

EXHIBIT A

SCOPE OF WORK

1. Upon request of **Pacific Grove Unified School District**
(hereinafter referred to as "Local Agency"), the Office of Administrative Hearings (OAH) agrees to furnish the services of Administrative Law Judges (ALJs) and case management staff to the Local Agency, for the purpose of managing cases and conducting hearings under Government Code section 27727 when required personnel are available by OAH. The assignment of ALJs for hearings will be at the discretion of the Director and/or Presiding Administrative Law Judges, who may elect to hear the matter themselves.

2. Project Representatives

The project representatives during the term of this agreement will be:

Office of Administrative Hearings

Susan L. Formaker, Division Chief Presiding Administrative Law Judge

Phone: 213-576-7200

Email: Susan.Formaker@dgs.ca.gov

Local Agency: Pacific Grove Unified School District

Name: Josh Jorn

Title: Assistant Superintendent Business Services

Phone: 831-646-6517

Email: josh.jorn@pgusd.org

Direct all inquiries regarding this agreement to:

Office of Administrative Hearings

Leon Vang, Contract Analyst

2349 Gateway Oaks Dr. Suite 200

Sacramento, CA 95833