

## **Governing Board of Trustees Regular Meeting Wednesday, November 12, 2025**

### **Members present**

Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

### **Meeting called to order at 5:09 PM**

#### **1. CALL TO ORDER OPEN SESSION**

##### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 4:45pm.

##### **Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

Public input concerning items on the Closed Session agenda:

##### **Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Mok adjourned into Closed Session at

#### **2. CLOSED SESSION**

Action: 2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE - Government Code 54957

Discussion: 2.4 CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6) Agency Designated Representatives: Marisa Janicek, Superintendent, and Ryan Stanley, Assistant Superintendent, Human Resources; Employee Organization: Del Mar California Teachers Association

#### **3. RECONVENE OPEN SESSION**

##### **Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Mok reconvened Open Session at 5:52pm.

##### **Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION**

In closed session, by unanimous vote, the Board took action to approve the settlement agreement of Student # \_\_\_\_\_; terms include compensatory education in exchange for a waiver of claims against the District.

##### **Procedural: 3.3 PLEDGE OF ALLEGIANCE & WELCOME**

Students from Pacific Sky School led the Pledge of Allegiance and presented to the Board regarding Enculturating the Competencies and Portrait of a Learner Progressions at Pacific Sky School.

##### **Action, Procedural: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the November 12, 2025 Regular Meeting of the Governing Board of Trustees.

Motion by Bill Porter, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

#### 4. CORRESPONDENCE/COMMUNICATIONS

##### Report: 4.1 CORRESPONDENCE

The Superintendent's office received the following correspondence:

Community Events on our campuses.

##### Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public requests to address the Governing Board of Trustees regarding non-agenda items:

Colin Chyrstal - Carmel Del Mar Modernization

#### 5. REPORTS, RECOGNITIONS AND HEARINGS

##### Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, NOVEMBER/DECEMBER 2025 CONGRATULATIONS TO THE DMUSD EMPLOYEES OF THE MONTH, NOV / DEC 2025:

Ashley Falls School: Marisa Meneses, 4th Grade Teacher  
 Carmel Del Mar School: Kristina Rostomily, 1st Grade Teacher  
 Del Mar Heights School: Stefani Mazepa, 5th Grade Teacher  
 Del Mar Hills Academy: Colleen Pratt, 6th Grade Teacher  
 Ocean Air School: Laurie McCarthy, 3rd Grade Teacher  
 Pacific Sky School: Sandy Johnson, 2nd Grade Teacher  
 Sage Canyon School: Nicole Ortega, 3rd Grade Teacher  
 Sycamore Ridge School: Claire Hay, School Counselor  
 Torrey Hills School: Shawna Murphy, 1st Grade Teacher  
 Early Childhood Development Center: Angelica Ruiz- Rivera, Associate Teacher  
 District Office: Karlyn Stone, Benefits & Risk Management Coordinator

Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)  
 2025-2026 DMCTA President, Jason Bethurum, provided a report to the Board.

Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)  
 2025-2026 DMSEF President, Sheena Sahni, provided a report on DMSEF fundraising and activities.

Report: 5.4 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)  
 Pacific Sky School PTA President, Katie Wilson, provided a report to the Board.

##### Report: 5.5 BOARD REPORT: GOVERNING BOARD MEMBERS

Member Porter:

Congratulated teaching staff for completing fall parent-teacher conferences.  
 Happy to hear the insurance committee is coming back to the negotiation process.  
 FACE month - Family & Community Engagement month.

Attended Carmel Del Mar Modernization Meeting  
Attended many STEAM+ Nights  
Attended Ocean Air School Board Site Visit  
Attended Community Advisory Committee at NCCSE - Best practices for inclusion education.  
Attended 250th Marine Corps Ball

Member Fitzpatrick:

Attended Del Mar Hills Academy STEAM+ Night and it was very engaging.  
Attended my children's parent-teacher conferences  
Volunteered at Del Mar Hills Academy on Halloween

Member Rafner:

Impressed by the amazing PTA's and all their hard work.

Member Kholos:

Attended Carmel Del Mar Modernization Meeting  
Attended STEAM+ Nights  
Attended Ocean Air School Site Visit - it was amazing to see the teaching and learning and engagement in the classes  
Attended Matilda Jr. at Sycamore Ridge School

Member Mok:

Attended Ocean Air School Site Visit and saw children participate in the "Music in the Morning" activity  
Attended San Diego County School Board Association Meeting  
Attended Torrey Hills School reflection program award ceremony  
Attended the groundbreaking at Solterra Vista Park that will be built next to Pacific Sky School

Report: 5.6 BOARD REPORT: SUPERINTENDENT

Good evening, everyone.

It's been a full and exciting month across DMUSD, one filled with connection, celebration, and meaningful engagement. Our schools have been buzzing with STEAM+ Nights, and I want to extend a heartfelt thank-you to our incredible teachers and the DMSEF for bringing learning to life in such creative, hands-on ways.

We also wrapped up parent-teacher conferences, which are such an important time for families and teachers to connect in support of each child's growth and success. And of course, Halloween brought joy and community spirit to every campus. The parades and costumes were a wonderful reminder of how much fun it is to learn and celebrate together.

I also had the opportunity to hold focus groups at every school with parents, staff, and students and now, through our online survey, everyone in our community has the chance to share their thoughts and ideas about the future of DMUSD. The feedback so far has been thoughtful, creative, and deeply inspiring.

As we approach Thanksgiving, I want to close by expressing my sincere gratitude to our Board of Education for your ongoing dedication, care, and thoughtful leadership. Your support ensures that our schools continue to thrive and that every student is known, valued, and inspired.

I wish everyone a joyful and restful Thanksgiving holiday surrounded by family and friends.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No Public comments regarding agenda items.

Action: 5.8 BOARD APPROVAL, MINUTES

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.2 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.4 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.5 BOARD APPROVAL, AWARD OF CONTRACT FOR REQUEST FOR PROPOSALS (RFP) 2526-03 CATEGORY 1 DATA TRANSMISSION/INTERNET ACCESS (UPGRADE) (E-RATE) 470#260001124  
Resolution: Approve award of contract for Request for Proposals (RFP) 2526-03 Category 1 Data Transmission/Internet Access (UPDGRADE) (E-RATE) 470#260001124

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.6 BOARD APPROVAL, AWARD OF CONTRACT FOR REQUEST FOR PROPOSALS (RFP) 2526-04 CATEGORY 2 TECHNOLOGY EQUIPMENT (SWITCHING, ROUTING, MODULES)- LABOR/INSTALLATION & CONFIGURATION (E-RATE) 470#260001124  
Resolution: Approve award of contract for Request for Proposals (RFP) 2526-04 Category 2 Technology Equipment (Switching, Routing, Modules)- Labor/Installation & Configuration (E-RATE) 470#260001124

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.7 BOARD APPROVAL, AWARD OF CONTRACT FOR REQUEST FOR PROPOSALS (RFP) 2526-05 CATEGORY 2 TECHNOLOGY EQUIPMENT (WIRELESS ACCESS POINTS)- HARDWARE, LABOR/INSTALLATION & CONFIGURATION (E-RATE) 470#260001124  
Resolution: Approve award of contract for Request for Proposals (RFP) 2526-05 Category 2 Technology Equipment (Wireless Access Points)- Hardware, Labor/Installation & Configuration (E-RATE) 470#260001124

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.8 BOARD APPROVAL TO "PIGGYBACK" SOURCEWELL COOPERATIVE PURCHASING CONTRACT NUMBER 061323-TFU FLOORING MATERIALS WITH RELATED SUPPLIES AND SERVICES  
Resolution: Approval to "piggyback" to Sourcwell Cooperative Purchasing Contract Number 061323-TFU Flooring Materials with related supplies and services

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.9 BOARD APPROVAL, AGREEMENT WITH DROPLET SOLUTIONS, INC.  
Resolution: Approve agreement with Droplet Solutions, Inc.

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.10 BOARD APPROVAL, DEL MAR HILLS ACADEMY MODERNIZATION NOTICE OF COMPLETION

Resolution: Approve Notice of Completion for the Del Mar Hills Academy Modernization project.

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.11 BOARD APPROVAL, UPDATE TO BOARD POLICY 3320: CLAIMS AND ACTIONS AGAINST THE DISTRICT

Staff responded to clarifying questions from the Board.

APPROVE UPDATE TO BOARD POLICY 3320: CLAIMS AND ACTIONS AGAINST THE DISTRICT

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.12 BOARD APPROVAL, REVISION OF BOARD POLICY 6142.7: PHYSICAL EDUCATION AND ACTIVITY

Resolution: Approve revision of Board Policy 6142.7: Physical Education and Activity.

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.13 BOARD APPROVAL, REVISION OF BOARD POLICY 6142.91: READING/LANGUAGE ARTS INSTRUCTION

Staff responded to clarifying questions from the Board.

Approve revision of Board Policy 6142.91: Reading/Language Arts Instruction.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.14 BOARD APPROVAL, REVISION OF BOARD POLICY 6161.1: SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

Resolution: Approve revision of Board Policy 6161.1: Selection and Evaluation of Instructional Materials.

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.15 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES, BOARD POLICIES 6142.6, 6142.92, 6142.93 AND 6143

Resolution: Approve review of existing Governing Board Policies 6142.6: Visual and Performing Arts Education; 6142.92: Mathematics Instruction; 6142.93: Science Instruction; and 6143: Courses of Study (Curriculum)

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.16 BOARD APPROVAL, ADOPT JOB DESCRIPTION; DEAFBLIND INTERVENER

Resolution: Approve new job description: Deafblind Intervener

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.17 BOARD APPROVAL, STUDENT TEACHER AGREEMENTS

Resolution: Approve Student Teacher Agreements

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.18 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.19 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.18.

Approve Consent Items 6.1 - 6.18.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

## 7. CURRICULUM AND INSTRUCTION

Presentation: 7.1 BOARD REPORT, STUDENT SERVICES

Leslie Montoro, Executive Director of Student Services, provided a report to the Board regarding Student Services, including:

Social & Emotional Wellbeing

Counselors

Parent & Guardian Learning Series

Special Education

Meaningful Inclusion

K-6 Programs: Learning Lab, Social Emotional Learning Foundations, Core Content Instruction, Alternative Learning Curriculum, Functional Life Skills

Early Childhood Special Education Programs: Early Childhood Inclusion, Early Childhood Functional Life Skills, Early Childhood Language Program

Smarter Balanced

Parent Liaisons

Special Education Parent Events: Education & Connection

Skill-Specific Learning with District Experts, Bagels & Belonging, Picnic & Play

Staff responded to clarifying questions from the Board.

## 8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, SUPERINTENDENT'S REPORT ON DISTRICT GOALS

Marisa Janicek, Superintendent, provided a report to the Board regarding District Goals, including:



**Components of Destination 2028!****2025-2026 Priority Action Updates****Lever 1: Learning Experience**

Priority Action 1.2.3 - Integrate the Portrait of a Learner progressions into instructional planning to align learning objectives with competency outcomes, develop shared language, and promote student agency through student and teacher reflection and goal setting.

Priority Action 1.3.1 - All students experience learning through the design thinking scope and sequence, to gain problem-solving and critical thinking skills, as well as create and innovate.

**Lever 2: Responsive & Caring Culture**

Priority Action 2.1.1 - Based on parent input, provide a parent education series to support the social and emotional well-being of their children.

Priority Action 2.2.2 - Expand "Belonging Week" learning opportunities to all sites to foster inclusivity and belonging.

**Lever 3: Stewardship of Resources**

Priority Action 3.2.2 - Include students and staff in the identification of next steps to reduce waste and increase recycling throughout the district, to include continued support of green teams at all sites.

Priority Action 3.3.1 - Provide regular updates to the Board of Trustees and community regarding District budget and programming, including Board of Trustees Meeting presentations, a budget one-pager, and inclusion of budget and programming in regular District communication.

**Lever 4: Design Influence**

Priority Action 4.1.1 - Students are involved in the curation, design, organization, and use of the learning environment to increase student agency and promote belonging.

Priority Action 4.5.1 - Continue to support healthy learning practices across all nine school sites, including exposure to natural light, indoor and outdoor learning, access to fresh air, and spaces that promote physical and emotional regulation.

Staff responded to clarifying questions from the Board.

**Action: 8.2 BOARD APPROVAL TO HOLD THE 2025 ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF TRUSTEES ON DECEMBER 10, 2025**

kath/bill 5-0

Approve to hold the 2025 Organizational Meeting of the Governing Board of Trustees on December 10, 2025.

Motion by Katherine Fitzpatrick, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

**Information: 8.3 BOARD REVIEW, FIRST READING OF PROPOSED 2026 GOVERNING BOARD OF TRUSTEES MEETING DATES AND LOCATIONS**

**Action, Discussion, Information: 8.4 BOARD RECOMMENDATION TO CONSIDER NOMINATIONS FOR THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY**

CSBA Delegate Assembly Nominations:

Board Member Kholos nominated Gee Wah Mok for the California School Board Association (CSBA) Delegate Assembly. Bill Porter seconded the nomination.

5-0

Motion by Alan Kholos, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

9. OPERATIONS AND FACILITIES

10. BUSINESS AND FINANCE

Action: 10.1 BOARD APPOINTMENT, CITIZENS OVERSIGHT COMMITTEE MEMBER  
Doug, Kath 5-0

BOARD APPROVE APPOINTMENT OF CITIZENS OVERSIGHT COMMITTEE MEMBER

Motion by Doug Rafner, second by Katherine Fitzpatrick.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

11. PERSONNEL

Information: 11.1 INITIAL PROPOSAL FOR CONTRACT REOPENER NEGOTIATIONS BETWEEN DMUSD AND THE DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA) 2025-26

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND SCHOOL/PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE DECEMBER REGULAR BOARD MEETING

Action: 12.4 ADJOURNMENT OF MEETING  
Governing Board President Mok adjourned the meeting at 7:53pm.

Motion by Doug Rafner, second by Bill Porter.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Signature of Governing Board Clerk:

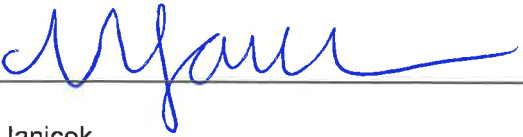


Alan Kholos, Esq.

12/10/2025

Date

Signature of Superintendent:

  
\_\_\_\_\_

Marisa Janicek

  
\_\_\_\_\_

Date

*Generated by Megan Bennett on Thursday, November 13, 2025*