



**High Desert "Partnership in Academic Excellence" Foundation, Inc. dba  
LEWIS CENTER FOR EDUCATIONAL RESEARCH**

**Regular Board Meeting Agenda**

**11/03/2025 - 04:30 PM**

Meeting at: 17500 Mana Rd. Apple Valley, CA (Multipurpose Room);

230 S. Waterman Ave. San Bernardino, CA (Multipurpose Room)

Additional Locations: 1936 De Anza Dr. Colton, CA; 4110 Berryman Ave. Los Angeles, CA;  
1617 N. Eastern Ave. Los Angeles, CA

# MINUTES

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Dial In: (562) 247-8422 Access Code: 368-951-363

## **1. OPENING ITEMS**

- .01 Call to Order and Pledge of Allegiance – Chairman Yolanda Carlos called the meeting to order at 4:31 p.m.
- .02 Roll Call – Michael Razo (arrived at 4:42), Jessica Rodriguez, Lucy Tello, Pat Schlosser, Marisol Sanchez, Dr. Steve Levin, Yolanda Carlos.
- .03 Adoption of the Agenda

A motion to adopt the agenda as presented was made by Pat Schlosser, seconded by Steve Levin, vote 6-0. The LCER Board of Directors approved by roll call vote.

## **2. APPROVAL OF MINUTES**

- .01 Approval of the Minutes of the Regular Board Meeting Held September 15, 2025
- .02 Approval of the Minutes of the Special Board Meeting Held October 2, 2025

On a motion by Pat Schlosser, seconded by Steve Levin, vote 6-0, the LCER Board of Directors approved agenda item 2.01 by roll call vote.

On a motion by Marisol Sanchez, seconded by Steve Levin, vote 6-0, the LCER Board of Directors approved agenda item 2.02 by roll call vote.

## **3. RECOGNITIONS / SPECIAL PRESENTATIONS**

- .01 LCER Ambassador's Student Update – Ellianna De La Rosa and Kory Layton updated the board on student events including the Senior leadership team held their game night on September 26<sup>th</sup> and it was a lot of fun. It was the first bonding event for the seniors. October 24<sup>th</sup> was Fall Festival and it raised more than \$40,000 for the school. Band and cheer performed and it was a lot of fun. Seniors had been assigned Kinder Buddies and were paired up to do activities together. Other senior events included "Senior Beads" which they had been wearing today. Student Ambassadors have AI in Education on November 17<sup>th</sup> in Oakland. A local leadership workshop is on November 7<sup>th</sup>. Ambassadors and ROTC will participate. ROTC is having a flag retirement ceremony on Veterans Day and have also started planning Dining-In on December 13<sup>th</sup>. Band is attending the Christmas Parade on December 6<sup>th</sup> in Victorville. March 16<sup>th</sup> Mission Control will have the ARISS downlink, and more information will be provided. ASB made \$6000 in profit from their haunted house. Boo-grams are being sold at the student store. The middle school and high school leadership event was held at Disneyland and included team bonding. Clubs have also had many activities and Red Ribbon spirit week just passed the prior week. The homecoming prep rally and Homecoming Dance are next week at the new Singh Center. Ms. Carlos congratulated the students on all of the fundraising that they have been doing and for their hard work. NSLA Ambassador President, David Ruiz, reported that over 80

students participated in Homecoming on October 24<sup>th</sup>, breaking previous records. On October 28th, a representative from San Bernardino County came to support their the FASFA Workshop. On October 31<sup>st</sup> Dias de la Muertos event was held after school, Emphasizing the culture of the community. AVID scheduled a field trip tomorrow at Cal State Long Beach. Red Ribbon week was held with spirit week. Cheer team wore pink bows for Cancer awareness. ASB is hosting the Harvest of Kindness and is asking for donations for families in need. NSLA's Rocket Fuel snack bar is opening next week, and he is excited for healthy snacks and the slushie machine. December 9th-11th, elementary will have winter performances and are working hard to get into the holiday spirit. NSLA had their Fall Festival on October 3<sup>rd</sup> and ambassadors raised more than \$300 from their booth. Ambassador blood drive was on October 22<sup>nd</sup> where over 60 units were collected. David thanked all who were able to participate. Raising Canes fundraiser is approaching. December 13<sup>th</sup> will be the Highland Parade. 99.1 radio station DJ, Knick Knack, came out to promote and support Homecoming. NSLA merchandise will be sold every Tuesday and Thursday during lunch with ASB. Ms. Carlos thanked David and appreciated Harvest of Kindness and congratulated him on a successful blood drive turnout.

.02 AAE Principal's School Update – Chet Richards updated the board on attendance and suspensions. Dashboard results will be available soon and are excited for the data. Behavioral concerns continued to be addressed and are always looking to improve data. Fall Festival was a great success with thousands of participants. Elementary had been focusing on science with their teams. Progress reports just went out for end of the quarter. Boys Volleyball lost 1 match the entire season and came out victorious. Girl's volleyball made CIF and girl's tennis is currently competing in CIF. Attendance stats were reported and have incorporated a recovery strategy for students to participate in Saturday school where they can improve on academic areas. Five administrators participated in Breakthrough Coach, focusing on instruction and being in the classrooms more to support our teachers and students. Chet is excited to see the results of that. PLC was focused on learning, their outcomes, and not just instruction. Nine Students participated in Mayor Summit, learning civic responsibility and understand local government. Fall break is approaching. ASVAB testing will take place this week. Ms. Carlos appreciated the theme around kindness and thanked Mr. Richards for his hard work.

.03 NSLA Principal's School Update – Erika Agosto updated the board that she was waiting on the official dashboard results and is excited for them. Enrollment data was shared along with recruitment efforts so that enrollment continues to go up. Attendance data was shared. Elementary attendance continued to dip and discussed ways parents can help improve their child's attendance. Board policies around attendance were discussed and are revamping them to make them stronger. Academic data was shared and the goals that were developed to help improve scores. Ms. Agosto was hopeful that there will be a favorable dashboard this year with no red or orange. She is proud of the school and how they are moving in the right direction. Dr. Lamb agreed that the dashboard projections are huge and look great.

#### **4. PUBLIC COMMENTS - None**

#### **5. DISCUSSION/ACTION ITEMS**

.01 Lewis Center Foundation Board Update – Marisol Sanchez, Foundation Board Chairman

- Post Gala Update – Mrs. Sanchez reported that \$23,000 was raised and the Foundation Board were looking to recruit additional foundation board members.
- LCER Social at Ritual Brewing in Redlands on December 18<sup>th</sup>, 5pm-7pm

.02 Discussion and Debrief of CSDC Conference – Ms. Carlos welcomed Toni Preciado to the Executive Team. It was her pleasure getting to know her better at the conference, and that it was evident she has a clear vision for the department and exhibits strong leadership skills. She wanted to acknowledge the amazing work that Mrs. Preciado has done. Ms. Carlos thanked the board for the opportunity to be more active in her role and allowed her to learn more. Mr. Razo stated it was also a great opportunity for himself as well as attending the strategic planning meeting. It gave him a better perspective of the direction they are going and thanked everyone who worked behind the scenes to provide that opportunity. Dr. Lamb shared gratitude and having the board members there created a great bonding experience outside of their sessions. She is always humbled to see the work that we are doing as a district and as leaders within the movement. Mr. Gruber presented on a panel discussing bonds and budget. Attending the workshops was great and Dr. Lamb attended as a proud team member. Ms. Carlos agreed that she was proud to see how the organization was looked to as leaders.

.03 Discussion and Approval to Provide iPads and District Email Addresses to Board Members – Ryan Dorcey received recommendation for board members to have organization emails and iPads. They are set up with their email for internal mail and not for external sources. Mr. Dorcey will set the board up and update account passwords. Dr. Levin added that one of the key reasons is for legal and to easily identify personal emails from board related. Dr. Lamb added that it will be a good opportunity to frontload and preload resources including the board packets and meeting links.

On a motion by Steve Levin, seconded by Mike Razo, vote 7-0, the LCER Board of Directors approved agenda item 5.03 by roll call vote.

.04 Appoint Nominating Committee – Dr. Lamb announced Jessica Rodriguez will term out in December and that the nominating committee will discuss the upcoming board slate and new nominations. The nomination will be prepared by December, and committee will meet over zoom. Dr. Lamb had a conversation with Mitsubishi Cement, and they were interested in working to provide a nominee, which will go through the normal process. Mitsubishi had been the largest donor in Lewis Center history. Ms. Carlos, Dr. Lamb, Mrs. Sanchez, and Mr. Schlosser were selected for the nominating committee. Slate of officers will be discussed, and a member of the committee will inquire about the interest of those wanting to hold an officer position.

## **6. INFORMATION INCLUDED IN PACKET**

.01 President/CEO Report – Mr. Schlosser is excited to hear about the anticipated good news to come, and the information provided monthly has been helpful. Dr. Lamb planned to revamp the CEO report and reformulate the staff report near January and are working towards that.

.02 Grant Tracking Report

.03 LCER Financial Reports

- Checks Over \$10K
- Budget Comparisons
- Lewis Center Foundation Financial Reports
- AAE and NSLA Unaudited Actual Data
- AAE and NSLA Cash Management Data Collection for Categorical Funds

.04 LCER Board Attendance Log

.05 LCER Board/Lewis Center Foundation Give & Get

## **7. BOARD POLICIES / ADMINISTRATIVE REGULATIONS**

.01 Approval to Retire Board Policy BP 1000 – Community Relations Concepts and Roles

.02 Approval to Retire Board Policy BP 1100 – Community Relations Communication with the Public

.03 Approval to Retire Board Policy BP 1150 – Community Relations Board Commendation Program

.04 Approval to Retire Board Policy BP 1160 – Community Relations Employee Recognition

.05 Approval to Retire Board Policy BP 1230 – Community Relations School Connected Organizations –Mr. Schlosser asked for clarification on handling of current or existing concerns. Dr. Lamb responded that there are no

existing Booster clubs and no new clubs will be chartered until a new policy is implemented. There are no current hindering issues related to the policy. Dr. Levin added that it included Foundation Board instead of Lewis Center Board. The CEO has discretion within the Ed Code if there is no existing policy.

- .06 Approval to Retire Board Policy BP 1240 – Community Relations Volunteer Assistance
- .07 Approval to Retire Administrative Regulation AR 1240 – Community Relations Volunteer Assistance
- .08 Approval to Retire Board Policy BP 1250 – Community Relations Visitors
- .09 Approval to Retire Administrative Regulation AR 1250 – Community Relations Visitors
- .10 Approval to Retire Board Policy BP 1260 – Community Relations Family/Community Involvement
- .11 Approval to Retire Board Policy BP 2250 – Administration Teacher-In-Charge/Principals – Pat Schlosser added input choose to restate in more moderate language later. The board agreed.

Dr. Lamb clarified that during Strategic Planning, the need to continuously look over policies and procedures was brought up. There are quite a few outdated policies or are being addressed in a newer policy without retiring the previous. This will allow for cleanup of all board policies and will continue to do so every month. Dr. Lamb gave an overview of each board policy on the agenda and why its retirement was being requested; including the policies being outdated, already moved into the charter or handbooks, being out of alignment with current charter language, and clear guidelines are being included in the current charter. A cover sheet on future agendas for board policy updates will be included. Dr. Levin commented this will help the board think about how our policies become action and if they are driven by the policy. The student handbooks are revisited every year, being referred to by the Executive Team and constantly updated as needed. Rearranging the board agenda will support making the board policies more actionable.

On a motion by Pat Schlosser, seconded by Steve Levin, vote 7-0, the LCER Board of Directors approved agenda items 7.01-7.11 by roll call vote.

**8. FUTURE AGENDA ITEMS** – Strategic Planning will be brought to the next board meeting for review.

**9. BOARD/STAFF COMMENTS** – Mr. Razo thanked the board again for allowing him the opportunity to participate in Strategic Planning and CSDC Conference. Ms. Carlos agreed and thanked the board, being able to understand the full depth of their responsibility along with networking. Dr. Levin was in person for Strategic Planning and it reminded him of the value of being in person and allowed them to work better together. He would like more opportunities for the entire board to be in the same place or a designated meeting in person. Ms. Carlos appreciated sitting with Steve Levin and his wife at the gala and it was another opportunity to bond and helped with the recommitment to who they are as a leadership team. The AI task force was recommended as another great opportunity in the future that the board can become involved in. The students attending World Savvy in Oakland will be ready to present to the board on their experience. Dr. Lamb commented that the NSLA annual fall update will be presented to the County as part of their charter. Mrs. Corona worked with the teams at both locations for targeted recruitment campaigns and on balancing ethnic and student populations; diversity. They had been meeting with community leaders and thinking through things with multiple perspectives and additional insights. Norton TK and Kinder were looking to expand their waitlist and build it. K-1 and High School were additional areas of focus. Mr. Schlosser asked if Dr. Lamb could share the campaigns with him so that he is able to share and report back to the AVUSD board. Analytics would also be shared.

**10. ADJOURN** – Chairman Carlos adjourned the meeting at 5:51 p.m.