



**Children and Family Commission
APPROVED Meeting Minutes
July 22, 2025 - 10:30 AM Orland City
Library 333 Mill Street, Orland**

Order of Business

Item 1: Meeting Called to Order at 10:36am

Introductions:

Jody Meza – First 5 Commissioner
Phadie Irons – Vice Chairperson
Colleen Watkins – First 5 Commissioner
Dusty Thompson – GCOE Fiscal Services
Angela Brinkman – Executive Director

Item 2: No Quorum Established

Three members present

Item 3: Verification of Agenda Posting

The agenda was posted at 333 Mill Street, Orland, CA and on the Glenn County First 5 website.

Item 4: Approval of Minutes – **Tabled due to no quorum**

- A. June 10, 2025
- B. July 15, 2025

Item 5: Approval of FY 2025/2026 Strategic Plan - **Tabled due to no quorum**

Item 6: Approval of FY 2025/2026 Meeting Calendar – **Tabled due to no quorum**

Item 7: Approval of Standing Administrative Committee – No action was taken due to no quorum. The Executive Director shared duties of Administrative Committee that will start in August.

- *Meets prior to Commission meeting via Zoom unless otherwise notified (August, September, October, January, April, June)*
- Reviewing and reporting responsibilities include: Quarterly Financial Reports, Financial Plan, Fiscal Policies and all other Policies/Bylaws as needed. Also, makes recommendations on financial matters to Commission as needed.
- Meets to review Letters of Interest (LOI) for membership
- Makes membership recommendations to Commission as needed
- Develop Annual Slate of Officer Candidates for Chairperson and Vice Chairperson for **June** meeting or as needed.
- Drafts Executive Director (ED) evaluation based on input received from commissioners **June**

Item 8: Budget Review for Fiscal Year 2024/2025 – Dusty Thompson shared expenditures to date for FY 2024-2025.

Item 9: Small County Funding Updates – No updates at this time

Item 10: Closed Session – **Tabled due to no quorum**

A. Space Utilization

Item 11: Closed Session Report out – **Tabled due to no quorum**

Item 12: Future Agenda Items – *Tabled items will be brought forward in August*

Item 13: Next Meeting: **Tuesday, August 26th @ 10:30a.m. Orland City Library 333 Mill Street, Orland**

Item 14: Meeting Adjourned: **11:12am**