Board Approved November 12, 2026

WASHINGTON UNIFIED SCHOOL DISTRICT

CLASSIFICATION: OPERATIONS UTILITY WORKER

Salary Range: 31

BASIC FUNCTION

Under general supervision, performs a variety of custodial and operational support duties to ensure District buildings, facilities, and operational equipment are maintained in a clean, safe, functional, and orderly condition; performs related duties as assigned.

ESSENTIAL FUNCTIONS:

Maintains District buildings, classrooms, offices, restrooms, grounds, and facilities in a clean, safe, and orderly condition.

Performs routine custodial duties, including cleaning, sweeping, mopping, vacuuming, sanitizing, and disposing of trash.

Performs routine and semi-skilled maintenance and repairs within operations.

Sets up and breaks down facilities, furniture, and equipment for activities such as school events, meetings, athletic events, and special events. Ability to build and set up new furniture.

Moves furniture, supplies, materials, and equipment as needed.

Identifies and reports safety hazards, maintenance needs, damage, and necessary repairs.

Operates District vehicles and trucks in the performance of assigned duties.

Maintains tools, equipment, work areas, and assigned vehicles in safe operating condition.

Follows established safety procedures and uses appropriate personal protective equipment.

Provides excellent customer service and communication with schools and departments to support district operations.

Performs related duties as assigned within operations.

DEMONSTRATED KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Tools, materials, equipment, methods, and practices used in custodial work, and general operations maintenance.
- Basic methods and procedures for maintaining and repairing operations equipment.
- Routine maintenance and safe operation of hand tools, power tools, and vehicles,.
- Methods and materials used in cleaning, sanitizing, and maintaining buildings and facilities.
- Proper use, handling, storage, and disposal of cleaning products, and other chemicals.
- Safe work practices and procedures related to custodial activities.
- Proper use of personal protective equipment and other safety equipment.
- Basic workplace safety requirements and procedures.

ABILITY TO:

- Operate and maintain a variety of hand tools, power tools, vehicles, and power-driven equipment used in custodial work, and building maintenance.
- Perform heavy physical labor, including lifting, carrying, pushing, pulling, bending, stooping, reaching, climbing, and working for extended periods.
- Perform routine custodial, and general maintenance duties effectively and efficiently.
- Perform basic equipment repairs.
- Safely use and handle cleaning products, chemicals in accordance with established procedures.
- Identify and report unsafe conditions, equipment malfunctions, and needed repairs.
- Understand and follow oral and written instructions.
- Read and interpret basic instructions, labels, safety information, work orders, and equipment manuals.
- Organize and prioritize assigned work to meet established schedules and deadlines.
- Work independently with minimal supervision and as part of a team.
- Establish and maintain effective working relationships with employees, students, and the public.
- Communicate effectively and professionally.
- Observe and follow District policies, safety procedures, and applicable regulations.
- Respond appropriately to urgent operational needs and changing work priorities.

EDUCATION, TRAINING, AND/OR EXPERIENCE

Possession of an appropriate California operator's license issued by the State Department of Motor Vehicles; maintain a driving record acceptable for coverage under District vehicle insurance programs.

Any combination of training and experience which would provide the required knowledge and abilities is qualifying. A typical way to obtain such knowledge and abilities would be: one year of custodial, janitorial or related experience; and one year of semi-skilled building maintenance or trade experience.

WORKING CONDITIONS

Bends and twists at the waist, kneels or crouches to retrieve and file materials. Sits for extended periods of time. Frequently lifts and/or carries up to 10 pounds.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.