

Los Robles-Ronald McNair Academy

Title I, Part A School-Level Parent and Family Engagement Policy

With approval from the local governing board, **Los Robles-Ronald McNair Academy**, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c). (*EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]*)

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]): (*EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]*)

Parents will jointly develop the family engagement policy through the School Site Council meetings. Parents are invited to regular SSC/ELAC meetings. In the fall, parents provide input on a wide range of school policies, including Title I, Part A programs. The school informs parents and family members of their school's participation in the Title I, Part A program and to explain the requirements, and the right of the parents to be involved. Information is distributed through Parent Square messages, and via the office, and through teacher communication.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Parents are welcome to attend SSC meetings to discuss and amend the policy if needed. Parents can also contact the principal to bring up policy concerns. Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in its School Plans for Student Achievement (SPSA). Parent and family member feedback is also gathered at school meetings/forums and combined SSC/ELAC meetings.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

Ravenswood's district-level parent and family engagement policy is developed and approved by the DAC/DELAC. All families are invited to attend DAC/DELAC meetings and provide feedback. Parents and family members are also encouraged to continue to provide feedback on areas of strength and improvement for the Local Control Accountability Plan (LCAP).

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

Parents can contact school and district staff through Parent Square, can email the Principal, and attend SSC/ELAC meetings. Ravenswood City School District will submit all written documentation of parent

comments, that reflect that the program is not satisfactory, to the State.

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

(20 U.S.C. § 6318[c][1])

This meeting is held during one of the SSC/ELAC meetings near the beginning of the school year. All families are invited to attend this meeting to hear about Title I Part A, and are also invited to all SSC/ELAC meetings to hear what is happening around the school and provide feedback. The school also offers a range of engagement meetings at convenient times for families, such as meetings in the morning or evening.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]). This shall include, to the extent practicable, opportunities for parents and families (including those with limited English proficiency, families of students with disabilities, family members with disabilities, and family members of identified migratory children), including providing sufficient information and school reports under ESEA Section 1111, in a format and language that the parents understand, where possible, for accessibility.

(20 U.S.C. § 6318[c][2]), (20 U.S.C. § 6318[f])

The content covered in the annual Title I meeting is also available via email or by communicating with the Principal. The school attempts to reach as many people as possible, through many communication methods, and staff attempt to find out when the best time for meetings and gatherings are, for most people.

In the fall, school administration meets with the school's parent leadership group to identify days and times that are most convenient for parents and families. Dates and times are scheduled monthly from September to December, and communicated to all families via ParentSquare. In the winter, school administration meets with the school's parent leadership group to revisit days and times that are most convenient for parents and families. Dates and times are scheduled monthly from January to May, and communicated to all families via ParentSquare.

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

(20 U.S.C. § 6318[c][3])

Parents and family members are able to review last year's SPSA and discuss what worked, and what actions might need improving. Everyone is encouraged to share their concerns, opinions, and suggestions about how Title I Part A funds should be spent, how other resources should be allocated, and how actions should

be implemented moving forward. Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in its School Plans for Student Achievement (SPSA). Parent and family member feedback is also gathered at school meetings/forums and combined SSC/ELAC meetings. As a dual-language school, all communication from the school is presented in Spanish and English. All of the teachers at Los Robles-Ronald McNair are fluent in Spanish and ensure meaningful communication between families.

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and (in building capacity for involvement) the achievement levels of the challenging State academic standards, materials and trainings to help parents work with their children; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]:

(20 U.S.C. § 6318[c][4][A]), (20 U.S.C. § 6318[c][4][B]), (20 U.S.C. § 6318[c][4][C]), (20 U.S.C. § 6318[e][1]), (20 U.S.C. § 6318[e][2])

Information about these topics and the school is generally provided through the Back to School Night presentation, a schoolwide calendar and newsletter, the school website, and through communications via ParentSquare. At parent-teacher conferences, assessment information on student academic progress and grade level standards are shared with parents. Student progress in relation to state and local standards will also be explained to parents, including the curriculum being used, grade-level expectations for proficiency, data reporting for state and local assessments, and available interventions in reading, ELA and mathematics for students needing assistance.

Describe how the school educates teachers and staff in the value of working with parents as equal partners, to implement parent programs, and build ties between parents and the school; and how the school coordinates and integrates their programs with other federal, state, and local programs where feasible, to encourage parents in fully participating in the education of their children. Identify how the school ensures that information is sent to parents in a format and language that the parents understand, and provides reasonable support for parent involvement activities as requested.

(20 U.S.C. § 6318[e][3]), (20 U.S.C. § 6318[e][4]), (20 U.S.C. § 6318[e][5]), (20 U.S.C. § 6318[e][14])

The school agrees that communication between families and school staff is important. Teachers and staff are provided with evidence to support the importance of involving parents and families in their child's educational journey. Families are encouraged to communicate with their child's teacher(s) via email, ParentSquare, and phone. Los Robles-Ronald McNair offers two, at a minimum, parent-teacher conferences each year to receive and give information about student achievement and programs. The school Outreach Coordinator is also available to support effective communication, and all families are additionally invited to all SSC/ELAC meetings and Cafecitos. The school welcomes volunteers and can talk with the Parent Outreach Coordinator to sign up for specific events. All communication from the school is presented in Spanish and English. All of the teachers at Los Robles-Ronald McNair are fluent in Spanish and ensure meaningful communication between families.

Describe how the schoolwide program plan, ESSA Section 1114(b), if it is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

(20 U.S.C. § 6318[c][5])

Parents may provide comments and feedback at any SSC/ELAC meeting, through email, ParentSquare communications, or by requesting that other parents share their concerns through these methods. Any comments that reflect that the program is not satisfactory will be documented and submitted to the LEA.

Embedded School-Parent Compact:

Los Robles-Ronald McNair Academy, and the parents of the students participating in activities, services and programs funded by Title I, Part A, agree that the School-Parent Compact outlines how the parents, the entire school staff, and the students will share in the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State high academic standards (ESSA Section 1116[d]).

(20 U.S.C. § 6318[d])

Describe how the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging State academic standards, and the ways in which each parent will be responsible for supporting their children's learning; and participating, as appropriate, in decisions relating to the education of their children and positive use of extra-curricular time (ESSA Section 1116[d][1]):

(20 U.S.C. § 6318[d][1])

The Los Robles-Ronald McNair community is committed to the following:

As an educator, I understand the importance of the school experience to every student. I agree to carry out the following responsibilities to the best of my ability:

- I will teach a rigorous, relevant standard based instruction in every classroom, every day to ensure student learning.
- I will strive to address the individual needs of your child
- I will regularly communicate with you regarding your child's progress
- I will provide a safe, positive and healthy learning environment for your child
- I will be accessible to parents to support your child's success in school

As a student, I realize that my education is important. I know I am the one responsible for my own success. I agree to carry out the following responsibilities to the best of my ability:

- I will be prepared to learn
- I will take all communication home to my parent(s) / guardian
- I will complete all my assignments in a timely manner
- I will be responsible for my own behavior
- I will be respectful
- I will be a cooperative learner, a good listener, and actively participate in all my classroom assignments
- I will ask for help when needed

As a parent and/or guardian, I understand that my participation in my student's education will help his/her

achievement and attitude. Therefore, I will continue to carry out the following responsibilities to the best of my ability:

- I will support my child's focus and self-control skills
- I will encourage my child to develop perspective taking skills
- I will create opportunities for my child to develop their communication skills
- I will support my child's capacity to make connections
- I will promote critical thinking opportunities for my child
- I will encourage my child taking on challenges
- I will foster self-directed and engaged learning experiences for my child

Describe how the importance of communication between teachers and parents on an ongoing basis through, at a minimum the following means (ESSA sections 1116[d][2][A-D]):



- parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed at the compact relates to the individual child's achievement;
- frequent reports to parents on their children's progress;
- reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- ensuring regular two-way, meaningful communication between family members and school staff, and to the extent practicable, in a language that the family members can understand.

(20 U.S.C. § 6318[d][2]), (20 U.S.C. § 6318[d][2][A]), (20 U.S.C. § 6318[d][2][B]), (20 U.S.C. § 6318[d][2][C]), (20 U.S.C. § 6318[d][2][D])

The school agrees that communication between families and school staff is important. Families are encouraged to communicate with their child's teacher(s) via email, ParentSquare, and phone. Los Robles-Ronald McNair offers two, at a minimum, parent-teacher conferences each year to receive and give information about student achievement and programs. The school Outreach Coordinator is also available to support effective communication, and all families are additionally invited to all SSC/ELAC meetings and Cafecitos. The school welcomes volunteers and can talk with the Parent Outreach Coordinator to sign up for specific events. All communication from the school is presented in Spanish and English. All of the teachers at Los Robles-Ronald McNair are fluent in Spanish and ensure meaningful communication between families.

Los Robles-Ronald McNair Academy's Title I, Part A School Parent and Family Engagement Policy (and Compact) was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs, and will be in effect until the next Policy is developed and approved, usually on an annual basis. The School will distribute the policy to all parents and family members of participating Title I, Part A students within 6 weeks of being finalized.

Signatures

Name	Title	Signature	Date
Alex Quezada	Principal		10/14/25
Alara Guzman	SSC/ELAC President		10/14/25

Template obtained from the California Department of Education, April 2020