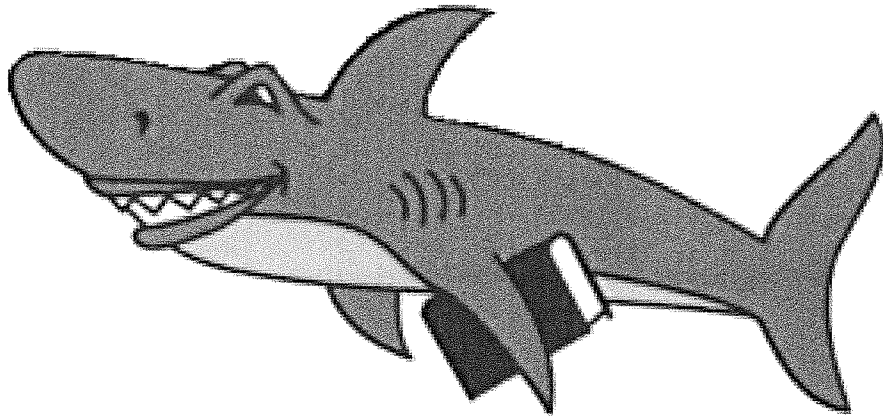


2026-2027

Edgewater Elementary

Home of the Sharks



Family Handbook

Putting the whole child first



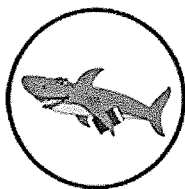
School Personnel

Personal Escolar

Administration.....	Principal Asst. Principal	Renee Henderson Constance Franklin
Office Staff.....	Secretary Clerk School Nurse	Elizabeth Williams Bonnie Felkins Cassandra Vansickle
Support Staff.....	ORC Counselor School Psychologist EL Facilitator	Terry Gamez Kim Moody Juan Lopez Karina Paez De Hurley
Teachers.....	.	
	TK TK	Emily Staving Yasmeen Hijazi
	Kindergarten	Mey Atwal Erika Schlussler Iztaccihuatl Soto
	1st Grade	Sarah Tejada Michelle Meyer Victoria McCall
	2nd Grade	Kendra Fifield Kelle Pickell Katherine Kraintz
	3rd Grade 3rd Grade	Miranda Hartridge Melinda Rebeterano Renee Lal
	4th Grade	Gabrielle Tejada Hailee Thomason
	5th Grade	Sabrina Jensen John Georgopoulos Nichole Nakamura
	6th Grade	Jeri Chahon Cindy Huisking
	Education Specialist	Christin Hunter Melissa Rodriguez

	Speech Pathologist	Alissa Martin
	Music	Erin Pelfrey
	Physical Education	Geoffry Griffin
Para Professionals.....	Special Education	Alexia Rodriguez Emmy Lee Veronica Murlos Sammantha Kokes Graceanne Sanders Leah Triplett Elizabeth Rueda
	General Education	Tiffany James Tiffany Babcock Wendy Yang Mia Rodriguez Nadine Jordan Molly Persichetty Annette McCabe
Yard Duty Supervisor.....		Eric Hansen Rene Guzman Jessica Aldana Brenda Salas
Cafeteria Servicer.....	Manager	Karina Gavin
Custodians.....	Day Night	Gustavo Mendoza Ha Ya

2026-2027 Edgewater Bell Schedule



Regular Day

Minimum Day

TK and Kindergarten 7:45-8:25 breakfast 8:30-10:00 class 10:00-10:15 recess 10:15-10:55 class 10:55-11:15 lunch 11:15-11:35 recess 11:35-12:40 class	TK and Kindergarten 7:45-8:25 breakfast 8:30-10:00 class 10:00-10:15 recess 10:15-10:55 class 10:55-11:15 lunch 11:15-11:35 recess 11:35-12:40 class
1st Grade 7:45-8:25 breakfast 8:30-10:00 class 10:00-10:15 Recess 10:15-11:10 class 11:10-11:30 recess 11:30-11:50 lunch 11:50-2:25 class	1st Grade 7:45-8:25 breakfast 8:30-10:00 class 10:00-10:15 Recess 10:15-11:10 class 11:10-11:30 recess 11:30-11:50 lunch 11:50-1:15 class
2nd Grade 7:45-8:25 breakfast 8:30-10:00 class 10:00-10:15 Recess 10:15-11:25 class 11:25-11:40 recess 11:40-12:05 lunch 12:05-2:25 class	2nd Grade 7:45-8:25 breakfast 8:30-10:00 class 10:00-10:15 Recess 10:15-11:25 class 11:25-11:40 recess 11:40-12:05 lunch 12:05-1:15 class
3rd Grade 7:45-8:25 breakfast 8:30-10:00 class 10:10-10:15 Recess 10:15-11:40 class 11:40-11:55 recess 11:55-12:20 lunch 12:20-2:25 class	3rd Grade 7:45-8:25 breakfast 8:30-10:00 class 10:10-10:15 Recess 10:15-11:40 class 11:40-11:55 recess 11:55-12:20 lunch 12:20-1:15 class

4th Grade 7:30-8:05 breakfast 8:10-10:20 class 10:20-10:35 recess 10:35-12:00 class 12:00-12:15 recess 12:15-12:40 lunch 12:40-2:25 class	4th Grade 7:30-8:05 breakfast 8:10-10:20 class 10:20-10:35 recess 10:35-12:00 class 12:00-12:15 recess 12:15-12:40 lunch 12:40-1:05 class
5th Grade 7:30-8:05 breakfast 8:10-10:20 class 10:20-10:35 Recess 10:35-12:10 class 12:10-12:25 recess 12:25-12:50 lunch 12:50-2:25 class	5th Grade 7:30-8:05 breakfast 8:10-10:20 class 10:20-10:35 Recess 10:35-12:10 class 12:10-12:25 recess 12:25-12:50 lunch 12:50-1:05 class
6th Grade 7:30-7:45 breakfast 7:50-10:25 class 10:25-10:35 Break 10:35-12:30 class 12:30-1:00 lunch 1:00-2:25 class	6th Grade 7:30-7:45 breakfast 7:50-10:25 class 10:25-10:35 Break 10:35-12:20 class 12:20-12:40 break 12:40-1:00 lunch

Minimum Days

August -
September - 9, 16, 23
October - 1, 7, 21
November - 4, 17, 18, 19, 20
December - 2, 9, 18
January - 13, 27
February - 3, 24
March - 3, 10, 11, 12, 17, 24, 25
April - 14
May - 5, 19, 28
June - 1, 2, 3, 4
Total = 33

Office Hours: 7:30-3:30 pm

Edited 6/2/26



2026-27 SCHOOL CALENDAR

MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT

180 Student Attendance Days 183 Instructional Staff Work Days

JULY 2026							0 AUGUST							14 SEPTEMBER							21 OCTOBER						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
		1	2	3										1	2	3	4	5	6	7	8	9	10	11	12	13	14
6	7	8	9	10	11	12	3	4	5	6	7			7	8	9	10	11	12	13	14	15	16	17	18	19	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	21	22	23	24	25	26	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	28	29	30				
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30											
							31																				
NOVEMBER							15 DECEMBER							14 JANUARY 2027							19 FEBRUARY						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	1	2	3	4	5	6	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	8	9	10	11	12	13	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	15	16	17	18	19	20	
23	24	25	26	27	28	29	27	28	29	30	31			25	26	27	28	29			22	23	24	25	26	27	
30																											
MARCH							19 APRIL							19 MAY							20 JUNE						
M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11	3	4	5	6	7	8	9	1	2	3	4	5	6	
8	9	10	11	12	13	14	12	13	14	15	16	17	18	10	11	12	13	14	15	16	7	8	9	10	11	12	
15	16	17	18	19	20	21	19	20	21	22	23	24	25	17	18	19	20	21	22	23	14	15	16	17	18	19	
22	23	24	25	26	27	28	26	27	28	29	30	31		24	25	26	27	28	29		21	22	23	24	25	26	
29	30	31												31							28	29	30				
2026-27 KEY DATES																											
HOLIDAYS - SCHOOL not in SESSION														Staff Contract Days (Students Not in Attendance)													
July 4														First & Last Day of School													
September 7														Collaboration Minimum Days													
November 11														Student & Teacher Minimum Day													
November 23-27														Makeup Days (Only if Needed)													
December 21 - January 1														Voluntary Professional Development Days													
January 18																											
February 8																											
February 15-19																											
March 26 - April 2																											
April 30																											
May 31																											
June 18																											

SCHOOL PROCEDURES

General Information

Arrival/Dismissal

Students will arrive on campus **no earlier than 7:30 am**. All students should enter the school through the multi-purpose room or office. Students remain in the multi-purpose room until the grade level recess begins and are escorted to the playground. After 8:25 am students enter through the office.

Parents must sign in if going anywhere on campus. Raptor Safe School Plan.

We provide before school supervision/crossing guard from 7:30-8:10 am for student safety only. Remember, **all student should arrive at least 10 minutes before their bell.**

In order to ensure the safety of all students, we ask that you follow the following guidelines when you pick up your child:

- We ask most parents to park and walk across the parking lot to get their child by the gates.
- If you have a medical condition or small children in the car, you may drive up to the curb and pick your child up in the yellow curb area. Move forward if space becomes available so that other cars may pull forward.
- DO NOT stop in the areas marked with signs for buses only and red curb.
- Please **do not leave your car along the curb for any reason.** **If you need to get out of the car you must park in a designated parking spot.**
- Please park in a regularly marked parking spot, not along the medians, which blocks traffic.
- NEVER stop in the passing lane. No child will be allowed to walk between cars out to the passing lane. Children will not be allowed to walk across the crosswalk alone.

Thank-you for helping us keep all of our children safe!

Visitors

All visitors must sign in with the front office and receive a visitor's pass issued through our Raptor System. ID required per Safe School Plan. Parents bringing children to school in the morning must enter through the cafeteria and register with the morning supervisor. To protect student's privacy, pictures may only be taken with prior staff permission.

School Gates

To ensure student safety and supervision Edgewater is a closed campus. Please help us keep our school safe by **closing gates when leaving or if they are open.** During morning arrival a gate monitor will be available to let bike riders into drop-off bikes 7:50-8:30am.

Communication/Phone Messages

If you need to reach your child in the event of an emergency, call the office at 741-0866. To avoid disruption to instructional time, calls will not be transferred into classrooms during class time. Any article to be delivered to children should be left in the office.

Contacting a Teacher

Communication between teachers and parents is extremely important to the education process. To reach a teacher, please call the school office, email the teacher, or send a note to the teacher. Your child's teacher will contact you as soon as possible. To volunteer or observe in a classroom, please contact the teacher 24 hours before you would like to visit per MJUSD Board Policy.

Home-School Communication

One of the keys to a child's success in school is parent involvement on a day-to-day basis. We will do all calls with our automated phone messenger and post newsletters and informational notices to apprise families of school events and news on our website. Please update the office with current phone numbers.

School Attendance/Absences (Board Policy 5114)

It is the parent's/guardian's responsibility to ensure that students attend school promptly and regularly. (Educational Code, Article 6, Section 48290)

Following any absence, the student should bring a signed parent note to school stating their full name, reason and date of absence. In addition, parents may call the office at (530) 741-0866 to speak with our attendance clerk to leave this information. Any absence which is not cleared within 5 days will be treated as truancy.

Tardy Policy

It is important for students to attend school every day and to be on time in order for them to be academically successful and responsible young adults. All students arriving after the grade level starting bell must report to the office for a tardy slip prior to entering the classroom. When a student misses the first 30 minutes of class, it is considered a truancy tardy. Please bring a note from doctor and dentist appointments to clear tardies. Consequences for 3 or more unexcused truancy tardies will result in one of the following: √Detention √Campus beautification or √Saturday School. A habitual pattern of unexcused tardiness will be referred to the principal and may result in a referral to SARB (School Attendance Review Board).

A student with "excessive" unexcused tardies may result in a referral to our District's Saturday School location at 1919 B Street, Marysville. Referrals will be sent to our Attendance and

Discipline Office at 749-6901. Failure to attend Saturday School will result in a 1 day suspension and a citation to our Yuba County Attendance Review Board (SARB).

Checking Out During School Day

ID will be required for any student checked out. Early checkouts will be monitored and may be referred to Saturday School and/or SARB.

Illness

A child should not be sent to school if his/her illness is contagious or detrimental to the health of the class. If your child shows any signs of fever, vomiting, rashes, etc., please keep your child at home. Notify the school immediately in case of contagious diseases such as COVID-19, measles, mumps, chicken pox, impetigo, or an infestation of head lice or the like, so that the school may notify the parents of children who have been exposed. Any students having had a communicable disease may be readmitted only by the school nurse or other designated school personnel with a doctor's note.

Medication

ALL MEDICATION, INCLUDING NON-PRESCRIPTION DRUGS and over the counter medications requires a signed release from parents and the attending physician a (Physician/Parent Request for Administration of Medication by School Personnel) form in order for school personnel to administer the medication on campus. Each prescription must be accompanied by a written prescription and statement or note from the attending physician. *These must be renewed every school year for each medication.*

Nutrition Information

Marysville Joint Unified School District will be offering ALL students FREE breakfast and lunch!

The District will continue to participate in the breakfast and lunch program called the Community Eligibility Provision. Under this provision, all students may receive a healthy breakfast and lunch at school. And no further action is required of you. Your child(ren) will be able to participate in these meal programs without a fee or an application. Students may bring a nutritional snack for recess time. Please do not allow your child to bring candy, sodas or energy drinks.

Closed Campus

To ensure students safety and supervision, Edgewater is a closed campus. Once a student arrives on school grounds, they must remain on campus until the end of the school day unless they are being picked up and signed out in the office by a parent/guardian or family designee. Anyone picking up a student must be on the emergency card and provide ID.

Lost and Found

It is recommended that name tags or inked names be placed in all coats, hats, sweaters, jackets, lunchbox and backpacks. If you're missing an item, please visit the lost and found container located in the multi-purpose room. Students can check the container before school, at lunch time, and after school. Unclaimed books will be returned to the Library. *Unclaimed items will be donated to a charitable organization twice a year once before winter break and at the end of the school year.*

Volunteers and Parent Participation

Volunteering at school is encouraged. If you're interested in volunteering, please contact the office to pick up the required paperwork based on the district-adopted volunteer policy. All volunteers are required to have a current TB test and be fingerprinted and submitted to MJUSD for approval. Younger children are not permitted to accompany adult volunteers and school age siblings will not be permitted to attend another siblings class. Parents can volunteer in the following ways:

- Classrooms
- Field Trips
- School Site Council
- Watch D.O.G.S (Dads of Great Students)
- Parent Teacher Organization
- English Learner Advisory Committee
- Family Community Nights
- And other School Events

Field Trip Chaperones

Parents are encouraged to help chaperone school field trips. Chaperones fall under the guidelines of volunteers and the district-adopted volunteer policy that requires all volunteers to be fingerprinted through the district office and have a current PPD on file. Please make arrangements with your child's teacher if you would like to chaperone. Siblings are not allowed to ride on school buses or attend field trips. All forms must be in 5 days prior to the field trip. Only approved chaperones may attend field trips.

Field Trip Permission Slips

Students are provided Parent Permission Slips prior to a scheduled field trip. These slips must be signed and returned to the teacher 5 days prior in order for the student to participate in the field trip. Students unable to attend their class field trip for any reason will remain at school and be supervised by another teacher. Students unable to follow the behavior code on field trips may need to be picked up by a parent/guardian.

Addressing a Concern

If you have a concern regarding your child's performance, or a specific event which occurred at school:

1. Talk first with the teacher, as he/she has the most direct contact with your child and is probably the person most aware of the situation that concerns you.
2. After contacting the teacher, talk with the principal or assistant principal. The principal and assistant principal will have information about school-wide or district issues and can also assist if a problem cannot be resolved by the teacher. If you have a question or concern related to school policies, or about your child's progress beyond the teacher's response, please call the office. Your call will be returned as soon as possible, generally within 24 hours.
3. There is a new form for parents in the parent SST handbook that you can fill out if you would like the team to provide needed supports for success.

If needed, ask the office for the board policy and uniform complaint process and policy in the office.

Community Relations

The board of education believes that MJUSD staff will treat all community members with respect and will expect the same in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

This policy promotes mutual respect, civility, and orderly conduct among district employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the extent possible and reasonable, a safe, harassment-free workplace for our students and staff. In the interest of presenting district employees as positive role models to the children of this district as well as the community, MJUSD encourages positive communication, and discourages volatile, hostile, or aggressive actions. The district seeks public cooperation with this endeavor.

See Board Policy 1313 for more information.

Student Support Systems and Philosophies

GATE: We offer the GATE test in the 3rd grade, so we can focus on enrichment and extension opportunities for students who qualify.

PBIS: Positive Behavioral Interventions and Supports (PBIS) is an evidence-based three-tiered framework to improve and integrate all of the data, systems, and practices affecting student outcomes every day. PBIS creates schools where all students succeed through positive interactions with the adults on campus and using rewards to support a positive climate and culture.

Restorative Practices: Restorative practices is an emerging social science that studies how to strengthen relationships between individuals as well as develop social connections within communities. In schools, restorative practices help to create a trusting environment by giving both students and adults an opportunity to make positive choices and interact respectfully in the classroom and throughout the school. Restorative practices occur on a continuum from informal to formal and are used both proactively, to build healthy relationships and community, and/or responsively, to respond to conflict and wrongdoing.

SEL: A systemic, schoolwide approach to SEL intentionally cultivates a caring, participatory, and equitable learning environment and evidence-based practices and instruction that actively involve all students in their social, emotional, and academic growth.

Student Support Center/Calming Corners We have created a room in P16, and a space in each room, as a student wellness center to help students take a break from the stresses of the school day, and, in some cases, get mental health assistance before returning to class. It's one of the many ways we are trying to respond to rising mental health challenges among students.

Student Support Center: Elementary school counselors are educators uniquely trained in child development, learning strategies, self-management and social skills, who understand and promote success for today's diverse students. They implement a school counseling program to

support students through this important developmental period. The program provides education, prevention and intervention activities, which are integrated into all aspects of children's lives. The program teaches knowledge, attitudes and skills students need to acquire in academic, career and social/emotional development, which serve as the foundation for future success. The counselor is an integral part of the school wide student support system.

School Wide Rules

Toys and Electronic Equipment

Toys, electronic equipment, and other items that distract from the learning environment are not allowed at school. Such items may be confiscated by Edgewater Staff. A parent will need to pick up the items in the office.

Cell Phone/Smart Watches



Students are NOT allowed to use cell phones during instruction, before school, break, lunch, recess, field trips, assemblies, and in other educational settings. Cell phones turned **off** must be kept **away** in the student's backpack or in a pocket. A student may take their phone out to call or text a parent or family member after school if an adult gives permission. The school is not responsible for the loss or theft of these items. *All phones and smart watches connected to phones or internet are off from the time they arrive into campus until they exit campus.*

Due to privacy concerns and new EdCode, students are not permitted to take photos or videos with their cell phones, or any other camera, while at school. School rules apply when student(s) leave home until all parties have checked in at home.

Computer Use

Prior to using school computer resources, students and parents must review, sign and return the Student Acceptable use Agreement Student Use of Technology Form. The purpose of this agreement is to clearly communicate expectations for student use of school technology resources and for the student and parent/guardian to agree to abide by the specified use obligations and responsibilities described in the contract. Students who fail to abide by the policies and procedures for technology use will be subject to disciplinary action, including possible cancellation of network resources privileges.

Dress Code

In order to ensure a safe, healthful, and wholesome school atmosphere, the "State of California Education code" allows districts and schools to set dress codes for students. We recommend student dress be clean, neat, safe, appropriate, and in good taste. Students are not to be wearing any gang attire (Ed Code Section 35183) denoting any gang affiliation or description.

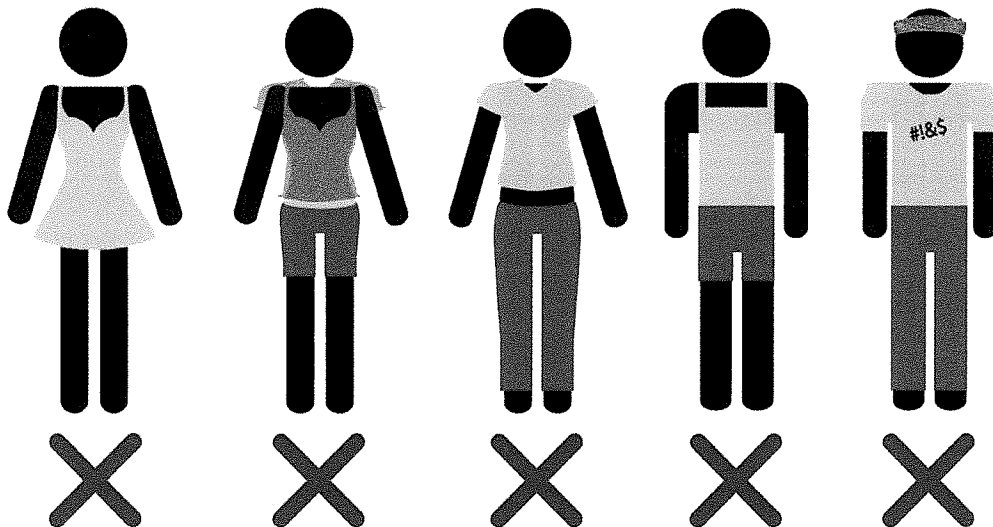
Clothing or personal belongings which advocate racial, ethnic, or religious prejudice are not allowed. Moreover, student cannot wear clothing or have personal belongings with messages and/or symbols that are disrespectful (rude, slur, put downs), offensive (unpleasant, attacking, disgusting, hostile) and/or distracting (attraction interferes with learning and teaching), such as: Violence/death, Drugs, including alcohol, tobacco, sexual slurs, pictures, and harassment, and put downs. The following outlines unacceptable clothing on an elementary school campus:

1. Shoes must be safe for athletic play, worn at all times; sandals must have heel straps. Sandals are not permitted during PE. **PE shoes are needed DAILY.**
2. See-through clothing, halter tops, razorbacks, spaghetti straps, off-the-shoulder/ low cut tops, or bare midriffs are not permitted. Straps should be 2" minimum in width, and oversized armholes are not permitted. Under-clothing should not show.
3. Shorts, skirts, and dresses are to be fingertip length at minimum.
4. Bib-type overalls or shorts must have both suspenders hooked up for student safety.
5. Belts must be worn at the waist. Belts must be worn with the entire belt placed in the belt loops. Sagging or dragging of pants is not allowed, and underclothing should not be visible.
6. Jewelry that could be considered dangerous toward self or others (e.g. chains over 6", ball chain necklaces, studded belts, necklaces, and bracelets, safety pins, needles) are prohibited.

If a dress code violation occurs, a parent will be contacted to bring alternative clothing for the student. The student will remain in class for instruction until the clothing is in the office for them to change.

See Board Policy BP132 for further information.

REFLECT YOUR RESPECT



Bicycles

If you ride your bike, skateboard and or scooter to school, **you must wear a helmet** (a California State Law). Skateboard or scooter/bicycle riders, who do not wear helmets will need to have a parent pick-up the bike or bring the student a helmet.

- Students who ride a bicycle, skateboard, or scooter to school are expected to lock it to the school racks with a bicycle lock.
- Bike riders must walk their bicycle, skateboard, or scooter on school grounds at all times.
- All bicycles, skateboards, and scooters must be parked in the bicycle area. Students riding a bicycle, skateboard, or scooter to school must obey regular traffic rules or the privilege may be revoked

Not permitted on campus at anytime (Edgewater is not responsible for the loss or theft of these items):

***Bicycle riding *Skateboard riding *Roller Blades *Scooter riding**
***Motorized vehicles, motorcycles or motorbikes *Shoes with wheels *Animals**

Walking to and from School

In order to maintain community safety, when you are walking to and from school you must abide by all traffic laws. Students who fail to consistently adhere to these expectations may be referred to school administration or cited by local law enforcement.

Suspensions/Expulsion

For suspendable or expellable violations, visit State Guidance for New Laws on Discipline - Letters (CA Dept of Education) at <https://www.cde.ca.gov>
EC §48900 - Grounds for suspension or expulsion; jurisdiction; legislative intent

Students in the Marysville Joint Unified School District who violate school rules, district policies and/or educational codes are subject to suspension from school. All suspensions must be based on violation of the above-mentioned rules, policies, and codes and each student is entitled to due process under the law. If your child has been suspended from school and you wish to appeal this suspension, the following procedures must be followed:

Step 1: Conference with the site principal. If he/she finds that there has been an error in enforcing the rules, policies, education codes or due process was not followed, the site principal has the authority to overturn or amend a suspension at the site. If the principal upholds the suspension and you are not satisfied with the decisions, you may appeal to the **District Suspension Appeal Officer, Zach Pless (530) 749-6901 or email him at zpless@mjud.k12.ca.us**

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Step 2: Your appeal must be based on fact and stated in writing. Your written appeal must be presented to the site principal within 24 hours after your conference with the site principal. The reason for the appeal can only be that there was no violation of rules or the administration has made an error in due process.

9*Step 3: The district suspension hearing officer will read and review the written requests for suspension appeal. The hearing officer will decide whether or not to hold the suspension appeal. If a hearing is in order, the hearing officer will contact the parent and set up a meeting with the parent and the school site administrator. If after review of the request for appeal it is determined that insufficient grounds exist for the hearing, the hearing officer will notify the parent that the hearing will not be held and the student will begin to serve the suspension.

The suspended student has the right to attend school after the conference with the principal, provided that the written request for suspension appeal has been delivered to the site principal. If the parent fails to submit in writing the request for appeal within the required 24 hours, the hearing will not be held and the student will begin to serve the suspension immediately.

If procedural requirements are found not to have been met, the Coordinator must reverse the suspension and remand the matter to the Principal for correction of the procedural error.

If the Coordinator finds that all procedural requirements were met, and that the offense for which the student may be suspended was committed, the suspension cannot be reversed or altered.

The Coordinator shall render his/her decision within two (2) school days. The decision of the Coordinator regarding any appealed suspension shall be final and binding.



Title I School-Level Parent and Family Engagement Policy

Edgewater Elementary School

2025-26

2.0 With approval from the local governing board, Edgewater Elementary School has developed a written Title I parent and family engagement policy with input from parents and family members of participating children. Parents are involved in jointly developing, planning and reviewing the parent and family engagement policy through monthly site council meetings. Input is also gathered and information shared at monthly parent meetings, ELAC parent meetings and shared in School Site Council meetings. Input is included in the site plan. The school has distributed the policy to parents and family members of children served under Title I, Part A. Edgewater emails this policy out through Parent Square and posts it on the school website. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

2.1 Involvement of Parents in the Title I Program

The policy describes the means for carrying out Title I parent and family engagement requirements. (20 U.S.C. § 6318[b][1])

To involve parents and family members in the Title I program at Edgewater Elementary School, the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1]) During Back to School Night, the parents get a brief overview of the purpose of the SSC and the purpose of the Title 1 funding. Next, all parents are invited to a parent information meeting in the evening at the onset of the new school year.
- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 U.S.C. § 6318[c][2]) Input is gathered at monthly parent meetings, ELAC parent meetings, School Site, Council, Parent Night, One-on-one meetings with administrators are available upon request.
- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3]). The school offers a flexible number of meetings for Title 1 parents,

such as meetings in the morning or evening. A variety of parent meetings are scheduled throughout the year. ELAC (English Learner Advisory Committee), Site Council, parent meetings (established by PTO board), parent committee meetings and special events. Meetings are held (depending on the group) various days of the week and times.

d) The school provides parents of participating children with the following:

1. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])
The school newsletter, website, and Parent Square are utilized to communicate all meetings related to Title 1 funding and the parent and family engagement policy. Through continuous communication, parents and community members are able to join in any meeting to participate in the development process of the SPSA and all policies related to school policies around parent involvement
2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards. (20 U.S.C. § 6318[c][4][B]) The school provides Family Community Nights where the parents are exposed to math and ELA standards and are given the opportunity to view assessments used to guide classroom instruction.
3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C]). Parents are invited to family night, Back to School, Open House, SSC meetings, ELAC meetings, and PTO meetings. The school will also hold meetings at parent requests with optional meeting times for the parents.

e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency. (20 U.S.C. § 6318[c][5]). The schoolwide program plan (SPSA) is posted on the website and the school newsletter for all parents to view. The goals and strategies that are commented on are communicated during two scheduled board meetings for public comment.

2.2 Building Capacity for Involvement

(Parent and Family Engagement Policy Continued)

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds establishing the practices listed below. (20 U.S.C. § 6318[e])

- a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with

educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

- b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 U.S.C. § 6318[e][2]). Multiple methods are used to get information out to parents regarding curriculum, assessment and essential standards. Grade level essential standards are provided in the family handbook. Grade level information is provided at Edgewater Floats Back to School meetings/orientation. Classroom information, Teacher Google sites and newsletters are shared monthly in Parent Square and on the Facebook page. Progress reports and parent teacher conferences in the fall (Spring as needed) provide specific information regarding a student's progress. In the fall, there is a parent teacher conference for each child. Parents and/or teachers can also request a conference or Student Study Team meeting at any time during the year.
- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3]). Family engagement and strong home-to-school connection is a school wide goal. One that benefits students and promotes a higher attendance rate, positive social skills, and overall academic success. Discussions to increase parent involvement will occur during staff meetings and weekly staff communication. Parent and community members' voices are valued and offered opportunity of input during morning coffee with the principal, monthly parent nights, during ELAC and SSC meetings, and during other parent meetings offered throughout the school year.
- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4]). Edgewater offers a transitional kindergarten program to parents, a parent educational resource section in the library, and several committees parents can participate in, which promote parent involvement and engagement.
- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5]). Flyers are sent home announcing events, important dates, meetings and community activities in English and Spanish when available. Communication is sent home via Parent Square and is distributed in both English and Spanish.
- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14]).

Funding is available to pay for fingerprinting volunteers. The PTO also recruits and supports volunteers for activities around student success.

2.3 Accessibility

Edgewater Elementary School, to the extent practicable, provides opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f]. Edgewater Elementary school employs an Outreach Consultant and EL Facilitator to support all parents and students. As previously mentioned, informational fliers and weekly communication is distributed in both English and Spanish.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the requirements listed below. (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1]). Ways to help parents support their child's learning is discussed during Meet the Teachers, Back-to-School Night, parent-teacher conferences, Parent Nights, SSTs, and Family and Community Nights. Opportunities to volunteer in the classroom are made available to parents as well as during other school functions with the support of the PTO.
- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the requirements listed below. (20 U.S.C. § 6318[d][2])
 1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A]).

- The compact is presented to parents during conferences, SSTs, and IEPs.
2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B]).
 - Progress reports sent home at least once per trimester, report cards sent home at the end of each trimester, parents and teachers can meet as needed to address any concerns for the child, parents and teachers have regular and frequent communication concerning student progress.
 3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C]).
 - Parents have opportunities to volunteer in the classroom and/or chaperone field trips as well as attend all school functions. Upon request, parents are welcome to support their child in the classroom in partnership with the classroom teacher.
 4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D]).
 - Classroom teachers send out weekly announcements in newsletters, Parent Square, and other documentation to communicate with parents about student success. Monthly school newsletters are shared with families and are posted on the school's web page, Parent Square, and the Edgewater Facebook page. Parents can make appointments with teachers 24 hours in advance. If needed, an interpreter can be made available. Parents can make appointments with school administrators at anytime. The principal manages phone two-way communication with parents in calls and text messages on a principal work phone.

**It may be helpful to include the parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*

MJUSD Chromebook Contract

Procedures and Info for Students and Parents

The mission of the Chromebook distribution in the MJUSD is to create a collaborative learning environment for all learners. This environment will enable and support students and teachers to implement transformative uses of technology while enhancing students' engagement with content and promoting the development of self-directed and lifelong learners. Students will transition from consumers of information to creative producers and owners of knowledge. MJUSD endeavors to prepare students for an ever-changing world that sees technological advancements happening at a rapid rate and is committed to preparing students for whatever path they choose after high school.

The Chromebooks are a learning resource. There is no opt-out process for receiving a Chromebook because it is an important tool for completing assigned work, conducting research, and accessing learning materials – just like a textbook. Under the Williams Settlement, MJUSD is required to provide equal access to all learning resources to all students.

1. Receiving Your Chromebook

a. Parent/Guardian meetings and Student Training

All parents/guardians are encouraged to attend parent meetings at the school site your child attends. Students will receive lessons in proper care and use of technology before receiving a Chromebook that can be taken home. All parents and students are required to sign this contract before being allowed to take the Chromebook home.

b. Transfer/New Student Distribution

All transfers/new students participate in a school orientation and will be able to pick up their Chromebooks from the textbook room. Both students and their parents/guardians must sign the MJUSD Chromebook Contract prior to picking up a Chromebook.

2. Returning Your Chromebook

a. End of Year

At the end of the school year, students will turn in their Chromebooks, power adapters, and cases. Failure to turn in a Chromebook will result in the student being charged the full replacement cost. Cases and power supplies will be charged replacement costs as well. The District may also file a report of stolen property with the local law enforcement agency.

b. Transferring/Withdrawing Students

Students that transfer out of or withdraw from MJUSD must turn in their Chromebooks and cases to the designated staff member on their last day of attendance. Failure to turn in the Chromebook will result in the student being charged the full replacement cost. The District may also file a report of stolen property with the local law enforcement agency.

3. Taking Care of Your Chromebook

Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly must be taken to the designated room as soon as possible so that they can be repaired properly. District-owned Chromebooks should never be taken to an outside computer service for any type of repairs or maintenance. Students should never leave their Chromebooks unsecured.

a. General Precautions

- No food or drink should be next to Chromebooks.
- Cords, cables, and removable storage devices must be inserted carefully into Chromebooks.
- Chromebooks should not be used with the power cord plugged in when the cord may be a tripping hazard.
- Heavy objects should never be placed on top of Chromebooks.

b. Cases

- Students may be issued a protective case for his/her Chromebook. If they are given a case, it should be used whenever the Chromebook is being transported or not in use.
- Although the cases are padded to help protect the Chromebooks, they are not guaranteed to prevent damage. It remains the student's responsibility to care for and protect his/her device.

c. Carrying Chromebooks

- Always transport Chromebooks with care and in MJUSD-issued protective cases.
- Never lift Chromebooks by the screen.
- Never carry Chromebooks with the screen open.

d. Screen Care

The Chromebook screen can be damaged if subjected to heavy objects, rough treatment, some cleaning solvents, and other liquids. The screens are particularly sensitive to damage from excessive pressure.

- Do not put pressure on the top of a Chromebook when it is closed.
- Do not store a Chromebook with the screen open.
- Do not place anything in the protective case that will press against the cover.
- Make sure there is nothing on the keyboard before closing the lid (e.g. pens, pencils, or disks).
- Only clean the screen with a soft, dry microfiber cloth or anti-static cloth.

e. Asset Tags

- All Chromebooks will be labeled with a MJUSD barcode.
- Students may be charged for tampering with a MJUSD barcode.

4. Using Your Chromebook at School

Students are expected to bring a fully charged Chromebook to school every day and bring their Chromebooks to all classes unless specifically advised not to do so by their teacher.

a. If a student does not bring his/her Chromebook to school

- Teachers may loan a classroom Chromebook to a student for the duration of the class period.
- A student borrowing a Chromebook will be responsible for any damage to or loss of the issued device.

b. Chromebooks needing repairs

- If a Chromebook needs repair, return it to the designated room and a replacement device will be issued.
- Chromebooks that are damaged or lost will have the appropriate charge recorded on the student account.
- Chromebooks that have a hardware or software fault (not caused by damage from the student) will be replaced at no cost to the student.

c. Charging Chromebooks

- Chromebooks must be brought to school each day with a full charge.
- Students should charge their Chromebooks at home every evening.
- There will be a limited number of unsupervised charging stations in school common areas.

d. Backgrounds and Themes

- Inappropriate media may not be used as Chromebook backgrounds or themes. The presence of such media will result in disciplinary action.

e. Sound

- Sound must be muted at all times unless permission is obtained from a teacher.
- Headphones may be used at the discretion of the teachers.
- Students should have their own personal set of headphones for sanitary reasons.

f. Printing

- Students will be encouraged to digitally publish and share their work with their teachers and peers when appropriate.
- Printing stations will be available in the library. Because all student work will be stored in an Internet/cloud application, students will not print directly from their Chromebooks at school. Students may log into a print station to print their work.
- Students may set up their home printers with the Google Cloud Print solution to print from their Chromebooks at home. For more information, visit <http://www.google.com/cloudprint/learn/>.

g. Logging into a Chromebook

- Students will log into their Chromebooks using their school issued Google Apps for Education account.
- Only MJUSD students and staff can log into school Chromebooks. Parents may use their students Chromebook at home, but will need to have the student log in for them.
- Students should never share their account passwords with others

h. Managing and Saving Your Digital Work with a Chromebook

- The majority of student work will be stored in Internet/cloud based applications and can be accessed from any computer with an Internet connection and most mobile Internet devices.
- The District will not be responsible for the loss of any student work.
- Students are encouraged to maintain backups of their important work on a portable storage device or by having multiple copies stored in different Internet storage solutions.

5. Using Your Chromebook Outside of School

Students are encouraged to use their Chromebooks at home and other locations outside of school. A WiFi Internet connection will be required for the majority of Chromebook use, however, some applications, such as Google Docs, can be used while not connected to the Internet. Students are bound by the MJUSD Student Acceptable Use Policy, Administrative Procedures, acceptable use agreement, and all other guidelines in this document wherever they use their Chromebooks.

A limited number of WiFi mobile access devices will be available to check out from the school libraries. These do not replace regular home internet service but they give students without home internet the ability to work online to complete schoolwork.

6. Operating System and Security

Students may not use or install any operating system on their Chromebook other than the current version of ChromeOS that is supported and managed by the MJUSD.

a. Updates and Virus Protection

- a. The Chromebook operating system, ChromeOS, updates itself automatically. Students do not need to manually update their Chromebooks.
- b. There is no need for additional virus protection.

7. Content Filter

The District utilizes an Internet content filter that is in compliance with the federally mandated Children's Internet Protection Act (CIPA). All Chromebooks, regardless of physical location (in or out of school), will have all Internet activity protected and monitored by the District. If a website is blocked in school, then it will be blocked out of school. If an educationally valuable site is blocked, students should contact their teachers to request the site be unblocked. Attempts to circumvent the filtering software will result in disciplinary action.

8. Software

a. Google Apps for Education

- Chromebooks seamlessly integrate with the Google Apps for Education suite of productivity and collaboration tools. This suite includes Google Docs (word processing), Spreadsheets, Presentations, Drawings, and Forms. All work is stored in the cloud.

b. Chrome Web Apps and Extensions

- Students are allowed to install appropriate Chrome web apps and extensions from the Chrome Web Store.
- Students are responsible for the web apps and extensions they install on their Chromebooks. Inappropriate material will result in disciplinary action.
- Some web apps will be available to use when the Chromebook is not connected to the Internet.

9. Chromebook Identification

a. Records

- a. The District will maintain a log of all Chromebooks that includes the Chromebook serial number, student name,

and ID number of the student assigned to the device.

10.Repairing/Replacing Your Chromebook

a. Chromebook repair

- If your Chromebook is not working notify your teacher and take it to the designated room for repair.

b. Vendor Warranty

- Chromebooks include a one-year hardware warranty from the vendor.
- The vendor warranty does not warrant against damage caused by misuse, abuse, or accidents.

c. Estimated Costs (subject to change)

The following are estimated costs of Chromebook parts and replacements:

- Complete Replacement - \$250.00
- Screen - \$50.00
- Keyboard/touchpad - \$50.00
- Power cord - \$35.00
- Case - \$20

11.No Expectation of Privacy

Students have no expectation of confidentiality or privacy with respect to any usage of a Chromebook, regardless of whether that use is for district-related or personal purposes, other than as specifically provided by law. The District may, without prior notice or consent, log, supervise, access, view, monitor, and record use of student Chromebooks at any time for any reason related to the operation of the District. By using a Chromebook, students agree to such access, monitoring, and recording of their use.

a. Monitoring Software

- Teachers, school administrators, and the technology department staff may use monitoring software that allows them to view the screen, activity, and web history on student Chromebooks.

12.Appropriate Uses and Digital Citizenship

School-issued Chromebooks should be used for educational purposes and students are to adhere to the MJUSD Digital Citizenship Agreement and the MJUSD Student Acceptable Use Policy at all times.