

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

July 28, 2026

The regular council meeting was called to order at 6:00 p.m. by Mayor Sheppard. Staff present: City Administrator Nicolas Gauthier, City Attorney Greg Einhorn via zoom, City Planner Bob Summerville, and City Clerk Roben Benish.

1. MEETING CALLED TO ORDER: By Mayor Sheppard

2. PLEDGE OF ALLEGIANCE: Vice Mayor Arnold

3. ROLL CALL:

Present: Brown, Wilks, Arnold, and Sheppard

Absent: Squires – arrived at 6:42 p.m.

4. PUBLIC COMMENT: Steve Ross, the general manager at SunWest Milling, introduced himself to Council.

5. CONSENT CALENDAR

A. Approve minutes for Regular Meeting of June 23, 2026.

B. Approve warrant numbers 40126 – 40191, 60420261, 63020261, 3903807 – 3903883 for the Month of June 2026 in the amount of \$465,050.05.

C. Acknowledge the Police Report for June 2026.

D. Acknowledge the Animal Control Report for June 2026.

Motion/Second to approve the consent calendar. (Wilks/Brown, MCU; Absent: Squires)

6. ITEMS FOR CONSIDERATION

A. Electric Utility Security Plan

City Administrator Nicolas Gauthier stated the proposed five-year security plan continues the City's existing approach to protecting Biggs Electric Utility while updating the planning horizon for the next five-year period.

Motion/Second to approve Biggs Electric Utility Security Plan dated July 28, 2026, and authorize the City Administrator to execute and submit the plan. (Brown/Arnold, MCU; Absent: Squires)

B. Cost-of-Service Analysis (COSA)

Mr. Gauthier stated that cities periodically conduct a cost of services analysis to ensure that the fees, rates, and charges they impose are aligned with the actual cost of providing municipal services and are supported by current operational data.

Motion/Second to approve bid contract from Muniworth for COSA for the City of Biggs; and authorize the City Administrator to start the contract on behalf of the City of Biggs. (Wilks/Brown, MCU; Absent: Squires)

C. Housing Tools Proposal

Mr. Gauthier asked Council to approve the proposal with Housing Tools for assistance in compliance with housing element requirements.

Motion/Second to approve and authorize the City Administrator to execute the Housing Tools proposal. (Wilks/Sheppard, MCU; Absent: Squires)

D. North Sacramento River Corridor Interbasin Coordination Update: Framework Progress and Regional Interconnected Surface Water Initiative.

Mr. Gauthier informed Council the California's Sustainable Groundwater Management Act (SGMA) requires local Groundwater Sustainability Agencies (GSAs) to develop and implement Groundwater Sustainability Plans (GSPs).

Motion/Second to approve North Sacramento River Corridor (NSRC) interconnected surface water (ISW) report and five-year plan; and authorize City Administrator to concur and continue agency engagement with NSRC in order to advance the ISW for the next five years. (Brown/Arnold, MCU; Absent: Squires)

E. Updated Renewable Energy Resources Procurement and Enforcement Plan

Mr. Gauthier stated that Senate Bill X1-2, which was enacted in 2012, modified the state's renewable portfolio standard (RPS) program, and set forth RPS requirements applicable to publicly owned utilities (POUs). As a POU, the City of Biggs is covered under this legislation.

Motion/Second to approve Resolution No. 2026-25, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE CITY OF BIGGS RENEWABLE ENERGY RESOURCES PROCUREMENT AND ENFORCEMENT PLAN." (Sheppard/Wilks, MCU; Absent: Squires)

F. Water Rate Intent Resolution

Mr. Gauthier asked Council to approve a resolution clarifying the intent of water rates passed in June 2024.

Motion/Second to approve Resolution No. 2026-26, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS CLARIFYING THE INTENT OF ORDINANCE NO. 434 REGARDING THE UNIFORM APPLICATION OF WATER RATE ADJUSTMENTS ADOPTED IN 2024." (Wilks/Brown, MCU; Absent: Squires)

G. National Night Out – August 4th.

Nothing had been planned this year.

7. DEPARMENT UPDATE REPORTS

City Planner Bob Summerville, Lt. Garringer, and Chief Dyer provided activity reports for June 2026.

8. COUNCIL COMMITTEE REPORTS

Councilmember Wilks reported on the CalCities Meeting she attended.

Council Member Squires arrived at 6:42 p.m.

Vice Mayor Arnold stated this would be his last City Council meeting as he would be resigning from the City Council.

9. CITY ADMINISTRATOR REPORTS

Mr. Gauthier reported on meetings he had attended since the last council meeting and items he is currently working on.

10. ADJOURNMENT: Council adjourned the Regular Meeting at 6:59 p.m.

ATTEST:

APPROVED:

Roben Benish, CITY CLERK

James T. Sheppard, MAYOR