

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

August 25, 2026

The regular council meeting was called to order at 6:00 p.m. by Mayor Sheppard. Staff present: City Administrator Nicolas Gauthier, Public Works Superintendent Paul Pratt, and City Clerk Roben Benish.

1. MEETING CALLED TO ORDER: By Mayor Sheppard

2. PLEDGE OF ALLEGIANCE: Paul Pratt

3. ROLL CALL:

Present: Squires, Sheppard, Brown, and Wilks

Absent:

4. PUBLIC COMMENT: None

5. SWEARING-IN CEREMONY

City Clerk Roben Benish administrated the oath of office to recently appointed council member, Amanda Mattos.

Councilmember Mattos took her seat at the dais.

6. COMMISSION AND COMMITTEE APPOINTMENTS

Mayor Sheppard made the following mayoral appointments:

Police, Fire, Emergency Services: Add Councilmember Mattos

Electric/NCPA: Add Councilmember Mattos as Alternate

Public Works: Add Councilmember Brown as Primary

CA Integrated Waste Management LTF and Butte County Regional Waste Management

Authority: Add Councilmember Mattos as Alternate

Employee Relations: Add Councilmember Wilks as Primary

Mayor Sheppard suggested the following changes and additions:

Air Quality Management District and BCAG: Appoint Councilmember Wilks as Primary and Councilmember Brown as Alternate

School Liaison: Add Councilmember Mattos as Alternate

Parks: Add Councilmember Mattos as Primary

League of California Cities: Add Councilmember Mattos as Alternate

Butte Subbasin Advisory Board: Remove Vice Mayor Squires as alternate and add Councilmember Brown as Additional Alternate

Butte County Abandoned Vehicle Abatement: Add Councilmember Brown as Primary

SCORE: Add Councilmember Mattos as Additional Alternate

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Motion/Second to approve the changes to commission appointments. (Sheppard/Wilks, MCU; Ayes: Brown, Mattos, Sheppard, Squires, and Wilks)

7. CONSENT CALENDAR

Approve Minutes for Regular Meeting of August 11, 2026, and Special Meetings of August 17, 2026, and August 19, 2026. Councilmember Wilks wished to correct August 11, 2026, minutes. The minutes stated she had attended a 4th of July meeting but she stated she did not attend the meeting.

Motion/Second to approve the consent agenda with the suggested change. (Wilks/Brown, MCU: Ayes: Brown, Mattos, Sheppard, Squires, and Wilks)

8. DEPARTMENT REPORTS

Public Works Superintendent Paul Pratt provided an update to Council.

9. COUNCIL COMMITTEE REPORTS

Councilmember Wilks attended the SCORE Meeting.
Mayor Sheppard attended Mosquito Abatement, Flood Control, and Butte Subbasin Advisory Board.

10. CITY ADMINISTRATOR REPORTS

City Administrator Nicolas Gauthier provided an update on items he is currently working on and meetings he had attended since the last meeting.

11. ADJOURNMENT: Council adjourned the Regular Meeting at 6:32 p.m.

ATTEST:

APPROVED:

Roben Benish, CITY CLERK

James T. Sheppard, MAYOR