

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street
August 12, 2026
6:00 p.m. Closed Session
6:30 p.m. Estimated Open Session

District LCAP Goals

- ❖ Goal 1 – Biggs Unified will provide conditions of learning that will develop College and Career Ready students. Priority 1, 2 and 7.
- ❖ Goal 2 – Biggs Unified will plan programs, develop plans, and provide data from assessments that will maximize pupil outcomes. Priority 4 and 8.
- ❖ Goal 3 – Biggs Unified will promote students engagement and a school culture conducive to learning. Priority 3, 5 and 6.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

Pg 4-7

A. June 24, 2026 Special Board Meeting

- 6. PUBLIC COMMENT** – Anyone wishing to address the Board on Items listed under Closed Session on the agenda may do so at this time. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9

If Closed Session is not completed before 6:30 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 7. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 8. PARENT ASSOCIATIONS REPORTS**
- 9. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**

10. PUBLIC COMMENT - Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

11. REPORTS - Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities

A. BES/RCA PRINCIPAL'S REPORT:

B. HIGH SCHOOL PRINCIPAL'S REPORT:

C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

D. SUPERINTENDENT'S REPORT:

E. CBO'S REPORT:

F. BOARD MEMBER REPORTS:

12. CONSENT AGENDA - All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

Pg 8-9 A. Approve Superintendent's recommendations regarding Inter-District Agreement Request(s) as listed for the 2026-2027 school year

Pg 10-42 B. Approve AP Vendor Check Register and Purchase Order Listing June 1, 2026 – July 31, 2026

13. ACTION ITEMS

Pg 43-65 A. Approve Rural Education Achievement Program (REAP) Grant for SY 2026-2027

Pg 66-73 B. Approve MOU with Tehama County Teacher Induction Program for induction services from July 2026-June 2028

Pg 74-78 C. Approve MOU with Victor Community Support Services, Inc. for Certified Wellness Coach services through June 2027

Pg 79 D. Approve Change Order from Harbert Roofing Inc. for the amount of \$25,293.08

Pg 80-86 E. Approve Service Agreement with CSBA for Gamut Policy renewal and Gamut Policy Plus subscriptions

Pg 87 F. Adopt Resolution 2026-2027 #001 re: Changes to the Signatories of the Biggs Elementary School ASB Bank Accounts

Pg 88-90 G. Adopt Resolution 2026-2027 #002 re: Designating Positions Subject to Membership in CalSTRS

Pg 91-92 H. Approve Change order from Mid-Pacific Engineering, Inc. for the amount of \$7,511 using the Building Fund

Pg 93-109 I. Approve BUSD Discipline Guide

Pg 110-117 J. Approve Application for Funding Ag Career Technical Education Incentive Grant Program for Year 2026-2027

Pg 118-122 K. Approve Caitlin Schwerin as Painting Independent Contractor using Prop 28 funding

Pg 123-126 L. Approve Mike Wolfchuck as Drumming Independent Contractor using Prop 28 funding

Pg 127-131 M. Approve Carolyn Steele as Ukulele Independent Contractor using Prop 28 funding

Pg 132-133 N. Adopt Resolution 2026-2027 #003 Change In Wording of the Superintendent Contract Additional Duties As BHS Principal

Pg 134-135 O. Approve purchase of Kubota RTV for \$19,427.53 using General Fund

Pg 136-156 P. Approve renewal of service agreement with San Joaquin County Office of Education

14. PERSONNEL ACTION

Pg 157-158 A. Approve Agriculture Teacher Extended Year Agreement with Lilly Baker

Pg 159-160 B. Approve Agriculture Teacher Extended Year Agreement with Stephen Boyes

- C. Approve Galilea Rosales as a Certificated Substitute Teacher
- D. Approve Christopher Wenger as a Multi Subject 3rd/4th Grade Combo Teacher effective August 3, 2026
- E. Approve David Rieck as a Certificated Substitute Teacher
- F. Approve Jeffery Cassity as the RSP Lower Grades Teacher at BES
- G. Approve release of probationary employee, Tylor Rodrigues – RCA Custodian/Van Driver, effective August 4, 2026
- H. Approve Ashley Tanner as a non-paid, walk-on Assistant JV Volleyball Coach for the 2026-2027 season
- I. Approve Kloe Seipert as a non-paid, walk-on Assistant Varsity Volleyball Coach for the 2026-2027 season

Pg 161-162 J. Approve the following stipend positions for the 2026-2027 school year:

- Tracey McPeters, Science Camp Coordinator
- Beth Chavez, BES Lead Teacher
- Hollie Byers, BES CJSF Leader
- Hollie Byers, Middle School Athletic Advisor
- Jeff Thengvall, Chess Coach
- Aaron Bayless, Winter Program Director
- Rebecca Christy, Talent Show Coordinator
- Beth Chavez, Spelling Bee Coordinator
- Janet Thao, Varsity Volleyball Coach (Previously approved coach, Lisa Seipert, stepped down)

15. INFORMATION ITEMS

Pg 163-164 A. Bond Expense Report to date

- B. Quarterly Report on Williams Uniform Complaints – No complaints were filed with any school in the district during the last quarter

16. FUTURE ITEMS FOR DISCUSSION

17. ADJOURNMENT

Notice to the Public: Please contact the Superintendent’s Office at 868-1281 ext. 8100 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request. Agenda materials are available for public inspection at 300 B St., Biggs, CA 95917

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 24, 2026

OPEN SESSION

CALL TO ORDER – President Jesmer called the meeting to order at 5:04 p.m.

ROLL CALL - Board members present: Melissa Jesmer, Sean Avram, and Jonna Phillips were present.
Board members absent: M. America Navarro and Linda Brown were absent.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Tracey McPeters, RCA/Middle School Principal

PLEDGE OF ALLEGIANCE – President Jesmer led the Pledge of Allegiance.

APPROVAL OF AGENDA: The Board approved the agenda with the following amendments:

Consent Agenda Item A has an updated Interdistrict transfer list

Action Item F needs to state Appendix B and C

Action Item U: Corrected contract with Ray Dalton Construction Consulting

Action Item V: Add new Worthington Direct quote to the total purchase price

MSCU (Phillips/Avram) 3/0/2

Jesmer - Aye

Avram - Aye

Phillips - Aye

Navarro - Absent

Brown - Absent

APPROVAL OF MINUTES: The Board approved the minutes from the Regular Board Meeting on June 10, 2026 as written. MSCU (Avram/Phillips) 3/0/2

Jesmer – Aye

Avram – Aye

Phillips –Aye

Navarro – Absent

Brown – Absent

PUBLIC COMMENT (Closed Session Items) – Beth Chavez says “Hi”.

CONSENT AGENDA: The Board approved Consent Agenda Item A with the updated transfer list. MSCU (Avram/Phillips) 3/0/2

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Absent

Brown – Absent

- A. Approve Superintendent's recommendations regarding Inter-District Agreement Request(s) as listed for the 2026-2027 school year

REPORTS:

SUPERINTENDENT'S REPORT: Doug Kaelin reported that the plans for the Middle School Gym have been submitted to the State for review. The anticipated completion date for the review is mid-August. The first session of Summer School is almost done. All is going well. We are holding interviews next week for two open positions at BES.

BOARD MEMBER REPORTS: None

ACTION ITEMS: The Board approved Action Items A-X. MSCU (Avram/Phillips) 3/0/2

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Absent

Brown – Absent

- A. Approve the 2026-2027 LCAP Plan (Districtwide)
- B. Approve the 2026-2027 LCAP Plan (Richvale Charter Academy)
- C. Adopt the Original Budget for 2026-2027
- D. Adopt LCFF Local Indicators for BUSD and RCA
- E. Approve Education Protection Account (EPA) Expenses in the estimated amount of \$1,408,243
- F. Approve Agreement with BUTA Bargaining Unit for updated Appendix B and C Certificated Stipend List with Public Disclosure
- G. Approve attendance at the CSBA annual AEC conference in San Diego for Loretta Long, December 1-3, 2026 with an estimated cost of \$1,698
- H. Approve License Renewals for 2026-27
- I. Approve quote from BDJ Tech for Lenovo Chromebooks using LCAP Funds
- J. Approve quote from MICHCO for a new floor scrubber machine using Maintenance/Operations General Funds
- K. Approve quote from Dake Bros Heating & Air LLC for a new HVAC unit for the RCA kitchen using Cafeteria Funds
- L. Adopt BUSD's Injury & Illness Prevention Plan

- M. Adopt BUSD's Pest Management Plan
- N. Adopt BUSD's Extreme Weather Protocols Plan
- O. Approve quote from Curriculum Associates for curriculum renewal using LCAP Funds
- P. Approve quote from Lexia Core for curriculum renewal using LCAP Funds
- Q. Approve quote from NEXTGEN Ma+h for curriculum renewal using LCAP Funds
- R. Approve bid from Harbert Roofing, Inc. in the amount of \$991,000 for the BHS Re-Roofing Project
- S. Approve payment to the Division of the State Architect (DSA) in the amount of \$51,574.40 for gym plan review
- T. Approve updated ELOP (Expanded Learning Opportunities Plan) for school years 2026 – 2029
- U. Approve Ray Dalton Construction Consulting services for the BHS Re-Roofing Project (corrected contract)
- V. Approve purchase of desks and chairs from Worthington Direct using Art and Music Discretionary Block Grant and Prop 28 Funds (added another quote to the total purchase price)
- W. Approve quote from Paradigm for Math curriculum pilot using Learning Recovery Block Grant Funds
- X. Approve MOU with BCOE for Lexia LETRS participation

PERSONNEL ACTION ITEMS: The Board approved Personnel Action Items A-C. MSCU (Avram/Phillips)

3/0/2

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Absent

Brown – Absent

- A. Rescind the layoff of Multi Subject Teaching Credential Position Number 17 at BES
- B. Approve hiring Jennifer Hamill as a 4.5 HR Instructional Aide at RCA effective August 4, 2026
- C. Approve Tristin Eber to teach K/1 summer school effective June 29, 2026

INFORMATION ITEMS:

- A. Bond Expense Report to date: Reviewed. Doug Kaelin explained the fees and the status of the plan review and testing needed for the gym project.

FUTURE ITEMS FOR DISCUSSION – None

The Board did not convene to Closed Session.

ADJOURNMENT – 5:21 p.m.

MINUTES APPROVED AND ADOPTED:

Presiding President

Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: August 12, 2026

Item Number: 12 A
Item Title: Inter-district Agreement Request(s)
Presenter: Doug Kaelin, Superintendent & Loretta Long, Admin. Assistant/HR Officer
Attachment: None
Item Type: ☒ Consent Agenda ☐ Action ☐ Report ☐ Work Session ☐ Other:

Background/Comments:

We have received the following interdistrict transfer requests. After reviewing each one with Board Policy and Administration Regulations 5117, we make the following recommendations.

2026-2027 School Year	From:	To:	Action	New/Ongoing
1. (3 rd Grade)	Thermalito	Biggs	Accept	Ongoing
2. (10 th Grade)	OUHSD	Biggs	Accept	New
3. (9 th Grade)	OUHSD	Biggs	Accept	Ongoing
4. (12 th Grade)	OUHSD	Biggs	Accept	Ongoing
5. (9 th Grade)	OUHSD	Biggs	Accept	Ongoing
6. (11 th Grade)	Gridley	Biggs	Accept	Ongoing
7. (4 th Grade)	Gridley	Biggs	Accept	Ongoing
8. (5 th Grade)	Gridley	Biggs	Accept	Ongoing
9. (10 th Grade)	Gridley	Biggs	Accept	New
10. (1 st Grade)	Gridley	Biggs	Accept	New
11. (4 th Grade)	Gridley	Biggs	Accept	New
12. (8 th Grade)	Gridley	Biggs	Accept	New
13. (TK)	Gridley	Biggs	Accept	New
14. (11 th Grade)	Gridley	Biggs	Accept	Ongoing
15. (5 th Grade)	Gridley	Biggs	Accept	Ongoing
16. (3 rd Grade)	Gridley	Biggs	Accept	Ongoing
17. (12 th Grade)	Gridley	Biggs	Accept	Ongoing
18. (7 th Grade)	Gridley	Biggs	Accept	Ongoing
19. (4 th Grade)	Gridley	Biggs	Accept	Ongoing
20. (6 th Grade)	Gridley	Biggs	Accept	Ongoing
21. (5 th Grade)	Gridley	Biggs	Accept	Ongoing
22. (4 th Grade)	Gridley	Biggs	Accept	Ongoing
23. (8 th Grade)	Gridley	Biggs	Accept	Ongoing
24. (10 th Grade)	Gridley	Biggs	Accept	Ongoing
25. (9 th Grade)	Gridley	Biggs	Accept	Ongoing
26. (3 rd Grade)	Gridley	Biggs	Accept	Ongoing
27. (1 st Grade)	Gridley	Biggs	Accept	Ongoing
28. (8 th Grade)	Gridley	Biggs	Accept	Ongoing
29. (1 st Grade)	Gridley	Biggs	Accept	Ongoing
30. (K)	Gridley	Biggs	Accept	Ongoing
31. (6 th Grade)	Gridley	Biggs	Accept	Ongoing
32. (1 st Grade)	Gridley	Biggs	Accept	Ongoing
33. (7 th Grade)	Oro Elem	Biggs	Accept	Ongoing
34. (1 st Grade)	Thermalito	Biggs	Accept	Ongoing
35. (5 th Grade)	Thermalito	Biggs	Accept	Ongoing
36. (4 th Grade)	Thermalito	Biggs	Accept	Ongoing
37. (4 th Grade)	Biggs	Thermalito	Release	New
38. (K)	Biggs	Thermalito	Release	New
39. (6 th Grade)	Biggs	Oro Elem	Release	Ongoing

<u>2026-2027 School Year</u>	<u>From:</u>	<u>To:</u>	<u>Action</u>	<u>New/Ongoing</u>
40. (3 rd Grade)	Biggs	Oro Elem	Release	New
41. (2 nd Grade)	Biggs	Oro Elem	Release	New
42. (K)	Biggs	Oro Elem	Release	New
43. (2 nd Grade)	Biggs	Gridley	Release	New
44. (TK)	Biggs	Gridley	Release	New
45. (6 th Grade)	Biggs	Gridley	Release	Ongoing
46. (2 nd Grade)	Biggs	Gridley	Release	Ongoing
47. (K)	Biggs	Gridley	Release	Ongoing
48. (2 nd Grade)	Biggs	Gridley	Release	Ongoing
49. (11 th Grade)	Biggs	Gridley	Release	Ongoing
50. (11-12 Grade)	Biggs	Gridley	Release	Ongoing
51. (10 th Grade)	Biggs	Gridley	Release	Ongoing
52. (10 th Grade)	Biggs	Gridley	Release	Ongoing
53. (12 th Grade)	Biggs	Gridley	Release	New
54. (10 th Grade)	Biggs	Gridley	Release	Ongoing
55. (5 th Grade)	Biggs	Gridley	Release	Ongoing
56. (12 th Grade)	Biggs	Gridley	Release	Ongoing
57. (8 th Grade)	Biggs	Gridley	Release	Ongoing
58. (10 th Grade)	Biggs	Gridley	Release	Ongoing
59. 6 th Grade)	Biggs	Gridley	Release	Ongoing
60. (12 th Grade)	Biggs	Gridley	Release	Ongoing
61. (10 th Grade)	Gridley	Biggs	Accept	New
62. (9 th Grade)	Biggs	Gridley	Release	New
63. (7 th Grade)	Gridley	Biggs	Accept	Ongoing

Fiscal Impact: We will have a loss of ADA for those outgoing transfer requests and an increase of ADA for those incoming transfer requests.

Recommendation: The Superintendent recommends action as indicated.

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: August 12, 2026

Item Number: 12 B

Item Title: Approve AP Vendor Check Register and Purchase Order Listing

Presenter: Moneek Graves, Fiscal Assistant

Attachment: AP Vendor Check Register & Purchase Order Listing for

Item Type: ☒ Consent Agenda ☐ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

The AP Vendor Check Register and Purchase Order totals are as attached.

Fiscal Impact:

As indicated.

Recommendation:

Approve.

Register 000585 - 06/02/2026

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-355321	183.00 Printed	01		Biggs High School (Biggs High - Payee)
3005-355322	144.00 Printed	01		Biggs High School (Biggs High - Payee)
3005-355323	5.54 Printed	01		Browning, Brigitt D (000195 - Emp)
3005-355324	184.63 Printed	01		Hall, Wendy A (000679 - Emp)
3005-355325	59.27 Printed	01		Lair, Anne R (001382 - Emp)
3005-355326	237.36 Printed	01		Graves, Moneek S (001383 - Emp)
3005-355327	89.00 Printed	01		Gibson, Peter G (001506 - Emp)
3005-355328	70.00 Printed	01		Papa, Leland (001570 - Emp)
3005-355329	271.97 Printed	01		Primo Brands BlueTriton Brands,Inc. (100070/1)
3005-355330	289.15 Printed	01		BUCKMASTER OFFICE SOLUTIONS (100112/1)
3005-355331	214.69 Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-355332	1,148.89 Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-355333	6,446.01 Printed	01		CITY OF BIGGS (100164/1)
3005-355334	362.32 Printed	01		Crown Awards (100841/1)
3005-355335	255.00 Printed	01		Deer Creek Advertising, LLC (100947/1)
3005-355336	202.00 Printed	01		FGL ENVIRONMENTAL (100221/1)
3005-355337	756.74 Printed	01		Golden Pacific Bank (100235/1)
3005-355338	1,062.46 Printed	01		GRAINGER INC (100240/1)
3005-355339	218.50 Printed	01		Hughes Hardwoods Wagner Woods, LLC (100263/1)
3005-355340	1,578.50 Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-355341	563.75 Printed	25		JACK SCHREDER & ASSOCIATES INC (100276/1)
3005-355342	2,743.12 Printed	01		Lakeview Petroleum Co. (100304/3)
3005-355343	241.66 Printed	01		LES SCHWAB (100308/1)
3005-355344	13,318.15 Printed	21		Michael A Roberts Construction (100988/1)
3005-355345	6,500.00 Printed	21		Mid Pacific Engineering, Inc. (100989/1)
3005-355346	3,600.00 Printed	01		Michael Irwin Wofchuck (100956/1)
3005-355347	19,888.39 Printed	21		NICHOLS MELBURG & ROSETTO (100351/1)
3005-355348	2,286.52 Printed	01		PG&E (100369/1)
3005-355349	12,649.50 Printed	01		Rainforest Art Project (100971/1)
3005-355350	1,800.00 Printed	01		Rescue Training Institute Inc. (100918/1)
3005-355351	624.00 Printed	01		SAN JOAQUIN COUNTY OF EDUCATN (100403/1)
3005-355352	14,300.00 Printed	01		STEPHEN ROATCH ACCOUNTANCY (100438/1)
3005-355353	348.00 Printed	01		Tammie Loftin (100908/1)
3005-355354	343.75 Printed	01		TeachTown (100925/1)

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 6/1/2026, Ending Check Date = 6/30/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000585 - 06/02/2026

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-355355	881.34 Printed	01		Pape' Machinery, Inc. (100836/2)
3005-355356	170.70 Printed	01		Tracey McPeters (100905/1)

94,037.91

Number of Items

36 Totals for Register 000585

2026 FUND-OBJ Expense Summary / Register 000585

01-3701	348.00	
01-4200	413.75	
01-4300	17,501.04	
01-4303	2,743.12	
01-5200	2,094.00	
01-5502	6,446.01	
01-5503	2,286.52	
01-5606	289.15	
01-5800	5,024.97	
01-5801	530.33	
01-5804	14,300.00	
01-9110*		51,974.35-
01-9580*		2.54-
Totals for Fund 01	51,976.89	51,976.89-
13-4300	214.77	
13-4700	1,578.50	
13-9110*		1,793.27-
Totals for Fund 13	1,793.27	1,793.27-
21-5800	39,706.54	
21-9110*		39,706.54-
Totals for Fund 21	39,706.54	39,706.54-
25-5800	563.75	
25-9110*		563.75-
Totals for Fund 25	563.75	563.75-
Totals for Register 000585	94,040.45	94,040.45-

* denotes System Generated entry

Net Change to Cash 9110

94,037.91- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 6/1/2026, Ending Check Date = 6/30/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000586 - 06/04/2026

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-355764	4,800.00 Printed	21		CALIFORNIA GEOLOGICAL SURVEY S CHOOOL REVIEW UNIT (CALIFORNIA - Pay

4,800.00

Number of Items

1 Totals for Register 000586

2026 FUND-OBJ Expense Summary / Register 000586

21-5800	4,800.00	
21-9110*		4,800.00-
Totals for Register 000586	4,800.00	4,800.00-

* denotes System Generated entry

Net Change to Cash 9110

4,800.00- Credit

Register 000586 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2026 FUND-OBJ Expense Summary / Register 000586 (continued)

Page Intentionally Left Blank

Register 000587 - 06/09/2026

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-356046	14.95 Printed	01		RIGOBERTO PAREDES (RIGOBERTO P - Payee)
3005-356047	112.52 Printed	01		Dyer, Analyn (001371 - Emp)
3005-356048	397.98 Printed	01		Primo Brands BlueTriton Brands,Inc. (100070/1)
3005-356049	2,458.60 Printed	01		AMAZON (100697/1)
3005-356050	796.00 Printed	01		Caitlin Schwerin (100981/1)
3005-356051	1,939.30 Printed	01		CITY OF BIGGS (100164/1)
3005-356052	1,538.00 Printed	01		DOCUMENT TRACKING SERVICES (100196/1)
3005-356053	4,349.83 Printed	13		PRO PACIFIC FRESH (100376/1)
3005-356054	8,773.44 Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-356055	1,700.32 Printed	01		U S BANK OFFICE EQUIP FINANCE SERVICES (100458/1)

22,080.94

Number of Items

10 Totals for Register 000587

2026 FUND-OBJ Expense Summary / Register 000587

01-4300	3,018.67	
01-4700	1,171.82	
01-5200	112.52	
01-5502	1,939.30	
01-5606	1,700.32	
01-5800	1,193.98	
01-5807	14.95	
01-9110*		10,689.56-
01-9330*	1,538.00	
Totals for Fund 01	10,689.56	10,689.56-
13-4300	550.35	
13-4700	10,841.03	
13-9110*		11,391.38-
Totals for Fund 13	11,391.38	11,391.38-
Total for Fiscal Year 2026	22,080.94	22,080.94-
01-5800	1,538.00	
01-9330*		1,538.00-
Total for Fiscal Year 2027 and Fund 01	1,538.00	1,538.00-
Totals for Register 000587	23,618.94	23,618.94-

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 6/1/2026, Ending Check Date = 6/30/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000587 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Expense Summary / Register 000587 (continued)

* denotes System Generated entry

Net Change to Cash 9110

22,080.94- Credit

Register 000588 - 06/11/2026

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-356467	40.00 Printed	01		Browning, Brigitt D (000195 - Emp)
3005-356468	51,574.40 Printed	21		DIV. OF THE STATE ARCHITECT DGS DSA (100688/1)

51,614.40

Number of Items

2 Totals for Register 000588

2026 FUND-OBJ Expense Summary / Register 000588

01-4300	40.00	
01-9110*		40.00-
Totals for Fund 01	40.00	40.00-
21-5800	51,574.40	
21-9110*		51,574.40-
Totals for Fund 21	51,574.40	51,574.40-
Totals for Register 000588	51,614.40	51,614.40-

* denotes System Generated entry

Net Change to Cash 9110

51,614.40- Credit

Register 000588 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2026 FUND-OBJ Expense Summary / Register 000588 (continued)

Page Intentionally Left Blank

Register 000589 - 06/18/2026

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-357146	14,876.90 Printed	01		Dennis Slusser (Dennis Slus - Payee)
3005-357147	199.66 Printed	01		Graves, Moneek S (001383 - Emp)
3005-357148	598.52 Printed	01		AMAZON (100697/1)
3005-357149	2,568.66 Printed	01		PG&E (100369/1)
3005-357150	544.95 Printed	01		PRO PACIFIC FRESH (100376/1)
3005-357151	2,584.01 Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-357152	1,394.12 Printed	13		The Webstaurant Store,LLC (100914/1)
22,766.82		Number of Items	7	Totals for Register 000589

2026 FUND-OBJ Expense Summary / Register 000589

01-4300	14,132.35	
01-4400	1,623.74	
01-4700	531.21	
01-5503	2,568.66	
01-9110*		18,855.96-
Totals for Fund 01	18,855.96	18,855.96-
13-4300	2,488.21	
13-4700	1,422.65	
13-9110*		3,910.86-
Totals for Fund 13	3,910.86	3,910.86-
Totals for Register 000589	22,766.82	22,766.82-

* denotes System Generated entry

Net Change to Cash 9110

22,766.82- Credit

Register 000589 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2026 FUND-OBJ Expense Summary / Register 000589 (continued)

Page Intentionally Left Blank

Register 000590 - 06/25/2026

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-357830	99.81	Printed	01		Graves, Moneek S (001383 - Emp)
3005-357831	351.66	Printed	01		Primo Brands BlueTriton Brands, Inc. (100070/1)
3005-357832	4,354.65	Printed	01		AMAZON (100697/1)
3005-357833	80.64	Printed	01		PACIFIC STORAGE COMPANY AMERICAN MOBILE SHREDDING (100075/1)
3005-357834	1,324.95	Printed	01		ANDES POOL SUPPLY (100077/1)
3005-357835	153.00	Printed	01		ASBURY ENVIRONMENTAL SERVICES (100085/1)
3005-357836	447.36	Printed	01		AT&T (100086/1)
3005-357837	76,370.25	Printed	01		BDJTech (100867/2)
3005-357838	7,473.40	Printed	01		BIG VALLEY AG SERVICES (100100/1)
3005-357839	20.00	Printed	01		BUCKMASTER OFFICE SOLUTIONS (100112/1)
3005-357840	116.12	Printed	01		BUTTE AUTO PARTS (100115/1)
3005-357841	240.00	Printed	01		BUTTE COUNTY SHERRIF S OFFICE RECORDS DIVISION (100125/1)
3005-357842	2.00	Printed	13		CA DEPT OF EDUCATION/FOOD DIST CASHIER'S OFFICE (100129/1)
3005-357843	303.00	Printed	01		CA STATE DEPT OF JUSTICE ACCOUNTING OFFICE (100132/1)
3005-357844	539.65	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-357845	329.02	Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-357846	1,500.00	Printed	21		Environmental Science Services (100945/1)
3005-357847	2,051.29	Printed	01		Follett Content Solutions, LLC (100983/1)
3005-357848	357.25	Printed	13		HAYDEN FIRE PROTECTION (100253/1)
3005-357849	1,380.09	Printed	01		Hillyard Sacramento (100255/2)
3005-357850	614.53	Printed	01		HONORS GRADUATION (100260/1)
3005-357851	962.75	Printed	13		HYLEN DISTRIBUTING (100268/1)
3005-357852	2,650.88	Printed	01		J C NELSON SUPPLY CO (100275/1)
3005-357853	1,486.25	Printed	25		JACK SCHREDER & ASSOCIATES INC (100276/1)
3005-357854	495.75	Printed	01		JACKSONS GLASS CO (100277/1)
3005-357855	9,600.00	Printed	01		James Marta & Company LLP (100992/1)
3005-357856	420.00	Printed	01		Jennifer Stampanoni (100961/1)
3005-357857	1,092.13	Printed	01		LAKESHORE LEARNING MATERIALS (100303/1)
3005-357858	4,845.13	Printed	01		Lakeview Petroleum Co. (100304/3)
3005-357859	277.70	Printed	01		Lifeguard Store Inc (100311/2)
3005-357860	1,174.50	Printed	21		Messenger Publishing Group (100621/1)
3005-357861	40.92	Printed	01		MJB SALES & SERVICE (100336/1)
3005-357862	296.69	Printed	01		National School Forms (100805/1)
3005-357863	305.00	Printed	01		North State Water System (100827/1)

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 6/1/2026, Ending Check Date = 6/30/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000590 - 06/25/2026

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-357864	657.55	Printed	01		OFFICE DEPOT (100358/1)
3005-357865	79.35	Printed	01		NCS PEARSON INC (100364/2)
3005-357866	397.01	Printed	01		ROBERT D SEBRING JR PREMIER GRAD PRODUCTS (100416/1)
3005-357867	651.68	Printed	01		PRO PACIFIC FRESH (100376/1)
3005-357868	1,309.07	Printed	01		RECOLOGY BUTTE COLUSA (100384/1)
3005-357869	110.00	Printed	01		Right Way Holdings (100393/1)
3005-357870	866.00	Printed	01		SAN JOAQUIN COUNTY OF EDUCATN (100403/1)
3005-357871	240.00	Printed	01		SHASTA COUNTY OFFICE OF EDUC (100421/1)
3005-357872	117.98	Printed	01		SKYWAY TOOL CENTER (100428/1)
3005-357873	3,500.00	Printed	01		STEPHEN ROATCH ACCOUNTANCY (100438/1)
3005-357874	1,563.40	Printed	13		SFS OF SACRAMENTO, INC (100443/2)
3005-357875	418.77	Printed	01		Pape' Machinery, Inc. (100836/2)
3005-357876	545.37	Printed	01		TPX COMMUNICATIONS (100764/2)
3005-357877	2,550.48	Printed	01		U S BANK OFFICE EQUIP FINANCE SERVICES (100458/1)
3005-357878	6.59	Printed	01		USA Waste of California, Inc. (100979/1)
3005-357879	25,633.74	Printed	01		Worthington Direct Holdings, LLC (100995/1)

160,403.36

Number of Items

50 Totals for Register 000590

2026 FUND-OBJ Expense Summary / Register 000590

01-4200	2,051.29	
01-4300	116,962.01	
01-4303	4,845.13	
01-4700	1,249.93	
01-5504	1,309.07	
01-5606	2,570.48	
01-5800	10,318.55	
01-5804	13,100.00	
01-5807	543.00	
01-5808	110.00	
01-5811	26.59	
01-5900	992.73	
01-9110*		154,078.78-
Totals for Fund 01	154,078.78	154,078.78-
13-4300	214.69	

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 6/1/2026, Ending Check Date = 6/30/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000590 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2026 FUND-OBJ Expense Summary / Register 000590 (continued)

13-4700	1,591.89	
13-5800	357.25	
13-9110*		2,163.83-
Totals for Fund 13	2,163.83	2,163.83-
21-5800	2,674.50	
21-9110*		2,674.50-
Totals for Fund 21	2,674.50	2,674.50-
25-5800	1,486.25	
25-9110*		1,486.25-
Totals for Fund 25	1,486.25	1,486.25-
Totals for Register 000590	160,403.36	160,403.36-

* denotes System Generated entry

Net Change to Cash 9110 **160,403.36- Credit**

Register 000590 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2026 FUND-OBJ Expense Summary / Register 000590 (continued)

Page Intentionally Left Blank

Register 000591 - 06/30/2026

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-358173	1,715.99	Printed	01		Kaelin, Douglas F (001002 - Emp)
3005-358174	162.27	Printed	01		Strattard, John (001201 - Emp)
3005-358175	89.30	Printed	01		Graves, Moneek S (001383 - Emp)
3005-358176	59.18	Printed	01		AMAZON (100697/1)
3005-358177	454.92	Printed	01		AT&T (100086/1)
3005-358178	1,045.88	Printed	01		AT&T (100086/2)
3005-358179	61.70	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-358180	4,150.25	Printed	01		Golden Pacific Bank (100235/1)
3005-358181	37.00	Printed	01		GRAINGER INC (100240/1)
3005-358182	672.90	Printed	01		Lakeview Petroleum Co. (100304/3)
3005-358183	10,000.00	Printed	21		Mid Pacific Engineering, Inc. (100989/1)
3005-358184	387.29	Printed	01		OFFICE DEPOT (100358/1)
3005-358185	122.18	Printed	01		Pitney Bowes Inc (100371/2)
3005-358186	124.67	Printed	01		PRO PACIFIC FRESH (100376/1)
3005-358187	1,080.00	Printed	01		Rescue Training Institute Inc. (100918/1)
3005-358188	545.29	Printed	01		TPX COMMUNICATIONS (100764/2)
3005-358189	3,975.32	Printed	01		Worthington Direct Holdings, LLC (100995/1)
24,684.14		Number of Items		17 Totals for Register 000591	

2026 FUND-OBJ Expense Summary / Register 000591

01-4300	5,590.54	
01-4301	122.18	
01-4303	672.90	
01-4400	2,560.91	
01-4700	124.67	
01-5200	3,112.22	
01-5800	454.63	
01-5900	2,046.09	
01-9110*		14,684.14-
Totals for Fund 01	14,684.14	14,684.14-
21-5800	10,000.00	
21-9110*		10,000.00-
Totals for Fund 21	10,000.00	10,000.00-

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Starting Check Date = 6/1/2026, Ending Check Date = 6/30/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000591 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2026 FUND-OBJ Expense Summary / Register 000591 (continued)

Totals for Register 000591	24,684.14	24,684.14-
----------------------------	-----------	------------

* denotes System Generated entry

Net Change to Cash 9110	24,684.14- Credit
-------------------------	-------------------

Register 000591 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2026 FUND-OBJ Expense Summary / Register 000591 (continued)

380,387.57

Number of Items

123

Totals for Org 006 - Biggs Unified School District

Register 000592 - 07/09/2026

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-358847	232.38	Printed	01		Graves, Moneek S (001383 - Emp)
3005-358848	3,575.80	Printed	01		AMAZON (100697/1)
3005-358849	1,065.55	Printed	01		ANDES POOL SUPPLY (100077/1)
3005-358850	402.00	Printed	01		BUTTE COUNTY PUBLIC HEALTH DIV OF ENVIRONMENTAL HEALTH (100123/1)
3005-358851	150.00	Printed	01		California Consulting, Inc. (100980/1)
3005-358852	59.09	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-358853	1,845.00	Printed	01		CASBO PROFESSIONAL DEVELOPMENT ACCOUNTS RECEIVABLE (100148/1)
3005-358854	4,992.20	Printed	01		CatapultK12 (100728/1)
3005-358855	362.28	Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-358856	7,505.20	Printed	01		CONTINENTAL ATHLETICS (100170/1)
3005-358857	11,771.00	Printed	01		CSBA - WESTAMERICA BANK (100177/2)
3005-358858	8,840.00	Printed	13		Dake Bros Heating & Air LLC (100996/1)
3005-358859	44.00	Printed	01		FGL ENVIRONMENTAL (100221/1)
3005-358860	4,741.49	Printed	01		FRONTLINE TECHNOLOGIES GROUP (100231/1)
3005-358861	250.00	Printed	01		HAYDEN FIRE PROTECTION (100253/1)
3005-358862	1,012.73	Printed	01		LEARNING WITHOUT TEARS (100546/1)
3005-358863	900.00	Printed	01		Lightspeed Systems (100966/1)
3005-358864	26.40	Printed	01		MJB SALES & SERVICE (100336/1)
3005-358865	305.00	Printed	01		North State Water System (100827/1)
3005-358866	64.95	Printed	01		Pitney Bowes Inc (100371/2)
3005-358867	850.00	Printed	01		Records Consultants, Inc. (100834/2)
3005-358868	4,500.00	Printed	01		School Innovations & Achievement (100811/2)
3005-358869	423.79	Printed	01		SFS OF SACRAMENTO, INC (100443/2)
3005-358870	172.34	Printed	01		VERIZON WIRELESS (100467/1)

54,091.20

Number of Items

24 Totals for Register 000592

2027 FUND-OBJ Expense Summary / Register 000592

01-4200	1,012.73
01-4300	8,140.76
01-4700	339.76
01-5300	18,262.49
01-5450	900.00
01-5800	11,544.20

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 7/1/2026, Ending Check Date = 7/31/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000592 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Expense Summary / Register 000592 (continued)

01-5901	64.95	
01-9110*		45,148.98-
01-9510*	4,884.09	
Totals for Fund 01	45,148.98	45,148.98-
13-4300	102.22	
13-6500	8,840.00	
13-9110*		8,942.22-
Totals for Fund 13	8,942.22	8,942.22-
Totals for Register 000592	54,091.20	54,091.20-

2026 FUND-OBJ Summary / Register 000592

01-4300	4,184.30	
01-5800	569.00	
01-5811	19.87	
01-5900	110.92	
01-9529*		4,884.09-
Total for Fiscal Year 2026 and Fund 01	4,884.09	4,884.09-
01-4200	1,012.73	
01-4300	8,140.76	
01-4700	339.76	
01-5300	18,262.49	
01-5450	900.00	
01-5800	11,544.20	
01-5901	64.95	
01-9110*		45,148.98-
01-9510*	4,884.09	
Totals for Fund 01	45,148.98	45,148.98-
13-4300	102.22	
13-6500	8,840.00	
13-9110*		8,942.22-
Totals for Fund 13	8,942.22	8,942.22-
Total for Fiscal Year 2027	54,091.20	54,091.20-
Totals for Register 000592	58,975.29	58,975.29-

Register 000592 - Fund/Obj Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Summary / Register 000592 (continued)

* denotes System Generated entry

Net Change to Cash 9110

54,091.20- Credit

Register 000592 - Fund/Obj Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Summary / Register 000592 (continued)

Page Intentionally Left Blank

Register 000593 - 07/16/2026

Bank Account COUNTY - US Bank

Number	Amount Status	Fund	Cancel Register Id	Payee
3005-359573	71.03 Printed	01		Ca Department of Tax and Fee Administration (Ca Departme - Payee)
3005-359574	275.21 Printed	01		CA Department of Tax & Fee Ad (100762/1)

346.24

Number of Items

2 Totals for Register 000593

2027 FUND-OBJ Expense Summary / Register 000593

01-9110*		346.24-
01-9510*	346.24	
Totals for Register 000593	346.24	346.24-

2026 FUND-OBJ Summary / Register 000593

01-4303	71.03	
01-9529*		346.24-
01-9580	275.21	
Total for Fiscal Year 2026 and Fund 01	346.24	346.24-
01-9110*		346.24-
01-9510*	346.24	
Total for Fiscal Year 2027 and Fund 01	346.24	346.24-
Totals for Register 000593	692.48	692.48-

* denotes System Generated entry

Net Change to Cash 9110

346.24- Credit

Register 000593 - Fund/Obj Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Summary / Register 000593 (continued)

Page Intentionally Left Blank

Register 000594 - 07/21/2026

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-359869	253.18	Printed	01		Graves, Moneek S (001383 - Emp)
3005-359870	86.91	Printed	01		Primo Brands BlueTriton Brands,Inc. (100070/1)
3005-359871	974.24	Printed	01		Charles J. Becker & Bro.Inc. Becker's School Supplies (100990/1)
3005-359872	48.00	Printed	01		BUTTE COUNTY SHERRIF S OFFICE RECORDS DIVISION (100125/1)
3005-359873	143.00	Printed	01		CA STATE DEPT OF JUSTICE ACCOUNTING OFFICE (100132/1)
3005-359874	106.11	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-359875	17,868.67	Printed	01		CITY OF BIGGS (100164/1)
3005-359876	1,300.00	Printed	01		ESGI, LLC. (100776/3)
3005-359877	4,526.52	Printed	01		FOLLETT SCHOOL SOLUTIONS INC (100227/1)
3005-359878	480.00	Printed	01		GAYNOR TELESYSTEMS (100233/1)
3005-359879	3,906.24	Printed	13		Harris School Solutions (100249/3)
3005-359880	1,332.50	Printed	01		JACK SCHREDER & ASSOCIATES INC (100276/1)
3005-359881	3,497.74	Printed	01		Navigate360, LLC (100901/1)
3005-359882	6,175.00	Printed	01		NWEA (100819/1)
3005-359883	2,270.04	Printed	01		PG&E (100369/1)
3005-359884	196.70	Printed	01		Positive Promotions, Inc. (100886/2)
3005-359885	432.63	Printed	01		PRO PACIFIC FRESH (100376/1)
3005-359886	22,000.00	Printed	01		Project Wayfinder, Inc. (100855/1)
3005-359887	728.00	Printed	01		RADCO TRUCKING (100998/1)
3005-359888	1,309.07	Printed	01		RECOLOGY BUTTE COLUSA (100384/1)
3005-359889	4,647.29	Printed	01		RENAISSANCE LEARNING INC (100386/1)
3005-359890	624.81	Printed	01		Speedy Industries (100999/1)

72,906.65

Number of Items

22 Totals for Register 000594

2027 FUND-OBJ Expense Summary / Register 000594

01-4200	4,647.29	
01-4300	892.05	
01-4700	432.63	
01-5503	2,270.04	
01-5800	39,044.96	
01-9110*		68,436.66-
01-9510*	21,149.69	
Totals for Fund 01	68,436.66	68,436.66-

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 7/1/2026, Ending Check Date = 7/31/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000594 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Expense Summary / Register 000594 (continued)

13-5800	3,906.24	
13-9110*		3,906.24-
Totals for Fund 13	3,906.24	3,906.24-
25-9110*		563.75-
25-9510*	563.75	
Totals for Fund 25	563.75	563.75-
Totals for Register 000594	72,906.65	72,906.65-

2026 FUND-OBJ Summary / Register 000594

01-4300	974.24	
01-5502	17,868.67	
01-5504	1,309.07	
01-5800	806.71	
01-5807	191.00	
01-9529*		21,149.69-
Totals for Fund 01	21,149.69	21,149.69-
25-5800	563.75	
25-9529*		563.75-
Totals for Fund 25	563.75	563.75-
Total for Fiscal Year 2026	21,713.44	21,713.44-
01-4200	4,647.29	
01-4300	892.05	
01-4700	432.63	
01-5503	2,270.04	
01-5800	39,044.96	
01-9110*		68,436.66-
01-9510*	21,149.69	
Totals for Fund 01	68,436.66	68,436.66-
13-5800	3,906.24	
13-9110*		3,906.24-
Totals for Fund 13	3,906.24	3,906.24-
25-9110*		563.75-
25-9510*	563.75	
Totals for Fund 25	563.75	563.75-
Total for Fiscal Year 2027	72,906.65	72,906.65-

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 7/1/2026, Ending Check Date = 7/31/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000594 - Fund/Obj Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Summary / Register 000594 (continued)

Totals for Register 000594	94,620.09	94,620.09-
----------------------------	-----------	------------

* denotes System Generated entry

Net Change to Cash 9110	72,906.65- Credit
-------------------------	-------------------

Register 000594 - Fund/Obj Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Summary / Register 000594 (continued)

Page Intentionally Left Blank

Register 000595 - 07/23/2026

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-360078	2,091.78	Printed	01		Eddie Del Rio (Eddie Del R - Payee)
3005-360079	199.62	Printed	01		Graves, Moneek S (001383 - Emp)
3005-360080	829.09	Printed	01		CustomInk, LLC (100994/1)
3005-360081	10,611.00	Printed	21		Mid Pacific Engineering, Inc. (100989/1)
3005-360082	87,583.00	Printed	01		NorthValley Insurance Group II c/o Keenan -SETECH (100951/1)
3005-360083	15,000.00	Printed	21		RAY DALTON INSPECTIONS (100381/1)

116,314.49

Number of Items

6 Totals for Register 000595

2027 FUND-OBJ Expense Summary / Register 000595

01-4300	2,291.40	
01-5450	87,583.00	
01-9110*		90,703.49-
01-9510*	829.09	
Totals for Fund 01	90,703.49	90,703.49-
21-5800	25,611.00	
21-9110*		25,611.00-
Totals for Fund 21	25,611.00	25,611.00-
Totals for Register 000595	116,314.49	116,314.49-

2026 FUND-OBJ Summary / Register 000595

01-4300	829.09	
01-9529*		829.09-
Total for Fiscal Year 2026 and Fund 01	829.09	829.09-
01-4300	2,291.40	
01-5450	87,583.00	
01-9110*		90,703.49-
01-9510*	829.09	
Totals for Fund 01	90,703.49	90,703.49-
21-5800	25,611.00	
21-9110*		25,611.00-
Totals for Fund 21	25,611.00	25,611.00-
Total for Fiscal Year 2027	116,314.49	116,314.49-

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 7/1/2026, Ending Check Date = 7/31/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000595 - Fund/Obj Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Summary / Register 000595 (continued)

Totals for Register 000595	117,143.58	117,143.58-
----------------------------	------------	-------------

* denotes System Generated entry

Net Change to Cash 9110	116,314.49- Credit
-------------------------	--------------------

Register 000596 - 07/30/2026

Bank Account COUNTY - US Bank

Number	Amount	Status	Fund	Cancel Register Id	Payee
3005-360661	1,169.88	Printed	01		Strattard, John (001201 - Emp)
3005-360662	178.60	Printed	01		Graves, Moneek S (001383 - Emp)
3005-360663	1,120.10	Printed	01		AMAZON (100697/1)
3005-360664	123.69	Printed	01		Baker Distributing CO LLC (100774/1)
3005-360665	371.57	Printed	01		BUTTE AUTO PARTS (100115/1)
3005-360666	51.93	Printed	01		CANDELARIO ACE HARDWARE (100250/1)
3005-360667	36.69	Printed	01		CINTAS CORPORATION NO. 2 (100749/1)
3005-360668	5,005.00	Printed	01		CURRICULUM ASSOCIATES LLC (100611/1)
3005-360669	47.62	Printed	01		Dan's Electrical Supply (100183/2)
3005-360670	383.00	Printed	01		FGL ENVIRONMENTAL (100221/1)
3005-360671	1,500.00	Printed	01		GAYNOR TELESYSTEMS (100233/1)
3005-360672	3,224.59	Printed	01		Golden Pacific Bank (100235/1)
3005-360673	470,725.00	Printed	21		Harbert Roofing, Inc. (101000/1)
3005-360674	54.60	Printed	01		Trevipay (100969/2)
3005-360675	179.00	Printed	01		HYLEN DISTRIBUTING (100268/1)
3005-360676	2,265.38	Printed	01		Lakeview Petroleum Co. (100304/3)
3005-360677	1,559.29	Printed	01		LEARNING WITHOUT TEARS (100546/1)
3005-360678	2,699.00	Printed	01		Mystery Science Inc (100675/2)
3005-360679	1,814.79	Printed	01		Pedal Press (100985/1)
3005-360680	110.00	Printed	01		Right Way Holdings (100393/1)
3005-360681	800.00	Printed	01		SAN JOAQUIN COUNTY OF EDUCATN (100403/1)
3005-360682	216.12	Printed	01		SFS OF SACRAMENTO, INC (100443/2)
3005-360683	418.00	Printed	01		Tammie Loftin (100908/1)

494,053.85

Number of Items

23 Totals for Register 000596

2027 FUND-OBJ Expense Summary / Register 000596

01-3701	418.00
01-4200	6,417.86
01-4300	3,726.20
01-4303	2,265.38
01-4700	395.12
01-5200	454.00
01-5800	7,727.50

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 7/1/2026, Ending Check Date = 7/31/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000596 - Fund/Obj Expense Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Expense Summary / Register 000596 (continued)

01-5808	110.00	
01-9110*		23,328.85-
01-9510*	1,814.79	
Totals for Fund 01	23,328.85	23,328.85-
21-6200	470,725.00	
21-9110*		470,725.00-
Totals for Fund 21	470,725.00	470,725.00-
Totals for Register 000596	494,053.85	494,053.85-

2026 FUND-OBJ Summary / Register 000596

01-4300	314.80	
01-5800	1,499.99	
01-9529*		1,814.79-
Total for Fiscal Year 2026 and Fund 01	1,814.79	1,814.79-
01-3701	418.00	
01-4200	6,417.86	
01-4300	3,726.20	
01-4303	2,265.38	
01-4700	395.12	
01-5200	454.00	
01-5800	7,727.50	
01-5808	110.00	
01-9110*		23,328.85-
01-9510*	1,814.79	
Totals for Fund 01	23,328.85	23,328.85-
21-6200	470,725.00	
21-9110*		470,725.00-
Totals for Fund 21	470,725.00	470,725.00-
Total for Fiscal Year 2027	494,053.85	494,053.85-
Totals for Register 000596	495,868.64	495,868.64-

* denotes System Generated entry

Net Change to Cash 9110

494,053.85- Credit

Selection Sorted by Check Number, Include Address:No, Filtered by (Org = 6, Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C,
Starting Check Date = 7/1/2026, Ending Check Date = 7/31/2026, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

Register 000596 - Fund/Obj Summary

Bank Account COUNTY - US Bank

2027 FUND-OBJ Summary / Register 000596 (continued)

737,712.43

Number of Items

77 Totals for Org 006 - Biggs Unified School District

BIGGS UNIFIED SCHOOL DISTRICT

August 12, 2026

Item Number: 13 A

Item Title: Approval of SY 2026-27 Rural Education Achievement Program (REAP)

Presenter: Doug Kaelin

Attachments: Grant Letter/Awards #S358A260249

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

The REAP is a grant issued under the provisions of Title V, Part B, Subpart 1 of the Elementary and Secondary Education Act (ESEA) and designed to address the needs of rural, low-income schools. Funds are to be used to carry out activities specified by the statute.

Fiscal Impact:

Awards total \$ 20,306.00

Educational Impact:

To improve the academic achievement of disadvantaged students. These funds will pay for instructional materials and supplies.

Recommendation:

The Administration recommends that the Board approve the FY 26/27 REAP Grant Awards as presented.

S358A260249
Analyn Dyer
Biggs Unified
300 B St.
Biggs, CA 95917

S358A260249

Doug Kaelin
Biggs Unified
300 B St.
Biggs, CA 95917



US Department of Education
Washington, D.C. 20202

S358A260249

GRANT AWARD NOTIFICATION

1	RECIPIENT NAME Biggs Unified 300 B St. Biggs, CA 95917	2	AWARD INFORMATION PR/AWARD NUMBER S358A260249 ACTION NUMBER 1 ACTION TYPE New AWARD TYPE Formula						
3	PROJECT STAFF RECIPIENT STATE DIRECTOR Analyn Dyer (530) 868-1281 adyer@biggs.org EDUCATION PROGRAM CONTACT Jordan Haydel (202) 987-1006 jordan.haydel@ed.gov EDUCATION PAYMENT HOTLINE G5 PAYEE HELPDESK 888-336-8930 obsseed@servicenowservices.com	4	PROJECT DESCRIPTION 84.358A Small, Rural School Achievement Program						
5	KEY PERSONNEL N/A								
6	AWARD PERIODS BUDGET PERIOD 07/01/2026 - 09/30/2027 FEDERAL FUNDING PERIOD 07/01/2026 - 09/30/2027 FUTURE BUDGET PERIODS N/A								
7	AUTHORIZED FUNDING CURRENT AWARD AMOUNT \$20,306.00 PREVIOUS CUMULATIVE AMOUNT \$0.00 CUMULATIVE AMOUNT \$20,306.00								
8	ADMINISTRATIVE INFORMATION UEI E8PDYT2Z9J85 REGULATIONS CFR PART 76 EDGAR AS APPLICABLE 2 CFR AS APPLICABLE ATTACHMENTS F062026 , s								
9	LEGISLATIVE AND FISCAL DATA AUTHORITY: PL 107-110 X ELEMENTARY & SECONDARY EDUCATION ACT OF 1965, AS AMENDED 2001 PROGRAM TITLE: RURAL EDUCATION ACHIEVEMENT PROGRAM CFDA/SUBPROGRAM NO: 84.358A FUND FUNDING AWARD ORG. CODE CATEGORY LIMITATION ACTIVITY CFDA OBJECT AMOUNT CODE YEAR YEAR 1000M 2026 2026 ES000000 B QJ5 000 358 4101A \$20,306.00								



US Department of Education
Washington, D.C. 20202

S358A260249

GRANT AWARD NOTIFICATION

10

PR/AWARD NUMBER: S358A260249

RECIPIENT NAME: Biggs Unified

TERMS AND CONDITIONS

- (1) By the drawdown of funds under this GAN, the grantee accepts that this award is subject to the requirements of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards; Title 2 CFR Part 200 as revised at 89 FR 30136-30208 (April 22, 2024).
- (2) The Office of Management and Budget requires all Federal agencies to assign a Federal Award Identifying Number (FAIN) to each of their financial assistance awards. The PR/AWARD NUMBER identified in Block 2 is your FAIN. If subawards are permitted under this grant, and you choose to make subawards, you must document the assigned PR/AWARD NUMBER (FAIN) identified in Block 2 of this Grant Award Notification on each subaward made to a subrecipient under this grant.

The term subaward means:

1) An award provided by a pass-through entity to a subrecipient for the subrecipient to contribute to the goals and objectives of the project by carrying out part of a Federal award received by the pass-through entity. It does not include payments to a contractor [See 2 CFR 200.331(a)(5)], beneficiary, or participant. A subaward may be provided through any form of legal agreement consistent with criteria in with 200.331, including an agreement the pass-through entity considers a contract. See 2 CFR 200.1.

In accordance with 2 CFR 200.331 (a), a subaward is made to a subrecipient for the purpose of carrying out a portion of the Federal award and creates a Federal financial assistance relationship with a subrecipient. Characteristics that support the classification of the entity as a subrecipient include, but are not limited to, when the entity:

- 1) Determines who is eligible to receive what Federal assistance;
 - 2) Has its performance measured in relation to whether the objectives of a Federal program were met;
 - 3) Has responsibility for programmatic decision-making;
 - 4) Is responsible for adherence to applicable Federal program requirements specified in the Federal award; and
 - 5) Implements a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.
- (3) The negotiated indirect cost rate or the indirect cost allocation plan approved for the entity identified in Block 1 of this GAN applies to this grant award.
 - (4) (1) Grants under the REAP Small Rural School Achievement Program are made subject to the applicable acts and regulations.

This grant is issued in accordance with the provisions of Title V, Part B, Subpart 1 of the Elementary and Secondary Education Act (ESEA), as amended. This award is also subject to the provisions of the Department of Education General Administrative Regulations (EDGAR), 34 CFR Parts 75, 77, 79, 81, 82, 97, 98 and 99, 2 CFR 3485, and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

(2) Funds received under this program may be used to carry out activities authorized under one or more of the following federal programs:

Part A of Title I (Improving Basic Programs Operated by Local Educational Agencies)

Part A of Title II (Supporting Effective Instruction)

Title III (Language Instruction for English Learners and Immigrant Students)

Part A of Title IV (Student Support and Academic Enrichment Grants)

Part B of Title IV (21st Century Community Learning Centers)

(3) In accordance with 34 CFR 75.261(a), the U.S. Department of Education has extended the performance period of this award so that any funds that are not obligated at the end of the federal funding period specified in Block 6 shall



**US Department of Education
Washington, D.C. 20202**

S358A260249

GRANT AWARD NOTIFICATION

remain available for obligation for an additional period of 12 months, providing a total of 27 months for funds to be obligated.

**Kirsten Baesler
Assistant Secretary**

07/31/2026

AUTHORIZING OFFICIAL

DATE

Authorizing Official's signature digitally affixed by:

ANTHONY MEDLEY Digitally signed by ANTHONY MEDLEY
Date: 2026.07.31 08:48:23 -04'00'

EXPLANATION OF BLOCKS ON THE GRANT AWARD NOTIFICATION

For Discretionary, Formula and Block Grants (See Block 2 of the Notification)

- 1. RECIPIENT NAME** - The legal name of the recipient or name of the primary organizational unit that was identified in the application, state plan or other documents required to be submitted for funding by the grant program.
- 2. AWARD INFORMATION** - Unique items of information that identify this notification.
 - PR/AWARD NUMBER** - A unique, identifying number assigned by the Department to each application. On funded applications, this is commonly known as the "grant number" or "document number." The PR/Award Number is also known as the Federal Award Identifying Number, or FAIN.
 - ACTION NUMBER** - A numeral that represents the cumulative number of steps taken by the Department to date to establish or modify the award through fiscal or administrative means. Action number "01" will always be "NEW AWARD"
 - ACTION TYPE** - The nature of this notification (e.g., NEW AWARD, CONTINUATION, REVISION, ADMINISTRATIVE)
 - AWARD TYPE** - The particular assistance category in which funding for this award is provided, i.e., DISCRETIONARY, FORMULA, or BLOCK. If this award was made under a Research and Development grant program, the terms RESEARCH AND DEVELOPMENT will appear under DISCRETIONARY, FORMULA OR BLOCK.
- 3. PROJECT STAFF** - This block contains the names and telephone numbers of the U.S. Department of Education and recipient staff who are responsible for project direction and oversight.
 - *RECIPIENT PROJECT DIRECTOR** - The recipient staff person responsible for administering the project. This person represents the recipient to the U.S. Department of Education.
 - EDUCATION PROGRAM CONTACT** - The U.S. Department of Education staff person responsible for the programmatic, administrative and business management concerns of the Department.
 - EDUCATION PAYMENT CONTACT** - The U.S. Department of Education staff person responsible for payments or questions concerning electronic drawdown and financial expenditure reporting.
- 4. PROJECT TITLE AND CFDA NUMBER** - Identifies the Catalog of Federal Domestic Assistance (CFDA) subprogram title and the associated subprogram number.
- 5.* KEY PERSONNEL** - Name, title and percentage (%) of effort the key personnel identified devotes to the project.
- 6. AWARD PERIODS** - Project activities and funding are approved with respect to three different time periods, described below:
 - BUDGET PERIOD** - A specific interval of time for which Federal funds are being provided from a particular fiscal year to fund a recipient's approved activities and budget. The start and end dates of the budget period are shown.
 - PERFORMANCE PERIOD** - The complete length of time the recipient is proposed to be funded to complete approved activities. A performance period may contain one or more budget periods.
 - *FUTURE BUDGET PERIODS** - The estimated remaining budget periods for multi-year projects and estimated funds the Department proposes it will award the recipient provided substantial progress is made by the recipient in completing approved activities, the Department determines that continuing the project would be in the best interest of the Government, Congress appropriates sufficient funds under the program, and the recipient has submitted a performance report that provides the most current performance information and the status of budget expenditures.
- 7. AUTHORIZED FUNDING** - The dollar figures in this block refer to the Federal funds provided to a recipient during the award periods.
 - *THIS ACTION** - The amount of funds obligated (added) or de-obligated (subtracted) by this notification.
 - *BUDGET PERIOD** - The total amount of funds available for use by the grantee during the stated budget period to this date.
 - *PERFORMANCE PERIOD** - The amount of funds obligated from the start date of the first budget period to this date.
 - RECIPIENT COST SHARE** - The funds, expressed as a percentage, that the recipient is required to contribute to the project, as defined by the program legislation or regulations and/or terms and conditions of the award.
 - RECIPIENT NON-FEDERAL AMOUNT** - The amount of non-federal funds the recipient must contribute to the project as identified in the recipient's application. When non-federal funds are identified by the recipient where a cost share is not a legislation requirement, the recipient will be required to provide the non-federal funds.
- 8. ADMINISTRATIVE INFORMATION** - This information is provided to assist the recipient in completing the approved activities and managing the project in accordance with U.S. Department of Education procedures and regulations.
 - UEI** - The UEI, issued in SAM.gov, is a unique 12 character organization identifier assigned to each recipient for payment purposes.

***REGULATIONS** - Title 2 of the Code of Federal Regulations(CFR), Part 200 as adopted at 2 CFR 3474; the applicable parts of the Education Department General Administrative Regulations (EDGAR), specific program regulations (if any), and other titles of the CFR that govern the award and administration of this grant.

***ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.

9. LEGISLATIVE AND FISCAL DATA - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.

FUND CODE, FUNDING YEAR, AWARD YEAR, ORG.CODE, PROJECT CODE, OBJECT CLASS -

The fiscal information recorded by the U.S. Department of Education's Grants Management System (G5) to track obligations by award.

AMOUNT - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).

10. TERMS AND CONDITIONS - Requirements of the award that are binding on the recipient.

***PARTICIPANT NUMBER** - The number of eligible participants the grantee is required to serve during the budget year.

***GRANTEE NAME** - The entity name and address registered in the System for Award Management (SAM). This name and address is tied to the UEI registered in SAM under the name and address appearing in this field. This name, address and the associated UEI is what is displayed in the SAM Public Search.

***PROGRAM INDIRECT COST TYPE** - The type of indirect cost permitted under the program (i.e. Restricted, Unrestricted, or Training).

***PROJECT INDIRECT COST RATE** - The indirect cost rate applicable to this grant.

***AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award

FOR FORMULA AND BLOCK GRANTS ONLY:

(See also Blocks 1, 2, 4, 6, 8, 9 and 10 above)

3. PROJECT STAFF - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.

7. AUTHORIZED FUNDING

CURRENT AWARD AMOUNT - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.

PREVIOUS CUMULATIVE AMOUNT - The total amount of funds awarded under the grant before this action.

CUMULATIVE AMOUNT - The total amount of funds awarded under the grant, this action included.

10. AFFILIATE - If an affiliate digital signature appears on this GAN, it is the digital signature belonging to the individual delegated the authority to affix the Authorizing Official's signature to the GAN.

* This item differs or does not appear on formula and block grants.

UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF THE CHIEF FINANCIAL OFFICER
& CHIEF INFORMATION OFFICER

Biggs Unified
300 B St.

Biggs, CA 95917

SUBJECT: Payee Verification for Grant Award S358A260249

This is to inform you of the payee for the above listed grant award issued by the United States Department of Education

Grantee UEI: E8PDYT2Z9J85

Grantee Name: BIGGS UNIFIED SCHOOL DISTRICT

Payee UEI: E8PDYT2Z9J85

Payee Name: BIGGS UNIFIED SCHOOL DISTRICT

If any of the above information is not correct, please contact a Payee Customer Support Representative at 1-888-336-8930. Please send all the correspondence relating to the payee or bank information changes to the following address:

U.S. Department of Education
550 12th Street, SW
Room 6087
Washington, DC 20202

Attn: Stephanie Barnes
Phone: 202-245-8006

GOVERNMENT-WIDE ADMINISTRATIVE STATUTORY AND NATIONAL POLICY REQUIREMENTS FOR U.S. DEPARTMENT OF EDUCATION AWARDS

OVERVIEW

This portion of the Grant Award Notification (GAN) Attachment describes Federal government-wide sources of laws and policies that apply to grantees and subgrantees of Federal awards issued by the U.S. Department of Education (ED).¹ The sources of Federal government-wide laws and policy include the U.S. Constitution, statutes, regulations, executive orders, and statements of policy.

This Attachment compiles many of the laws and policies that apply to awards; however, it is not intended to be an exhaustive list or to reproduce the full text. Some laws and policies are only applicable to awards with certain types of activities or to certain types of recipients. Additionally, ED award terms and conditions may incorporate statutes, regulations, or policies specific to an award.

Please note that some sources use different terms for grantee such as recipient. Per [34 CFR Part 77–Definitions that Apply to Department Regulations](#), ED uses grantee to mean the legal entity to which a grant is awarded and is accountable to the Federal Government for the use of the funds provided. Subgrantee means the government or other legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

APPLICABILITY OF LAWS AND POLICIES

The legal order of precedence determines the order in which laws and policies may apply to Federal awards. The following list includes examples of the types of laws and policies, and is not an exhaustive list:

- U.S. Constitution
- Program-Specific Authorizations and Appropriations
- [Single Audit Amendments Act of 1996](#)
- [Federal Funding Accountability and Transparency Act of 2006 \(FFATA\)](#)
- [Digital Accountability and Transparency Act of 2014 \(DATA Act\)](#)
- [Grant Reporting Efficiency and Agreements Transparency Act of 2019 \(GREAT Act\)](#)
- Uniform Administrative Requirements, Cost Principles, and Audit Requirements: [2 CFR Part 200](#) as adopted as regulations of ED in [2 CFR 3474](#).
- Education Department General Administrative Regulations: 34 CFR Parts 75, 76, 77, 79, etc. (ED-specific)
 - [34 CFR Part 75–Direct Grant Programs](#)
 - [34 CFR Part 76–State-Administered Formula Grant Programs](#)
 - [34 CFR Part 77–Definitions that Apply to Department Regulations](#)

¹ The content in this portion of the GAN Attachment consolidates information previously included in separate GAN Attachments and Enclosures.

- [34 CFR Part 79–Intergovernmental Review of Department of Education Programs and Activities](#)
 - Executive Orders
 - Office of Management and Budget Memoranda (OMB Memos)
 - ED and Program-specific guidance such as grant notices, Frequently Asked Questions, and other program announcements

The following general condition is applicable to all grantees:

Grantees must not use federal funds under this project in any manner that violates the United States Constitution, Title VI or Title VII of the Civil Rights Act of 1964 ([42 U.S.C. 2000d et seq.](#) or [42 U.S.C. 2000e et seq.](#)), Title IX of the Education Amendments of 1972 ([20 U.S.C. 1681 et seq.](#)), section 504 of the Rehabilitation Act ([29 U.S.C. 794](#)), the Age Discrimination Act of 1975 ([42 U.S.C. 6101 et seq.](#)), Title II of the Americans with Disabilities Act of 1990 ([42 U.S.C. 12131 et seq.](#)), the Boy Scouts of America Equal Access Act of 2001 ([20 U.S.C. 7905](#)), section 117 of the Higher Education Act of 1965, as amended ([20 U.S.C. 1011f](#)), or other applicable federal law.

Please note the provisions of Executive Orders 14151, 14168, 14173, and 14190 as well as the U.S. Department of Justice’s July 29, 2025, non-regulatory “[Guidance for Recipients of Federal Funding Regarding Unlawful Discrimination](#),” which clarifies the application of federal antidiscrimination laws to programs or initiatives that may involve discriminatory practices, including those labeled as Diversity, Equity, and Inclusion (“DEI”) programs.

Such activities may risk violating federal civil rights laws and may jeopardize federal funding. This includes any discriminatory equity ideology in violation of a Federal anti-discrimination law. A definition of “discriminatory equity ideology” is contained in Section 2(b) of Executive Order 14190.

Additionally, grantees must comply with all “Financial Assistance General Certifications and Representations” annual registration requirements made in [SAM.gov](#), including any provisions in the annual registration that address civil rights, DEI programs or activities, and support of illegal aliens.

To the extent that a grantee uses grant funds for such unallowable activities, ED may take appropriate enforcement action including the potential recovery of funds, or may pursue termination or withholding. The Grant Award Notification document accompanying your award may contain further terms and conditions, as necessary, to ensure grantee compliance with applicable laws, regulations, and administrative priorities.

FINANCIAL ASSISTANCE GENERAL CERTIFICATIONS AND REPRESENTATIONS

All applicants, grantees, and subgrantees of Federal financial assistance are required to register in the System for Award Management ([SAM.gov](#)) and obtain a Unique Entity Identifier (UEI) before receiving an award per [2 CFR Part 25, Unique Entity Identifier and System for Award Management](#).

An entity must be registered in SAM.gov before submitting applications, include their UEI in

each application, maintain current and active registration in SAM.gov at all times during which it has an active Federal award, and review and update its information annually as a recipient or an application under consideration by a Federal agency. The applicant or recipient must review and update its information in SAM.gov annually from the date of initial registration or subsequent updates to ensure it is current and accurate.

Grantee authorized organization representatives agree to the Financial Assistance General Certifications and Representations that are binding on every award as part of registration and annual certification in SAM.gov. However, grantees may be exempted by Federal statute or the exceptions listed in [2 CFR 25.110, Exemptions to this part](#).

When applicants register or annually recertify in SAM.gov, their authorized organization representative agrees to the Financial Assistance General Certifications and Representations (Certifications). These Certifications are binding on every award. Laws and policies identified in these Certifications are identified in this document with the statement, “See Certifications.” The Certifications in SAM.gov can be found in Appendix I of the SAM.gov [Entity Registration Checklist](#) and are incorporated by reference herein.

LAWS AND POLICIES

This section outlines various laws and policies that may apply to ED awards (including grantees and subgrantees). It is not intended to be an exhaustive list.

Requirement	Description	Source
Cash Management	Grantees are required to manage Federal grant funds in compliance with the requirements in the Payment Integrity Information Act of 2019 (PIIA), Cash Management Improvement Act of 1990 (CMIA), and as further clarified in ED and government-wide regulations.	• Payment Integrity Information Act of 2019 (PIIA) • Cash Management Improvement Act of 1990 (CMIA)
Conflict of Interest	Federal agencies must establish conflict of interest policies for Federal awards and grantees, and subgrantees must disclose in writing any potential conflict of interest to the Federal agency or pass-through entity in accordance with established Federal agency policies.	• 2 CFR Part 200.112, Conflict of interest • See Certifications
Debt Collection	After providing reasonable notice, Federal agencies or pass-through entities may withhold payments to grantee or subgrantees for financial obligations incurred after a	• OMB Circular A-129, Policies for Federal Credit Programs and Non-Tax Receivables • See Certifications

Requirement	Description	Source
	specific date until conditions are corrected or the debt is repaid to the Federal Government.	
Drug-Free Workplace	Related to maintaining a drug-free workplace and notifying the awarding agency if an employee is convicted of violating a criminal drug law. Failure to follow these requirements may be cause for debarment.	• Drug-Free Workplace Act (41 USC 8101-8106) • 2 CFR Part 182, Government-Wide Requirements for Drug-Free Workplace (Financial Assistance) • See Certifications
Executive Compensation Reporting	Related to requirements to report certain information on compensation for executives.	• Federal Funding Accountability and Transparency Act of 2006 (FFATA) • 2 CFR Part 170, Reporting Subaward and Executive Compensation Information • See Certifications
Environmental Protections – Assess and Mitigate Environmental Impact	The National Environmental Protection Act includes policies to conduct reviews to assess and mitigate environmental impact. Applies to construction or major renovation activities. Does not apply to subcontractors.	• National Environmental Policy Act of 1969, as amended (42 USC 4321 <i>et seq</i>) • See Certifications
Fair Housing Practices	Related to protecting people from discrimination in housing under federally funded programs.	• Title VIII of the Civil Rights Act of 1968 (42 USC 3601 <i>et seq</i>) • See Certifications
Faith-Based Organizations	Related to protections for faith-based organizations to apply and receive Federal funds without discrimination or interference with their mission. Describes limitations on the use of Federal funds.	• Religious Freedom Restoration Act of 1993 (42 USC 2000bb <i>et seq</i>) • Executive Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations • Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations • Executive Order 13831,

Requirement	Description	Source
		Establishment of a White House Faith and Opportunity Initiative 28 CFR Part 38, Partnerships with Faith-Based and Other Neighborhood Organizations
Lobbying Disclosures	Related to requirements to disclose lobbying activities.	Lobbying Disclosure Act of 1995 (2 USC 1601 <i>et seq</i>, Disclosure of Lobbying Activity) - See Certifications
Procurement – American-Manufactured Goods	Related to required preferences for certain products and materials made in the US. Waivers may be possible.	Buy American Act (41 USC 8301 <i>et seq</i>) Build America, Buy America Act 2 CFR 200.322, Domestic preferences for procurements
Procurement – Fly America Act	Related to requirements for travelers to use certified U.S. airlines for award-funded air travel.	49 USC 40118 41 CFR 301-10.132 - 142, Use of United States Flag Air Carriers
Procurement – Prohibition on certain telecommunications and video surveillance services or equipment	Related to restrictions on using Federal funds for telecommunications equipment produced by certain companies.	41 USC 3901 <i>et seq</i> 2 CFR 200.216, Prohibition on certain telecommunications and video surveillance equipment or services
Protections Against Discrimination	Related to protecting people from discrimination based on different criteria under Federal grants and programs.	Age Discrimination Act of 1975 (42 USC 6101 <i>et seq</i>) Section 504 of the Rehabilitation Act (29 USC 794) Title VI of the Civil Rights Act (42 USC 2000d) Church Amendments (42 USC 300a-7) Coates-Snowe Amendment (42 USC 238n) Title IX of the Education Amendments of 1972, as amended (20 USC 1681 <i>et seq</i>) - See Certifications
Public Announcements	Disclosure of Federal funding sources in public announcements when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects	Division H, Title V, Section 505 of Public Law 116260, Consolidated Appropriations Act, 2021 (pages 441-442)

Requirement	Description	Source
	or programs funded in whole or in part with Federal money.	
Subaward Reporting	Related to requirements to report certain information on subawards.	• Federal Funding Accountability and Transparency Act of 2006 (FFATA) • 2 CFR Part 170, Reporting Subaward and Executive Compensation Information • See Certifications
Suspension and Debarment	Related to restrictions on issuing Federal awards, subawards, and contracts to certain parties that are debarred, suspended, or otherwise excluded from receiving or participating in Federal awards.	• 2 CFR Part 180, OMB Guidelines to Agencies on Government-Wide Debarment and Suspension (Nonprocurement) • 2 CFR 200.214, Suspension and debarment • Executive Orders 12549 and 12689, Debarment and suspension • See Certifications
Trafficking Victims Protection	Related to bans on providing funds to organizations involved in human trafficking.	• Trafficking Victims Protection Act (TVPA) of 2000, as amended, (22 USC 7104(g)) • 2 CFR Part 175, Award Term for Trafficking in Persons • See Certifications
Violations of Federal Criminal Law and Civil Actions	Related to requirements to disclose certain violations of Federal criminal law.	• False Claims Act (31 USC 3729-3733, False claims and 31 USC 3730, Civil actions for false claims) • Program Fraud and Civil Remedies Act (31 USC 3801 et seq) • 2 CFR 200.113, Mandatory disclosures • See Certifications
Wage Protections – Copeland Anti-Kickback Act	Related to protections that require contractors to follow construction, alteration, and renovation and weekly compliance statements on the wages paid to each employee in support of Federal awards.	• Copeland Anti-Kickback Act (18 USC 874 and 40 USC 3145) • 48 CFR 22.403, Copeland Act

Requirement	Description	Source
Wage Protections – Davis-Bacon Act	Related to protections that require using contractors that pay prevailing wages and benefits under awards that fund construction, alterations, or repairs.	• The Davis-Bacon Act (40 USC 3141 <i>et seq</i>)
Whistleblower Protections	Related to protecting employees from reprisal for disclosing information about violations.	• Protection from Reprisal of Disclosure of Certain Information (41 USC 4712) • See Certifications

SPECIFIC GRANT TERMS FOR U.S. DEPARTMENT OF EDUCATION AWARDS

ED TERMS AND CONDITIONS

- I. Enforcement Provisions
- II. Grant Terms and Conditions for Financial and Performance Reports
- III. Participation of Faith-Based Organizations
- IV. Written Notice of Beneficiary Protections

I. ENFORCEMENT PROVISIONS

Termination:

Per the Secretary's authority in [2 CFR 200.340](#), the Federal award may be terminated in part or its entirety at any point during the award's period of performance. The award may be terminated as follows:

1. By ED, if the recipient fails to comply with the terms and conditions of the award, including all conditions in this document;
2. By ED with the consent of the recipient, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;
3. By the recipient upon sending to the ED program contact written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if ED determines in the case of partial termination that the reduced or modified portion of the award will not accomplish the purposes for which the award was made, ED may terminate the award in its entirety; or
4. By ED, to the extent authorized by law, if the award no longer effectuates the program goals or agency priorities.

When an award is terminated in part or its entirety, the recipient remains responsible for compliance with the closeout and post-closeout requirements in [2 CFR 200.344](#) and [2 CFR 200.345](#). ED will provide the necessary closeout instructions and instructions regarding an appeal of the termination consistent with applicable requirements.

For more information, see the [Department Grant Discontinuation and Termination Processes](#) page of the ED website.

II. GRANT TERMS AND CONDITIONS FOR FORMULA GRANT FINANCIAL AND PERFORMANCE REPORTS

Financial and performance reports required for grants awarded by ED, and described in this term and condition, can be accessed on the [Grant Application and Other Forms](#) page of the ED website. Government-wide reports can be accessed on the [Post-Award Reporting Forms](#) page of the [Grants.gov](#) website.

PERFORMANCE REPORTS

FINAL REPORTS – ALL RECIPIENTS

ALL RECIPIENTS are required to submit a final performance report within 120 days after the expiration or termination of grant support in accordance with submission instructions provided in box 10 of the Grant Award Notification (GAN), or through another notification provided by ED ([2 CFR 200.329\(c\)](#)).

ANNUAL, QUARTERLY, OR SEMIANNUAL REPORTS

Your ED program contact will provide you with information about your performance report submissions, including the due date, as a grant term or condition in box 10 on the GAN, or through another notification provided by ED. The grant term or condition in box 10 on the GAN, or another notification, may reflect any of the following:

1. That an annual performance report is required, and it shall provide the most current performance and financial expenditure information that is sufficient to meet the reporting requirements in the government-wide requirements located in [2 CFR Part 200](#). The terms reflected in this document are also consistent with:
 - [2 CFR 200.328, Financial reporting](#);
 - [2 CFR 200.329, Monitoring and reporting program performance](#);
 - [2 CFR 200.332, Requirements for pass-through entities](#); and
 - Applicable reporting requirements stipulated in program statutes or regulations.
2. That an interim performance report is required because of the nature of the award or because of statutory or regulatory provisions governing the program under which this award is made, and that the report is due more frequently than annually as indicated. For example, more frequent reports may be due quarterly and submitted within 30 days after the end of each quarter, or due semiannually and submitted within 30 days after the end of each 6-month period ([2 CFR 200.329\(c\)\(1\)](#)).
3. That other reports are required. For example, program-specific reports may be required in a program's statute, regulation, or specific conditions of the Federal award ([2 CFR 200.208](#)).

FINANCIAL REPORTS – SOME RECIPIENTS

If a financial report is required, your ED program contact will provide you with information about your financial report submission, including the due date, as a grant term or condition in box 10 on the GAN, or through another notification.

ED uses the government-wide Standard Form (SF) 425, also known as the Federal Financial Report (FFR), for final reporting. Government-wide reports can be accessed on the [Post-Award Reporting Forms](#) page of the [Grants.gov](#) website.

FINANCIAL REPORT OVERVIEW

A SF 425 FFR is required if:

1. A grant involves cost sharing, and the ED 524B, which collects cost sharing information, is

not submitted or a program-specific report approved by OMB does not collect cost sharing information;

2. Program income was earned;
3. Indirect cost information is to be reported, and the ED 524B was not used or a program-specific report approved by OMB does not collect indirect cost information;
4. Program regulations or statute require the submission of the FFR; or
5. Specific Award Conditions, or specific grant or subgrant conditions for designation of “high risk,” were imposed in accordance with [2 CFR 200.208](#) and [2 CFR 3474.10](#) and required the submission of the FFR.

SUBMISSION TIMELINES

If the FFR is required, the notification may indicate one of the following reporting frequencies and timelines:

1. Quarterly - due within 30 days after each reporting period.
2. Semi-annual - due within 30 days after each reporting period.
3. Annual - due within 30 days after the reporting period.
4. Final - In coordination with the submission of a final performance reports, grantees must submit FFRs no later than 120 calendar days after the conclusion of the period of performance. A subgrantee must submit a final financial report to a pass-through entity no later than 90 calendar days after the conclusion of the period of performance ([2 CFR 200.328](#)).

SUBMISSION GUIDANCE

When completing an FFR for submission in accordance with the above referenced selection, the following must be noted:

1. *Multiple Grant Reporting Using SF 425A Not Required:*
 - While the FFR is a government-wide form that is designed for single grant and multiple grant award reporting, ED’s policy is that multiple grant award reporting is not permitted for ED grants.
 - Grantees are instructed to not use the FFR attachment (SF 425A), which is available for reporting multiple grants, for reporting on ED grants.
2. *Completing an SF 425 for Each Grant*
 - ED grantees are required to submit an FFR in accordance with any of the above referenced selections.
 - Grantees must complete and submit one FFR for each of its grants.
 - FFR Form, Field 2: Grantees are instructed to disregard the note about using the SF 425A to report multiple grants.
 - FFR Instructions, Report Submissions: With regard to item 1 of the note found in the FFR Instructions, a grantee must complete items 10(a) through 10(o) for each of its grants. The multiple grants and FFR attachment references found in item 2 of the Line Item Instructions for the FFR are not applicable to ED grants.

3. *Program Income*

- Unless disallowed by statute or regulation, a grantee will complete item 10(m) or 10(n) in accordance with the options or combination of options as provided in [2 CFR 200.307](#).
- A grantee is permitted, in accordance with [2 CFR 200.307](#), to add program income to its Federal share to further eligible project or program objectives, use program income to finance the non-Federal share of the project or program; and deduct program income from the Federal share of the total project costs.

4. *Indirect Costs*

- A grantee will complete item 11(a) by listing the indirect cost rate type identified on its indirect cost rate agreement, as approved by its cognizant agency for indirect costs.
- An ED grantee that does not have an indirect cost rate agreement approved by its cognizant agency for indirect costs, and that is using ED approved (beyond the 90-day temporary period) temporary indirect cost rate of 10% of budgeted direct salaries and wages, or the de minimis rate of 15% of modified total direct cost (MTDC) must list its indirect cost rate in 11(a) as an ED Temporary Rate or De Minimis Rate.
 - The de minimis rate of 15% of MTDC consists of: All direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and subawards and contracts up to the first \$50,000 of each subaward.
 - MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$50,000.
 - Other items, including contract costs in excess of \$50,000, may be excluded when necessary to avoid a serious inequity in the distribution of indirect costs ([2 CFR 200.1](#), Modified Total Direct Cost (MTDC)).
- A restricted program grantee must list its rate as a Restricted Indirect Cost Rate in 11(a).
 - A restricted program (i.e., programs with statutory supplement-not-supplant requirements) grantee must utilize a restricted indirect cost rate negotiated with its cognizant agency for indirect costs, or may elect to utilize a restricted indirect cost rate of 8% MTDC if their negotiated restricted indirect cost rate calculated under [2 CFR 76.564 - 76.569](#) is not less than 8% MTDC.
 - A State or local government² that is a restricted program grantee may not elect to utilize the 8% MTDC rate.
 - Additionally, restricted program grantees may not utilize the de minimis rate but may utilize the temporary rate until a restricted indirect cost rate is negotiated.

² Note that a State-funded institution of higher education is not considered a “State government” for these purposes; and a Tribal college or university funded by a federally-recognized Tribe is not considered a Tribe for these purposes. ⁴ Note that a State-funded institution of higher education is not considered a “State government” for these purposes.

- If a restricted program grantee elects to utilize the temporary rate, it must list its rate as an ED Temporary Rate in 11(a).
- Grantees with indirect cost rates prescribed in program statute or regulation must list their rate as a Rate Required in Program Statute or Regulation in 11(a).
- Grantees are required to follow program-specific statutory or regulatory requirements that mandate either indirect cost rate type or maximum administrative costs recovery.
- For detailed information including restrictions related to temporary, de minimis, training, restricted, and program prescribed indirect cost rates see the training, restricted, and program prescribed indirect cost rates see the [Indirect Cost Division webpage](#) on the ED website.

5. *Supplemental Pages*

- If grantees need additional space to report financial information, beyond what is available within the FFR, they should provide supplemental pages.
- Additional pages must indicate the following information at the top of each page:
 - PR/Award Number (also known as the Federal Identifying Number or FAIN),
 - Recipient organization,
 - UEI,
 - Employer Identification Number (EIN), and
 - Period covered by the report.

IV. PARTICIPATION OF FAITH-BASED ORGANIZATIONS

1. A faith-based organization that participates in this program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.
2. A faith-based organization may not use direct Federal financial assistance from ED to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment and any other applicable requirements. Such an organization also may not, in providing services funded by ED, or in outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.
3. If a grantee under a State-Administered Formula Grant program of ED has the authority under the grant or subgrant to select a private organization to provide services supported by direct Federal financial assistance under the program by subgrant, contract, or other agreement, the grantee must ensure compliance with applicable Federal requirements governing contracts, grants, and other agreements with faith-based organizations, including, as applicable, [34 CFR 76.52](#), [34 CFR 76.532](#), and [2 CFR 3474.15](#) (see [34 CFR 76.714](#)).

V. WRITTEN NOTICE OF BENEFICIARY PROTECTIONS

In accordance with [34 CFR 76.712](#), all grantees and subgrantees providing social services

under an ED program supported by direct Federal financial assistance (e.g., programs that provide employment, independent living, education, or related services to individuals or groups of individuals) must give written notice to a beneficiary or prospective beneficiary of certain protections.

The written notice that an organization uses to notify beneficiaries or prospective beneficiaries of certain religious non-discrimination protections must include language substantially similar to that in [Appendix C to 34 CFR Part 75](#) (See [34 CFR 76.712\(d\)](#)). Grantees and subgrantees have discretion regarding how to provide the notice, which may include providing the notice directly to each beneficiary, posting it on the grantee's website, or other means. A grantee or subgrantee that participates in multiple ED programs may provide a single notice covering all applicable programs. Additionally, grantees must ensure that the notice is accessible to individuals with disabilities and limited English proficient individuals as required by law. Unless notified by the applicable program office, a grantee or subgrantee is not required to include in the notice the information in paragraph (5) of [Appendix C to 34 CFR Part 75](#) (i.e., the opportunity of a beneficiary to receive information about other similar providers).

ATTACHMENT S

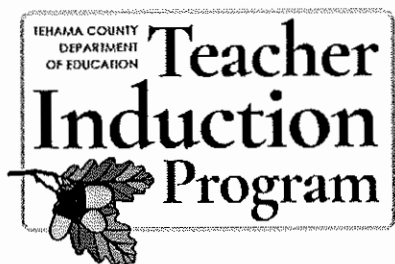
SPECIAL CONDITIONS FOR DISCLOSING FEDERAL FUNDING IN PUBLIC ANNOUNCEMENTS

When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all grantees receiving Federal funds included in this Act, including but not limited to State and local governments and recipients of Federal research grants, shall clearly state —

- (1) the percentage of the total costs of the program or project which will be financed with Federal money;
- (2) the dollar amount of Federal funds for the project or program; and
- (3) percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

Recipients must comply with these conditions under Public Law 110-497, Providing For The Consideration Of The Senate Amendment To the Bill (HR. 2764) Making Appropriations For The Department Of State, Foreign Operations And Related Programs For The Fiscal Year Ending September 30, 2008, And For Other Purposes: DIVISION G—DEPARTMENTS OF LABOR, HEALTH AND HUMAN SERVICES, AND EDUCATION, AND RELATED AGENCIES APPROPRIATIONS ACT, 2008, Title V—General Provisions, Sec. 506, December 17, 2007.

05/08



RESPONSIVE RELATIONAL RURAL

MEMORANDUM OF UNDERSTANDING

I. General

This Memorandum of Understanding (MOU) is between the **Tehama County Department of Education**, serving as the Local Education Agency ("LEA") for the **Tehama County Department of Education Teacher Induction Program** ("PROGRAM"), and the **county office of education, district, employing agency, or independent charter school** ("DISTRICT") signing below. Throughout the MOU, new teachers are referred to as "Candidates," and veteran teachers are referred to as "Mentors." The term of this MOU commences on **July 1, 2026**, and terminates on **June 30, 2028**. **This MOU provides services for the two-year induction period.**

II. Purpose

The purpose of the MOU is to establish a formal working relationship between the DISTRICT, LEA, and the PROGRAM. The PROGRAM will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the state-accredited Teacher Induction Credential Programs: General Education Clear Credential Program and Education Specialist Clear Credential Program.

III. Eligibility

Eligible Candidates are those hired within the following credential and program categories and are employed and actively teaching as the teacher of record in a certificated position in California:

- **Clear Credential Program:** Candidates holding a preliminary California Multiple Subject, Single Subject, Education Specialist Credential, or Pk-3.

IV. LEA and PROGRAM Responsibilities

1. Establish a program model in alignment with California Teacher Induction Standards to ensure PROGRAM accreditation status through the California Commission on Teacher Credentialing (CCTC) Accreditation System.
2. Submit accreditation reports and fees as required by CCTC.
3. Employ a PROGRAM Administrator whose primary duty is to administer the PROGRAM and employ Support Staff.
4. Provide office support services for the PROGRAM, including, but not limited to, mail service, phone, fax, internet services, technology support, and meeting space for PROGRAM activities.
5. Provide sufficient and appropriate workspace for the PROGRAM Administrator and PROGRAM Support Staff.
6. Provide business and legal services required for PROGRAM implementation.
7. Provide a process for equitable distribution of support, formative assessment, and credential services to Candidates and Mentors in all participating DISTRICTS within the region.
8. Provide optional professional development for Candidates and Mentors.
9. Employ Coaches whose primary duty is to support Mentors and Candidates in meeting PROGRAM requirements.
10. Develop and provide ongoing training and support for Mentors.
11. Advise Candidates of an Early Completion Option for "experienced and exceptional" candidates. If accepted into the ECO program, the district enrollment will not continue for the second year.
12. Arrange for and monitor California State University, Chico, and Simpson University Optional Continuing Education Units for Candidates and Mentors.
13. Submit Clear Credential recommendations to the CCTC for Candidates who have completed the requirements of the PROGRAM.
14. Inform Candidates of the completion of requirements for the Clear General Education Credentials (Multiple, PK-3 and/or Single Subject) and/or Clear Education Specialist Credentials.
15. Inform the DISTRICT of the Candidate's and Mentor's progress toward completion of PROGRAM requirements.
16. Convene PROGRAM Regional Advisory Council meetings a minimum of two times per year, engage stakeholders in the decision-making process,

and support the continuous improvement of services provided to Mentors and Candidates.

17. Administer surveys to Site Administrators, Mentors, and Candidates as needed for PROGRAM evaluation.
18. Assume overall fiscal responsibility for the administration of the PROGRAM budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or the California Department of Education (CDE).
19. In the event of program closure, TCDE will offer a teach-out plan, which includes individual transition plans for each Candidate, as well as a plan for Candidates to access their student records.
20. May provide a refund to the DISTRICT if a Candidate discontinues PROGRAM participation (Refer to the Refund Schedule).

V. DISTRICT Responsibilities

1. Appoint a DISTRICT Coordinator whose assignment includes dedicated time to fulfill the DISTRICT Coordinator's roles and responsibilities.
2. Upon hire, identify and enroll all Candidates who are eligible for PROGRAM services, as described by state guidelines
3. Communicate to all site administrators the need to support program participants through program work and employer input in the Candidates' development of an Individual Learning Plan (ILP) within 60 days of hire, through collaborative goal-setting meetings at the start of each inquiry, and a mid-year check-in meeting.
4. The DISTRICT will provide Candidates and Mentors release time (at the expense of the DISTRICT) to support participation in formal and informal observations (a minimum of one per semester. Employers understand that the ILP is used to guide professional development and not for teacher evaluation or employment decisions.
 - a. When mentors and candidates are not employed by the same district, an alternative virtually recorded observation will be utilized to support this requirement. The observation will be reviewed by the mentor outside of the contract day and will count toward the mentor's required one hour of weekly mentoring support.
5. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding, whenever possible, combination

classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties.

6. Provide newly-hired teachers with a DISTRICT Orientation.
7. Assign a qualified Mentor to each eligible Candidate within 30 days of the Candidate's enrollment in the PROGRAM.
8. Utilize defined selection criteria to identify high-quality, experienced teachers to serve as Mentors for Candidates. Mentors must demonstrate effective coaching, interpersonal, and communication skills, and:
 - a. Hold a Clear Credential that matches that of the Credential Candidate
 - b. Have 3 or more years of effective teaching experience
 - c. Display best practices in providing "just-in-time" (as needed) and longer-term analysis of teaching practice to help candidates develop enduring professional skills
 - d. Are committed to attending Mentor training, scheduled meetings, and meeting weekly with Candidates
 - e. Have the ability, willingness, and flexibility to meet the Candidate's needs for support.
 - f. Display willingness to work collaboratively with colleagues and regional TTIP staff
 - g. Embrace a positive attitude and disposition towards students and teaching
 - h. Develop a sustained and thoughtful collegial relationship with Candidates
 - i. Demonstrate leadership skills, curriculum expertise, and knowledge of district resources
 - j. Serve as a role model for the teaching profession
9. Assure the PROGRAM that the Mentor assigned to the Candidate does not have any supervisory role or responsibilities over the Candidate they are assigned to mentor.
10. Provide Mentors time to participate in the PROGRAM Mentor training on observation protocol, learning-focused conversations, "just-in-time" coaching, and one-to-one consultations with Candidate(s).
11. Communicate PROGRAM requirements and Expectations of Site Administrators to Site Administrators with Candidates enrolled in the PROGRAM.

12. Provide full access for Candidates to enroll in the Tehama Teacher Induction Program Google classrooms, **which may include whitelisting TCDE's domain, email addresses, etc.**
13. Notify PROGRAM staff within 10 business days of any changes in the employment status, leaves of absence, or changes in teaching assignment of the enrolled Candidate(s) and Mentor(s).
14. Notify PROGRAM staff of the need for a Mentor reassignment.
15. Notify PROGRAM staff of any Candidate who will discontinue PROGRAM participation for year 1 or year 2 of the program.
16. Participate in PROGRAM evaluation by providing feedback via surveys as requested.
17. Participate in the CCTC Accreditation Cycle (Site Review interviews, etc.) as needed.
18. Consider appointing one liaison to serve on the PROGRAM'S Regional Advisory Council. The liaison(s) should be a designee authorized by the DISTRICT to fulfill the roles and responsibilities assigned to him or her. The liaison supports the PROGRAM by providing ongoing updates, communication, and information to and from the DISTRICT.
19. Assume financial responsibility of all PROGRAM fees for each Candidate enrolled in the PROGRAM (Refer to the Fee Schedule).

VI. Non-Discrimination Clause

Any service provided by either party under this agreement shall be without discrimination based on the actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. TCDE and DISTRICT agree to make all personnel decisions without unlawful discrimination, including decisions regarding the admission, retention, or graduation of students, and decisions regarding the employment, retention, or promotion of employees.

Each party hereto agrees to hold harmless and to indemnify the other party, its officers and employees, against liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage, or expense arising from

the negligence, willful misconduct or omission of the party which committed the act, and while acting under the terms and conditions of the Agreement. Should any action be brought to enforce any of the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees. Both parties, as certified by the signatures below, agree to the provisions of this Agreement.

VII. Program Participation Options ****MUST SELECT AN OPTION****

The DISTRICT will select one of the following options (check next to either Option A or Option B). Both options require full participation in the Tehama Teacher Induction Program (TTIP) by all participants. Billing will occur in February during each year of the two-year program.

OPTION A – PROGRAM will pay each Mentor a \$1,700 stipend per Candidate at the completion of one year of mentorship.

OPTION B – DISTRICT will pay/compensate each Mentor directly for one year of mentorship.



Option A: PROGRAM pays Mentor (see fee schedule)



Option B: DISTRICT pays Mentor (see fee schedule)

Jared Caylor

Jared Caylor (Feb 12, 2026 09:06:20 PST)

JARED CAYLOR, Superintendent
Tehama County Department of Education

02/12/2026

Date

DOUG KAE LIN

DOUG KAE LIN (Jul 1, 2026 16:08:21 PDT)

Superintendent/Clerk/Authorized Agent

DOUG KAE LIN

Print Name

Doug Kaelin

District Name

07/01/2026

Date

Annual Fee Schedule	<u>Option A</u> TTIP Pays Mentor <i>(Includes \$1,700 mentor stipend)</i>	<u>Option B</u> District Pays Mentor
Clear Credential Program Includes enrollment of one Candidate in one or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, Clear PK-3 ECE Specialist Credential, and Clear Education Specialist Credential	\$4,200 (before 9/3 of the current year) \$4,400 (after 9/4 of the current year)	\$2,500 (before 9/3 of the current year) \$2,700 (after 9/4 of the current year)
Dual Credential Program Includes enrollment of one Candidate in two or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, Clear PK-3 ECE Specialist Credential, or Clear Education Specialist Credential	\$4,500 per year	\$2,800 per year
Early Completion Option Program The Candidate must be an experienced and exceptional teacher and must meet the program criteria to gain admission in the Early Completion Option (ECO) Program	\$5,450 per year	\$3,750 per year
EDUCATION SPECIALIST LEVEL II Holders of the Level I Education Specialist Instruction Credential may obtain the Clear Education Specialist Instruction Credential through completion of a Teacher Induction Program and completion of the Level II coursework.	\$1,200 for course	No Mentor Needed
Extended Year Credential Program If the Candidate goes beyond the two-year program due to lack of progress or missing requirements, an additional fee of \$1000 per year, per Candidate will be applied. Additional yearly fees may apply if a Mentor is assigned to support the Candidate beyond the two-year program. Additional fees will be based on the length of mentoring recommended to support program completion.	\$1000 per year Mentor Stipend Fee (if needed): \$1,700 per year	

Refund Schedule by Year	
Date PROGRAM receives written notice from DISTRICT that a Candidate and Mentor will not be participating in the Program	Amount of Refund
August 1 – October 31	70% of Credential Program Fee
November 1 - December 31	50% of Credential Program Fee
January 1 - February 15	30% of Credential Program Fee
February 16 - June 30	No Refund

The Program Director will collaborate with districts as needed to support their specific situation.

Policies and Procedures

- Records Request Form
- Teach-Out Plan
- Leave of Absence Notification Form
- Protocol for Change of Mentor
- Grievance Policy and Form
- Uniform Complaint Procedures

MEMORANDUM OF UNDERSTANDING

- PARTIES:** This Memorandum of Understanding (M.O.U.) is entered into between the Biggs Unified School District and **Victor Community Support Services, Inc. (VCSS)**.
- PURPOSE:** The purpose of this M.O.U. is to enable the Biggs Unified School District and **Victor Community Support Services, Inc.** to have VCSS provide Certified Wellness Coach services to students in the schools.
- AUTHORITY:** This M.O.U. is entered into by and between the parties in exercise of the authority set forth in Board Policy 3312.
- TERM:** This M.O.U. shall become effective upon the date of execution by both the parties and shall continue through June 30th 2027.

SCOPE OF SERVICES:

- A. **The Biggs Unified School District shall:**
- 1) Work collaboratively with VCSS to designate days, hours and school workspace for group work.
 - 2) Provide identification and referral for prevention, screening, group services of students.
 - 3) Provide physical space for groups and individual counseling sessions
 - 4) Provide data regarding suspensions and expulsions, school attendance rates, truancy, drug and alcohol use, drop-out/retention rates and demographics.
- B. **The **Victor Community Support Services, Inc.** shall:**
- 1) Strengthen student health and wellness by working to reduce risk factors, barriers and/or stressors, build protective factors and supports and provide appropriate group and individual support interventions.
 - 2) Deliver group or classroom programming focused on: wellness promotion, life skills and education.
 - 3) Support and/or facilitate behavioral health screenings.
 - 4) Connect individuals to internal and external behavioral health resources (e.g., local/regional/national organizations, school or broader organization resources, outpatient providers, residential programs, crisis response resources) as well as community and social services (e.g., food or housing programs) as needed.
 - 5) Provide brief check-ins and scheduled meetings that provide emotional support and/or follow manualized curriculum that enhance wellness; individual support may include: wellness education, goal setting/planning, life skills.

- 6) Adhere to a standardized protocol when responding to risk in the school or broader organization setting; identify potential risk and refer to the onsite behavioral health provider.
- 7) Meet district requirements for all staff members including Department of Justice clearance, Criminal records review, Live Scan and Tuberculosis testing.

INSURANCE:

During the term of this M.O.U., Biggs Unified School District shall provide to Victor Community Support Services, Inc., and Victor Community Support Services, Inc. shall provide to Biggs Unified School District, a current certificate of policy evidencing its comprehensive and general liability insurance coverage in a sum not less than \$2,000,000 aggregate and \$1,000,000 per occurrence. Biggs Unified School District shall also provide Victor Community Support Services, Inc., and Victor Community Support Services, Inc. shall also provide Biggs Unified School District, with a written endorsement naming the other party as an additional insured, and such endorsement shall also state "Such insurance as afforded by this policy shall be primary, and any insurance carried by Biggs Unified School District OR Victor Community Support Services, Inc. shall be excess and noncontributory." Any and all insurance coverage may be provided by a (JOINT POWERS AUTHORITY OR OTHER) Self-Insurance program. Coverage shall provide notice to the additional insured of any change in or limitation of coverage or cancellation of the policy no less than thirty (30) days prior to the effective date of the change, limitation or cancellation.

INDEMNIFICATION:

- A. Insofar as permitted by law, Biggs Unified School District shall assume the defense and hold harmless Victor Community Support Services, Inc. and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of the sole fault or negligence of Biggs Unified School District, its officers, agents or employees.
- B. Insofar as permitted by law, Victor Community Support Services, Inc. shall assume the defense and hold harmless Biggs Unified School District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of any harm to person(s) or property received or suffered by reason of the sole fault or negligence of Victor Community Support Services, Inc. , its officers, agents or employees.
- C. It is the intent of the Biggs Unified School District and Victor Community Support Services, Inc. that where negligence or responsibility for any harm to person(s) or property is determined to have been shared, the principles of comparative negligence shall be followed and each party shall bear the proportionate cost of any liability, damages, costs, or expenses attributable to that party.

- D. Biggs Unified School District and Victor Community Support Services, Inc. agree to notify the other party of any claims, administrative actions, or civil actions determined to be within the scope of this Agreement within ten (10) calendar days of such determination. Biggs Unified School District and Victor Community Support Services, Inc. further agree to cooperate in the defense of any such actions. Nothing in this Agreement shall establish a standard of care for or create any legal right for any person not a party to this Agreement.

TERMINATION/SUSPENSION:

This M.O.U. may be terminated without cause by either party upon thirty (30) days prior written notice to the other party. When required by law, this M.O.U. may be immediately suspended by either party upon notice to the other party; any such suspension shall not extend the term of this M.O.U.

NOTICES:

Any notice required to be given by the terms of this M.O.U. shall be deemed to have been given when the same is personally delivered or sent by first class mail, postage prepaid, addressed to the respective parties as follows:

To Biggs Unified School District:

Name/Title/Position:

Address:

Email:

To Victor Community Support Services, Inc.:

Amy Rudkin, LCSW, Director of Business Development

1360 E. Lassen Avenue

Chico, CA 95973

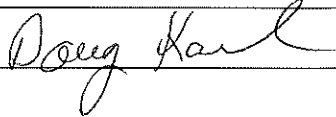
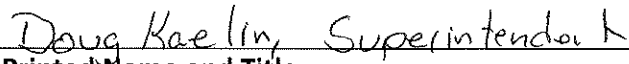
INTEGRATION:

This M.O.U. represents the entire and integrate agreement between Biggs Unified School District and **Victor Community Support Services, Inc.**, and supersedes all prior negotiations, representations, or agreements, either written or oral. This M.O.U. may be amended only by written instrument signed by the duly authorized representatives of Biggs Unified School District and **Victor Community Support Services, Inc.**.

REPRESENTATION OF AUTHORITY:

The undersigned hereby represent and warrant that they are authorized by the respective parties to execute this M.O.U.

IN WITNESS WHEREOF, Biggs Unified School District and **Victor Community Support Services, Inc.** have executed this M.O.U. as of the date first above written.

	Victor Community Support Services, Inc.
Signature 	Signature
 Printed Name and Title	Amy Rudkin, LCSW, Director of Business Development Printed Name and Title
Date: 6/26/2021	Date:

Addendum

List location of School/s:

School Name	Full Address
Bigg Elementary School	300 B Street Biggs, CA 95917
Richvale Charter Academy	5236 Church Street Richvale, CA 95974
Biggs High School	3046 2nd Street Biggs, CA 95917



HARBERT ROOFING INC.

A Great Name Overhead Since 1980

DIR REGISTRATION #1000005830CA

CA Lic. #696974 / OR Lic. #122824

PH: 530.223.3251

Fax: 530.223.0479

19799 Hirsch Court
Anderson, CA 96007

www.Harbertroofing.com

CHANGE ORDER PRICE REQUEST

Date: 6/22/2026

To: Zane

From: Howard

Re: Biggs taper

Scope: Taper in 3 areas

MATERIAL	QTY	UOM	COST	UOM	TTL COST
00001 X taper panels	270		\$ 12.00	0	\$ 3,240.00
00002 Ytaper panels	194		\$ 25.00	0	\$ 4,850.00
00003 2" fill	102		\$ 29.00	0	\$ 2,958.00
00004 mls screws	1		\$ 2,000.00	0	\$ 2,000.00
00005				0	\$ -
00006				0	\$ -
				SUB	\$ 13,048.00
			Tax rate	7.25%	\$ 945.98
				SUB	\$ 13,993.98
			Profit	15%	\$ 2,099.10
				MAT TTL	\$ 16,093.08
					\$ 16,093.08

LABOR	QTY	UOM	COST	UOM	TTL COST
00001 insatll labor	100		\$ 80.00	0	\$ 8,000.00
00002				0	\$ -
00003				0	\$ -
00004				0	\$ -
00005				0	\$ -
00006				0	\$ -
00006				0	\$ -
					\$ 8,000.00
			Profit	15%	\$ 1,200.00
					\$ 9,200.00
					\$ 9,200.00
					<u>\$ 25,293.08</u>

Approved : Yes No

Signed by: Doug Kael

Date: 6-30-2026

BIGGS UNIFIED SCHOOL DISTRICT

August 12, 2026

Item Number: 13 E

Item Title: Approval of the CSBA Gamut Policy Plus and Policy Conversion

Presenter: Analyn Dyer

Attachments: CSBA Agreement

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

Gamut Policy Services, offered by the California School Boards Association (CSBA), helps California school districts keep board policies legally compliant, consistent, transparent, and easier to manage. Biggs USD already uses this policy service.

Each year, about 100 new policies are introduced, and the district spends three months manually entering these updates into the system. To save time, the administration recommends upgrading to an online policy system.

Fiscal Impact:

Funding usage: Discretionary Block Grants \$ 5,475.00

Recommendation:

The Administration recommends that the Board approve Gamut Policy upgrades as presented.

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

This Agreement is entered by and between the California School Boards Association ("CSBA") and Biggs Unified School District of Butte County, California ("Subscriber") for the use of CSBA's GAMUT services in accordance with the terms and conditions contained herein. This Agreement shall become effective ("the Effective Date") upon the execution and delivery hereof by the parties hereto.

1. Term and Renewal. CSBA shall provide the services described in this Agreement on an annual basis from July 1st to June 30th. This Agreement shall commence as of the Effective Date and shall continue in effect until June 30th of the same year (such initial term referred to in this Agreement as the "Initial Term"). THEREAFTER, THE TERM OF THE AGREEMENT SHALL BE AUTOMATICALLY RENEWED ANNUALLY FOR ADDITIONAL ONE (1) YEAR TERM FROM JULY 1st to JUNE 30th (referred to in this Agreement as a "Renewal Term") UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF NON-RENEWAL TO THE OTHER PARTY AT LEAST NINETY (90) DAYS PRIOR TO THE END OF THE INITIAL TERM OR ANY RENEWAL TERM HEREOF.

2. Grant of License. Subject to the TERMS OF SERVICE and PRIVACY NOTICE located at <https://simbli.eboardsolutions.com/termsofservice.pdf> and <https://eboardsolutions.com/privacy-statement/>, Subscriber is hereby granted a non-exclusive, non-transferable, non-assignable, non-sub-licensable license to access GAMUT (the "Service") through the website provided by CSBA (the "Site"). All rights not specifically granted to Subscriber by this Agreement are reserved to CSBA.

3. Fees. For the license, Service, and training and support received pursuant to this Agreement, Subscriber agrees to pay CSBA the annual fees and set-up conversion fees described in Attachment A. Fees are calculated on annual fiscal year periods, pro-rated for a July 1 renewal, that begin on the subscription start date and each fiscal year anniversary thereof; therefore, Fees for subscriptions added in the middle of a monthly period will be charged for that full monthly period and the monthly periods remaining in the subscription term. To renew this Agreement after the Initial Term, Subscriber shall pay the applicable annual fee, in full. Fees for Renewal Terms may be subject to change. CSBA reserves the right to withhold or cancel access to GAMUT if said fees are not paid within 60 days of Subscriber's receipt of an invoice from CSBA.

4. User Accounts. Subscriber is authorized to create an unlimited number of user accounts for its employees and officers. Subscriber is responsible for creating user accounts, determining access levels for each user, and informing all users of their obligations and responsibilities pursuant to this Agreement and the Terms of Service. Subscriber shall take reasonable measures to prevent unauthorized access to the Service, including protecting usernames, passwords and other log-in information.

5. Training and Technical Support. All logged in users of the Service will have 24/7/365 access to the online user guide, including the Knowledge Base and Training Webinars and Videos. Additional training materials, webcasts and videos may be available through CSBA. Upon receipt of this signed Agreement, when applicable, CSBA will contact Subscriber to set up Subscriber's Site and to schedule any applicable training. Upon request, CSBA may provide onsite training at the Subscriber's facility, subject to any training fees described in Paragraph 3 and Attachment A of this Agreement. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training. CSBA will provide timely support to Subscriber for the Service. CSBA shall not be responsible for supporting network, infrastructure, computing devices, or any third-party software applications installed on Subscriber's devices.

6. Proprietary Rights. Subscriber acknowledges that the Service, the Site, and all software and intellectual property used to create or maintain the Service or the Site confidential and constitute trade secrets and proprietary information. Subscriber has a right to access Subscriber's information hosted or stored on the Service, but acknowledges and agrees that it holds no proprietary rights related to the

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

Service or the Site. Any documents or files created by Subscriber on or uploaded by Subscriber to the Site belong to Subscriber, and Subscriber may use them as it sees fit, subject to applicable state and federal law and local policy. Subscriber agrees not to:

- (a) Modify, translate, reverse engineer, decompile, disassemble, or create derivative works based on the Services except to the extent that enforcement of the foregoing restriction is prohibited by applicable law;
- (b) Circumvent any user limits or other timing, use or functionality restrictions built into the Services;
- (c) Remove any proprietary notices, labels, or marks from the Services (except to the extent Reseller is so permitted to for the purposes of re-branding the Services);
- (d) Frame or mirror any content forming part of the Services; or
- (e) Access the Services in order to build a competitive product or service, or copy any ideas, features, functions or graphics of the Services that are established as intellectual property or proprietary information; or to authorize or attempt to do any of the foregoing. Subscriber agrees not to sell, rent, license, distribute, transfer, directly or indirectly permit the sale, rental, licensing, distribution, use or transfer of the license or any right granted thereby, including permitting the use or dissemination of documentation related to the Service, to any other party, either during the term of this Agreement or at any time thereafter.

7. Data and Records. CSBA has no responsibility or liability for the accuracy of documents, files, data, or information uploaded to the Service or provided by Subscriber or Subscriber's users. For the duration of this Agreement, CSBA agrees to take reasonable steps to preserve and protect Subscriber information uploaded to the Service. For as long as Subscriber continues to subscribe to the Service, CSBA agrees to store Subscriber's data. CSBA may delete all of Subscriber's stored information ninety (90) days after the termination of this Agreement. Upon request by Subscriber made within ninety (90) days after the effective date of termination or expiration of the Service, CSBA will make available to Subscriber an export of Subscriber's data in a format determined by CSBA at no fee, or in a format requested by the Subscriber for a mutually agreed-upon fee not to exceed the additional cost of exporting to the requested format. After such ninety (90) day period, CSBA shall have no obligation to maintain or provide any of such Subscriber data and thereafter, unless legally prohibited, may delete all of such data on the Site systems or otherwise in CSBA's possession or under CSBA's control.

Subscriber acknowledges that documents, data, and information uploaded to the Service are not an official record and acknowledges its responsibility to create an archive of such materials when Subscriber desires them to serve as official Subscriber records. Subscriber agrees not to hold CSBA liable for any damage to, any deletion of, or any failure to store Subscriber information. CSBA is not the custodian of Subscriber's records for any purpose and will direct any third-party request for Subscriber's information or records to Subscriber. In the event Subscriber records are requested pursuant to a lawfully issued subpoena or court order, to the extent possible, CSBA agrees to inform Subscriber prior to responding.

Notwithstanding the provisions of this Agreement, CSBA may access, compile, record and/or distribute statistical analyses and reports utilizing aggregated data derived from information and data related to Subscriber's use of the Service.

8. Warranty. CSBA warrants that the Service will work in substantial accordance with purposes expressed in the Grant of License clause above. CSBA provides no other warranty of any kind, either

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

express or implied, including, but not limited to, the implied warranties of merchantability, satisfactory quality, accuracy, and fitness for a particular purpose. Subscriber assumes all responsibility to provide and upgrade any hardware, computer operating system and/or software required to access GAMUT. CSBA does not warrant that functions contained in GAMUT will meet Subscriber's business requirements or that the operation of the service will be uninterrupted or error free.

9. Limit of Liability. IN THE EVENT OF A BREACH OF THIS AGREEMENT OR THE WARRANTY STATED ABOVE, SUBSCRIBER'S DAMAGES SHALL BE LIMITED TO THE AMOUNT OF THE ANNUAL FEE PAID BY LICENSEE FOR THE CURRENT YEAR. IN NO EVENT SHALL CSBA BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF PROFITS AND/OR SAVINGS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION OR OTHER PECUNIARY LOSSES) ARISING FROM THE USE OR INABILITY TO USE GAMUT OR THE SERVICE. SUBSCRIBER AGREES THAT DAMAGES DESCRIBED IN THIS PARAGRAPH ARE A REASONABLE ESTIMATION OF ANY LOSS SUBSCRIBER MAY SUFFER AND DO NOT CONSTITUTE A PENALTY.

10. Termination. This Agreement may be terminated by either party by giving the other party 60 days written notice. CSBA may also terminate this Agreement if Subscriber breaches any provision of this Agreement. If termination results from Subscriber's breach, then the annual fee, or any portion thereof, will not be refunded by CSBA. If termination results from Subscriber's written request, CSBA shall refund the pro rata portion of the annual fee for the balance of the fiscal year (July 1 - June 30) outstanding at the date of such termination. Termination for Subscriber's breach shall not alter or affect CSBA's right to exercise any other remedies available in law or equity for the breach.

11. Compliance with Laws. Subscriber is solely responsible for complying with state and federal laws, including the Americans with Disabilities Act of 1990 and those laws pertaining to open meetings and public information, including, but not limited to, the Ralph M. Brown Act and the California Public Records Act.

12. Indemnification and Duty to Defend. Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its directors, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever imposed on, asserted against, incurred or suffered by the other party, or its directors, officers, employees, agents or representatives by reason of damage, loss or injury (including death) to persons or property resulting in any way from (a) any negligent or intentional act by it or any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder; or (b) any neglect, omission or failure to act when under a duty to act on its part or the part of any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder.

It is expressly understood and agreed that in any third-party action to obtain Subscriber's records from CSBA which is opposed by Subscriber, any cost to CSBA in opposing the request, including, but not limited to, attorney's fees and costs, shall be paid by Subscriber. It is also expressly understood and agreed that no personal liability whatsoever shall attach to any member of CSBA's Board of Directors, or to any of the officers, employees, agents or representatives thereof, by virtue of this Agreement.

13. Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CSBA and Subscriber.

14. Modification. The scope of work and any other terms of this Agreement may be modified only by a written agreement signed by both parties.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT SERVICE AGREEMENT**

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

16. Entire Agreement. This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings or other terms or conditions as regards to the subject matter hereof and neither party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. This Agreement supersedes all prior understandings, whether written or oral, and any such terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

California School Boards Association

Tezeta Stewart
Tezeta Stewart
Senior Director
Policy & Governance Technology

7/6/2026
Date

Doug Kaelin
Signature

Doug Kaelin
Printed Name

Superintendent
Title

7/7/2026
Date

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT SERVICE AGREEMENT**

ATTACHMENT A

Subscriber is contracting for the Services and GAMUT Modules described in this Attachment. This Attachment may be updated to add or remove the specific GAMUT Modules that Subscriber is contracting for. By signing this Attachment Subscriber agrees to pay the fees described herein pursuant to the terms this Agreement. Any pro-rated reduction in fees or discounts will be indicated on the invoice. Annual subscriptions may be subject to change and services shall automatically renew unless either party gives written notice of non-renewal to the other party in accordance with the terms of this Agreement.

1. Annual Subscriptions. Subscriber agrees to pay the following annual fees for modules provided through GAMUT:

Module	Annual Fee
GAMUT Policy	\$2,225 (already subscribed)
GAMUT Policy <i>Plus</i>	\$2475
GAMUT Meetings	
GAMUT Documents	
GAMUT Communications	

GAMUT Policy provides Subscriber with online access to CSBA's Sample Policy Manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources. The sample policies, regulations, bylaws, and exhibits to which Subscriber is given access are CSBA's proprietary materials, they are provided for the Subscriber's sole use, and may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's prior written consent. By signing this Attachment Subscriber agrees not to share or reproduce CSBA's Sample Policy Manual or to use any part thereof in any training or presentation without CSBA's prior written consent. Subscriptions to GAMUT Policy without GAMUT Policy Plus or GAMUT Meetings do not include an individual Subscriber Site. Subscribers to GAMUT Policy may access CSBA's Sample Policy Manual through CSBA's GAMUT site. A link to the site and user accounts will be provided upon execution of this Agreement.

The CSBA Sample Policy Manual is intended as a resource for school districts and county offices of education for use in developing their own policy manuals and is not intended as a substitute for legal advice nor are they intended for exact replication. The subscriber is wholly responsible for reviewing, editing, and revising sample policy documents for local adoption. CSBA cautions subscribers to seek the advice of legal counsel when confronted with legal questions or situations requiring legal advice. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing Subscriber's specific legal situations. CSBA's samples reflect current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.

GAMUT Policy Plus provides subscribers access to a technology platform that enables Subscriber to host Policy Manual. As a condition of subscription to Gamut Policy Plus, subscribers to Gamut Policy Plus must also maintain a current GAMUT Policy subscription. The subscriber is authorized to create user accounts for its employees and board members. Users may manage the creation, upload, and publishing of updated policies on behalf of Subscriber's governing body or any related committee or subcommittee. GAMUT Policy Plus subscribers also have access to CSBA Policy Manual Consultants during regular CSBA business hours for assistance with policy issues relating to the CSBA Sample Policy Manual, any updates to the CSBA Sample Policy Manual. Consultation may include: (a) suggestions regarding editing, use and placement of policies within Subscriber's local policy manual, and/or (b) review of and suggestions regarding proposed policies, regulations and bylaws that are unique to the Subscriber. Consultation does not include drafting original policy language for the Subscriber. CSBA Policy Manual Consultants do not provide legal advice. Suggestions and advice from CSBA Policy Manual Consultants is not intended to be and is not a substitute for advice from legal counsel. GAMUT Policy Plus who are also clients of CSBA's District and County Office of Education Legal Services (Legal Services) program may, subject to the terms and conditions of their Legal Services agreement, consult Legal Services attorneys for legal advice and

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

custom policy writing. CSBA controls the "codification" of policies related to CSBA's Sample Policy Manual and reserves the right change the policy number and/or title of any policy related to CSBA's Sample Policy Manual in GAMUT.

GAMUT Meetings provides subscribers access to a technology platform that enables Subscriber to create meeting agendas, attach or link supporting documents, record minutes and publish agenda items for public viewing. The subscriber is authorized to create user accounts for its employees and board members. Users may manage the creation, uploading and publishing of meeting agendas, minutes, and related documents on behalf of Subscriber's governing body or any related committee or subcommittee.

GAMUT Documents provides a central repository for Subscribers to store important documents on their GAMUT sites and to set permissions to allow specified users to access exactly what they need while keeping sensitive data secure. Users can create folders to classify and manage documents; upload multiple file types, including Word, Excel, PowerPoint, PDF or graphic files; set folder and file permissions for either public or private access; and create folder or file level alerts to be notified when new files are added.

GAMUT Communication adds news, calendar, and resource features to Subscriber's GAMUT website. The News tab allows subscribers to create news types for public or private sharing of information to GAMUT users based on their permission settings. The Calendar tab allows for posting of important dates including meetings, board activities or other events. Calendars can be Public or Private and can be linked to meeting agendas in GAMUT Meetings. Resource links may be used to allow direct, easy access to external sites that are frequently referenced or relevant to the Subscriber's organization.

2. Training and Set Up Fees. Subscriber agrees to pay the following fees for the set up their GAMUT site and individual onsite training:

Site Set Up Fee ¹	\$250
On Site Training Fee ²	
Conversion Fee	\$3,000

California School Boards Association

Tezeta Stewart

Tezeta Stewart
Senior Director
Policy & Governance Technology Services

7/6/2026

Date

Doug Koel

Signature

Doug Koel

Printed Name

Superintendent

Title

7-7-2024

Date

¹ Site setup fees do not include any data conversion. Separate charges for data conversion may apply. CSBA will consult with Subscriber before any such charges are incurred.

² On Site Training fees do not include plus the cost of the CSBA trainer's travel expenses. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training.

**BEFORE THE GOVERNING BOARD OF
BIGGS UNIFIED SCHOOL DISTRICT
BUTTE COUNTY, CALIFORNIA**

**In the matter of: CHANGES TO THE SIGNATORIES OF THE SAVINGS AND
CHECKING ACCOUNTS AND GRANT ACCESS TO BIGGS ELEMENTARY SCHOOL
ASSOCIATED STUDENT BODY BANK ACCOUNTS**

Resolution 2026-2024 #001

WHEREAS, The Biggs Elementary School maintains an Associated Student Body cash bank checking and savings accounts at Self-Help Federal Credit Union Bank.

WHEREAS, Mr. Ricardo Galicia was appointed Vice Principal of Biggs Elementary School and Richvale Charter Academy effective August 03, 2026.

WHEREAS, Ms. Beverly Landers retired as Principal of Biggs Elementary School effective July 01, 2026.

WHEREAS, Mr. Douglas Kaelin continues to serve as Superintendent, Ms. Tracey McPeters now serves as the Principal of both Biggs Elementary School and Richvale Charter Academy, Ms. Clara Callaway serves as ASB Bookkeeper, and Ms. Kelly Lewis serves as Attendance Clerk.

NOW, THEREFORE, BE IT RESOLVED that the following signatory changes be made to the Biggs Elementary Associated Student Body cash bank accounts and to grant access to Biggs Elementary School Associated Student Body Savings and Checking Bank Accounts at Self Help Federal Union Bank.

Add: Mr. Ricardo Galicia

Remove: Ms. Beverly Landers

Maintain: Mr. Douglas Kaelin, Ms. Tracey McPeters, Ms. Clara Callaway, and Ms. Kelly Lewis

DULY PASSED and ADOPTED this 12th day of August 2026 by the Governing Board of Biggs Unified School District by the following roll call:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Signed and Approved by me after this passage.

Melissa Jesmer, Governing Board President

Attest:

Jonna Philips, Clerk

BIGGS UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 2026-2027 #002
DESIGNATING POSITIONS SUBJECT TO MEMBERSHIP IN THE
CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM

WHEREAS, Assembly Bill 1997 (Chapter 690, Statutes of 2024) amended the Teachers' Retirement Law and established new requirements governing positions subject to membership in the California State Teachers' Retirement System (CalSTRS), operative July 1, 2027;

WHEREAS, Education Code section 22156.07 provides that a position at a school district, other than a charter school, may be a position subject to membership when the District's governing board designates the position in a resolution adopted at a public meeting and the District requires the holder of the position to possess a valid credential, license, or certificate authorized by the Commission on Teacher Credentialing or the State Department of Health Care Services;

WHEREAS, the positions listed in Exhibit A are outside the District's certificated bargaining unit and are not included in any noncertificated bargaining unit, and the District requires each person serving in a listed position to hold a valid credential, license, or certificate authorized by the Commission on Teacher Credentialing or the State Department of Health Care Services;

WHEREAS, the position of Superintendent is separately identified as a position subject to membership under Education Code section 22156.07(a)(5) and therefore need not be designated in this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Biggs Unified School District as follows:

1. Designation. The Governing Board hereby designates each position listed in Exhibit A as a position subject to membership in CalSTRS pursuant to Education Code section 22156.07(a)(1), for which the District requires the holder to possess a valid credential, license, or certificate authorized by the Commission on Teacher Credentialing or the State Department of Health Care Services, effective July 1, 2027.

2. Certification. The Governing Board certifies that the District requires the holder of each position listed in Exhibit A to possess a valid credential, license, or certificate authorized by the Commission on Teacher Credentialing or the State Department of Health Care Services.

3. Supporting Records. The Superintendent or designee shall maintain the adopted resolution, the applicable salary schedule, and records verifying that each employee serving in a listed position holds the required credential, license, or certificate. These records shall be made available for CalSTRS reporting, review, or audit.

4. Administrative Review. Before reporting service in a listed position to CalSTRS, the Superintendent or designee shall confirm that the employee holds a valid credential, license, or certificate authorized by the Commission on Teacher Credentialing or the State Department of Health Care Services and that the position remains outside both the certificated bargaining unit and any noncertificated bargaining unit.

5. Amendments. Any new position or title change requiring designation under Education Code section 22156.07 shall be presented to the Governing Board for designation by resolution. If the District changes or removes the mandatory credential, license, or certificate requirement for a listed position, the

District shall promptly reevaluate the position's retirement-system coverage and amend this resolution as appropriate.

6. Effective Date. This resolution shall become operative July 1, 2027.

PASSED AND ADOPTED by the Governing Board of the Biggs Unified School District at a public meeting held on August 12, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President, Governing Board

Secretary, Governing Board

EXHIBIT A
POSITIONS SUBJECT TO CALSTRS MEMBERSHIP

The District requires the holder of each position listed below to possess a valid credential, license, or certificate authorized by the Commission on Teacher Credentialing or the State Department of Health Care Services.

No.	Exact Position Title
1	Elementary School Principal
2	High School Principal
3	Elementary School Vice Principal
4	Speech Therapist

BIGGS UNIFIED SCHOOL DISTRICT

August 12, 2026

Item Number: 13 H

Item Title: Request for Mid-Pacific Engineering, Inc. Change Orders Contract Services

Presenter: Analyn Dyer

Attachments: Change order contract

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

The Board of Trustees approved contract services with Mid Pacific Engineering for \$19,600 at the April 8, 2026, board meeting. An additional \$7,511 was required to cover underground drilling costs to complete the project.

Fiscal Impact:

Building Fund \$7,511.00

Recommendation:

The Administration recommends that the Board approve the change orders for contract services with Mid-Pacific Engineering, Inc. as presented.



MID PACIFIC ENGINEERING, INC.

GEOTECHNICAL ENGINEERING | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

Biggs Unified School District
Mr. Doug Kaelin
3046 2nd Street
Biggs, California 95917

June 19, 2026

Change Order Request

BIGGS ELEMENTARY SCHOOL GYMNASIUM and CLASSROOM BUILDINGS

3046 2nd Street
Biggs, California
MPE No. 07283-01

We are submitting this change order request, as discussed with Mr. Zane Schreder, for the Biggs Elementary School Gymnasium and Classroom Buildings project to cover the following:

- Additional drilling costs associated with this project due to unmarked underground utilities and saturated site conditions.

We are requesting a change order to the contract in the amount of \$7,511.00.

We appreciate this opportunity to be of service. If you have any questions regarding this letter, please contact our office.

Mid Pacific Engineering, Inc.

Troy W. Kamisky
Senior Engineer
RPE No. 68350

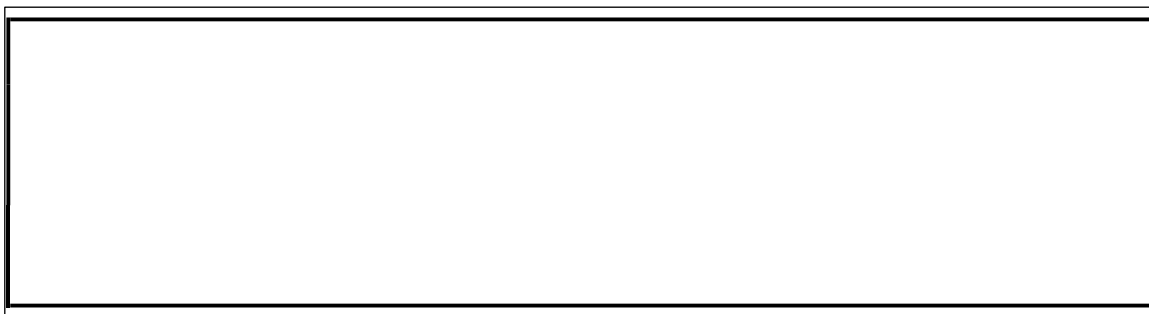
Woody Joe Pollard
Senior Engineering Geologist
CEG 2297

6310 STATE HIGHWAY 273, ANDERSON, CALIFORNIA 96007
840 EMBARCADERO DRIVE, SUITE 20, WEST SACRAMENTO, CALIFORNIA 95605
8910 EAST VICTOR ROAD, LODI, CALIFORNIA 95240

Biggs Unified School District

Discipline Guide

SECTION 1:	DEFINITIONS AND CLARIFICATIONS	PAGE 2
SECTION 2:	DISCRETIONARY ED CODE VIOLATIONS	PAGE 6
SECTION 3:	MANDATORY ED CODE VIOLATIONS	PAGE 16



E.C. 48900 (Discretionary)

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

E.C. 48900(v)

For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

E.C. 48900(w)

It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities. (Amend. Stats. 2012, Ch. 425)

E.C. 48900.5 – Suspension by Principal: First Offense

48900.5:

(a) Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct. A school district may document the other means of correction used and place that documentation in the pupil's record, which may be accessed pursuant to Section 49069. However, a pupil, including an individual with exceptional needs, as defined in Section 56026, may be suspended, subject to Section 1415 of Title 20 of the United States Code, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons.

(b) Other means of correction include, but are not limited to, the following:

- (1). Discussion or conference between school staff and the student and his/her parents/guardians
- (2). Referral of the student to the school counselor or other school support service personnel for case management and counseling
- (3). Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and his/her parents/guardians
- (4). When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program or a Section 504 plan
- (5). Enrollment in a program for teaching prosocial behavior or anger management
- (6). A positive behavior support approach with tiered interventions that occur during the school day on campus

- (7). Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably
- (8). Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner
- (9). After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups
- (10). Recess Restriction: A teacher may restrict a student's recess time only when he/she believes that this action is the most effective way to bring about improved behavior. When recess restriction may involve the withholding of physical activity from a student, the teacher shall try other disciplinary measures before imposing the restriction. Recess restriction shall be subject to the following conditions:
 - a. The student shall be given adequate time to use the restroom and get a drink or eat lunch, as appropriate.
 - b. The student shall remain under a certificated employee's supervision during the period of restriction.
 - c. Teachers shall inform the principal of any recess restrictions they impose.
- (11). Detention After School: Students may be detained for disciplinary reasons up to one hour after the close of the maximum school day. If a student will miss his/her school bus on account of being detained after school, or if the student is not transported by school bus, the principal or designee shall notify parents/guardians of the detention at least one day in advance so that alternative transportation arrangements may be made. The student shall not be detained unless the principal or designee notifies the parent/guardian. In cases where the school bus departs more than one hour after the end of the school day, students may be detained until the bus departs. Students shall remain under the supervision of a certificated employee during the period of detention. Students may be offered the choice of serving their detention on Saturday rather than after school.
- (12). Community Service (E.C. 48900.6): As part of, or instead of, disciplinary action by the Board, superintendent, principal, or principal's designee may, at his/her discretion, require a student to perform community service during non-school hours on school grounds or, with written permission of the student's parent/guardian, off school grounds. Such service may include, but is not limited to, community or school outdoor beautification, campus betterment, and teacher, peer, or youth assistance programs. This community service option is not available for a student who has been suspended, pending expulsion, pursuant to EC 48915. However, if the recommended expulsion is not implemented or the expulsion itself is suspended, then the student may be required to perform community service for the resulting suspension.

- (13). In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities
- (14). Reassignment to an alternative educational environment

E.C. 48915(c) – Mandatory

The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he/she determines has committed any of the following acts at school or at a school activity off school grounds. See Section 3: Mandatory Ed Code Violations.

E.C. 48915(d) – Placement Following Expulsion of Mandatory

The governing board of a school district shall order a pupil expelled upon finding that the pupil committed an act listed in subdivision (c), and shall refer that pupil to a program of study that meets all of the following conditions:

- (1). Is appropriately prepared to accommodate pupils who exhibit discipline problems
- (2). Is not provided at a comprehensive middle, junior, or senior high school, or at any elementary school
- (3). Is not housed at the school site attended by the pupil at the time of suspension

E.C. 48915(g) – “knife”

As used in this section, “knife” means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3 ½ inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.

E.C. 48915 (h) – “explosive”

As used in this section, the term “explosive” means “destructive device” as described in Section 921 of Title 18 of the United States Code.

ADMINISTRATOR RECOMMENDATION OF EXPULSION MATRIX

This matrix is a tool to help administrators decide when expulsion of a student is deemed mandatory, expected, or at administrators discretion.

Source: <http://www.cde.ca.gov/ls/ss/se/expulsionrecomm.asp>

Must Recommend Expulsion (Mandatory)	Shall Recommend Expulsion Unless Particular Circumstances Render Inappropriate (Expulsion Expected)	May Recommend Expulsion (Discretionary)
Education Code (EC) 48915(c) Act must be committed at school or school activity. - Firearm - Possessing firearm when a district employee verified firearm possession and when student did not have prior written permission from a certificated employee which is concurred with by the principal or designee. - Selling or otherwise furnishing a firearm. - Brandishing a knife at another person - Unlawfully selling a controlled substance listed in <i>Health and Safety Code</i> Section 11053 et. seq. - Committing or attempting to commit a sexual assault as defined in subdivision (n) of EC 48900 or committing sexual battery as defined in subdivision (n) of 48900. - Possession of an explosive. Adapted from San Diego City Schools, Zero Tolerance Graduated Sanctions Student Discipline Guidelines, January 2001	Act must be committed at school or school activity. EC Section 48915(a) states that an administrator shall recommend expulsion for the following violations [except for subsections (c) and (e)] unless the administrator finds that expulsion is inappropriate due to a particular circumstance. - Causing serious physical injury to another person, except in self-defense. EC Section 48915(a)(1) - Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil. EC Section 48915(a)(2). - Possession and/or use of any substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the <i>Health and Safety Code</i>, except for the first offense for possession of not more than one avoirdupois ounce of marijuana other than concentrated cannabis. - Robbery or extortion. EC Section 48915(a)(4) - Assault or battery, or threat of, on a school employee. The recommendation for expulsion shall be based on one of both of the following: - Other means of correction are not feasible or have repeatedly failed to bring about proper conduct. - Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others [see Section 48915(b)]	Acts committed at school or school activity or on the way to and from school or school activity. - Inflicted physical injury * - Possessed dangerous objects - Possessed drugs or alcohol (policy determines which offense) - Sold look alike substance representing drugs or alcohol - Committed robbery/extortion - Caused damage to property ** - Committed theft - Used tobacco (policy determines which offense) - Committed obscenity/profanity/vulgarity - Possessed or sold drug paraphernalia - Disrupted or defied school staff - Received stolen property - Possessed imitation firearm - Committed sexual harassment - Harassed, threatened or intimidated a student witness - Sold prescription drug Soma - Committed hazing - Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivision (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel The recommendation for expulsion shall be based on one or both of the following: - Other means of correction are not feasible or have repeatedly failed to bring about proper conduct. - Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others [see Section 48915(b)] * Section 48900(s) (Statutes of 2001) states a pupil who aids or abets in infliction of physical injury to another, as defined in <i>Penal Code</i> 31, may suffer suspension, but not expulsion. However, if a student is adjudged by a court to have caused, attempted to cause, or threatened personal injury, the student may be expelled. ** Section 48900(t) "school property" includes, but is not limited to, electronic files and databases.

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(a)(1)	Caused, attempted to cause, or threatened to cause physical injury to another person • Pre-fight behavior • Fighting – mutual combat, student vs. student	• May hold parent conference • May refer to peer counseling (conflict mediation) • May hold Student Study Team meeting • May develop behavior support plan • May use after school detention • May assign community service • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report • May request an Expulsion Hearing if intervention for current school year has taken place
48900(a)(2)	Willfully used force or violence upon the person of another, except in self-defense • Battery on student • Aiming or pointing a laser scope at another person in a threatening manner, with the specific intent to cause a reasonable apprehension or fear of bodily harm • Directing the beam of a laser pointer directly or indirectly into the eyes of another person or into a moving vehicle with the intent to harass or annoy • Spitting at or on a person	• May hold parent conference • May refer to peer counseling (conflict mediation) • May hold Student Study Team meeting • May develop behavior support plan • May use after school detention • May assign community service • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report • May request an Expulsion Hearing if intervention for current school year has taken place

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(b)	Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred by the principal or the designee of the principal. - Any knife, razor blade, locking blade knife, switchblade or gravity knife, dirks or daggers, razor or unguarded blade, ice pick - Any firearm, paint gun, pellet gun, BB gun, air soft pistol, live ammo, stun gun or Taser - Tear gas weapons (mace, pepper spray) - Explosive, fireworks, firecrackers, any projectile containing explosive or incendiary material-bomb, grenade, explosive missile, rocket propelled projectile containing explosive or incendiary material or chemical substance, or breakable container containing flammable liquid or use/possession of a "stink bomb" - Blackjack, Billy club, sand club, sandbag, sap, leaded cane, throwing star, zip gun, cane sword, writing pen knife, metal knuckles, nunchaku, bat, sling shot, crow bar, metal rod - Laser pointer - Projectiles (including but not limited to spit wads, rubber bands, and paper clips)	- Confiscate object and give to police if notified - May hold parent conference - May refer to peer counseling (conflict mediation) - May hold Student Study Team meeting - May develop behavior support plan - May use after school detention - May assign community service - May refer student to counseling or health professional - May use on campus suspension 1 – 5 days - May suspend 1 – 5 days - May file a police report - May request an Expulsion Hearing if intervention for current school year has taken place *If the student brandished (not threatened to) or possessed, sold or furnished a firearm (gun), please refer to EC 48915(c)(1) and EC 48915(c)(2)
48900(c)	Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind. - Alcohol - Marijuana - Prescription drugs - Illegal drugs	- Must notify police within 1 school day (EC 48902) - Confiscate object and offer to police - May refer to community service - May hold a Student Study Team - May refer student to counseling or health professional - May assign educational lesson component - May use on campus suspension 1 – 5 days - May suspend 1 – 5 days - May request an Expulsion Hearing if intervention for current school year has taken place

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(d)	Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant. • Alcohol • Marijuana • Prescription drugs • Illegal drugs • Placebos	• Must notify police within 1 school day (EC 48902) • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing if intervention for current school year has taken place
48900(e)	Committed or attempted to commit robbery or extortion • Use of force or intimidation	• May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report *Petty theft is \$900 or less. All felonies, theft over \$900, property crimes and crimes against persons should be reported to Colusa County Sheriff's Department
48900(f)	Caused or attempted to cause damage to school or private property • Arson • Tagging • Graffiti • Keying • Etching • Vandalism of any type	• May refer to community service • May request restitution • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report • May request an Expulsion Hearing if intervention for current school year has taken place

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(g)	Stole or attempted to steal school or private property.	• May refer to community service • May request restitution • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report • May request an Expulsion Hearing if intervention for current school year has taken place
48900(h)	Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, e-cigarettes, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.	• May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May assign educational lesson component • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing if intervention for current school year has taken place
48900(i)	Committed an obscene act or engaged in habitual profanity or vulgarity.	• May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May file a police report • May use after school detention • May develop behavior support plan • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing if intervention for current school year has taken place

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(j)	Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia • Drug pipe • Rolling papers • Scale • Bong	• May file a police report • Confiscate object and give to police if notified • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May assign educational lesson component • May request an Expulsion Hearing if intervention for current school year has taken place
48900(k)	Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. • Cell Phones or other electronic devices (only if displayed or disruptive to class or school activity) • Public display of affection, (i.e.: embracing, kissing, hugging) • Not serving detention • Cutting class/more than 15 minutes late to class • Gambling • Violating dress code • Computer misuse	• May hold parent conference • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use recess detention (teacher supervised) • May use classroom timeout • May use after school detention • Teacher may suspend from their class for 1 day or 1-2 class periods (parent notified) • May develop behavior support plan • May require parent attendance in child's classroom • May make a home visit • May shorten school day
48900(l)	Knowingly received stolen school property or private property	• Require restitution or return of property • May file a police report • May hold parent conference • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use after school detention • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing if intervention for current school year has taken place

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(m)	Possessed an imitation firearm that is “non-firing” . As used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.	• May hold parent conference • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report
48900(n) Sexual Assault/ Battery/ Sexual Gratification, Arousal or Abuse	Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code. The site administrator shall review the facts to determine if the action(s) were for the purpose of sexual gratification, arousal or abuse. If not, then the administrator may suspend under guidelines of 48900.2, 48900.4 or 48900(r). If sexual gratification was the intent, then the administrator must suspend under 48915(c)(4).	See 48915(c)(4) This section shall not apply to pupils enrolled in Transitional Kindergarten, Kindergarten, and grades 1 to 3 inclusive.
48900(o)	Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness , or both.	• May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use after school detention • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report • May request an Expulsion Hearing if intervention for current school year has taken place

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(p)	Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma .	• May file a police report • Confiscate object and give to police if notified • May hold parent conference • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing if intervention for current school year has taken place
48900(q)	Engaged in, or attempted to engage in, hazing . For purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, “hazing” does not include athletic events or school-sanctioned events.	• May hold parent conference • May hold a Student Study Team • May refer student to counseling or health professional • May use after school detention • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May use behavior contract • May file a police report • May request an Expulsion Hearing if intervention for current school year has taken place

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(r)	Engaged in the act of bullying “electronic act” as the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, a computer, or pager, of a communication, as specified.	• May hold parent conference • May refer to community service • May assign after school detention • May use behavior contract • May hold Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report • May request Expulsion Hearing if intervention for current school year has taken place
48900(r) – Engaged in an act of bullying. For purposes of this subdivision the following terms have the following meanings: (1) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or groups of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following: (A) Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property. (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health. (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance. (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school. (2) “Electronic act” means the transmission, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following: (A) A message, text, sound, or image (B) A post on a social network Internet Web site including, but not limited to: 1. Posting to or creating a burn page. “Burn page” means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1). 2. Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed that the pupil was or is the pupil who was impersonated. 3. Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). “False profile” means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile. (C) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet. (3) “Reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgement in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs. For purposes of pupil suspension or recommendation for expulsion from a school, define “electronic act” as the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, as specified.		

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900(t)	A pupil who aids or abets , as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion , pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).	• May hold parent conference • May refer to community service • May hold a Student Study Team • May refer to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report
48900.2	Additional grounds for suspension or expulsion: sexual harassment: In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5 Ed Code Section 212.5 states that the conduct must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in Transitional Kindergarten, Kindergarten and grades 1 to 3 inclusive.	• May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May use behavior contract • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing if intervention for current school year has taken place
48900.3	Hate Violence In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has <u>caused, attempted to cause, threatened to cause, or participated in an act of, hate violence,</u> as defined in subdivision (e) of Section 233.	• May hold parent conference • May refer to community service • May use after school detention • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48900.4	Additional grounds for suspension or expulsion: harassment, threats or intimidation In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.	• May hold parent conference • May refer to community service • May use after school detention • May hold a Student Study Team • May refer student to counseling or health professional • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May request an Expulsion Hearing
48900.7	Additional grounds for suspension or expulsion: terroristic threats against school officials, school property, or both a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both. b) For the purposes of this section, “terroristic threat” shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.	• May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May request an Expulsion Hearing • May use on campus suspension 1 – 5 days • May suspend 1 – 5 days • May file a police report

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48915(c)(1)	Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory pursuant to this subdivision and subdivision (d), but it is an offense for which suspension, or expulsion pursuant to subdivision (e), may be imposed. • Firearm	• Must suspend 5 days • Must refer to an expulsion • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May file a police report
48915(c)(2)	Brandishing a knife at another person. Brandish is defined as: 1. to wave or flourish (a weapon) in a triumphant, threatening, or ostentatious way. 2. a threatening or defiant flourish	• Must suspend for 5 days • Must refer to an expulsion • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May file a police report
48915(c)(3)	Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code. • This is not intent to sell. Must have the buyer, seller, money and product • For intent see 48900(c)	• Must suspend for 5 days • Must refer to an expulsion • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May file a police report

ED CODE	STUDENT INFRACTION	INTERVENTION/CONSEQUENCE
48915(c)(4)	Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.	• Must suspend for 5 days • Must refer to an expulsion • May refer to community service • May hold a Student Study Team • May refer student to counseling or health professional • May file a police report
48915(c)(5)	Possession of an explosive . • As used in this section, the term “explosive” means “destructive device” as described in Section 921 of Title 18 of the United States Code	• Must suspend 5 days • Must refer to an expulsion • May refer to community service • May hold a Student Study Team • May hold an informal/formal restorative conference • May refer student to counseling or health professional • May file a police report

Application for Funding Agricultural Career Technical Education Incentive Grant Program Year 2026–2027

(for use by High School and Combined Middle and High School Programs)

Project Duration: July 1, 2026, to June 30, 2027

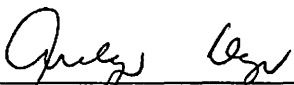
School Site: Biggs High School

District: Biggs Unified

Certification:

I hereby certify that the school district named above will abide by and follow all applicable state and federal laws and regulations; that to the best of my knowledge, the information contained in this application is correct and complete; and that the school district acknowledges and certifies the district's intent to abide by and follow the below certifications and assurances:

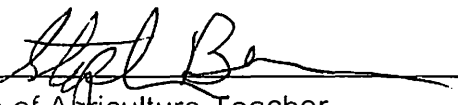
- a. General Assurances and Certifications 2026-27 web page at
<https://www.cde.ca.gov/fq/fo/fm/generalassurances2026-27.asp>
- b. The school district certifies to the Superintendent of Public Instruction that the grant funds received and the matching funds contributed by the district shall be used solely for the purpose of purchasing or leasing equipment for use in agricultural career technical education programs. [Education Code 52461(b)]
- c. The school district certifies and assures that the ACTEIG grant funds will be used to supplement, not supplant, the school district's ongoing expenditures for the Agricultural Career Technical Education Program.



Signature of Superintendent or Designee

CHIEF BUSINESS OFFICER

Title of Designee



Signature of Agriculture Teacher
Responsible for Program

Signature of Principal

Agriculture Teacher Contact Cell Number: 209 418 9689

School District Board Approval Date: per Jing

Name of Agriculture Teachers for 2025–26:

Stephen Boyes

Lilly Baker

Part A - Base Funding

To qualify for the Agriculture Career Technical Education Incentive Grant, an applicant must meet all the following criteria or provide a Variance Request approved by the Regional Supervisor for each criterion not met. All evidence must be submitted with the original application.



1. Properly Credentialed Teachers:

Log on to the California Commission on Teacher Credentialing at <https://www.ctc.ca.gov/> and provide a printout of credentials or a copy of current credentials. (2026 - Required for teachers who were hired during the 2025-26 school year.)



2. Professional Development:

Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities. Each teacher (with 50% of their teaching assignment in agriculture) must have participated in **six** state-approved professional development activities during the 2025-26 school year. (2026 - Required)



3. Course Sequence:

Provide evidence of at least **one** two-year agriculture course pathway. (2026 - Nothing required unless the pathway has changed since last year.)



4. Alternative Credits:

Submit description of at least **one** two-year agriculture course pathway. (2026 - Only required for **NEW** pathways that were taught in 2025-26 or if changes have been made to your existing pathways.)



5. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):

Provide a copy of each course syllabus identifying the grading policy for FFA and SAE. (2026 - Only required for **NEW** courses that were taught in 2025-26 or if changes have been made to your department policies.)



6. Future Farmers of America (FFA) Constitution & By-Laws:

Provide a copy of the current FFA Chapter Constitution & Bylaws with the language relating to the election of officers highlighted. (2026 - Nothing required unless there were changes in 2025-26.)



7. Future Farmers of America (FFA) Meetings:

Use meeting manager in AET or provide minutes for a minimum of six chapter meetings held during the 2025-26 school year. (2026 - Required)



8. Graduate Exit Survey:

Have completed graduate exit surveys submitted in AET. (2026- Required for all 2026 graduates)

9. Agriculture Advisory Committee:



Provide a roster of the 2025-26 committee members with their roles and contact information. (Note: Ag teachers and administrators are ex officio/non-voting members of the Advisory Committee.) (2026 – Required)



Provide minutes for **two** local Agriculture Advisory Committee meetings. (Note: District- wide CTE, Academy, and/or ROP committees will not be accepted.) (2026 - Required)

Roster & minutes templates are available here:

https://calaged.org/resources/program_management

PART A – Base Funding (Continued)

Qualified Program (\$6,000) to each site		<u>\$ 6,000</u>
--	--	-----------------

Number of Agriculture Teachers (with at least 50% of their teaching assignment in agriculture) in 2025-26?	<u>2</u>	
--	----------	--

Teacher-based funding (Number of teachers x \$500)		<u>\$ 1,000</u>
--	--	-----------------

Number of Students as identified on the 2025-26 FFA Membership roster?	<u>143</u>	
--	------------	--

Student-based funding (Number of students x \$15)		<u>\$ 2,145</u>
---	--	-----------------

Class size funding only applies to Agriculture Teachers with at least 50% of their teaching assignment in agriculture.

Class size funding A (number of teachers meeting level A in all classes – 28 in classroom/22 in shop classes)	<u>2</u>	
---	----------	--

Class size A funding (Number of teachers meeting level A class size x \$2,000)		<u>\$ 4,000</u>
--	--	-----------------

Class size funding B (number of teachers meeting level B in all classes – 31 in classroom/25 in shop classes)	<u> </u>	
---	-----------------------------	--

Class size B funding (Number of teachers meeting level B class size x \$1,000)		<u>\$ 0</u>
--	--	-------------

SAE Period - funding will only be granted if the period is provided in addition to the regular preparatory period provided to all teachers; no students can be assigned to this period

Number of teachers receiving SAE period(s) in 2025-26	<u>1</u>	
---	----------	--

SAE Period funding (Number of teachers receiving SAE periods x \$2,000)		<u>\$ 2,000</u>
---	--	-----------------

Extended Contract - funding will only be granted if the extended contract provided is at least \$2,000 per teacher

Number of teachers receiving Extended Contract in 2025-26	<u>2</u>	
---	----------	--

Extended Contract funding (Number of teachers receiving Extended Contracts x \$2,000)		<u>\$ 4,000</u>
---	--	-----------------

Total Part A – Base Funding:		<u>\$ 19,145</u>
------------------------------	--	------------------

PART B – Excellence in Ag Education Funds

Applicants may qualify for up to \$ 10,000 of additional funding based on their ability to meet the Professional Development requirement and the Agricultural Advisory Committee meeting requirement listed at the beginning of this section. If a program does not meet these two requirements, they are not eligible to apply for Part B funding.

There are three sections where an applicant may qualify for additional funding in Part B: 1) Classroom; 2) Leadership Development (FFA); and 3) Supervised Agricultural Experience (SAE). A program must meet all criteria listed in that specific section to be eligible to receive additional funding for that section. If any of the criteria listed in a section is not met in the section, the applicant is not eligible for funding in that section. Verification of meeting criteria will be taken from entries in the AET as well as other documentation provided by the applicant. The AET report will be developed based on data as of June 30th. This report will be used to complete Part B and will be included as part of the application. Other documentation must be submitted at the time the original application is submitted to the Regional Supervisor.

Professional Development – Each teacher (with at least 50 percent of their teaching assignment in agriculture during 2025-26) must have participated in **eight** state-approved professional development activities.

- This will be verified by reviewing the documentation provided for Part A – Base Funding (#2). No additional evidence is required.

Agriculture Advisory Committee: Provide the minutes for a **third** local Agriculture Advisory Committee meeting held during the 2025-26 school year.

- *Note: District-wide CTE, Academy, and/or ROP committees will not be accepted*
- Roster & minutes templates are available here:
https://calaged.org/resources/program_management

CLASSROOM	Minimum Percentage	Program Percentage
Freshman Retention - Percentage of freshman cohort that completed three years of Agriculture education enrollment.	30%	0
Graduation/4-year Completer - Percentage of graduates who were enrolled in agriculture education courses all four years of high school.	30%	0
Student Certifications - Percentage of students who complete approved Industry Validated Certifications.	20%	0

If the applicant meets or exceeds the minimum percentage in the above required area, then they are eligible for an additional \$3,333.

\$ 0

LEADERSHIP DEVELOPMENT (FFA)	Minimum Percentage	Program Percentage
FFA Activities: Chapter - Percentage of different members who participated in at least two local FFA activities.	70%	70
FFA Activities: Above Chapter - Percentage of members who participated in at least one FFA activity above the chapter level.	30%	30
Community Service - Percentage of different members who participated in at least one community service activity.	30%	30

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,333.

\$ 3,333

Supervised Agricultural Experience (SAE)	Minimum Percentage	Program Percentage
SAE Assessments - Number of students with SAE Supervision Assessments.	40%	0
Active SAE - Percent of 7th/8th/9th grade and first-year students with an active (>10hrs) SAE	60%	0
Active SAE - Percent of 10th/11th/12th grade continuing students with an active (>50hrs) SAE	50%	0
SAE Awards: Percent of students with engagement in SAE Awards (Discovery Degree, Proficiencies, Agriscience Fair)	20%	0

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,334.

\$ 0

Part B - Excellence in Ag Education Funding

\$ 3,333

Part A – Base Funding:

\$ 19,145

Part B – Excellence in Ag Education Funding:

\$ 3,333

Grand Total Funding:

\$ 22,478

Budget Report Agricultural Career Technical Education Incentive Grant

July 1, 2026 – June 30, 2027

School Site: _____

District: _____

Budget Category 4000: Books and Supplies

Item	Budget (Column A)	Budget Match (Column B)
Books and Supplies	\$ 15,000.00	\$ 15,000.00
Total 4000	\$ 15,000.00	\$ 15,000.00

Budget Category 5000: Services and Operating Expenses, Travel, Conferences, Rentals, etc.*

*Each Line Item in Object Code 5000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
equipment repair	\$ 1,000.00	\$ 1,000.00
TRAVEL AND CONFERENCES	\$ 5,000.00	\$ 5,000.00
PRO FESS. SERVICE	\$ 1,478.00	\$ 1,478.00
Total 5000	\$ 7,478.00	\$ 7,478.00

Budget Category 6000: Capital Outlay*

*Each Line Item in Object Code 6000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Total 6000	\$ 0.00	\$ 0.00

Grand Totals: \$ 22,478.00 \$ 22,478.00

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: August 8, 2026

Item Number: Item 13 K

Item Title: Approve Caitlin Schwerin as Painting Independent Contractor

Presenter: Tracey McPeters

Attachment: Proposal/ Contract

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

This proposal is for an independent contractor to teach painting to students at BES and BHS. This will come from the arts and music funding. Caitlin Schwerin is a professional artist and will work with our art teacher to provide more specialized instruction in painting to students in our district.

Fiscal Impact:

We will use money from arts and music resource in order to fund this project

Recommendation:

Approve.

Proposed Scope of Work

Term: September 1, 2026- May 20, 2027

Caitlyn Schwerin will teach the fundamentals of painting and familiarize students in grades 1-6 at BES and art students at BHS with art techniques. Students will learn about painting and art through regular hands-on activities.

Schwerin will meet with students for approximately 1 hour at the high school and two 45 minute sessions at the elementary. Schwerin will start at the high school and provide 4 classes, and then start a series of two 45 minute classes for four weeks with different student groups at BES, beginning with grades 5-6. Classes will begin the week of September 1. The time and day will be determined by Schwerin and the teachers at BHS.

Biggs Unified School District will provide the items required for the painting projects. Schwerin will get a list of supplies and materials to the district for the district to order in advance of the classes. Materials and supplies should not exceed \$500.

Fee for Services

Schwerin's services will consist of teaching four classes at BHS, then rotating every four weeks between groups at BES. Schwerin will charge \$160 per hour of teaching, which covers any additional prep, set up, and clean up time. Biggs Unified School District agrees to pay for services upon receipt of Schwerin's first invoice, which she will submit monthly after each four week interval of students. The first invoice will be submitted by October 1, 2026, with invoices continuing every month until May 22, 2027. Invoices will reflect hours worked over the period and will not exceed \$640 for the BHS rotation and \$960 for the monthly rotations at BES.

Biggs Unified School District

300 B STREET, BIGGS, CALIFORNIA 95917
(530)868-1281

Doug Kaelin
Superintendent

CONSULTANT AGREEMENT

This agreement is entered into as of this 12th day of August, 2026 by and between the Biggs Unified School District, hereinafter referred to as "District", and Caitlin Schwerin of Artwork by Caitlin, hereinafter referred to as "Consultant".

I. Purpose

- A. Whereas, California Government Code Section 53060 provides authority for a school district to contract with any person for the furnishing of special services and advice if such persons are specially trained, experienced, and competent to perform the special services required;
- B. Whereas, the Consultant is specially trained and experienced in the area of Painting and Art.
- C. Whereas the District recognizes the need.

II. Now, therefore, the Parties agree as follows:

- A. Name, address, and phone # of consultant:
Caitlin Scwerin
2930 Morseman Ave, Unit 6
Chico CA 95973

Phone Number:

Company ID #

- B. Types of Services to be provided:

_____ Assembly (topic) _____
_____ Staff Development (topic) _____
_____X_____ Other : Painting Classes

- C. Term: The Consultant shall provide services from April 2026 through May 2026.
- D. Payment. The District shall reimburse the Consultant at a rate that includes travel expenses. The cost to the District and reimbursement to the Consultant pursuant to this agreement shall not exceed ~~\$4480~~. Payment shall be made upon receipt of an invoice from the Consultant detailing the service rendered and/or costs incurred if payment includes materials, lodging, or mileage.

- E. Special provisions or assistance needed for the Consultant to perform services. **The classroom teacher must be present.**
-

III. Conditions:

- A. Assignment and Transfer: Consultant shall not assign or transfer this agreement or any interest therein to any other party without first having obtained the written consent of the District. The Consultant shall personally perform all services required hereunder, unless written permission otherwise is obtained from the District.
- B. Sensitive Issues: Consultant will, in the performance of this contract, refrain from actions or remarks pertaining to race, religion, gender, or use of profanity, which would reflect negatively upon individuals or groups or be offensive to others.
- C. Independent Contractor: At all times, according to the terms of this agreement, the Consultant shall be an independent contractor and shall not be an employee of the District. The District shall have the right to control the Consultant insofar as the results of the Consultant's services rendered pursuant to this agreement. The consultant is specifically responsible for obtaining workers' compensation insurance, at his/her option, and the District is not responsible for providing such coverage.
- D. Hold Harmless: Consultant shall save and hold harmless, defend, and indemnify the District from any liability and expense on account of any suits, verdicts, judgments, costs, or claims of any nature arising out of or in any way connected with Consultant's activities upon District property.
- E. Applicable Law: This agreement is subject to all applicable laws of the State of California, all of which are part of the terms and conditions of this agreement as set forth herein.
- F. Entire Agreement: This agreement is the complete and entire agreement between the parties, and no other oral contracts exist between the parties. No alterations or amendments in this agreement shall be made except in writing and signed by the District and the Consultant.
- G. Discontinue Contract: Either party may discontinue this contract with thirty (30) days' notice, provided that funding is eliminated or reduced by federal, state, or grant cuts.

Doug Kaelin, Superintendent
Biggs Unified School District

Date

Caitlyn Schwerin

Date

For District/School Use Only	
District/School: BUSD HS and BES	
Principal's Signature:	
Funding: Prop 28 Resource 6770	121

Chief Business Officer:
Purchase Order:
Date Board Approved:

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: August 8, 2026

Item Number: 13 L

Item Title: Approve Mike Wolfchuck as Drumming Independent Contractor

Presenter: Tracey McPeters

Attachment: Proposal/ Contract

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

This proposal is for an independent contractor to teach drumming to students at RCA, BES and BHS. Funding for this will come from the arts and music funding. Mike Wolfchuck is a professional drummer and will rotate through BES/ RCA and the high school to provide exposure and lessons in drumming.

Fiscal Impact:

We will use money from arts and music resource in order to fund this project

Recommendation:

Approve.

Proposed Scope of Work

Term: September 1, 2026– April 30, 2027

Mike Wofchuck will teach the fundamentals of playing percussion instruments and familiarize students at RCA in grades 1-6, BES k-5, 7th, and BHS 9-12 with Afro Brazilian Samba music. Students will learn the history, rhythms, and instruments of the unique Samba genre through regular hands-on activities.

Wofchuck will meet with students for approximately 2-4 hours weekly, depending on school and grade level. Classes will begin the week of August 30 and will occur on a day and time to be determined, depending on the grades and school. In addition, Wofchuck may provide support for periodic student performances throughout the school year.

RCA August 31, 2026- September 25, 2026 . Provide 3 45 minute sessions per week to grades 1-6 (\$4500)

BES October 5, 2026- January 29, 2026. Provide 3 weekly 45 minutes sessions to k-3, and 2 weekly 45 minute sessions to 4-5 (\$11,700)

BMS- BHS March 1, 2027-March 25, 2027. Provide 2 weekly hour sessions to grades 7, two weekly hour sessions to 9-12 (\$7200)

Fee for Services

Wofchuck's services will consist of teaching nine classes with additional support for periodic student performances. Biggs Unified School District agrees to pay for services upon receipt of Wofchuck's first invoice not to exceed \$13,500 which he will submit on December 30, 2026 and Wofchuck's second invoice not to exceed \$9900 which he will submit on April 30, 2027. The fee for this service is based on a rate of \$450 per hour of instruction. Invoices will reflect hours worked over the period.

III. Conditions:

- A. Assignment and Transfer: Consultant shall not assign or transfer this agreement or any interest therein to any other party without first having obtained the written consent of the District. The Consultant shall personally perform all services required hereunder, unless written permission otherwise is obtained from the District.
- B. Sensitive Issues: Consultant will, in the performance of this contract, refrain from actions or remarks pertaining to race, religion, gender, or use of profanity, which would reflect negatively upon individuals or groups or be offensive to others.
- C. Independent Contractor: At all times, according to the terms of this agreement, the Consultant shall be an independent contractor and shall not be an employee of the District. The District shall have the right to control the Consultant insofar as the results of the Consultant's services rendered pursuant to this agreement. The Consultant is specifically responsible for obtaining workers' compensation insurance, at his/her option, and the District is not responsible for providing such coverage.
- D. Hold Harmless: Consultant shall save and hold harmless, defend, and indemnify the District from any liability and expense on account of any suits, verdicts, judgments, costs, or claims of any nature arising out of or in any way connected with Consultant's activities upon District property.
- E. Applicable Law: This agreement is subject to all applicable laws of the State of California, all of which are part of the terms and conditions of this agreement as set forth herein.
- F. Entire Agreement: This agreement is the complete and entire agreement between the parties, and no other oral contracts exist between the parties. No alterations or amendments in this agreement shall be made except in writing and signed by the District and the Consultant.
- G. Discontinue Contract: Either party may discontinue this contract with thirty (30) days' notice, provided that funding is eliminated or reduced by federal, state, or grant cuts.

Doug Kaelin, Superintendent
Biggs Unified School District

Date

Consultant

Date

For District/School Use Only
District/School: BES, RCA, & BHS
Principal's Signature:
Funding: Prop 28 Resource 6770
Chief Business Officer:
Purchase Order:
Date Board Approved:

BIGGS UNIFIED SCHOOL DISTRICT

Meeting Date: August 8, 2026

Item Number: Item 13 M

Item Title: Approve Carolyn Steele as Ukulele Independent Contractor

Presenter: Tracey McPeters

Attachment: Proposal/ Contract

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

This proposal is for an independent contractor to teach ukulele to students 4-6 grade students at BES and RCA. Funding for this will come from the arts and music funding. Carolyn Steele has experience providing ukulele instruction to students in elementary school.

Fiscal Impact:

We will use money from arts and music resource in order to fund this project

Recommendation:

Approve.

Proposed Scope of Work

Term: September 1, 2026– March 31, 2027

Carolyn Steel will teach the fundamentals of ukulele, singing, and/or rhythm instruments to students at RCA in grades 4-6 and BES 4-6. Students will learn to generate music through regular hands-on activities.

Steele will meet with students for 1.5- 2.25 hours bi-weekly for 5 weeks. Classes will begin at BES the week of September 8, 2026 and will occur on a day and time to be determined, depending on the grades and school schedule. Classes at RCA will begin the week of February 1, 2027 and will continue bi-weekly for 5 weeks. In addition, Steele may provide additional support for periodic student performances throughout the school year.

BUSD will purchase a class set of ukulele for student use throughout the sessions.

Fee for Services

Steele's services will consist of teaching 3 45 minute classes, bi-weekly for 5 weeks for BES and 2 45 minute classes, bi-weekly to students at RCA. She will be paid for additional 2 hours to set up and tune ukulele's at hourly rate. Not to exceed \$320. Steele will be paid for additional materials/ supplies not to exceed \$100. In addition, Steele will be paid her hourly rate for a performance at each school with set up and clean up, not to exceed \$640 total. Rehearsals for the performance will include 1 hour and 30 minutes additional time at the hourly rate for both BES and RCA, not to exceed \$480

Biggs Unified School District agrees to pay for services upon receipt of Steele's first invoice not to exceed \$4580 which she will submit at the end of completed sessions for BES and Steel's second invoice not to exceed \$2960 which she will submit at the end of completed sessions for RCA. The fee for this service is based on a rate of \$160 per hour of instruction. Invoices will reflect hours worked over the period. If additional time is needed for performance practice, Steele will be paid at the same hourly rate and will submit an invoice upon completion.

Biggs Unified School District

300 B STREET, BIGGS, CALIFORNIA 95917
(530)868-1281

Doug Kaelin
Superintendent

CONSULTANT AGREEMENT

This agreement is entered into as of this 12th day of August, 2026 by and between the Biggs Unified School District, hereinafter referred to as "District", and Carolyn Steele, hereinafter referred to as "Consultant".

I. Purpose

- A. Whereas, California Government Code Section 53060 provides authority for a school district to contract with any person for the furnishing of special services and advice if such persons are specially trained, experienced, and competent to perform the special services required;
- B. Whereas, the Consultant is specially trained and experienced in the area of Ukulele.
- C. Whereas the District recognizes the need.

II. Now, therefore, the Parties agree as follows:

- A. Name, address, and phone # of consultant: Carolyn Steele

Phone Number:

Company ID #

- B. Types of Services to be provided:

____ Assembly (topic) _____
____ Staff Development (topic) _____
____X____ Other : Music Instruction

- C. Term: The Consultant shall provide services from April 2026 through May 2026.
- D. Payment. The District shall reimburse the Consultant at a rate that includes travel expenses. The cost to the District and reimbursement to the Consultant pursuant to this agreement shall not exceed **\$7540**. Payment shall be made upon receipt of an invoice from the Consultant detailing the service rendered and/or costs incurred if payment includes materials, lodging, or mileage.
- E. Special provisions or assistance needed for the Consultant to perform services. **The classroom teacher must be present.**

III. Conditions:

- A. Assignment and Transfer: Consultant shall not assign or transfer this agreement or any interest therein to any other party without first having obtained the written consent of the District. The Consultant shall personally perform all services required hereunder, unless written permission otherwise is obtained from the District.
- B. Sensitive Issues: Consultant will, in the performance of this contract, refrain from actions or remarks pertaining to race, religion, gender, or use of profanity, which would reflect negatively upon individuals or groups or be offensive to others.
- C. Independent Contractor: At all times, according to the terms of this agreement, the Consultant shall be an independent contractor and shall not be an employee of the District. The District shall have the right to control the Consultant insofar as the results of the Consultant's services rendered pursuant to this agreement. The consultant is specifically responsible for obtaining workers' compensation insurance, at his/her option, and the District is not responsible for providing such coverage.
- D. Hold Harmless: Consultant shall save and hold harmless, defend, and indemnify the District from any liability and expense on account of any suits, verdicts, judgments, costs, or claims of any nature arising out of or in any way connected with Consultant's activities upon District property.
- E. Applicable Law: This agreement is subject to all applicable laws of the State of California, all of which are part of the terms and conditions of this agreement as set forth herein.
- F. Entire Agreement: This agreement is the complete and entire agreement between the parties, and no other oral contracts exist between the parties. No alterations or amendments in this agreement shall be made except in writing and signed by the District and the Consultant.
- G. Discontinue Contract: Either party may discontinue this contract with thirty (30) days' notice, provided that funding is eliminated or reduced by federal, state, or grant cuts.

Doug Kaelin, Superintendent
Biggs Unified School District

Date

Carolyn Steele

Date

For District/School Use Only
District/School: BUSD RCA and BES
Principal's Signature:
Funding: Prop 28 Resource 6770
Chief Business Officer:
Purchase Order:

Date Board Approved:

BIGGS UNIFIED SCHOOL DISTRICT

August 12, 2026

Item Number: Item 13 N

Item Title: Change in the wording of the Superintendent Contract additional duties as BHS Principal.

Presenter: Analyn Dyer

Attachments: Resolution # 2026-2027 #003

Item Type: ☒ Consent Agenda ☐ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

The Board of Trustees approved Superintendent Kaelin, who also serves as Biggs High School Principal, for the period from July 1, 2023, through the current school year 2026-2027.

To prevent any potential corrections or recalculations of Mr. Kaelin's CalSTRS retirement, the Butte County of Education recommends amending the contract language, specifically replacing the word *Stipend* with "*additional compensation*". All other terms and conditions will remain unchanged.

Fiscal Impact:

None

**BEFORE THE GOVERNING BOARD OF
BIGGS UNIFIED SCHOOL DISTRICT
BUTTE COUNTY, CALIFORNIA**

**In the matter of: AMENDMENT OF TERMS IN THE ADDENDUM AGREEMENT
WITH THE SUPERINTENDENT, DOUG KAELIN, WITH HIS ADDITIONAL DUTIES
AS THE BIGGS HIGH SCHOOL PRINCIPAL.**

Resolution # 2026-2027 #003

WHEREAS, the Biggs Unified School District entered into a contract agreement with Superintendent Doug Kaelin.

WHEREAS, Mr. Doug Kaelin also entered into an agreement as the Biggs High School Principal effective July 1, 2023, July 1, 2024, July 1, 2025, and July 1, 2026.

WHEREAS, the Board of Trustees has reviewed a proposed modification to change specific wording within Section #3 of the Addendum to Superintendent Contact.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the change of wording in Section #3 of the contract agreement, deleting the word “*stipend*” and replacing it with the new wording “*additional compensation*”.

FURTHER RESOLVED, that all other terms and conditions will remain unchanged.

DULY PASSED and ADOPTED this 12th day of August 2026 by the Governing Board of Biggs Unified School District by the following roll call:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Signed and approved by me after this passage.

Melissa Jesmer, Governing Board President

Attest:

Jonna Philips, Clerk

BIGGS UNIFIED SCHOOL DISTRICT

August 12, 2026

Item Number: 13 O

Item Title: Kubota RTV (Rugged Terrain Vehicle) with Hydraulic Dump Bed

Presenter: Analyn Dyer

Attachments: Industrial Power Products Proposal

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

The addition of the RTV vehicle dump bed truck will transform school district operations by streamlining maintenance, reducing staff workload, and helping keep students safe. With this vehicle, crews can easily haul dirt for landscaping, clear away fallen branches, and complete repairs more quickly. This purchase is part of the Fiscal Year 2026/27 Adopted Budget.

Fiscal Impact:

General Fund \$19,427.53

Recommendation:

The Administration recommends that the Board approve the RTV purchase as presented.

Industrial Power Products

355 E. Park Avenue

Chico, CA 95928

Phone: (530) 893-0584 Fax: (530) 893-3151

PENDING

572557

2013 LINCOLN BLVD. OROVILLE, CA 95969 PHONE: (530) 532-0410
901 W. ONSTOTT, YUBA CITY, CA 95993 PHONE: (530) 671-0225

Bill To				Ship To		
BIGGS UNIFIED SCHOOL DIST 300 B STREET BIGGS, CA 95917						
Customer	Contact	Customer Tax Number	Phone	Cell Phone	Transaction	PO Number
2362			(530) 868-5021		Estimate	
Counter Person	Sales Person	Date Printed	Reference	Email Address		Department
Eric Guthrie	Eric Guthrie	07/31/26	572557	JCHAMBERS@BIGGS.ORG		Kubota Sales

Section 1 KUBOTA RTVX2-SKLH-1 SET UP AND DELIVERED WITH ORANGE COLOR, BED LINER, HYDRAULIC DUMP BED, GRILL GUARD, TILT WHEEL, 4X4, DIESEL ENGINE AND TWO INCH RECEIVER FRONT AND BACK.

Model	Line	Description	Sticker	Pay Off	Net	Amount
RTVX2-SKLH-1	KUBU	RTV-X STD, ORG, LINER,HDMP,STEEL	\$21,199.00	\$0.00	\$21,199.00	\$21,199.00
VIN						
Description	Line	Reference	Quantity	Net Each	Amount	
Sourcewell Freight Cost			1	\$656.25	\$656.25	
Sourcewell PDI			1	\$400.00	\$400.00	
Section 1 SubTotal					\$22,255.25	

Section 2 SOURCEWELL DISCOUNT

Description	Line	Reference	Quantity	Net Each	Amount
Sourcewell Discount			-1	\$4,663.78	(\$4,663.78)
Section 2 SubTotal					(\$4,663.78)
Invoice Total					\$17,591.47
Sales Tax					\$1,836.06
Grand Total					\$19,427.53

PRICES ON A SALES QUOTE ARE AN ESTIMATE AND IS SUBJECT TO BEING INCREASED. FINAL PRICING AND APPLICABLE PROGRAMS WILL BE ESTABLISHED AT DELIVERY.

Notes:



Customer acknowledges receipt thereof:

BIGGS UNIFIED SCHOOL DISTRICT

August 12, 2026

Item Number: 13 P

Item Title: Renewal Service Agreement with San Joaquin COE

Presenter: Analyn Dyer

Attachments: Service Agreement

Item Type: ☐ Consent Agenda ☒ Action ☐ Report ☐ Work Session ☐ Other

Background/Comments:

The San Joaquin County Office of Education services helped the district maximize its reimbursement with the Department of Health Care Services—LEA Billing Options Claiming Services.

The Medi-Cal Billing revenues help the district offset the costs incurred by the Speech/Language Pathologists and other related Special Education expenses.

Fiscal Impact:

An estimated \$4,500 in total services for FY 26/27 will be taken from funding source 9013-Medi-Cal Billing. Revenue and Expenditure comparison as follows:

<u>School Year</u>	<u>DHCS Claims</u>	<u>Biggs USD Revenues</u>	<u>Biggs USD Payments to SJCOE</u>
2024/25	\$30,653	\$27,516	\$3,137
2025/26	\$38,077	\$33,646	\$ 4,431

Recommendation:

The Administration recommends that the Board approve the presented San Joaquin County Office of Education renewal service agreement.



SAN JOAQUIN COUNTY OFFICE OF EDUCATION SEIS BILLING SERVICES AGREEMENT

This Agreement made and entered this **July 1, 2026** between **Biggs Unified School District** hereinafter referred to as "**CLIENT**", having an address at 300 B Street, Biggs, California 95917 and **San Joaquin County Office of Education, a California County Office of Education**, hereinafter referred to as "**SJCOE**" having an address at 2922 Transworld Drive, Stockton, California 95206.

The parties hereto agree that **SJCOE** shall be considered a "Business Associate," and **CLIENT** shall be considered a "Covered Entity" as such terms are defined under the Privacy, Security, Breach Notification and Enforcement Regulations promulgated under the Health Insurance Portability and Accountability Act of 1996, as set forth in the Code of Federal Regulations ("CFR") at Title 45, Parts 160 and 164, as may be amended (collectively, "HIPAA").

The parties hereto agree that **SJCOE** will provide the Local Education Agency (LEA claiming services outlined in the California State Plan under Title XIX of the Social Security Act. If **CLIENT** enters into subcontract agreements with other organizations for the purpose of incorporating their claiming with that of **CLIENT**, all terms and conditions of this Agreement will be binding for **CLIENT** and **CLIENT** shall hold **SJCOE** harmless from claims by its subcontracting organizations. **CLIENT** shall inform **SJCOE** within fourteen (14) days after **CLIENT** has entered into or terminated a contract with another organization.

1. COMMENCEMENT, DURATION, CLAUSE AND TERMINATION OF SERVICES

This Agreement shall be effective for thirty-six (36) consecutive months commencing on **July 1, 2026 (Effective Date)**, for preparing LEA billing claims for **CLIENT**. Claims will be submitted on a monthly basis for such claims **SJCOE** receives from **CLIENT**. This Agreement shall terminate upon the conclusion of the period identified above unless both parties agree to renewal terms in writing.

CLIENT OR SJCOE may terminate this Agreement, with or without cause, upon ninety (90) days written notice to the other party, provided that if **CLIENT** terminates pursuant to this section, **CLIENT** agrees to pay **SJCOE** all fees for services provided by **SJCOE** through the date of termination.

If a party materially breaches the terms of this Agreement and fails to cure such breach within 30 calendar days of notification of the break, the non-breaching party may unilaterally terminate this Agreement.

The obligations of **SJCOE** to protect the confidentiality of the PHI (as defined hereinafter) in its possession and/or known to it, its employees, agents or subcontractors,

shall survive termination of this agreement for any reason. In addition, at the termination of this Agreement for any reason, **SJCOE** shall return, destroy, or de-identify all PHI received from, created, maintained, or received by **SJCOE** on behalf of **CLIENT**. If de-identification or destruction of all or part of the PHI is not commercially feasible, **SJCOE** shall extend the protections of this Agreement for as long as necessary to protect the PHI and to limit further access, use or disclosure of the PHI to those purposes that make the return or destruction of the PHI infeasible. If **SJCOE** elects to destroy the PHI it shall certify to **CLIENT** in writing that the PHI has been destroyed. Destruction of PHI must be in accordance with industry standards and processes for ensuring that reconstruction, re-use and/or re-disclosure of PHI is prevented after destruction, with the exact method of destruction dependent on the media in which the PHI is contained. To the extent applicable, **SJCOE** shall ensure any such destruction is consistent with state and/or federal record retention laws or regulations.

2. **SEIS BILLING INPUT DATA**

CLIENT shall be responsible for the input of all electronic entries into the Special Education Information System (SEIS), (IEP & Non-IEP) Billing, including electronic entries for the LEA Medi-Cal Billing Option Program and Multi-Payer Fee Schedule under the Children and Youth Behavioral Health Initiative (CYBHI), which **SJCOE** will process claims. Accurate, complete, and correct data necessary for **SJCOE** to perform its services hereunder shall be the sole responsibility of **CLIENT**. **SJCOE** will make reasonable efforts to verify the completeness and accuracy of information underlying the claims it submits on the **CLIENT's** behalf. **SJCOE** shall not be responsible for any delays or failure to prepare a claim because of incomplete, inaccurate, or incorrect data provided by **CLIENT**. Any errors, mistakes or liability in connection with the failure of **CLIENT** to electronically enter such data, shall be the sole responsibility of **CLIENT** and every reasonable effort shall be made to correct such data by **CLIENT**. **CLIENT** shall notify **SJCOE** of any incorrect data and in the event **CLIENT** requests **SJCOE** to complete the necessary Claim Inquiry Form (CIF) to retract and resubmit such claims **SJCOE** will charge **CLIENT** a processing fee of Forty-Five Dollars (\$45.00) per hour. Claim Submission for the LEA BOP must be received by the Department of Health Care Services (DHCS) Fiscal Intermediary (FI) by the Twelve-Month Billing Limit; within twelve (12) months following the month in which services were delivered. As such, for the LEA BOP, **SJCOE** must receive claims by or within twelve months of the service being rendered. For the Multi-Payer Fee Schedule, **SJCOE** must receive claims by or within two hundred ninety (290) days after a service is rendered. Claims submitted after the required time may become non-reimbursable or reimbursed at a significantly lower amount. **SJCOE** will make every reasonable effort to submit each billing claim within forty-five (45) days of the claim input by **CLIENT**. **SJCOE** will also make every reasonable effort to bill any necessary retroactive claims in order to minimize revenue lost due to Department of Health Care Services twelve (12) month billing limit or the three hundred sixty-five (365) day billing limit established by the Third-Party Administrator for services billed under the Multi-Payer Fee Schedule. **CLIENT** acknowledges that in the event either entity denies reimbursement of a claim, such denials are common and **SJCOE** will randomly monitor these denials and make every attempt to re-bill for reconsideration of reimbursement.

3. **COST AND REIMBURSEMENT COMPARISON SCHEDULE SERVICES**

The Cost and Reimbursement Comparison Schedule (CRCS) is a mandatory requirement for participation in the LEA Medi-Cal Billing Option Program (LEA Program). The LEA Program requires that LEAs annually certify that the public funds expended for LEA services provided are eligible for federal financial participation, in accordance with 42 CFR 433.51. **CLIENT** ensures that only employees and/or contractors providing direct health services (mental health, speech, nursing, occupational, physical therapy, etc.) whom are listed on the Time Study Participant (TSP) cost pool 1 in a given quarter, may be included on the CRCS for that quarter. **SJCOE** will prepare the required bridging document template required by DHCS to include the eligible participants per quarter and provide to **CLIENT** for fiscal data completion. Upon receiving the fiscal information from **CLIENT**, **SJCOE** will prepare the CRCS report on behalf of **CLIENT**. **CLIENT** will certify the CRCS for accuracy prior to **SJCOE's** submission to DHCS. The submission of the CRCS is ultimately the responsibility of the **CLIENT**. Under DHCS' guidelines, failure to submit the CRCS may put the LEA at risk of future withholds of reimbursement and/or termination in the LEA BOP Program. If **CLIENT** participates in both the LEA Medi-Cal Billing Option Program (LEA BOP) and the CYBHI Multi-Payer Fee Schedule and chooses to use a different vendor for CYBHI billing services, **CLIENT** or its selected vendor shall be responsible for entering practitioner information required for CYBHI program participation.

4. **OPERATING PROCEDURES**

SJCOE shall be responsible for the processing of all claims for services rendered by **CLIENT** and its employees, which have been electronically submitted to **SJCOE** for processing. **SJCOE** will obtain and store pupil's Medi-Cal beneficiary eligibility in accordance with a signed, Agreement for Disclosure and Use of DHCS Data (hereinafter "Data Use Agreement" or "DUA") between the **CLIENT**, **SJCOE** and DHCS/Third-Party Administrator and hereby incorporated by reference.

SJCOE agrees to:

- a. Provide training and forms required by **CLIENT** staff for the preparation of data required for the submission of the claims for interim reimbursement.
- b. Maintain knowledge of current billing procedures, rules, and laws for California's Medi-Cal LEA Billing Option claiming program, CYBHI Multi-Payer Fee Schedule, School-Based Medi-Cal Administrative Activities and the Random Moment Time Survey Process. Maintain knowledge of the Centers of Medicare

and Medicaid Services (CMS) guidelines as they pertain to the provision of services under this Agreement.

- c. Establish and maintain procedures for the timely preparation of claims to the DHCS Fiscal Intermediary/Third-Party Administrator. This includes setting time schedules that must be adhered to by **CLIENT**'s staff.
- d. Provide monthly management reports to **CLIENT** as support for the claims submitted to Medi-Cal DHCS/Third-Party Administrator. Prepare and submit monthly claims to the DHCS Fiscal Intermediary/Third-Party Administrator for payment.
- e. **SJCOE** will provide technical assistance to **CLIENT** with gathering and maintaining data required for claiming. **SJCOE** will provide program support to **CLIENT** and will direct other resources to **CLIENT** as required. **SJCOE** will coordinate training support activities with the **CLIENT** either virtually or on-site as needed.
- f. The Department of Health Care Services Audits and Investigations unit (A&I) conducts multiple audits ranging from random claims audits, CRCS audits (most common) to field audits. In the event of any of these audits, **SJCOE** will act as the liaison between the **CLIENT** and the auditor via email, phone, and virtual meetings to support the **CLIENT** in the audit process. Upon receiving an audit entrance letter from the DHCS, **SJCOE** will provide in a timely manner to the **CLIENT** the requested documentation to include production logs showing all processed claims for the audit year. Potential fees owed by, or returned, to the district will be based upon the specific final audit findings and circumstances.

CLIENT agrees to:

- a. Ensure that all covered services are furnished by qualified practitioners acting within their scope of practice, in accordance with CCR Title 22; Business and Professions Code, Division 2, Sections 500 through 4998; and Education Code Section 44000. **CLIENT** will ensure that all qualified practitioners' licensure and credentials are current and in good standing with the respective licensing agent. **CLIENT** will notify **SJCOE** in writing of any changes in staffing of both employed and contracted practitioners.
- b. As of July 1, 2021 in order to be eligible to receive interim reimbursement under the LEA Medi-Cal Billing Option Program, **CLIENT** shall follow all guidelines set forth by CMS and DHCS in participation and cooperation in School-Based Medi-Cal Administrative Activities (SMAA) Random Moment Time Study (RMTS) unless otherwise acting as a model 2 **SJCOE** contracting out for ALL direct health service practitioners. **CLIENT** agrees to ensure that claims and costs are necessary for the proper and efficient administration of LEA billing

services. **CLIENT** agrees to ensure that individuals submitting claims for LEA Medi-Cal Billing Option Program are also included on the quarterly SMAA Cost Pool as a direct service provider (Cost Pool 1) and participates in the SMAA program in accordance with DHCS and CMS guidelines.

- c. **SJCOE** recommends **CLIENT** implement a compliance plan in accordance with the Centers for Medicaid Services (CMS) and the Affordable Care Act. The Compliance plan is intended to assist Local Education Agencies (LEA) in developing and implementing effective compliance programs that promote, adherence to, and allow for, the efficient monitoring of compliance with all applicable statutory, regulatory and Medicaid program requirements. An effective compliance plan should both articulate and demonstrate the LEAs commitment to ethical and legal business conduct and create a culture of compliance Federal Register / Vol. 63, No. 243 /.
- d. **CLIENT** agrees to adhere to all Policy and Procedure letters (PPL) relating to the LEA Medi-Cal Billing Option Program, School-Based Medi-Cal Administrative Activities and Targeted Case Management. **CLIENT** agrees to share the SMAA Quarterly Time Survey Participant lists with **SJCOE** Compliance staff to ensure accurate billing claims.
- e. Provide a contact person(s) who shall serve as coordinator(s) for all **CLIENT** activities (LEA BOP/CYBHI Multi-Payer Fee Schedule and SMAA). These person(s) will work directly with **SJCOE's** management and support staff to ensure program compliance and authenticity.
- f. Arrange for **CLIENT** staff to attend training sessions related to the electronic data input of SEIS billing and form/documentation completion. **CLIENT** will assume the responsibility of overseeing the participation of electronic entries and/or paper forms submitted to **SJCOE**.
- g. In accordance with Title 42 of the Code of Federal Regulations (CFR), Sections 455.410 & 455.440, **CLIENT** agrees to include the National Provider Identifier (NPI) number of the Ordering Referring and Prescribing (ORP) practitioner on claims for treatment health care services. **CLIENT** also agrees that all practitioners who order, refer or prescribe treatment services must be individually enrolled as a Medi-Cal ORP provider.
- h. **CLIENT** agrees and acknowledges that providing documentation to **SJCOE** does not satisfy **CLIENT's** obligations to independently maintain records in accordance with applicable law, including, but not limited to, Title 5 of the

California Code of Regulations, sections 430 et seq., and Title 5 of the California Code of Regulations, sections 16023 et seq.

X

Initials above/date below

The Parties Agree as follows pertaining to the electronic storage of PHI pursuant to this Agreement:

a. **Use and Disclosure of PHI by CLIENT; Responsibilities.** For purposes of this Agreement the parties acknowledge that regulations applicable to this Agreement include both the federal privacy regulations, as amended from time to time, issued under HIPAA and codified at 45 CFR Parts 160 and 164 (Subparts A & E) (the “**Privacy Rule**”) and the federal security regulations, as amended from time to time, issued under HIPAA and codified at 45 CFR Parts 160 and 164 (Subparts A & C) (the “**Security Rule**”). **CLIENT** shall not include Protected Health Information in any Services other than as permitted by this Agreement.

i. **CLIENT** is responsible for implementing appropriate privacy and security safeguards to protect **CLIENT**’s PHI in compliance with HIPAA and this Agreement. **CLIENT** acknowledges and agrees that **CLIENT** controls how the Covered Services are used and configured and is responsible for ensuring, where applicable, that such usage and configuration is in compliance with HIPAA, and that **CLIENT** shall Use and Disclose PHI only as permitted by HIPAA. Without limiting the generality of the foregoing, **CLIENT** shall do the following:

1. Not authorize, request or require **SJCOE** to Use or Disclose PHI in any manner that would violate HIPAA if the Use or Disclosure were carried out by **CLIENT**, except as permitted under HIPAA and set forth in this Agreement.
2. Not agree to any restriction requests or place any restrictions in any notice of privacy practices that would cause **SJCOE** or one of its Subcontractors to violate this Agreement or any applicable law.
3. Use and retain a level of audit logging sufficient to record all activity related to use of and access to PHI in **CLIENT**’s information systems.
4. Ensure that the use of any notation feature in the services, which **CLIENT** agrees and acknowledges is under **CLIENT**’s sole control, discretion and liability, is compliant with HIPAA

b. **Use and Disclosure of PHI by SJCOE; Responsibilities.** **SJCOE** shall Use or Disclose PHI only in the manner and for the purposes set forth in this Agreement or in accordance with the Agreement and not in any other manner or for any other purposes.

Without limiting the generality of the foregoing, **CLIENT** hereby authorizes **SJCOE** to do the following:

1. Use and Disclose PHI as necessary to provide and maintain the HIPAA Covered Services, to prevent or address service or technical problems, and to perform **CLIENT** support services for **CLIENT**;
2. Use and Disclose PHI as Required by Law; and
3. Use and Disclose PHI as necessary for the proper management and administration of **SJCOE** and to carry out the legal responsibilities of **SJCOE**.

c. Protection of PHI. In connection with its receipt, maintenance or transmission of PHI on behalf of **CLIENT**, **SJCOE** agrees to do the following:

1. in accordance with 45 CFR § 164.502(e)(1), **SJCOE** may disclose PHI to Subcontractors and such Subcontractors shall have the rights to Use and Disclose PHI under the agreement between **SJCOE** and each Subcontractor, provided that **SJCOE** shall ensure that any Subcontractors that receive, maintain or transmit PHI on behalf of **SJCOE** agree to restrictions and conditions no less restrictive than those that apply to **SJCOE** in this Agreement with respect to such PHI;
2. use appropriate administrative, technical and physical safeguards, and comply, where applicable, with the Security Rule with respect to any PHI that constitutes Electronic Protected Health Information, to prevent Use or Disclosure of PHI other than as provided for by this Agreement; and
3. to the extent **SJCOE** carries out the **CLIENT**'s obligations under the Privacy Rule, if applicable, comply with the requirements of the Privacy Rule that apply to the **CLIENT** in the performance of those obligations; notwithstanding the foregoing, the parties acknowledge that, under the Agreement and this Agreement, unless otherwise agreed upon by the parties in writing, **SJCOE** has no obligations to carry out any of **CLIENT**'s obligations under the Privacy Rule.

i. Breach Notification.

5. **SJCOE** shall report to **CLIENT** any Use or Disclosure of PHI not provided for in this Agreement of which **SJCOE** becomes aware, including any Breach of Unsecured Protected Health Information in accordance with 45 CFR § 164.410. **SJCOE** shall provide to the **CLIENT** all information required by 45 CFR § 164.410(c) to the extent known and provide any additional available information reasonably requested by **CLIENT** for purposes of investigating the Breach as required by HIPAA. For purposes of this Agreement, "**Breach**" means the acquisition, access, Use or Disclosure of PHI in a manner not permitted by the Privacy Rule that compromises the security or privacy of the PHI as defined, and subject to the exclusions set forth, in 45 CFR § 164.402.

6. **SJCOE** shall be required to report to **CLIENT**, without unreasonable delay, only successful Security Incidents pertaining to PHI of which **SJCOE** becomes aware. **SJCOE** hereby provides **CLIENT** with notice in this Section 4(ii) of the ongoing existence and occurrence of attempted but unsuccessful Security Incidents, which include, but are not limited to, pings and other broadcast attacks on **SJCOE's** firewall, port scans, unsuccessful log-in attempts, denial of service attacks and any combination of the above, so long as such incidents do not result in unauthorized access, Use or Disclosure of PHI. The parties agree that no further notice of unsuccessful Security Incidents is required.
- ii. **Access by HHS.** **SJCOE** shall make its internal practices, books and records relating to the Use and Disclosure of PHI available to the Secretary of the United States Department of Health and Human Services for purposes of determining **CLIENT's** compliance with HIPAA.
 - iii. **Individual Access Requests.** **SJCOE** shall forward to **CLIENT** any requests **SJCOE** receives from an Individual for access to the Individual's PHI that is entered in the HIPAA Covered Services by **CLIENT** to which **CLIENT** shall respond in accordance with the requirements of 45 CFR § 164.524. The parties agree that, by providing the HIPAA Covered Services, when properly configured by **CLIENT** to the extent required by the BAA Restrictions, **SJCOE** will make available to **CLIENT** all PHI then contained in the HIPAA Covered Services by **CLIENT**, including PHI about an Individual, to facilitate **CLIENT's** compliance with the requirements of 45 CFR § 164.524.

5. **FEE SCHEDULE**

CLIENT shall pay **SJCOE** by the number of processing and administrative hours worked. In accordance with regulations 42 CFR §447.10 and 22 CCR § 51502.1, **SJCOE** will validate the number of hours worked on the project by assuming approximately twenty percent (20%) of the LEA Coordinator's time at Eighty-Four Dollars (\$84.00) per hour and eighty percent (80%) of the LEA Project Liaison's time at Fifty-One Dollars (\$51.00) per hour. For **CLIENT** convenience, this typically amounts in and around to twelve percent (12%) charged to the LEA, however a percentage charge is prohibited by Federal regulations.

SJCOE anticipates receiving periodic reports from Medi-Cal regarding which **CLIENT'S** claims, submitted by **SJCOE**, were paid by Medi-Cal. Based on such reports, **SJCOE** shall submit invoices to **CLIENT**, which shows the amount **CLIENT** must pay **SJCOE** for claims submitted by **SJCOE** and paid to **CLIENT**. **CLIENT** must remit payment to **SJCOE** for the claims paid, as reflected on **SJCOE'S** invoice to **CLIENT**, within sixty (60) days of the date of invoice. A Seventy-Five Dollar (\$75.00)

late fee will be applied to each monthly invoice where **SJCOE** has not received payment within the ninety (90) days of the date of invoice.

6. **OWNERSHIP OF PROGRAMS AND CONFIDENTIALITY OF DATA**

All computer hardware, operating system software, application software, programs, documentation, specifications, tapes, instruction manuals and similar material utilized and/or developed by **SJCOE** in connection with its systems and all patents, trade secrets, copyrights, trademarks, and other intellectual property rights are, as between **SJCOE** and **CLIENT**, the sole and exclusive property of **SJCOE**. **CLIENT** agrees to make no unauthorized use of these materials and systems and to preserve these materials and maintain the confidentiality of any and all of these materials in its possession.

CLIENT will abide by all following Recitals as set forth in **CLIENT's** (SEIS) Technology Agreement specific to AB 1584.

WHEREAS, **SJCOE** provides digital education software that is authorized to access, store and use Pupil Records and/or provides services, including cloud-based services, for the digital storage, management and/or retrieval of Pupil Records;

WHEREAS, **CLIENT** is a "local educational agency" under California Education Code Section 49073.1(3), which defines "local educational agency" as including "school districts, county offices of education, and charter schools;"

WHEREAS, **SJCOE** is a "third party" under California Education Code Section 49073.1(6), which defines "third party" as a **SJCOE** of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Pupil Records;

WHEREAS, California Education Code Section 49073.1 requires that any contract for the provision of services entered into between **SJCOE** and **CLIENT** contain provisions specified in sections (b)(1) through (b)(9) of California Education Code Section 49073.1;

WHEREAS, **SJCOE** and **CLIENT** desire to amend the terms of the Agreement to satisfy the requirements of California Education Code section 49073.1; and now therefore, **SJCOE** and **CLIENT** agree to the terms in compliance with California Education Code Section 49073.1:

- I. Definitions: As used herein the following terms are defined as follows:
 - a. "Adult Pupil" means a Pupil who has reached 18 years of age.
 - b. "De-identified Information" means information that cannot be used to identify an individual pupil.

- c. “Parent” means a natural parent, an adopted parent or legal guardian of a Pupil.
 - d. “Pupil” or “Pupils” means a student or students of **CLIENT**.
 - e. “Personally Identifiable Information” includes: 1) the Pupil’s name, 2) the name of the Pupil’s parent or other family members, 3) the address of the Pupil or Pupil’s family, 4) a personal identifier, such as a Pupil’s social security number, Pupil’s number, or biometric record, 5) other indirect identifiers, such as the Pupil’s date of birth, place of birth, and mother’s maiden name, 6) other information that, alone or in combination, is linked or linkable to a specific Pupil that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the Pupil with reasonable certainty, or 7) information requested by a person who the educational agency or institution reasonably believes knows the identity of the Pupil to whom the Pupil Record relates.
 - f. “Pupil Records” means both of the following: 1) any information directly related to a Pupil that is maintained by **SJCOE**, including Personally Identifiable Information, and 2) any information acquired directly from the Pupil through the use of instructional software or applications assigned to the Pupil by a teacher or other **CLIENT** employee. “Pupil Records” does not mean aggregated de-identified Information used by **SJCOE** for the following purposes: to improve educational products for adaptive learning purposes and for customizing Pupil learning; to demonstrate the effectiveness of **SJCOE**’s products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.
- II. Ownership and Control of Client Data, Including Pupil Records. At all times during the term of this Agreement and after termination of this Agreement, all Pupil Records remain the exclusive property of **CLIENT** and **CLIENT** retains exclusive rights, ownership and control thereto.
 - III. Use of Pupil Records. **SJCOE** shall not use any Pupil Records to which it has access by way of this Agreement for any purpose other than those required or specifically permitted by this Agreement.
 - IV. Review and Correction of Pupil Records. A Parent or Adult Pupil may review his/her Pupil Records that are retained, stored, hosted, accessed or used by **SJCOE** by making a request in writing to **CLIENT** for access to the subject Pupil Records. Subject to **CLIENT** verification of identity, approval of disclosure and redaction of any Personally Identifiable Information of a Pupil other than the Pupil of the Parent or Adult Pupil, who is making the request, **CLIENT** will direct **SJCOE** to provide access to any/all requested Pupil

Records within five (5) business days or as otherwise required by law, by issuing the Parent or Adult Pupil a temporary user name and password to log on to the **SJCOE's** software/information system to review the requested Pupil Records. This time frame may be extended by written consent of the Parent or Adult Pupil. A Parent or Adult Pupil may submit written corrections to Pupil Records retained, stored, hosted, accessed or used by **SJCOE** to **CLIENT**. **CLIENT** shall have exclusive authority over **SJCOE** with respect to authorizing disclosure of Pupil Records pursuant to this Agreement.

- V. A Parent or Adult Pupil may correct erroneous information identified upon review of Pupil Records by making a written request to **CLIENT**. Subject to **CLIENT's** verification of identity and approval of such a request to correct the erroneous information, **CLIENT** shall notify **SJCOE** of the approved request and direct **SJCOE** to correct the erroneous information. **SJCOE** will not make any modification to Pupil Records unless specifically directed to do so by **CLIENT**. **SJCOE** shall direct all requests to review and/or correct erroneous information to **CLIENT**.
- VI. Targeted Advertising Prohibited. **SJCOE** shall not use any **CLIENT** Data, including Pupil Records, to engage in targeted advertising during the term of this Agreement, and this provision survives the termination of this Agreement.
- VII. Security and Confidentiality of Pupil Records. **SJCOE** will do the following to ensure the security and confidentiality of Pupil Records:
 - a. Designate an employee responsible for the training and compliance of all **SJCOE** employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement.
 - b. **SJCOE** will protect the confidentiality of Pupil Records and take all reasonably necessary measures consistent with industry standards to protect **CLIENT** Data from any and all unauthorized access and disclosures.
 - c. **SJCOE** has designated an individual responsible for training **SJCOE** employees, agents and assigns on reasonable protection measures and the confidentiality of Pupil Records consistent with state and federal law.
 - d. **SJCOE** shall not disclose Pupil Records, except as specified under the terms of this Agreement or as required by law.
 - e. **SJCOE** shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, accessed or used Pupil Records received from or on behalf of **CLIENT** and/or Pupils.

- f. **SJCOE** warrants that all confidentiality and security measures identified in this Agreement will be extended by contract to any and all subcontractors used by **SJCOE**, if any, to execute the terms of this Agreement.
- g. **SJCOE** warrants that all Pupil Records will be encrypted in transmission and storage.
- h. **SJCOE** will use appropriate and reliable storage media, which shall include weekly backup of all input provided by **CLIENT** and offsite storage of backup material for a thirty (30) day period.

VIII. Unauthorized Disclosure Notifications. In the event of an unauthorized disclosure of Pupil Records, the following process will be followed:

- a. Immediately upon becoming aware of a compromise of Pupil Records, or of circumstances that could have resulted in an unauthorized access to or disclosure of Pupil Records, **CLIENT** and **SJCOE** agree to notify the other Party, fully investigate the incident and fully cooperate with the other Party's investigation of the incident, implement remedial measures and respond in a timely manner.
- b. Parent or Adult Pupil will be immediately notified of:
 - iv. The nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.);
 - v. The specific Pupil Records that were used or disclosed without authorization;
 - vi. What **SJCOE** and **CLIENT** have done or will do to mitigate any effects of the unauthorized use or disclosure; and
 - vii. What corrective action **SJCOE** and **CLIENT** have taken or will take to prevent future occurrences.

Except as otherwise required by law, **SJCOE** will not provide notice of the incident directly to the Parent or Adult Pupil whose Pupil Records were involved, regulatory agencies, or other entities, without prior written permission from **CLIENT**.

IX. Compliance with Applicable Laws. **CLIENT** Data includes Pupil Records subject to the Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g). **SJCOE** recognizes that as a county office of education and public entity, **SJCOE** is considered a "School Official" (as the term is used in FERPA and its implementing regulations) for any and all software, hosting and services provided to **CLIENT** through this Agreement. The Parties agree

that the services provided to **CLIENT** through this Agreement serve a "legitimate educational interest," as defined and used in FERPA and its implementing regulations. The Parties agree to jointly ensure compliance with FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law, including but not limited to California Education Code Section 49060 et. seq. The Parties shall comply with the following process for compliance with FERPA and California law:

- a. **SJCOE** and **CLIENT** warrant that they are familiar with the confidentiality, security and disclosure requirements of FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law (including but not limited to Education Code Section 49060 et. seq.), HIPAA, the Children's Online Privacy Protections Act (COPPA), the Pupil Rights Amendment (PPRA), and the Student Online Personal Information Protection Act (SOPIPA), and have designated an individual responsible for ensuring compliance therewith.
- b. **SJCOE** and **CLIENT** shall abide by the disclosure, security, breach notification, retention/destruction and use provisions contained in this Agreement and as required by law.

By the signature of its authorized representative or agent below, **SJCOE** hereby acknowledges that **CLIENT** has provided notice under California Education Code Section 49075(a) and 34 C.F.R. section 99.33(d) that **SJCOE** is strictly prohibited from disclosing Pupil Records from **CLIENT** to any third party without the prior written consent and direction to authorize disclosure by **CLIENT**.

- X. Within thirty (30) days of the Effective Date of termination of this Agreement, or within thirty (30) days from completion of this Agreement, **SJCOE** warrants that it will securely transmit all **CLIENT** Data, including Pupil Records, to **CLIENT** in ASCII delimited file format or other mutually agreed format, without retaining any copies of **CLIENT** Data. In the alternative, and subject to a written request from **CLIENT**, **SJCOE** will securely destroy all **CLIENT** Data, including Pupil Records, upon termination of this Agreement. **SJCOE** will then provide verification to **CLIENT** that the **CLIENT** Data not otherwise returned to **CLIENT** was destroyed subject to **CLIENT's** written request, the date of destruction and the method of destruction.

The parties agree that, because of the sensitive nature of data and in view of the proprietary nature of business information, it is essential that all information, data and materials, whether transmitted in hard copy or in electronic media form, be maintained in each party's confidence. Each party agrees for itself, its employees, agents and independent contractors, that all information and/or data and/or materials received from the other party shall be held in confidence and each part agrees not to reproduce, disclose, or relinquish any data, information or materials to any party other than an authorized

representative of the other party. Both parties agree to utilize a SFTP secure network to exchange all sensitive information.

The parties agree that, because of the unique nature of the data and/or information and/or materials to be transmitted that money damages for breach of the foregoing provision shall be wholly inadequate to fully compensate the aggrieved party and therefore the aggrieved party shall be entitled to full temporary and/or permanent injunctive relief against any breach or threat of breach of the foregoing provisions.

Upon determination that an informational breach constituting a cyberattack impacted more than 500 students or personnel, **SJCOE** and **CLIENT** shall cooperate in ensuring that a report is made to the California Cybersecurity Integration Center pursuant to Education Code 35266.

7. **HIPAA OBLIGATIONS:**

The parties agree that some of the data specified in this Agreement may constitute Protected Health Information (PHI), including protected health information in electronic media (ePHI), under federal law, and personal information (PI) under state law. The parties agree to comply with the applicable provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 (HITECH Act) and their implementing privacy and security regulations, which include the Final Omnibus Rule, at 45 CFR Parts 160 and 164 (HIPAA regulations), the provisions of the California Information Practices Act (IPA) at Civil Code section 1798 et. seq., Confidentiality of Substance Use Disorder Patient Records at 42 CFR Part 2, and the provisions of other applicable federal and state laws as required by the Data Use Agreement. The PHI subject to this Agreement shall be and remain the property of **CLIENT**. **SJCOE** shall acquire no title or rights to the PHI as a result of this Agreement.

- a. **SJCOE** shall be permitted to use or disclose PHI provided or made available from **CLIENT** to perform any function on behalf of **CLIENT** with regard to the use and disclosure of, and/or access to, PHI that is required, necessary or desirable for **SJCOE** to carry out its Contractual Obligations under this Agreement and/or other business responsibilities on behalf of **CLIENT** provided such function would not violate HIPAA if done by **CLIENT**. **SJCOE** may use or disclose PHI as required by law.
- b. Except as otherwise limited in this Agreement, **SJCOE** is permitted to use and disclose PHI received from **CLIENT** if necessary for the proper management and administration of **SJCOE**, to carry out the

legal responsibilities of **SJCOE**, or otherwise in a manner which does not identify individual patients, provided:

- i. The disclosure is required by law;
 - ii. **SJCOE** obtains reasonable assurance from the person or entity to whom the PHI is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person or entity; the person or entity will use appropriate safeguards to prevent unauthorized access to, use or disclosure of the PHI, and the person or entity in possession of the PHI immediately notifies **SJCOE** of any instance in which it is aware that the confidentiality of PHI has been breached; or
 - iii. the PHI is de-identified.
- c. **SJCOE** shall ensure that its uses and disclosures of, and requests for PHI to or on behalf of **CLIENT**, are consistent with the minimum necessary requirement under HIPAA and **CLIENT's** minimum necessary policies and procedures.
 - d. **SJCOE** may use PHI to de-identify the information in accordance with 45 CFR 164.514 (a)-(c).
 - e. **SJCOE** may provide data aggregation services relating to the Health Care Operations of **CLIENT**.

8. **BUSINESS ASSOCIATE HIPAA OBLIGATIONS**

- I. **SJCOE** shall not use or further disclose the PHI provided or made available by **CLIENT** other than as permitted or required by this Agreement or as required by law.
- XI. As of the Agreement Effective Date, **SJCOE** shall establish and thereafter maintain appropriate safeguards, including but not limited to those necessary for compliance with 45 CFR Part 164 (c), to prevent any access to, or use or disclosure of the PHI, other than as provided for in this Agreement and shall implement Administrative, physical, and Technical Safeguards that reasonably and appropriately protect the confidentiality integrity, and availability of the electronic PHI that it creates, receives, maintains, or transmits on behalf of **CLIENT**.
- XII. **SJCOE** shall provide HIPAA compliance education to its existing employees and all new hires who may have access to PHI.

- XIII. As of the Agreement Effective Date, **SJCOE** shall implement reasonable and appropriate policies and procedures, as set forth in 45 CFR 164.316, to comply with the standards, implementation specifications, and/or other security requirements for the protection of electronic PHI.
- XIV. Any time that **SJCOE's** subcontractor or agent creates, receives, maintains, or transmits the PHI on behalf of **SJCOE**, **SJCOE** shall first enter into a written Agreement with the subcontractor or agent that contains the same terms, conditions, and restrictions on the access, use and disclosure of PHI as contained in this Agreement. **SJCOE** shall also ensure that any subcontractor or agent to whom **SJCOE** provides electronic PHI agrees to implement reasonable and appropriate safeguards to protect such electronic PHI.
- XV. **SJCOE** shall make available PHI in a Designated Record Set to **CLIENT** as necessary to satisfy **CLIENT's** obligation under 45 CFR 164.524. In the event **SJCOE** receives a request for access to PHI directly from the individual, **SJCOE** shall forward such request to **CLIENT** promptly, and in no case later than five (5) business days following such request.
- XVI. **SJCOE** shall use reasonable efforts to facilitate **CLIENT's** obligation to make PHI in a Designated Records Set available for appropriate amendment by an Individual pursuant to 45 CFR 164.526. In the event that **SJCOE** receives a request to amend such PHI directly from the Individual, **SJCOE** shall forward such request to **CLIENT** promptly, and in no case later than five (5) business days following such request.
- XVII. **SJCOE** shall maintain and make available the information required to provide an accounting of disclosure of PHI to **CLIENT** as necessary to satisfy **CLIENT's** obligation under 45 CFR 164.528. In the event that **SJCOE** receives a request for an accounting directly from an Individual, **SJCOE** shall forward such request to **CLIENT** promptly, and in no case later than five (5) business days following such request.
- XVIII. To the extent **SJCOE** is to carry out one or more of **CLIENT's** obligations under 45 CFR 164(e), **SJCOE** shall comply with the requirements of such Subpart that apply to **CLIENT** in the performance of such obligation(s).
- XIX. **SJCOE** shall make its internal practices, books, and records relating to the use or disclosure of PHI received by **SJCOE** on behalf of **CLIENT**, available to the Secretary of the Secretary's designee for the purpose of determining compliance with HIPAA.

XX. **SJCOE** shall have procedures in place for mitigating, the maximum extent practicable, any deleterious effect from the access, use or disclosure of PHI in a manner contrary to or inconsistent with this Agreement and HIPAA.

XXI. **SJCOE** shall establish and implement a system of sanctions, including documentation of the sanctions that are applied, if any, for any employee, agent or subcontractor who violates this Agreement or HIPAA.

9. **COVERED ENTITY HIPAA OBLIGATIONS**

I. **CLIENT** shall notify **SJCOE** of **CLIENT**'s Notice of Privacy Practices, including any limitation(s) in accordance with 45 CFR 164.520, to the extent the Notice of Privacy Practices and/or such limitation(s) may affect **SJCOE**'s use or disclosure of PHI.

XXII. **CLIENT** shall notify **SJCOE** of any changes in, or revocation of, the permission by an individual to use or disclose PHI, to the extent that such changes may affect **SJCOE**'s use or disclosure of PHI.

XXIII. **CLIENT** shall notify **SJCOE** of any amendment or restriction to use or disclosure of PHI that **CLIENT** has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect **SJCOE**'s use or disclosure of the PHI.

XXIV. **CLIENT** shall not request **SJCOE** to use or disclose PHI in any manner that would not be permissible under 45 CFR 164(e) if done by **CLIENT** (except as set forth in Section 7 above).

10. **LIMITATION OF LIABILITY ARISING FROM DEFAULT IN SERVICES**

SJCOE SHALL NOT BE LIABLE OR DEEMED TO BE IN DEFAULT FOR ANY DELAYS OR FAILURES IN PERFORMANCE OR NON-PERFORMANCE OR INTERRUPTION OF SERVICE UNDER THIS AGREEMENT RESULTING FROM ANY CAUSE BEYOND THE REASONABLE CONTROL OF SJCOE. SJCOE'S LIABILITY, UNDER THIS AGREEMENT, IS LIMITED TO THE AMOUNT PAID BY CLIENT FOR THE SERVICES. SJCOE SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, OR INCIDENTAL DAMAGES ARISING OUT OF THIS AGREEMENT.

SJCOE IS PROVIDING THE SEIS BILLING PROGRAM FOR CLIENT'S USE. ACCORDINGLY, SJCOE SHALL NOT BE LIABLE FOR CLIENT'S CONDUCT, INCLUDING ANY VIOLATION OF APPLICABLE LAWS OR REGULATIONS, RESULTING FROM CLIENT'S USE OF THE SEIS BILLING PROGRAM.

11. GENERAL

- b. **ENTIRE AGREEMENT** – This Agreement constitutes the entire Agreement between the parties pertaining to the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings of the parties in connection therewith.
- c. **SUCCESSORS** – This Agreement shall be binding upon and inure to the benefit of the successors, assigns and legal representatives of the respective parties hereto. Each party agrees that there are no third-party beneficiaries to this Agreement. Neither party may assign this Agreement in whole or in part, without the prior written consent of the non-assigning party except in connection with the sale of all or substantially all of its assets or outstanding capital stock.
- d. **ATTORNEYS** – In the event that either **SJCOE** or **CLIENT** commences a legal proceeding, each party shall pay their own attorney's fees.
- e. **SEVERABILITY** – In the event that any term or provision of this Agreement is held to be illegal, invalid or unenforceable under the laws, regulations or ordinances of any federal, state or local government, such term or provision shall be deemed severed from this Agreement and the remaining terms and provisions shall remain unaffected thereby.
- f. **CHANGE IN LAW/REGULATION** – In the event that any new laws, regulations, or interpretations applicable to the laws or regulations referenced herein are promulgated, **CLIENT** and **SJCOE** shall use reasonable efforts to promptly amend this Agreement to comply with such change without any financial concession.
- g. **AMENDMENT** – This Agreement may only be amended by a written Agreement between **SJCOE** and **CLIENT**.
- h. **NOTICES** – Any notice sent pursuant to this Agreement shall be sent by certified mail to the parties at their respective addresses.
- i. **STATE LAW** – This Agreement shall be governed by and construed in accordance with the laws of California.
- j. **SURVIVAL OF NON-DISCLOSURE OBLIGATION** - The obligation of non-disclosure and confidentiality recited in this Agreement shall survive the termination of this Agreement and shall be in full force and effect notwithstanding such expiration or termination.
- k. **ANTI-FRAUD AND ABUSE** – Notwithstanding anything to the contrary herein this Agreement shall be subject to all applicable federal, state and local laws, regulations

and directives concerning the Medicare/Medicaid and other medical reimbursement fraud and abuse limitations. To the extent anything contained herein purportedly herein or actually violates or is challenged as violating any of the above laws, statutes, regulations or interpretations, then the provision in question or this entire Agreement, if necessary, shall be automatically void and of no effect whatsoever.

1. **DESCRIPTIVE HEADINGS** - The descriptive headings in the Agreement are for convenience and reference only and in no way affect or alter the intent or effect of this Agreement.

12. **EQUAL EMPLOYMENT OPPORTUNITY**

It is and has been the policy of **SJCOE** to provide equal employment and individual opportunity to all job applicants and employees without regard to race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, age, ethnicity, nationality, national origin, ancestry, medical condition, marital status, veteran or disability status. It is **SJCOE's** policy not to violate Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, the Americans with Disabilities Act, or any other local, state or federal law, regulation or ordinance prohibiting discrimination in employment.

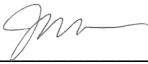
13. **WARRANTIES**

SJCOE MAKES NO REPRESENTATION OR WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARISING BY OPERATION OF LAW OR OTHERWISE, EXCEPT AS EXPRESSLY STATED HEREIN.

[Signatures on following page.]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date. Further, the client's signature below affirms he/she is an authorized representative for the **CLIENT**.

San Joaquin County Office of Education

BY: 

NAME: Johnny Arguelles

TITLE: Division Director, CodeStack

08/05/2026

Biggs Unified School District

BY: _____

NAME: _____

TITLE: _____

Approved by Board Date: _____
Please attach a copy of Board approved minutes.

BIGGS UNIFIED SCHOOL DISTRICT
Agriculture Teacher Extended Year Agreement

This agreement is made and entered into this ____ day of _____ 2026 by and between Lilly Peters (Baker), hereinafter "Teacher", and the Biggs Unified School District, hereinafter "District" as recognition of the mutual obligations of the parties while conducting an active Future Farmers of America Program.

1. Duties

Teacher agrees to perform various professional, technical, and teaching services, tasks, and assignments as a teacher of vocational agriculture and an advisor to the Future Farmers of America (FFA) organization. The duties shall include all those normally associated with the conduct of an active FFA program, and includes work to be performed in the summer as well as outside school time during the school year.

This extended year contract does not include work required of a regular teacher in the normal course of the school year.

2. Term

This agreement will be in effect from July 1, 2026 to June 30, 2027. Any renewal of this agreement will be in accordance with the applicable provisions of the collective bargaining agreement between the District and the Biggs Unified Teachers Association.

3. Pro-ration

A full-time extended year contract requires the agriculture teacher to work a minimum of the equivalent of forty (40) additional days beyond those required in a regular teaching assignment, however, it is acknowledged that often times much more time is required to conduct an active FFA program. By September 15, 2026, teacher will submit a schedule for approval by Superintendent accounting for the forty (40) additional days.

Teacher is required to perform one hundred percent, (100%) of the work required in a full time extended year contract. The District Superintendent, in consultation with Teacher, will make the determination of what constitutes one hundred percent (100%) of the normal full-time extended year contract.

4. Compensation

For work to be performed in 2026-2027 the District agrees to pay Teacher twenty percent (20%) of the full-time salary of Teacher for the 2025-2026 year, as determined by placement of Teacher on the 2025-2026 Biggs Unified School District Certificated Employee Salary Schedule.

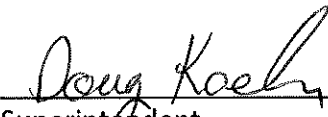
Agriculture Teacher Extended Year Agreement
Page 2

5. Method of Payment

For the 2026-2027 school year, District will pay Teacher in ten (10) monthly payments.

IN WITNESS HEREIN we affix our signatures to this agreement as the full and complete understanding of the relationships between the parties hereto.

DOUG KAELIN



Superintendent
Biggs Unified School District

LILLY PETERS (BAKER)

Teacher

Date of Acceptance

BIGGS UNIFIED SCHOOL DISTRICT
Agriculture Teacher Extended Year Agreement

This agreement is made and entered into this ____ day of _____ 2026 by and between Stephen Boyes, hereinafter "Teacher", and the Biggs Unified School District, hereinafter "District" as recognition of the mutual obligations of the parties while conducting an active Future Farmers of America Program.

1. Duties

Teacher agrees to perform various professional, technical, and teaching services, tasks, and assignments as a teacher of vocational agriculture and an advisor to the Future Farmers of America (FFA) organization. The duties shall include all those normally associated with the conduct of an active FFA program, and includes work to be performed in the summer as well as outside school time during the school year.

This extended year contract does not include work required of a regular teacher in the normal course of the school year.

2. Term

This agreement will be in effect from July 1, 2026 to June 30, 2027. Any renewal of this agreement will be in accordance with the applicable provisions of the collective bargaining agreement between the District and the Biggs Unified Teachers Association.

3. Pro-ration

A full-time extended year contract requires the agriculture teacher to work a minimum of the equivalent of forty (40) additional days beyond those required in a regular teaching assignment, however, it is acknowledged that often times much more time is required to conduct an active FFA program. By September 15, 2026, teacher will submit a schedule for approval by Superintendent accounting for the forty (40) additional days.

Teacher is required to perform one hundred percent, (100%) of the work required in a full time extended year contract. The District Superintendent, in consultation with Teacher, will make the determination of what constitutes one hundred percent (100%) of the normal full-time extended year contract.

4. Compensation

For work to be performed in 2026-2027 the District agrees to pay Teacher twenty percent (20%) of the full-time salary of Teacher for the 2025-2026 year, as determined by placement of Teacher on the 2025-2026 Biggs Unified School District Certificated Employee Salary Schedule.

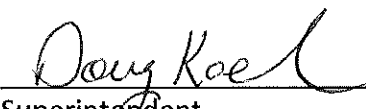
5. Method of Payment

For the 2026-27 school year, District will pay Teacher in ten (10) monthly payments.

IN WITNESS HEREIN we affix our signatures to this agreement as the full and complete understanding of the relationships between the parties hereto.

DOUG KAE LIN

STEPHEN BOYES



Superintendent
Biggs Unified School District

Teacher

Date of Acceptance

**BIGGS UNIIFED SCHOOL DISTRICT
EXTRA DUTY STIPEND SCHEDULE**

Extra Duty Stipend Base-

Step 1 Range 1 BUTA salary schedule \$57,497.00 (2026)

Elementary/Jr High/RCA	Percent	#	Amount	Staff/Name	Date
CJSF Advisor	1.0	1	\$575	Hollie Byers	8/12/26
Chess Advisor	1.0	1	\$575	Jeff Thengvall	8/12/26
Academic Night Coordinator	1.0	1	\$575	Jill Pearson	5/13/26
ASB Advisor	1.5	1	\$862	Beth Chavez	5/13/26
Winter Program Director	1.0	1	\$575	Aaron Bayless	8/12/26
Talent Show Director	1.0	1	\$575	Rebecca Christy	8/12/26
Spelling Bee Coordinator	1.0	1	\$575	Beth Chavez	8/12/26
Science Camp Teacher	1.5	2	\$862	Terpening/Ingersoll	6/10/26
Science Camp Coordinator	1.5	1	\$862	Tracie McPeters	8/12/26
Athletic Advisor	1.0	1	\$575	Hollie Byers	8/12/26
Lead Teacher/PBIS/Class Support	4.0	2	\$2,300	Pearson (RCA)	5/13/26
				Chavez (BES)	8/12/26

IF TEAMS END UP BEING COMBO GRADE TEAMS (ex. 7/8) ONLY 1 STIPEND WILL BE PAID

Volleyball 8th grade	1.5	1	\$862		
Volleyball 7th grade	1.5	1	\$862		
Volleyball 6th grade	1.5	1	\$862	Bereniz Baltazar	5/13/26
Flag Football 7th/8th grade	1.5	1	\$862		
Flag Football 6th grade	1.5	1	\$862		
Basketball boys 8th grade	1.5	1	\$862		
Basketball girls 8th grade	1.5	1	\$862	Hollie Byers	5/13/26
Basketball boys 7th grade	1.5	1	\$862		
Basketball girls 7th grade	1.5	1	\$862	Hollie Byers	5/13/26
Basketball boys 6th	1.5	1	\$862		
Basketball girls 6th	1.5	1	\$862	Hollie Byers	5/13/26

BIGGS HIGH SCHOOL STIPEND LIST

<u>Stipend Position</u>	<u>percent</u>	<u>#</u>	<u>Amount</u>	<u>Staff/Name</u>	<u>Date</u>
Academic Decathlon	1.5	1	\$862	Connor McGee	5/13/26
CSF Advisor	1.5	1	\$862	Anne Lair	5/13/26
Chess Advisor	1.0	1	\$575		
Student Councils (ASB)	3.5	1	\$2,012	Lauren Garcia	5/13/26
State Testing Coordinator	1.0	1	\$575	Ashleigh Summerfield	5/13/26
Student Study Coordinator	1.0	1	\$575	Ashleigh Summerfield	
Lead Teacher	4.0	1	\$2,300	Morch/Sormano (split)	5/13/26
Athletic Director	8.0	1	\$4,600	Doug Kaelin	5/13/26
Assistant Athletic Director (District)	4.0	1	\$2,300	Michelle Schleef	5/13/26
Head Varsity Football Coach	6.0	1	\$3,450	Eddie Del Rio	2/11/26
Assistant Varsity Football Coach	3.5	2	\$2,012	Munoz (1), Pequette/Hartley (split)	
Head JV Football Coach	4.0	1	\$2,300	Garrhett Milburn	3/11/26
Assistant JV Football Coach	3.5	1	\$2,012	Cody Owen	3/11/26
Head Varsity Volleyball Coach	6.0	1	\$3,450	Janet Thao	8/12/26
Head JV Volleyball Coach	4.0	1	\$2,300	Janet Thao	4/8/26
Head Varsity Cheer Coach	6.0	1	\$3,450	Angie Cote	6/10/26
Head JV Cheer Coach	4.0	1	\$2,300	Shelby Jackson	6/10/26
Head Cross Country Coach	6.0	1	\$3,450		
Head Varsity Boys Basketball Coach	6.0	1	\$3,450	Roscoe Deel	6/10/26
Head JV Boys Basketball Coach	4.0	1	\$2,300		
Head Varsity Girls Basketball Coach	6.0	1	\$3,450	Tim Sheridan	5/13/26
Head JV Girls Basketball Coach	4.0	1	\$2,300	Zonah Headley	6/10/26
Head Wrestling Coach (coed)	6.0	1	\$3,450	Rigoberto Paredes	6/10/26
Assistant Wrestling Coach (coed)	3.5	1	\$2,212		
Head Varsity Baseball Coach	6.0	1	\$3,450	Kameron Smith	6/10/26
Head Varsity Softball Coach	6.0	1	\$3,450	Zonah Headley	6/10/26
Head Track Coach (coed)	6.0	1	\$3,450	Amanda Vargas	6/10/26
Assistant Track Coach (coed)	3.5	1	\$2,012	Meisha Cramer	6/10/26
Head Golf Coach (coed)	6.0	1	\$3,450	Vince Sormano	5/13/26

Biggs Unified School District		
GO Bond Series A		
Building Fund 21		
		Remarks/Location
Total Cash in Treasury- Beg	\$6,000,000.00	
Add Interest Earned	\$18,613.16	3/31/2025
Add Interest Earned	\$62,003.18	6/30/2025
Add COI refund	\$760.00	7/8/2025
Add Interest Earned	\$64,097.30	9/30/2025
Add Interest Earned	\$60,935.24	12/31/2025
Add Interest Earned	\$55,817.03	3/31/2026
Total Cash Building Fund	\$6,262,225.91	
Less Expenditures		
Bond Cost of Issuance	\$120,000.00	District Admin
Isom Advisors Services	\$40,275.00	District Admin
Environmental Testing- Asbestos	\$19,650.00	Asbestos- Richvale 8/7/25
Central Valley Environmental	\$269,000.00	Asbestos- Richvale 9/22/25
Zane Schreder	\$13,450.00	RCA Project Mngt Services 9/22/25
Nichols, Melburg, Rossetto	\$181,155.89	Architect District Wide Project
Environmental Science- DO	\$3,875.00	DO & BHS Roofing
R&R Horn	\$19,568.00	Richvale Import Infill
Zane Schreder	\$9,119.51	District Office Roofing
Michael Roberts Construction	\$182,390.15	District Office Roofing
Division of the State Architect	\$51,574.40	DW-Filing Compliance
Messenger Publishing	\$1,174.50	Public Notice-BHS Roofing Bid
Mid Pacific Engineering	\$27,111.00	Geotechnical Services
Ray Dalton	\$15,000.00	DO Roofing
Harbert Roofing	\$470,725.00	BHS Roofing (Partial Payment)
Total Expenditures	\$1,424,068.45	
Net Cash in Treasury 08/7/2026	\$4,838,157.46	

Projects Location								
	RICHVALE	Parking Lot-B	BHS	Middle Scho	District Office	District Wid	Total	
June-Aug Asbestos Abate	\$321,668						\$321,668	
District Wide Admin Services						\$160,275	\$160,275.00	
New Classroom Bldg				\$259,675			\$259,675.00	Architect -Exclude reimbursement
New Gym Building				\$489,150			\$489,150.00	Architect -Exclude reimbursement
Roofing			\$57,800		\$210,558		\$268,357.65	Architect + MRoberts Construction/ Testing/ Ray Dalton
Engineering Services			\$28,611		\$2,375		\$30,986.00	Mid-Pacific+ Environmental Science
Filing Compliance						\$51,574	\$51,574.40	DSA
Roofing			\$991,000				\$991,000.00	Harbert Roofing
Project Manager			\$49,550		\$9,120		\$58,669.51	Zane Schreder
Notice to Bid			\$1,175				\$1,174.50	
TOTAL	\$321,668.00	\$0.00	\$1,128,135.5	\$748,825.00	\$222,052.16	\$211,849.40	\$2,632,530	
Paid to date	\$321,668		\$515,511	\$181,156	\$193,885	\$211,849	\$1,424,068	\$0
Balance to date	\$0	\$0	\$612,625	\$567,669	\$28,168	\$0	\$1,208,462	