

**JOHNSTONVILLE ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
AGENDA  
Room 304  
704-795 Bangham Lane  
Susanville, CA 96130  
**August 7, 2025**  
6:00 p.m. – Public Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Executive Assistant, Tawnya Merrill at (530) 257-2471 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 704-795 Bangham Lane, Susanville, CA 96130 during normal business hours 8:00 a.m. to 4:00 p.m.

**1.0     OPENING BUSINESS**

**1.1     Call Public Session to Order** - *Please turn off or silence all cell phones for the duration of the meeting to limit distractions and disturbances to the business of the district. The meetings of the Johnstonville Elementary School are recorded.*

**1.2     Roll Call**

**1.3     Pledge of Allegiance**

**1.4     Adopt Agenda**

**2.0     MINUTES** – *Board action will be taken regarding the minutes from the Regular Board Meetings on June 16, 2025 and June 17, 2025.*

**3.0     COMMUNICATIONS – INFORMATION**

**3.1     Reports and Presentations:** *Routine status reports regarding school activities, meeting schedules, conferences attended, suggestions for future Board consideration and recent developments from: [Groups such as Staff, Unions, JSCA, Community Partners, etc.]*

**3.1.1   Board Members' Reports**

**3.1.2   Superintendent Report**

**3.1.3   Johnstonville Teachers Association (JTA) Certificated Union's Report**

**3.1.4   California School Employee Association (CSEA) Classified Union's Report**

**3.1.5   Johnstonville School Community Association (JSCA) Report**

#### **4.0 PUBLIC COMMENT PERIOD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes per speaker and a maximum of twenty (20) minutes per subject pursuant to Board Policy. Please email [johnstonville@johnstonville.org](mailto:johnstonville@johnstonville.org), if you would like to submit comments and/or questions to the Board of Trustees at any time prior to 5:00 pm the night of the board meeting. Our Trustees will read your comments.

#### **5.0 CONSENT AGENDA – ACTION**

**5.1 Routine Business Transactions** - Annual renewal of programs, bids, agreements, notices of public hearings, and proclamations.

**5.1.1 Approve warrants** – *Board approval requested regarding commercial warrants.*

**5.2 Williams Complaints** – *Board approval is requested for the Quarterly Report on Williams Uniform Complaints (Education Code 35186).*

**5.3 Public Employee Appointment**

- Sally Fox – Teacher
- Maura Stokes – Instructional Aide
- Emily Murchison – Instructional Aide

#### **6.0 DISCUSSION/ACTION**

**6.1 First Reading of Board Policies, Administrative Regulations and Exhibit Updates by the California School Board Association (CSBA)** – *The Board will consider approval of the following Board Policies, Administrative Regulations, and Exhibits.*

##### **CSBA June 2025**

- BP 0410 Nondiscrimination in District Programs and Activities Fill in Blanks
- BP 0420.4 Charter School Authorization
- AR 0420.4 Charter School Authorization
- BP 0420.41 Charter School Oversight
- E(1) 0420.41 Charter School Oversight
- BP 0440 District Technology Plan
- AR 0440 District Technology Plan - **DELETED**
- BP 0441 Artificial Intelligence
- BP 0450 Comprehensive Safety Plan
- AR 0450 Comprehensive Safety Plan
- BP 1113 District and School Websites
- AR 1113 District and School Websites
- E(1) 1113 District and School Websites
- BP 1312.3 Uniform Complaint Procedures
- AR 1312.3 Uniform Complaint Procedures
- E(1) 1312.3 Uniform Complaint Procedures Fill in Blanks
- E(2) 1312.3 Uniform Complaint Procedures
- AR 3512 Equipment

- E(1) 3512 Equipment
- AR 3542 School Bus Drivers
- BP 4030 Nondiscrimination in Employment
- AR 4030 Nondiscrimination in Employment
- BP 4033 Lactation Accommodation
- BP 4112.9 Employee Notifications
- E(1) 4112.9 Employee Notifications
- BP 4212.9 Employee Notifications
- E(1) 4212.9 Employee Notifications
- BP 4312.9 Employee Notifications
- E(1) 4312.9 Employee Notifications
- BP 4119.11 Sexual Harassment
- AR 4119.11 Sexual Harassment
- BP 4219.11 Sexual Harassment
- AR 4219.11 Sexual Harassment
- BP 4319.11 Sexual Harassment
- AR 4319.11 Sexual Harassment
- AR 4119.12 Title IX Sexual Harassment Complaint Procedures
- E(1) 4119.12 Title IX Sexual Harassment Complaint Procedures
- AR 4219.12 Title IX Sexual Harassment Complaint Procedures
- E(1) 4219.12 Title IX Sexual Harassment Complaint Procedures
- AR 4319.12 Title IX Sexual Harassment Complaint Procedures
- E(1) 4319.12 Title IX Sexual Harassment Complaint Procedures
- BP 5125.1 Release of Directory Information
- AR 5125.1 Release of Directory Information
- E(1) 5125.1 Release of Directory Information
- AR 5131.41 Use of Seclusion and Restraint
- BP 5145.3 Nondiscrimination/Harassment
- AR 5145.3 Nondiscrimination/Harassment Fill in Blanks
- BP 5145.6 Parent/Guardian Notifications
- E(1) 5145.6 Parent/Guardian Notifications
- BP 5145.7 Sexual Harassment
- AR 5145.7 Sexual Harassment
- AR 5145.71 Title IX Sexual Harassment Complaint Procedures
- E(1) 5145.71 Title IX Sexual Harassment Complaint Procedures
- BP 5146 Married/Pregnant/Parenting Students
- BP 6142.91 Reading/Language Arts Instruction
- BP 6145.2 Athletic Competition
- AR 6145.2 Athletic Competition
- AR 6159.4 Behavioral Interventions for Special Education Students
- BB 9011 Disclosure of Confidential/Privileged Information

- 6.2 First Reading of Board Policies, Administrative Regulations and Exhibit Updates –** *The Board will consider approval of the following Board Policies, Administrative Regulations, and Exhibits.*

**June 2025**

- AR 4261.1 Personal Illness/Injury Leave
- BP 6161.12 Commercially Produced Media
- E 6161.12 (1) Use of Commercially Produced Media

- 6.3 Lassen County Office of Education (LCOE) Master Agreement –** *Board approval requested for the 2025-2026 Lassen County Office of Education (LCOE) Master Agreement.*
- 6.4 2025-2026 Certificated Salary Schedule –** *Board approval requested for the 2025-2026 Certificated Salary Schedule.*
- 6.5 AB 1200 Disclosure Statement for California School Employee Association of Johnstonville Elementary School –** *Board approval requested for the AB 1200 Disclosure Statement for California School Employee Association of Johnstonville Elementary School.*
- 6.6 AB 1200 Disclosure Statement for Confidential Classified Group of Johnstonville Elementary School –** *Board approval requested for the AB 1200 Disclosure Statement for Confidential Classified Group of Johnstonville Elementary School.*
- 6.7 AB 1200 Disclosure Statement for Chief Business Official (CBO) of Johnstonville Elementary School –** *Board approval requested for the AB 1200 Disclosure Statement for Chief Business Official (CBO) of Johnstonville Elementary School.*
- 6.8 Declaration of Need for Fully Qualified Educators –** *The Board will consider adoption of this form to allow teachers to be eligible for an emergency credential or CLAD permit if necessary.*
- 6.9 Johnstonville Elementary School District Student Handbook 2025-2026 –** *Board approval requested for the Johnstonville Elementary School District Student Handbook 2025-2026.*
- 6.10 Johnstonville Elementary School District Staff Handbook 2025-2026 -** *Board approval requested for the Johnstonville Elementary School District New Staff Handbook 2025-2026.*
- 6.11 Surplus Property –** *Board approval requested to surplus varies property items.*
- 6.12 Resolution 2025-2026-1 –** *Board approval requested for Resolution 2025-2026-1 American Fidelity Section 125 Flexible Fringe Benefits Plan.*
- 6.13 Johnstonville Elementary School District Student Technology Use Policy –** *Board approval requested for the Johnstonville Elementary School District Student Technology Use Policy.*

**7.0 ALLOW FOR PUBLIC COMMENT ON CLOSED SESSION**

General public comment on any closed session item will be heard. The board may limit comments to no more than 3 minutes for each speaker and a maximum of 20 minutes to each subject matter.

Please email [johnstonville@johnstonville.org](mailto:johnstonville@johnstonville.org), if you would like to submit comments and/or questions to the Board of Trustees at any time prior to 5:00 pm the night of the board meeting. Our Trustees will read your comments.

## **8.0 CLOSED SESSION**

### **8.1 Adjourn to Closed Session**

**8.1.1 Public Employee – Discipline/Dismissal/Release Pursuant to Government Code Section 54957**

**8.1.2 Collective Bargaining –** *The board may meet in closed session to discuss collective bargaining, pursuant to Government Code 54957.6, meet with lead negotiator, Scott Smith, on collective bargaining issues with Johnstonville Teachers Association (JTA) and California School Employee Association (CSEA), and unrepresented employees; Executive Assistant, School Secretary, and Chief Business Official.*

**8.1.3 Public Employee Appointment/Employment – Title Chief Business Official** *(Pursuant to Government Code Section 54957 and 54957 (a) to consider assignment, appointment, employment, dismissal, release, negotiate, and evaluation of performance of public employees)*

## **9.0 RECONVENE IN OPEN SESSION**

### **9.1 Report Action Taken in Closed Session**

## **10.0 DISCUSSION/ACTION**

**10.1 Oral recommendation regarding Chief Business Official, Employment Contract for Gwen Corey.**

**10.2 Ratification of Chief Business Official, Employment Agreement for Gwen Corey, Chief Business Official.**

## **11.0 ADVANCE PLANNING**

**11.1 Next Board Meeting Date:** *September 11, 2025*

**11.2 Agenda Items –** *The Board may request items to be placed on future agendas.*

## **12.0 ADJOURNMENT**