's country of origin.

Caitlyn Fogle

csiratt@plazaschool.org

April 16, 2026

To whom it may concern,

I am submitting my official resignation from the role of TK Instructional Aide at Plaza Elementary School, taking effect June 10, 2026. I have truly enjoyed my time working at Plaza, and I am grateful for the experience I gained.

Sincerely,

A handwritten signature in black ink that reads "Caitlyn Fogle". The signature is written in a cursive style with a large, stylized 'C' and 'F'.

Caitlyn Fogle

Patrick Conklin  
Superintendent | Principal  
Plaza Elementary School District  
7322 County Road 24  
Orland, CA 95928

Dear Mr. Conklin,

Tice and Bolinger Electrical is pleased to submit the following bid for electrical work to be completed at Plaza Elementary School District.

Scope of Work:

- Remove and replace existing electrical panel internal components (panel guts) while utilizing the existing panel enclosure (can).
- Furnish and install all new circuit breakers compatible with the existing panel.
- Clearly label all branch circuit conductors and panel directories for improved identification and safety.
- Remove and replace ten (10) existing kitchen receptacles with new Arc-Fault Circuit Interrupter (AFCI) receptacles, in compliance with current electrical safety standards.

Total Project Cost (Adjusted for Inflation):

\$12,273.30

Additional Costs:

DSA Inspector: \$2,000.00

Electrical Engineer: \$5,500.00

Revised Total Project Cost:

\$19,773.30

This price includes all labor, materials, labeling, and installation required to complete the scope of work listed above.

Notes:

# *Plaza Elementary School District*

*Board of Trustees:  
Connie King  
Jake Cecil  
P. J. Davis*

7322 County Road 24  
Orland, CA 95963  
Phone (530) 865-1250 Fax (530) 865-1252

*Patrick Conklin  
Superintendent/Principal*

## **PUBLIC NOTICE**

### **Declaration of Need**

The Plaza Elementary School District is announcing the adoption of a Declaration of Need for Fully Qualified Educators.

The Plaza Elementary School District hereby announces that there is an insufficient number of certificated persons who meet the specified employment criteria for certificated positions and will need to apply for Emergency Permits, Waivers, and Internships.

Plaza Elementary School District

By: \_\_\_\_\_  
Patrick Conklin, Superintendent/Principal  
4/20/2026

Public Notice Posted on 4/20/2026 for the 2026-27 School Year



State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 651 Bannon Street, Suite 601  
 Sacramento, CA 95811

Email: [DON@ctc.ca.gov](mailto:DON@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2026-2027

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Plaza Elementary School District District CDS Code: 62638

Name of County: Glenn County CDS Code: 11

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 4/30/2026 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2027.

Submitted by (Superintendent, Board Secretary, or Designee):

Patrick Conklin		Superintendent/Principal
<i>Name</i>	<i>Signature</i>	<i>Title</i>
530-865-1252	530-865-1250	4/30/2026
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
7322 County Road 24 Orland, CA 95963		
<i>Mailing Address</i>		
pconklin@plazaschool.org		
<i>E-Mail Address</i>		

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_/\_\_\_/\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<b>Type of Emergency Permit</b>	<b>Estimated Number Needed</b>
CLAD/English Learner Authorization (applicant already holds teaching credential)	
Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization: _____	
Resource Specialist	
Teacher Librarian Services	
Emergency Transitional Kindergarten (ETK)	1

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year’s actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	
Special Education	
TOTAL	1

**Authorizations for Single Subject Limited Assignment Permits**

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?

Yes  No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program?

Yes  No

If yes, how many interns do you expect to have this year? 1

If yes, list each college or university with which you participate in an internship program.

CSU, Chico, Western Governors University, Lake COE, National University

If no, explain why you do not participate in an internship program.

April 2, 2026

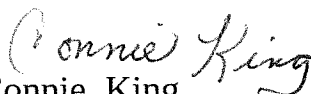
Plaza School Board

I want to thank the community for allowing me the privilege of serving on the Plaza School Board . At this time I have decided to retire from this position as of April 30<sup>th</sup> 2026.

Have enjoyed working with PJ Davis, Jake Cecil, and Mr. Conklin. I felt our Board members worked well together. I have a great respect for these men, and felt proud to work with them.

For me one of the highlights of these years was the expansion of our school, plus the beautiful Gym. The best part was being a part of a school that means so much to me as our children attended here, and I was privileged to work here.

Sincerely,

  
Connie King

§1780(g)(2))

### **Term of Office**

**A person appointed to fill a vacancy** when the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. (Government Code §1780(d)(2))

**A person appointed to fill a vacancy** when the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office. (Government Code §1780(d)(3))

**A person elected at an election to fill the vacancy** shall hold office for the remainder of the unexpired term. (Government Code §1780 (d)(2))

**A person elected at a regular board member election or appointed in-lieu of election** takes office on the second Friday in December following his or her election in November and shall serve for four years. (Elections Code §10554, 10507)

## **VACANCIES ON SCHOOL DISTRICT GOVERNING BOARDS**

### **What Causes a Vacancy**

Vacancies on school district governing boards or community college district boards are caused by any of the events specified in Section 1770 of the Government Code (see Vacancies – Definition), or by a failure to elect. A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district. A deferred effective date not to exceed 60 days may be specified by the incumbent, in which case, the resignation becomes effective on that date. Upon being filed with the County Superintendent of Schools, the written

resignation is irrevocable. (Education Code §5090, 5091(a))

When any vacancy exists on the county board of education of any county on or after December 1, 1978, the vacancy shall be filled in the manner prescribed in Article 3 (commencing with Section 5090) of Chapter 1 of Part 4. (Education Code §1008)

### **Action Required by the Governing Board**

Whenever a vacancy occurs, the school district or community college district governing board has one of two options available to it. Either of these two options must be exercised **within 60 days** of the date a vacancy occurs, or the date of a deferred resignation is filed with County Superintendent of Schools:

1. Immediately call an election to fill the vacancy; or
2. Make a provisional appointment pursuant to §5091 of the Education Code.

In the event that the governing board fails to make a provisional appointment or order an election within the prescribed 60-day period as required by this section, the County Superintendent of Schools shall order an election to fill the vacancy. (Education Code §5091(a)(2))

Although not required by law, as a matter of practice, a copy of the resignation, and copies of any notices, appointments, resolutions calling election, etc. should be sent to the Glenn County Elections Department as soon as possible.

### **Election Ordered**

When an election is ordered, it shall be held on the next regular election date not less than 130 days after the order of the election. (Education Code §5091(b))

A regular election as defined by Elections Code §1000 is:

- (a) The first Tuesday after the first Monday in March of each year.
- (b) The second Tuesday of April in each even-numbered year.
- (c) The first Tuesday after the first Monday in June in each even-numbered year

that is not evenly divisible by four.

(d) The first Tuesday after the first Monday in November of each year

Vacancy elections shall be conducted in as nearly the same manner as practicable as other governing board member elections.

### **Provisional Appointment**

If the Governing Board makes a provisional appointment, the appointee is immediately conferred with all powers and duties of a governing board member. (Education Code §5091(d))

### **Public Notice**

Within 10 days of making the provisional appointment to fill a vacancy the school district governing board must:

1. Post a notice of both the actual vacancy or the filing of a deferred resignation and also the provisional appointment in at least three public places in the district; and
2. Publish the notice at least once in a newspaper of general circulation published within the district (Gov. Code §6061). If there is no newspaper of general circulation published in the district, notice need not be published. (Education Code §5092)

A copy of the notice should be sent to the County Elections Department.

### **Contents of Public Notice**

The notice to be posted and published must state the following:

1. The fact of the vacancy or resignation and the date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation, and
2. The full name of the provisional appointee to the board and the date of his/her appointment, and
3. A statement that unless a petition calling for a special election, containing sufficient number of signatures, is filed in the office of County Superintendent of

Schools within 30 days of the date of the provisional appointment, it shall become an effective appointment. (Education Code §5092)

### **Petition Calling for a Special Election**

If a provisional appointment is made within the 60-day period, the registered voters of the district may, within 30 days from the date of the appointment, petition for the conduct of a special election to fill the vacancy.

Signature Requirements: A petition shall be deemed to bear a sufficient number of signatures if signed by whichever means below results in the greater number of registered voters:

- 1 ½ percent of the number of registered voters of the district at the time of the last regular election for governing board members, or
- 25 registered voters

However, in districts with registered voters of less than 2,000 persons, a petition shall be deemed to bear a sufficient number of signatures if signed by at least 5 percent of the number of registered voters of the district at the time of the last regular election for governing board members. (Education Code §5091(c))

Filing the Petition: The petition must be filed with the County Superintendent of Schools within the 30-day period following the making of the provisional appointment.

The County Superintendent of Schools then has 30 calendar days to verify the signatures.

As a matter of practice, the Superintendent forwards the petitions to the Glenn County Elections Department for checking signatures. The Superintendent may decide if the petition is to be checked using a random sampling in accordance with Elections Code §9115 or to check 100 percent of the signatures. A certificate of the results of the petition checking will be forwarded to the County Superintendent of Schools.

If the petition is determined to be legally sufficient by the County Superintendent of Schools, the provisional appointment is terminated, and the County Superintendent of Schools shall call a special election to be conducted no later than the 130th day after the determination. However, if a regular election date, as defined in Section 1000 of the Elections Code, occurs between the 130th day and the 150th day following the determination, the County Superintendent of Schools may call the special election to be conducted on the regular election date. (Gov. Code §6253.5) (Ed Code §5091 (c) & (f))

## **Term of Office**

**A person appointed to fill a vacancy** shall hold office only until the next regularly scheduled election for district governing board members that is scheduled 130 or more days after the effective date of the vacancy, whereupon an election shall be held to fill the vacancy for the remainder of the unexpired term. (Education Code §5091(e))

**A person elected at an election** to fill the vacancy shall hold office for the remainder of the term. (Education Code §5091(e))

**A person elected at a regular biennial governing board member election** shall hold office for a term of four years commencing on the first Friday in December following his or her election in November. (Education Code §5017)

## **Conditions for No Election or Appointment**

1. There shall be no special election or appointment to fill a vacancy on a governing board if the vacancy occurs within four months of the end of the term of that position.
2. Section 5091 shall not apply to a vacancy on a governing board if the vacancy occurs, or a resignation specifying a deferred effective date is filed with the county superintendent of schools, during the period between six months and 130 days prior to a regularly scheduled governing board election and the position is not scheduled to be filled at such election. In such a case, the position shall be filled at a special election for that position to be consolidated with the regular election. A person elected to fill a position under this subdivision shall take office at the next regularly scheduled meeting of the governing board following the certification of the election and shall serve only until the end of the term of the position, which he or she was elected to fill.
3. If a special election pursuant to Section 5091 could be consolidated with the next regular election for governing board members, and the vacant position is scheduled to be filled at such regular election, there shall be no special election. (Education Code §5093)

PLAZA ELEMENTARY SCHOOL DISTRICT  
7322 COUNTY ROAD 24  
ORLAND, CALIFORNIA 95963

(530) 865-1250

BOARD OF EDUCATION APPLICATION FOR MEMBERSHIP

NAME: Katie Pasini PHONE NUMBER: [REDACTED]

ADDRESS: [REDACTED] CITY/ZIP: Orland, 95963

OCCUPATION: Contract Specialist Are you a registered voter within CJUESD? Yes

Please fill in the information requested in the following questions:

1. The appointment for which you are applying would run until December, 2026. If appointed, would you run for election in 2026? Yes
2. The Board meets once a month for about two hours per meeting. In addition, special meetings can take considerable time. Board members, of course, need time to prepare for meetings. Do you feel you have the time to perform these functions? Yes
3. Have you had children in the PESD? Yes
4. List all the activities related to the PESD:
  - a. School Level: Parent and served on School Site Council during the 23-24 school year.  
Offices Held: \_\_\_\_\_
  - b. District Level: \_\_\_\_\_  
Offices Held: \_\_\_\_\_
5. Have you served in other capacities related to public schools:  
No.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BOARD OF EDUCATION

APPLICATION FOR MEMBERSHIP

PAGE 2

6. Briefly describe your reasons for wanting to serve on the PESD Board of Education  
As one of the few parents lucky enough to live within the district, I want to take this opportunity to use
- 

my skills and experience to help the school continue to thrive.

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7. What is the role of the school board?

The school board works with the administration to provide a public voice when establishing priorities and creating policy.

8. What should be the relationship between the board members and the administration in handling school concerns?

The administration should advise the board, so they can make determinations on policies, budgets and other school concerns. Ideally the board and administration would work as a team to establish the best course of action and ensure implementation.

9. In what area of function as a board member would you have a particular interest or skill (public relations, budget, evaluation, long range planning, policies, facilities)?

With a background in federal acquisitions and procurement policy, my professional skills are most suited to budgets, evaluation, policies and facilities. As a parent of two young students, I am very interested in long-term planning that supports their future and strengthens our community.

10. What, as you see, are the strengths of the district?

I am most impressed with Plaza's continued growth, without compromising the small school feel and their commitment to foundational skills that kids need to succeed in life.

11. What, as you see, are the areas most needing improvement within the district?

Overall I am very happy with the district, but I would like to see some Spanish language learning if possible.