

Governing Board of Trustees Regular Meeting Wednesday, September 10, 2025

Members present

Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Meeting called to order at 5:00 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 5:00pm.

Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No public input concerning items on the Closed Session agenda.

Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION

Governing Board President Mok adjourned into Closed Session at 5:00pm.

2. CLOSED SESSION

Discussion: 2.1 CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code sec. 54956.9(a)) Del Mar Union School District v. Student, OAH Case No. 2025010548 (consolidated with Student v. Del Mar Union School District, OAH Case No. 2025030561)

3. RECONVENE OPEN SESSION

Procedural, Report: 3.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok reconvened Open Session at 5:45pm.

Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION

In closed session, by unanimous vote, the Board voted to approve a compromise agreement and release with Student in OAH Consolidated Case Nos. 2025010548 and 2025030561. The agreement resolves disputes related to the student's special education supports and services and assessments, and includes compensatory education and attorneys' fees, in exchange for a waiver of claims against the District.

Procedural: 3.3 PLEDGE OF ALLEGIANCE & WELCOME

Students from Del Mar Hills Academy led the Pledge of Allegiance and presented to the Board regarding

Action, Procedural: 3.4 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Alan Kholos, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District business:

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public requests to address the Governing Board of Trustees regarding non-agenda items:

Neelum Arya - Welcomed Superintendent Janicek and shared changes she would like to see in the district.

5. REPORTS, RECOGNITIONS AND HEARINGS

**Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, SEPTEMBER 2025
CONGRATULATIONS TO THE DMUSD EMPLOYEES OF THE MONTH, SEPTEMBER 2025:**

Ashley Falls School: Andrew Burke, 6th Grade Spanish Teacher
Carmel Del Mar School: Lindsay Bullis, 3rd Grade Teacher
Del Mar Heights School: Paige Rollins, 3rd Grade Teacher
Del Mar Hills Academy: Gabi Gjata, 3rd Grade Teacher
Ocean Air School: Jackie Boyson, 3rd Grade Teacher
Pacific Sky School: Nicole Besaw, 4th/5th Combo Teacher
Sage Canyon School: Robin Ford, 3rd Grade Teacher
Sycamore Ridge School: Kristen Co, 2nd Grade Teacher
Torrey Hills School: Mike Honsberger, 6th Grade Teacher
Early Childhood Development Center: Nicole Sanders, Pre-K Teacher
District Office: Manny Hernandez, CNS Delivery Driver

**Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)
2025-2026 DMCTA President, Jason Bethurum, provided a report to the Board.**

**Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)
2025-2026 DMSEF President, Sheena Sahni, provided a report on DMSEF fundraising and activities.**

**Report: 5.4 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)
Del Mar Hills Academy PTA President, Brittany Pambakian, provided a report to the Board.**

Report: 5.5 BOARD REPORT: GOVERNING BOARD MEMBERS

Member Porter:

Attended several back to school events at DMUSD schools.

Attended DMSEF Board Meeting.

Attended *Destination 2028!* Team Meeting.

Attended the Del Mar Hills Academy Ribbon Cutting Ceremony.

Member Fitzpatrick:

Attended first meeting with Superintendent Janicek.

Attended Del Mar Hills Ice Cream Social.

Attended the Del Mar Hills Academy Ribbon Cutting Ceremony.

Member Rafner:

Attended the North City West Finance Meeting.

Attended first meeting with Superintendent Janicek.

Welcomed Superintendent Janicek.

Member Kholos:

Attended first meeting with Superintendent Janicek.
Attended the Del Mar Hills Academy Ribbon Cutting Ceremony.
Attended several back to school events at DMUSD schools.

Member Mok:

Attended Pacific Sky School back to school event.
Welcomed Superintendent Janicek.
Attended *Destination 2028!* Team Meeting.
Attended the Del Mar Hills Academy Ribbon Cutting Ceremony.
Thanked Chris Delehanty and Alison Fieberg for all their hard work to get Del Mar Hills modernized and open.
Commented on the article in the San Diego Union Tribune that focused on the great learning that happens in DMUSD.

Report: 5.6 BOARD REPORT: SUPERINTENDENT

Superintendent Janicek reported on current District activities, including:

Thanked the Board for the warm welcome.
Thanked students of Del Mar Hills Academy for speaking at the Board Meeting.
Met with staff, teacher leadership, visited every school site, DMSEF, PTA and district departments in the first two weeks of being in DMUSD.
Attended *Destination 2028!* Team Meeting.
Attended back to school events at DMUSD schools.

Action, Minutes, Procedural: 5.7 BOARD APPROVAL OF MINUTES
Approve Minutes: August 20, 2025 Regular Meeting

Motion by Bill Porter, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Procedural: 5.8 OPEN PUBLIC HEARING TO REVIEW SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2025-2026 SCHOOL YEAR, AS REQUIRED BY EDUCATION CODE SECTION 60119
Governing Board President Mok opened the Public Hearing to Review the Sufficiency of Instructional Materials for the 2025-2026 School Year at 6:47.

No public requests to address the Governing Board of Trustees regarding the Sufficiency of Instructional Materials for the 2025-2026 School Year.

Action, Procedural: 5.9 BOARD APPROVAL, RESOLUTION NO. 2025-21 REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR THE 2025-2026 SCHOOL YEAR, AS REQUIRED BY EDUCATION CODE SECTION 60119

Governing Board President Mok closed the Public Hearing to Review the Sufficiency of Instructional Materials for the 2024-2025 School Year at 6:48pm.

Approve Resolution No. 2025-21 regarding the Sufficiency of Instructional Materials for the 2025-2026 school year, as required by Education Code Section 60119.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Procedural: 5.10 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

No public comments regarding agenda items.

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.2 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.4 BOARD APPROVAL, RESOLUTION NO. 2025-22 ADOPTING THE "GANN LIMIT" PURSUANT TO GOVERNMENT CODE 7902.1

Resolution: Approve Resolution No. 2025-22 Adopting the "Gann Limit" pursuant to Government Code 7902.1

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.5 BOARD APPROVAL OF RESOLUTION NO. 2025-24 APPROVING PROCUREMENT OF MULTI-USE ROOM AUDIOVISUAL SYSTEM MODERNIZATION A/V EQUIPMENT

Approve Resolution No. 2025-24 approving procurement of multi-Use room audiovisual system modernization A/V equipment.

Motion by Katherine Fitzpatrick, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.6 BOARD APPROVAL TO UTILIZE CMAS NO. 3-23-04-1003 AGREEMENT TO PURCHASE INFORMATION TECHNOLOGY GOODS AND SERVICES

Resolution: Approve the use of CMAS No. 3-23-04-1003 agreement to purchase information technology goods and services.

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.7 BOARD APPROVAL, ATTENDANCE AT THE 2025 CASBO CBO SYMPOSIUM

Approve attendance at the 2025 CASBO CBO Symposium

Motion by Bill Porter, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.8 BOARD APPROVAL, ATTENDANCE AT 2025 FULL SCALE SYMPOSIUM

Approve attendance at the 2025 Full Scale Symposium.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.9 BOARD APPROVAL, STUDENT TEACHER AGREEMENTS

Resolution: Approve Student Teacher Agreement

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.10 BOARD APPROVAL, REVISED JOB DESCRIPTION, AFTER SCHOOL PROGRAM WORKER

Approve revised job description, After School Worker.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.11 BOARD APPROVAL, CHANGES TO SALARY SCHEDULE: GROUP 7

Resolution: Approve changes to salary schedule: Group 7.

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.12 BOARD APPROVAL, REVISION OF BOARD POLICY 1312.3: UNIFORM COMPLAINT PROCEDURES

Resolution: Approve revision of Board Policy 1312.3 - Uniform Complaint Procedures.

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.13 BOARD APPROVAL, REVISION OF BOARD POLICY 4030: NONDISCRIMINATION IN EMPLOYMENT

Resolution: Approve revision of Board Policy 4030: Nondiscrimination in Employment

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.14 BOARD APPROVAL, REVISION OF BOARD POLICY 4033 - LACTATION ACCOMMODATION

Resolution: Approve revision of Board Policy 4033 - Lactation Accommodation

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.15 BOARD APPROVAL, REVISION OF BOARD POLICY 4119.11/4219.11/4319.11: SEXUAL HARASSMENT

Resolution: Approve revision to Board Policy 4119.11/4219.11/4319.11: Sexual Harassment

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.16 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.17 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.16.

Approve Consent Items 6.1 - 6.16.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, DESTINATION 2028! AND 2025-2026 PRIORITY ACTIONS

Marisa Janicek, Superintendent, shared a report with the Board regarding Destination 2028! and 2024-2025 Priority Actions, including:

Components of Destination 2028!

Vision, Mission, & Beliefs

DMUSD's Portrait of a Learner

Four Levers

Lever 1: Learning Experience

Lever 2: Responsive & Caring Culture

Lever 3: Stewardship of Resources

Lever 4: Design Influence

Measuring What Matters

Priority Action Development & Input Timeline

2025-2026 Priority Actions

Implementation: Year 3

Staff responded to clarifying questions from the Board.

Action: 8.2 BOARD APPOINTMENT, CITIZENS OVERSIGHT COMMITTEE MEMBER

Appoint Gina Cherashore as the parent of a DMUSD student as a member on the Citizens' Oversight Committee.

BOARD APPROVE APPOINTMENT OF CITIZENS OVERSIGHT COMMITTEE MEMBER

Motion by Gee Wah Mok, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

9. MAINTENANCE, OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Acting Superintendent & Assistant Superintendent, Business Services and Nathan Wulff, Director of Maintenance, Operations, and Facilities, shared a Facilities Update with the Board, including:

Del Mar Hills Academy Modernization
Ashley Falls School Modernization
Carmel Del Mar Modernization

Staff responded to clarifying questions from the Board.

Action: 9.2 RESOLUTION NO. 2025-25 DETERMINING THAT THE ASHLEY FALLS SCHOOL MODERNIZATION PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, APPROVING SUCH PROJECT, AND DELEGATING AUTHORITY

Approve Resolution NO. 2025-25 of the Governing Board of Trustees of the Del Mar Union School District
Determining that the Ashley Falls School Modernization Project is Exempt from the California Environmental Quality Act, Approving Such Project, and Delegating Authority

Motion by Katherine Fitzpatrick, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 9.3 RESOLUTION NO. 2025-26 DETERMINING THAT THE CARMEL DEL MAR SCHOOL MODERNIZATION PROJECT IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, APPROVING SUCH PROJECT, AND DELEGATING AUTHORITY

Approve Resolution No. 2025-26 of the Governing Board of Trustees of the Del Mar Union School District
Determining that the Carmel Del Mar School Modernization Project is Exempt from the California Environmental Quality Act, Approving Such Project, and Delegating Authority

Motion by Bill Porter, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 9.4 BOARD APPROVAL, RESOLUTION NO. 2025-23, RESOLUTION OF THE GOVERNING BOARD OF TRUSTEES OF THE DEL MAR UNION SCHOOL DISTRICT TO APPROVE THE REQUEST FOR PROPOSALS FOR LEASE-LEASEBACK SERVICES FOR CARMEL DEL MAR SCHOOL AND ASHLEY FALLS SCHOOL MODERNIZATION PROJECTS

Approve Resolution No. 2025-23, Resolution of the Governing Board of Trustees of the Del Mar Union School District to Approve the Request for Proposals for Lease-Leaseback Services for Carmel Del Mar School and Ashley Falls School Modernization Projects

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

10. BUSINESS AND FINANCE

Action, Presentation: 10.1 BOARD REVIEW AND APPROVAL OF THE 2024-2025 UNAUDITED ACTUALS FOR ALL DISTRICT FUNDS

Chris Delehanty, Assistant Superintendent of Business Services, and Sarah Smart, Director of Fiscal Services, shared a report with the Board regarding 2024-2025 Unaudited Actuals For All District Funds, including:

- General Fund Summary
- Revenues
- Variance from Estimated Actuals
- Revenue
- Expenditures
- Variance from Estimated Actuals
- Expenditures
- Components of the Ending Fund Balance
- 2024-2025 Revenue Summary
- 2024-2025 Expenditure Summary
- Additional General Fund Highlights
- Special Education Funding
- Looking Towards 2025-2026 First Interim
- Historical Data Summary
- Historical Revenues
- Historical Expenditures
- Historical Property Tax Revenue
- Summary of Other Funds
- Fund 13 Cafeteria Fund
- Fund 14 Deferred Maintenance
- Fund 17 Special Reserve
- Fund 21 Measure MM - Series A, B, & C
- Fund 25 Capital Facilities
- Fund 35 School Facilities
- Fund 40 Special Reserve for Capital Outlay
- Fund 49-01 CFD 95-1
- Fund 49-02 CFD 99-1
- Fund 63 Enterprise Fund
- Fund 73 Trust Fund

Staff responded to clarifying questions from the Board.

Approve the 2024-2025 Unaudited Actuals for all District Funds.

Motion by Doug Rafner, second by Katherine Fitzpatrick.

Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMUSD PTA EVENTS

Information: 12.3 BOARD REVIEW, PRELIMINARY ITEMS FOR THE OCTOBER REGULAR BOARD MEETING

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Mok adjourned the meeting at 8:55pm.

Motion to Adjourn meeting.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Signature of Governing Board Clerk:



Alan Kholos, Esq.

10/9/25

Date

Signature of Superintendent:



Marisa Janicek

10/9/25

Date

Generated by Megan Bennett on Tuesday, September 16, 2025