



APPLICATION

Personal Information

Name: _____ Email: _____

Address: _____
Street address City State Zip

Phone: _____ Alternate Phone: _____

Date of Birth: _____ Gender (please select): Male Female

Emergency Contact Name: _____ Phone: _____

Funding Source

Select all that apply: TWC/VRS DBS VA Financial Aid Self-Pay

TWC/DBS Agency Contact Name: _____ Phone: _____

What is your disability? _____

What accommodation needs are you requesting?

The Office of Disability Services will determine reasonable accommodations as appropriate under the applicable laws.

Student's Signature

Date

Initial Semester & Year

Submitting the ApplyTexas application and being accepted to Palo Alto College does not guarantee admittance to this program. All applications will be reviewed, ranked, and the selected number of qualified applicants will be accepted into the program.

Steps to Apply for Project Access

1. **ELIGIBILITY:** Verify with Cindy Morgan, Sr. Coordinator of PAC DSS Office to confirm you meet eligibility criteria:
 - a. Intellectual Disability diagnosis
 - b. High School/GED diploma
 - c. 4-6th grade reading level
2. **INTERVIEW:** Schedule interview with Cindy Morgan and program instructors through the DSS Office at (210) 486-3027. Bring disability documentation to the interview. Submitted documentation should include information on how the disabling condition(s) currently impacts the individual.
3. **APPLYTEXAS:** Submit your admission application at <http://www.applytexas.org>.
 - a. After creating an account, select 2-year institution then Alamo Colleges – Palo Alto College.
 - b. Select AlamoINSTITUTE on the application (Question #4) – select Business & Entrepreneurship (General Office).
 - c. Complete and submit your application. Once application is submitted, processing takes approximately 5-7 business days.
4. **ACES:** After the application processing period, activate your ACES account at <https://alamoaces.alamo.edu/>.
5. **AlamoENROLL MODULE:** Once in ACES select START HERE and begin reviewing and completing the AlamoENROLL modules (Go FAARR module, Test Prep module). These modules offer students valuable strategies for entering college and being successful on the Texas Success Initiative (TSI) Assessment.
6. **TSI ASSESSMENT:** Students are required to take the TSI Assessment for diagnostic purposes. The fee is \$32.00 and covers reading, writing, and math. More information on the Assessment: <http://www.alamo.edu/pac/testing-center/accuplacer/>. Students must pay for the TSI Assessment before scheduling the test. Pay at https://secure.touchnet.com/C20015_ustores/web/index.jsp.
 - a. Select Alamo Colleges Test Center
 - b. Select Palo Alto College
 - c. Select PAC – TSI Test “add to cart”; Quantity: 1
 - d. Select Test: Full Exam
 - e. Once TSI has been paid, call (210) 486-3444 to schedule an appointment. If accommodations are needed, please contact the DSS Office at (210) 486-3027.
7. **TRANSCRIPTS:** Submit any high school and/or college transcripts. Official transcripts can be mailed or hand delivered to the Office of Admissions at Palo Alto College, 1400 W. Villaret Blvd, San Antonio, Texas 78224.
8. **BACTERIAL MENINGITIS:** Texas law requires incoming college students under age 22 to be immunized against bacterial meningitis. If applicable, hand deliver proof of Bacterial Meningitis immunization to the Welcome Center in the Palomino Center on the PAC campus. There is a \$10.00 cash fee that is required to upload the proof of vaccination to Magnus Health.
9. **FINANCIAL AID:** Apply at <https://fafsa.ed.gov> (optional but highly recommended)