

I. Call to Order by Board Secretary - @ 5:36 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2027	X	
2. Susan Jackson	Board Chair, expires 2028	X	
3. Jonina Mazzeo	Board Vice Chair, expires 2026	X	
4. Miriam Santana	Board Trustee, expires 2027	X	
5. Danielle Clement	Board Trustee, expires 2027	X	
6. Hiyaris Perez	Board Trustee, expires 2026	X	
7. Elsy Lugo	Board Trustee, expires 2026	X	
8. Tanesha Lewis	Board Trustee, expires 2028		X
9. Aisha Ciafullo	Board Trustee, expires 2028	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Caitlin Mitchell	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Latoya Branch	Teacher Representative		X
Patrick Wenz	Teacher Representative Alternate	X	

IV. Board Business
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **September 18, 2025** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			

Tanesha Lewis					X	Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo	2 nd	X									

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 21, 2025**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

VII. Public Comment - None

VIII. Correspondence

IX. Reports

1. Director’s Report – Presentation by the GBCS Administrative team led by Vanessa Jones and Hector Alvarez.
2. HIB update – Presented by Caitlin Mitchell: No HIBs
3. Suspension Update – Presented by Caitlin Mitchell: No suspensions

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

X. Adjourn Public Session and Open Closed Session – N/A

XI. Adjourn Closed Session and Open Public Session – N/A

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for July & August 2025, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July & August 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from August 22, 2025, to September 18, 2025.
- c. Payroll: To approve the following payrolls:

August 30, 2025	\$ 76,302.01
September 15, 2025	\$ 267,912.49

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo	2 nd	X									

2. Contracts

- a. To approve the following contracts for the 2025-2026 school year:

Vendor	Scope	Term	Cost
Class Link	Single Sign-on Platform	7/1/2025 to 6/30/2026	\$2,580.00
Garden of Healing Yoga & Wellness	Student Socio-Emotional Learning & Management	9/1/2025 to 6/30/2026	\$50,000.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

3. Buildings & Grounds

4. Personnel

- a. To approve the following New Hire for the 2025-2026 school year:

Employee Name	Position	Level	Salary	Effective Date
Jimmy Pineda	Teacher	15 MA	\$77,273.00	9/1/2025

- b. To approve Alejandra Suastegui as Home Instructor at an hourly rate of \$47.25.
- c. To approve the following Tuition Reimbursement, totaling \$5,341.00
 - i. Alexandra Aponte - \$5,341.00
- d. To approve the following resignation:
 - i. Avery Meyers, effective August 25, 2025
- e. To approve the following positions for the 2025-2026 GBCS Athletic Program:

Position	Employee	Rate
Anthony Hernandez	MS Cross Country - Coach	\$1,323.00
Julio Perez	MS Cross Country – Asst. Coach	\$793.00
Carisma Lambert	Girls on the Run – Coach	\$945.00
Nalanie Bedessie	Boys on the Run – Coach	\$945.00
Alejandra Suastegui	Girls/Boys on the Run – Asst. Coach	\$567.00

- f. To approve the following 2025-2026 school year Stipends:

Position	Employee	Rate
Student Council Advisor	Patrick Wenz	\$1,575.00
Yearbook 2025-2026	Alyssa Pazmino	\$1,575.00
Yearbook 2025-2026	Alexa Estrada	\$1,575.00
8 th Grade Advisor	Alyssa Pazmino	\$1,575.00
SPARK Program Coordinator/After School RTI/NJTSS & Enrichment	Cynthia Bankowski	\$5,000.00
SEMI Specialist	Kristine Johnson	\$5,512.50
Enrichment Cluster Coordinator	Lilia Fabilia-Guilbot	\$3,307.50
Family Learning Program Coordinator	Lilia Fabilia-Guilbot	\$6,615.00
Anti-Bullying Specialist	Martha Goz	\$6,063.75

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo	2 nd	X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

5. Curriculum/Special Education

a. To approve the following field trip requests:

Event/Vendor	Location	Attendees	Date	Cost
Von Thun's County Farm	Monmouth Junction	1 st Grade	October 31, 2025	TBD
American Young Voices	Prudential Center	3 rd -8 th Grade	June 2, 2026	\$125 not including transportation

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

6. Policy/Miscellaneous

a. To approve the first reading of the following policies:

- i. Policy 1570 – Internal Controls (M)
- ii. Regulation 1570 – Internal Controls (M)
- iii. Policy 0177 – Professional Services (M)
- iv. Policy 0174 – Legal Services (M)
- v. Policy 6111 – Special Education Medicaid Initiative (M)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo	2 nd	X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

7. New Business

XIII. Enrollment Report

Grade	FY26	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2025	2025	2025	2025	2025	2026	2026	2026	2026	2026	2026	2025/2026
K	44	43											57
1	44	44											38
2	44	44											37
3	44	42											23
4	46	43											28
5	46	46											33
6	44	42											36
7	47	43											18
8	42	45											7
Total	401	392											277

XIV. Committee Reports

1. SRC – Presented in Directors Report.
2. Development & Community Outreach – Presented in Directors Report.
3. Finance and Facilities – Did not meet.
4. Governance – Presented in Directors Report.

XV. Action Items

Day	Date	Time	Notes
Saturday	October 25, 2025	8:45 AM	Board Retreat – In Person
Thursday	November 20, 2025	5:30 PM	Regular Meeting – Virtual

XVI. Closing Comments – Each board member shared a warming comment with one another, wishing the entire school staff a fun and successful school year ahead.

XVII. Adjournment - @ 6:57 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									