

**REGULAR MEETING  
BOARD OF TRUSTEES  
SUSANVILLE SCHOOL DISTRICT**

**109 South Gilman Street  
Susanville, CA 96130**

**Tuesday, June 17, 2025  
5:30 p.m., Susanville School District**



**-AGENDA-**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Jason Waddell, Superintendent, at (530) 257-8200 at least 48 hours before the meeting, if possible.

**I. Introductory Procedures**

- A. Call to Order – 5:30 p.m.
- B. Flag Salute
- C. Attendance – Establishment of a Quorum
- D. Approval of the Regular Meeting Agenda
- E. Approval, Additions or Deletions to the Minutes for the Regular Meeting on May 21, 2025.

**II. Recognition of Visitors/Business from the Floor**

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item of business that does not appear on the formal agenda. Speakers may ask to fill out a speaker card. Neither the administration nor Trustees may respond to these comments except to ask clarifying questions. **A three-minute time limit is established for each person with a maximum of twenty minutes per subject.** However, at any time during the meeting visitors may complete a speaker card or make a request to address the Board concerning the agenda item presently under discussion. The Board reserves the right to establish a time limit on these discussions or to refer them to the next regular meeting for future discussion. The minutes of this meeting will not reflect a verbatim account of the discussions during this meeting.

**III. Correspondence**

- A. Received
  - a. Patty Gunderson- Public Disclosure (STA)
  - b. Patty Gunderson- Public Disclosure (CSEA)
  - c. Patty Gunderson- Public Disclosure (Site Administrators)
  - d. Patty Gunderson- Public Disclosure (Unrepresented Classified)

**IV. Consent Agenda**

- A. Consideration of Bills and Warrants. (25-165)
- B. Personnel Matters. (25-166)
- C. Review and Approve the Diamond View School Student Body Financial Report. (25-167)
- D. Review and Approve the McKinley School Student Body Financial Report. (25-168)
- E. Review and Approve the Meadow View School Student Body Financial Report. (25-169)

**V. Action Items**

- A. **OPEN PUBLIC HEARING:** A Public Hearing will be Conducted to Receive Public Input on Susanville School District's 2025 Local Control Accountability Plan and the 2025 Budget Overview for Parents. (25-170)
- B. **CLOSE PUBLIC HEARING** (25-171)
- C. **OPEN PUBLIC HEARING:** A Public Hearing will be Conducted to Receive Public Input on the 2025-2026 Susanville School District Budget. (25-172)
- D. **CLOSE PUBLIC HEARING** (25-173)
- E. **OPEN PUBLIC HEARING:** A Public Hearing will be Conducted to Receive Public Input on the 2025-2026 Susanville School District Budget Reserve Levels. (25-174)
- F. **CLOSE PUBLIC HEARING** (25-175)
- G. Review and Approve Minimum Reserve Requirements for Budget Year 2025-2026. (25-176)
- H. Review and Approve the Authorization of the Chief Business Official to Make Necessary Budget Adjustments to Close-Out the 2024-2025 School Year. (25-177)

- I. Review and Approve the Submittal of Part I and II of the 2025/2026 Consolidated Application to the California Department of Education. (25-178)
- J. Review and Approve Authorization for the Chief Business Official to Pay Bills for June, July and August 2025 and Report Transactions to the Board at the Regular Meeting on August 20, 2025. (25-179)
- K. Review and Approve the 2025-2026 Suicide Awareness and Prevention Plan For the Susanville School District. (25-180)
- L. Review and Approve the 2025-2026 Workplace Violence Prevention Plan for the Susanville School District. (25-181)
- M. Review and Approve Agreement with the Susanville State Preschool to Provide Lunches for 2025-2026 School Year. (25-182)
- N. Review and Approve Agreement with Julia Dias, LMFT for Counseling Services Through June 30, 25. (25-183)
- O. Review and Approve 2024-2025 Prop 28: Arts and Music in Schools Funding Annual Report and Certification. (25-184)
- P. Review and Approve Contract with CSM for E-Rate Compliance Services. (25-185)
- Q. Review and Approve Consulting Service Agreement with Total Compensation Systems Inc. for Actuarial Studies. (25-186)
- R. Review and Approve Instructional Continuity Plan (ICP) to be Included in Each School's Safety Plan. (25-187)
- S. Review and Approve the Annual Statement of Need for 30-Day Substitute Teaching Permits for the 2025-2026 School Year. (25-188)
- T. Review and Approve the "Declaration of Need for Fully Qualified Educators" to be Filed with the Commission of Teacher Credentialing. (25-189)
- U. Review and Approve the 2025-2026 Grant Agreement For Wellness Coaches Between the Lassen County Office of Education and the Susanville School District. (25-190)
- V. Review and Approve the MOU with Lassen County Office of Education for the 2024-2025 School Year for Implementing the CalHOPE SEL Program. (25-191)
- W. Review and Approve MOU with Richmond Elementary School District for Counseling Services for the 2025-2026 School Year. (25-192)

**II. Next Meeting**

- A. The Next Regular Meeting Will be Held on June 18, 2025 at 5:30 p.m. at 109 South Gilman Street in Susanville.

**IV. Adjournment**