



Northwood Elementary

# School Site Council Agenda/Minutes

*Agenda / Actas del Consejo Escolar*

## Date & Time (*Fecha & Hora*)

10/08/2025                    3:15 PM

## Location (*Ubicación*)

Zoom

## Zoom Link (*Enlace de Zoom*)

<https://twinriversusd-org.zoom.us/j/96576589419?from=addon>

## 2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

| Non-staff: Parents/Community Member/Students<br><i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i> |                 | Present / Absent<br><i>Presente/ Ausente</i> |
|---|-----------------|--|
| Parent  | Angel Clement   | Yes (Si)                                     |
| Parent  | Luqman Muhammad | No   |
| Parent  | Nalina Collins  | Yes (Si)                                     |
| Parent  | Jasmine Ramsey  | Yes (Si)                                     |
| Parent  | Omid Rahmani    | No   |
| <b>Alternates (Alternativos):</b>   |                 |  |

*\*Parents/Community Members that are employees of the school may not serve as a parent member of the site council.  
(Student reps are for secondary sites only)*

*\*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).*

| Staff: Principal or Designee/Teachers/Other Staff<br><i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i> | Present / Absent<br><i>Presente/ Ausente</i> |
|---|--|
| Principal/Designee: <i>Directora(a)/ Designado(a):</i> Hilari Talmage   | Yes (Si)                                     |
| Teacher: <i>Maestro(a):</i> Faith Dunham  | Yes (Si)                                     |
| Teacher: <i>Maestro(a):</i> Maricarmen Vivas  | Yes (Si)                                     |
| Teacher: <i>Maestro(a):</i> Nathaniel Stewart   | Yes (Si)                                     |
| Other Staff: <i>Otro Personal:</i> Chelsie Lupo   | Yes (Si)                                     |
| <b>Alternates: Alternativos:</b>  |  |
| <i>*Teachers must be the majority</i> *Los maestros deben ser mayoría   |  |

## AGENDA

| <b>ITEM ARTÍCULO</b>  | <b>Facilitator</b><br><i>Facilitador(a)</i> | <b>Minutes</b><br><i>Minutas</i>  |
|---|---|---|
| <b>Call to Order / Sign in sheet</b> <i>Orden del Día/ Hoja de Firmas</i>                                     | <b>Chairperson</b><br><i>Presidente</i>     | This meeting is called to order at:<br><i>Se abre la sesión a las</i> 3:19 PM   |
| <b>Quorum</b> <i>Quórum (50% +1)</i>  |   | Total Members in Attendance: 8<br><i>Total de Miembros Presentes:</i><br><br>Quorum: Yes (Sí)<br><i>Quórum:</i>   |
| <b>Public Comment (2 minutes per speaker)</b><br><i>Comentarios del Público (2 minutos cada participante)</i> | <b>Chairperson</b><br><i>Presidente</i>     | <b>Summary of Comments</b> ( <i>Resumen de Comentarios</i> )<br>No public comments at this time.<br><br>Note: Maricarmen Vivas came to the meeting a few minutes late and therefore did not vote for the review of minutes from last meeting.   |
| <b>Review Agenda</b> <i>Repasar Agenda</i>  | <b>Chairperson</b><br><i>Presidente</i>     | <b>Summary of Comments</b> ( <i>Resumen de Comentarios</i> )<br>Reviewed agenda.  |
| <b>Review / approve minutes from last meeting</b><br><i>Revisar/aprobar el acta de la última reunión</i>      | <b>Chairperson</b><br><i>Presidente</i>     | I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas<br>Person <i>Persona</i> : Faith Dunham<br>Second <i>Se secundó</i> : Chelsie<br>In favor <i>A favor</i> : 7<br>Oppose <i>En contra</i> : 0<br>Abstain <i>En abstención</i> : 0<br>Motion: Pass or Fail: Pass<br><i>Moción: Aprobada o Rechazada</i> |
| 1  Previous Minutes        |   |   |

## Council Business *Asuntos del Consejo*

|   |   |   |
|---|---|---|
| <p>Elect Officers (Elegir a Funcionarios)</p> <p>Positions available: president/chairperson, vice president/vice chairperson, and secretary</p> | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i></p> <p>President - Angel Clement nominates self.<br/>- passed unanimously</p> <p>Vice President/Vice Chairperson - Faith Dunham nominates herself.<br/>- passed unanimously</p> <p>Secretary - Nalina Collins nominates herself.<br/>- passed unanimously</p> |
| N/A   | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i></p> <p>n/a</p>  |
| N/A   | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i></p> <p>n/a</p>  |

## Required Document Review & Approve: Revisión y Aprobación de Documentos Requeridos:

|  |                                      |   |
|--|--------------------------------------|---|
| <p>Bylaws (Reglamentos)</p> <p>Review and adopt bylaws</p> <p>1  Attachment</p>   | <p><b>Chairperson Presidente</b></p> | <p>I move to approve the <i>Propongo aprobar a la</i> Bylaws</p> <p>Person <i>Persona</i>: Faith Dunham<br/>     Second <i>Se secundó</i>: Nathaniel Stewart<br/>     In favor <i>A favor</i> : 8<br/>     Oppose <i>En contra</i>: 0<br/>     Abstain <i>En abstención</i>: 0<br/>     Motion: Pass or Fail: Pass<br/> <i>Moción: Aprobada o Rechazada</i><br/>     Bylaws pass.</p>                               |
| <p>School Compact (Compacto Escolar)</p> <p>Review and adopt school compact</p> <p>1  Attachment</p>                         | <p><b>Chairperson Presidente</b></p> | <p>I move to approve the <i>Propongo aprobar a la</i> School Compact</p> <p>Person <i>Persona</i>: Jasmine Ramsey<br/>     Second <i>Se secundó</i>: Angel Clement<br/>     In favor <i>A favor</i> : 8<br/>     Oppose <i>En contra</i>: 0<br/>     Abstain <i>En abstención</i>: 0<br/>     Motion: Pass or Fail: Pass<br/> <i>Moción: Aprobada o Rechazada</i><br/>     School compact passes.</p>               |
| <p>Parent Involvement (Participación de Padres)</p> <p>Review and adopt parent involvement compact</p> <p>1  Attachment</p> | <p><b>Chairperson Presidente</b></p> | <p>I move to approve the <i>Propongo aprobar a la</i> Parent Involvement Compact</p> <p>Person <i>Persona</i>: Angel Clement<br/>     Second <i>Se secundó</i>: Chelsie Lupo<br/>     In favor <i>A favor</i> : 8<br/>     Oppose <i>En contra</i>: 0<br/>     Abstain <i>En abstención</i>: 0<br/>     Motion: Pass or Fail: Pass<br/> <i>Moción: Aprobada o Rechazada</i><br/>     Parent Involvement Compact</p> |
| <p>N/A</p>   | <p><b>Chairperson Presidente</b></p> | <p>I move to approve the <i>Propongo aprobar a la</i> n/a</p> <p>Person <i>Persona</i>:<br/>     Second <i>Se secundó</i>:<br/>     In favor <i>A favor</i> :<br/>     Oppose <i>En contra</i>:<br/>     Abstain <i>En abstención</i>:<br/>     Motion: Pass or Fail:<br/> <i>Moción: Aprobada o Rechazada</i></p>  |

## Document Review: *Revisión y de Documentos*

|   |   |  |
|---|---|--|
| <p>Other<br/>Review SPSA Goals and Actions</p> <p>1  Attachment</p>              | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i><br/>Principal reviewed the SPSA goals and actions with the council.</p>  |
| <p>Other<br/>Review CAASP data from 24-25 school year</p> <p>1  Attachment</p> | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i><br/>CAASP data from 24-25 was reviewed for the council. Overall +5% increase in ELA and math.</p>  |
| <p><b>School Plan For Student Achievement (SPSA)</b> <i>Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)</i></p>                              |   |  |
| <p>N/A</p>  | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p>I move to approve the <i>Propongo aprobar a la</i><br/>n/a</p> <p>Person <i>Persona</i>:<br/>Second <i>Se secundó</i>:<br/>In favor <i>A favor</i> :<br/>Oppose <i>En contra</i>:<br/>Abstain <i>En abstención</i>:<br/>Motion: Pass or Fail:<br/><i>Moción: Aprobada o Rechazada</i><br/>n/a</p> |

**Other Business: Otros Asuntos:**

|  |   |  |
|--|---|--|
| <p><b>ELAC Reporting</b><br/><i>Informes ELAC</i></p>  | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Reporting (Resumen de Informes)</b><br/>No report at this time.</p>   |
| <p><b>Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters)</b><br/><i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i></p> | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Presentation (Resumen de Presentación)</b><br/>No other reports at this time.</p>   |
| <p><b>Additional Information/New Business/Discussion</b><br/><i>Información Adicional/Asuntos Nuevos/Conversación</i></p>  | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i><br/>Parent, Angel Clement, remarked on the parking lot and confusion with pick-up. She also suggested that parents volunteer for safety purposes. Principal offered to speak outside of the meeting to plan.</p> |
| <p><b>Adjournment: Aplazamiento:</b></p>   | <p><b>Chairperson</b><br/><i>Presidente</i></p> | <p><b>Time: Hora:</b> 4:08 PM</p>  |

**Next meeting date:**

*Fecha de próxima reunión:*

12/12/2025

9:24 AM



# Northwood Elementary School Site Council Minutes



**Date & Time:** May 21, 2025 3:30 PM

**Location:** Zoom

[https://twinriversusd-  
org.zoom.us/j/91240253181?from=addon](https://twinriversusd-org.zoom.us/j/91240253181?from=addon)

## 2024- 2025, Elected SSC Members

|  |         |
|--|---------|
| <b>Parent:</b> Cathay Oupachak (Year 2) <i>Chairperson</i>   | Present |
| <b>Parent:</b> Santiago Vivas Rodriguez (Year 2) <i>Secretary</i>  | Present |
| <b>Parent:</b> Jaqualyn Moore (Year 2)   | Absent  |
| <b>Parent :</b> Christina Tamano (Year 2)  | Absent  |
| <b>Parent:</b> Adrian Mello (Year 2)   | Present |
| <b>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</b> |         |
| <b>Staff:</b> Principal or Designee/Teachers/Other Staff   | Present |
| <b>Principal/Designee:</b> Hilari Talmage  | Present |
| <b>Teacher:</b> Faith Dunham (Year 2)  | Present |
| <b>Teacher:</b> Deborah "Sunny" Daniels (Year 2)   | Absent  |
| <b>Teacher:</b> Shanae Thomas (Year 2) <i>Vice-Chairperson</i>   | Present |
| <b>Other Staff:</b> Jean Wiersema (Year 2)   | Present |
| <b>Other Staff (Alternate):</b> Mohammad Nasiri (Year 2)   | Absent  |
| <b>*Teachers must be the majority</b>  |         |

## AGENDA

| ITEM                                   | Facilitator | Minutes   |
|--|-------------|---|
| Call to Order / Sign in sheet          | Secretary   | This meeting is called to order at 3:40PM May 21, 2025          |
| Quorum (50% +1)                        |             | Total Members in Attendance: 8<br>Quorum: Yes                   |
| Public Comment (2 minutes per speaker) | Principal   | <b>Summary of Discussion</b><br>No public comment at this time. |

| Review Agenda   | Principal                 | Summary of Comments/Questions   |
|---|---------------------------|---|
| Review / approve minutes from last meeting  | Principal/<br>Chairperson | I move to approve the minutes: Santiago Vivas Rodriguez<br>Second: Cathay Oupachak<br>In favor: 7<br>Oppose:0<br>Abstain: 0<br>Motion: Passed |
| <b>• School Plan For Student Achievement (SPSA)</b>   |                           |   |
| Review & Approve:<br><ul style="list-style-type: none"> <li>• <b>2025-2026 SPSA</b></li> <li>• We are receiving additional fund to help support the school and subgroups.</li> <li>• ELPAC Results should come in soon.</li> <li>• There is progress across subgroups. For example, unhoused students showed improvement with absenteeism.</li> <li>• We are working on lowering our suspension rate and we are incorporating more restorative practices to help with this goal.</li> <li>• We will hyper target 3 goals at our school site. <ul style="list-style-type: none"> <li>○ Increase 5% over 2025 scores.</li> <li>○ Increase attendance by 5% over 2025 and teacher retention.</li> <li>○ Increase parent engagement.</li> </ul> </li> </ul> | Principal                 | I move to approve the 2025-2026 SPSA: Faith Dunham<br>Second: Cathay Ouchapak<br>In favor: 7<br>Oppose:0<br>Abstain: 0<br>Motion: Passed      |
| <b>Other Business:</b>  |                           |   |
| Additional Information/New Business/Discussion  | Chairperson               | Summary of Comments/Questions   |
| Adjournment   | Chairperson               | Time: May 21, 2025 4:03 P.M.  |
| <b>Next meeting date: 2025-2026 school year (TBD)</b>   |                           |   |



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*Northwood Elementary*  
**SCHOOL SITE COUNCIL BYLAWS**

## **ARTICLE I**

### **Duties of the School Site Council:**

The School Site Council of Northwood Elementary, shall carry out the following duties:

- Obtain recommendations for, and review of, the proposed Single Plan for Student Achievement (SPSA) from all school advisory committees.
- Participate in regular training on SSC roles and responsibilities.
- Develop and approve the SPSA and related categorical expenditures in accordance with all state and federal law and district regulations.
- Recommend the SPSA and categorical expenditures to the TRUSD Board of Education for approval.
- Provide ongoing review of the implementation of the SPSA with the principal, teachers, and other school staff members.
- Make modifications to the SPSA whenever the need arises.
- Submit the modified SPSA for district approval whenever a material change (as defined in district governing board policy) is made in planned activities for related categorical expenditures.
- Regularly evaluate academic data to determine the progress made toward school goals to raise the academic achievement of all students.
- Carry out all other duties assigned to the council by the TRUSD Board of Education and by state law.

## ARTICLE II

### Members

#### Section A: Composition\*

The council shall be composed of at least 10 members, selected by their peers, as follows:

- Principal / designee
- Classroom teachers
- “Other” school staff members (non classroom teaching staff)
- Parents or community members

\* *Elementary schools must have a minimum of ten (10) members.*

The school principal / designee is a required member of the council. The principal / designee shall attend all SSC meetings. Council members chosen to represent parents may be employees of the school district so long as they are not employed at this school.

#### Section B: Term of Office

Council members shall be elected *for 2 year terms*. Half, or the nearest approximation thereof, of each representative group shall be elected during odd years, and the remaining number of elected members during even years. At the first regular meeting of the council, each member’s current term of office shall be recorded in the minutes of the meeting.

#### Section C: Voting Rights

Each member of the council is entitled to one vote and may cast that vote on any matter submitted to a vote of the council. Absentee (proxy) voting is not permitted.

#### Section D: Termination of Membership

Any elected member may terminate his or her membership by submitting a written letter of resignation to the council chairperson. The council may, by an affirmative vote of 51% of all its members, suspend or expel a member.

#### Section E: Transfer of Membership

Membership on the council may not be assigned or transferred.

#### Section F: Vacancy

Any vacancy on the council occurring during the term of duly elected member shall be filled by:

- An alternate designated during the annual election OR
- Nominated by current SSC and approved by majority of SSC membership.

The term will be for the remaining time left in the vacated seat.

## ARTICLE III

### Elections of Council Members

- The school principal / designee is a standing member of the council.
- Classroom teacher elections will be held in *August-September*:
  - The certificated membership will be elected into rotational positions of *two years*.
  - Nominations and elections are conducted by the certificated staff. If the form is digital, a member of that voting party will be a collaborator on the digital form and will assist in the verification of nominations and election results.
    - Ballot will include a write in option.
- “Other” staff elections will be held in *August-September*.
  - The “other” position is filled by a non-classroom teacher. He/she may be a classified or certificated staff member.
  - The “other” staff membership will be elected into rotational positions of *two years*.
  - Nominations and elections will be conducted by the non classroom teaching certificated and classified staff. If the form is digital, a member of that voting party will be a collaborator on the digital form and will assist in the verification of nominations and election results.
    - Ballot will include a write in option.
- Parent/Community Member representative elections will be conducted in *August-September*.
  - Elections will be conducted by the *school office staff*.
  - *Announcement of the nominations will be included on the school website and school marquee.*
  - Nominations of parent/community members will be accepted through the first *week of September*.
  - Ballot will include a write in option.

**All election ballots and result records will be maintained at the school site for three (3) years.**

## ARTICLE IV

### Officers

#### Section A: Officers

The officers of the council shall be a chairperson, vice-chairperson, secretary, and other officers the council deems desirable.

*The chairperson shall:*

- Collaborate with the principal in developing agendas.
- Preside at meetings of the council.
- Sign all letters, reports, and other communications of the council.
- Have other such duties as are prescribed by the council.

*The vice-chairperson shall:*

- Assist the chairperson in assigned duties.
- Substitute for the chairperson in his/her absence.

*The secretary shall:*

- Keep minutes and sign ins of meetings of the council.
- Transmit true and correct copies of the minutes of such meetings to members of the council.
- Provide all notices in accordance with these bylaws.
- Keep a register of the names, email, addresses, and telephone numbers of each member of the council, as furnished by those persons.
- Perform other such duties as are assigned by the chairperson or the council.

#### Section B: Election and Terms of Office

The officers shall be elected annually, at the first or second meeting of the council, and shall serve for one year, or until each successor has been elected.

#### Section C: Reasons for Removal of Officers

Any officer may be removed from office by a quorum of the members. A member may be removed from office if three consecutive meetings are missed without reason given.

#### Section D: Vacancy

A vacancy in any office shall be filled at the earliest opportunity by placement of a properly elected alternate during the Fall election or by a special election of the council for the remaining portion of the term of office.

## ARTICLE V

### Committees

#### Section A: Sub-committees

The council may establish and abolish sub-committees of their own membership to perform duties as prescribed by the council. *At least one member representing teachers and one member representing parents shall make up the sub-committee.* No sub-committee may exercise the authority of the council.

#### Section B: Terms of Office

The council shall determine the terms of office for members of a committee.

#### Section C: Rules

Each committee may adopt rules for its own government not inconsistent with these bylaws or rules adopted by the council, or policies of the district governing board.

#### Section D: Quorum

A majority (51% or greater) of the members of the committee shall constitute a quorum. The act of a majority of the members present shall be the act of the committee, provided a quorum is present. Members may attend via technology.

## ARTICLE VI

### Meetings of the Council

#### Section A: Meetings

The council shall meet according to the schedule to fulfill School Site Council requirement (at least 5 times per school year). Special meetings of the council may be called by the chairperson, by a majority vote of the council, or principal.

#### Section B: Place of Meetings

The council shall hold its regular meetings at a facility provided by the school, unless such a facility that is accessible to the public, including handicapped persons, is unavailable. Alternate meeting places may be determined by the chairperson, by a majority vote of the council, or principal.

#### Section C: Notice of Meetings

1. Written public notice (agenda) of all meetings shall be posted at appropriate location(s) accessible to the public at least 72 hours in advance of the meeting.
2. Changes in the established date, time, or location shall be given special notice.
3. All meetings shall be publicized in the following venues: Northwood website and public posting.
4. All required notices shall be delivered to council and committee members no less than 72 hours, in advance of the meeting, *via e-mail or via web posting.*

#### **Section D: Quorum**

The act of the majority of the members present shall be the act of the council, provided a quorum is in attendance, and no decision may otherwise be attributed to the council. A majority of the members of the council (51% or greater) shall constitute a quorum. No actions may be taken unless a quorum has been established.

#### **Section E: Conduct of Meetings**

Meetings of the council shall be conducted in accordance with the rules of order established by California Education Code Section 35147 © and with *Robert's Rules of Order* or adaption thereof approved by the council.

#### **Section F: Meetings Open to the Public**

All meetings of the council, and of committees established by the council, shall be open to the public. Notice of such meetings shall be provided in accordance with Section C of this article.

### **ARTICLE VII**

#### **Amendments**

An amendment of these Bylaws may be made at any regular meeting of the council by a vote of two-thirds (2/3) of the members present. Written notice of the proposed amendment must be submitted to council members at least 72 hours prior to the meeting at which the amendment is to be considered for adoption.

Reviewed and Adopted: 10.08.2025

#### **Legend:**

>Ed. Code (blue highlighted)

>Recommended addition (green highlighted)

>Recommended removal (strikethrough-red highlighted)



Twin Rivers Union School District  
Northwood Elementary School  
Compact for School Success

Dear Parents,

In order to provide the best education for your children, it is essential that we work closely with you. You are a very important part of our team and your active support and involvement ensures your children's success in school. Teachers, families, and students share responsibilities that we as partners carry out to achieve student success in school and in life. Teachers have reviewed these responsibilities with students in class. Please review them with your child/children.

Thank you for your support,  
Northwood Staff

**School Pledge:** To ensure an optimal educational experience for each child, we will make every effort to:

- Provide a challenging, standards-based curriculum and meaningful assignments to every student.
- Provide help, materials, and/or assignments to parents to enable them to assist the student to complete schoolwork and homework (ie: Google Classroom and/or handouts)
- Inform parents/guardians of student progress and behavior on a regular basis.
- Design effective instruction that will engage the learner.
- Participate in professional development activities that improve teaching and learning.
- Work consistently with families and school colleagues to make the school accessible and welcoming for families and students with volunteer opportunities.
- Enforce school rules consistently and fairly.
- Teach, model, and monitor Safety, Respectfulness, and Responsibility toward everyone and property.
- Demonstrate professional conduct and a positive attitude.

**Student Pledge:** My education is important. I am the one responsible for my own success. Therefore, I will:

- Arrive everyday on time and ready to learn.
- Complete and return all homework assignments on time.
- Spend time at home studying and reading.
- Follow all rules at school; Be Safe, Respectful, and Responsible toward everyone and property.
- Try my best and ask for help when I need it.
- Be kind and understanding to others around you.

**Parent/Guardian Pledge:** To encourage my child's learning and success in school, I will make every effort to:

- See that my child is at school on time every day, ready to learn.
- Support the school's behavior and academic expectations.
- Establish a time for homework and review it regularly.
- Regularly monitor my child's progress at school.
- Maintain ongoing communication with teachers and school personnel.
- Make sure my child gets at least eight hours of sleep every night and regular medical attention.
- Teach, model, and monitor Safety, Respectfulness, and Responsibility toward everyone and property.
- Limit and supervise TV, streaming, social media, and digital game playing.
- Participate in school governance (SSC, ELAC).
- Support the Parent Engagement and Family Friday's Involvement Program.
- Demonstrate professional conduct and a positive attitude.

This Compact was adopted by Northwood School Site Council on 10.08/25  
The school will distribute the Compact to all families on an annual basis as part of the Title 1 program.

Hilari Talmage  
Northwood Principal



## **TITLE I PARENT AND FAMILY ENGAGEMENT POLICY** **Northwood Elementary School**

Northwood Elementary has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed with parent body and staff representation. The policy is distributed to parents in AERIES Communicator, sent home with students, and is posted to our school website. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM:**

To involve parents in the Title I program at Northwood Elementary, the following practices have been established:

- **The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.**  
>The parents at Northwood Elementary are informed about the school's Title I requirements and the right to be involved in the Title I program at our annual Back-to-School Night. The principal reviews the rights and requirements via a PowerPoint presentation.
- **The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.**  
>Flexible parent meetings are offered during monthly Parent & Family Engagement events. Some Title 1 parents are a part of the School Site Council and English Learner Advisory Committee.
- **The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.**  
>Information is gathered at parent input meetings regarding the needs of the Title 1 students. Parents are an Integral part of the development of the Single Plan for Student Achievement (SPSA). The SSC and ELAC conduct formal needs assessments during each school year, and these are used to develop the goals and strategies included in the SPSA.
- **The school provides parents of Title I students with timely information about Title I programs.**  
>Parents are informed about Title 1 programs at meetings, Family Nights, and written correspondence sent home with students and through AERIES communicator.
- **The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.**  
>Parents are informed about curriculum, assessments, and student progress and proficiency at Back-to-School Nights, Mid-Trimester Progress Reports, Parent Conferences, Report Cards, and Open House. Student Study Team and IEP Meetings are also held for at-risk and special needs students.
- **If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.**  
>Parents can contribute to decisions related to the education of their child at parent-teacher conference, meetings with the Principal, Vice Principal, Student Study Team, and or meetings with the Student Support Teacher, when possible.

### **BUILDING CAPACITY FOR INVOLVEMENT:**

Northwood Elementary engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- **The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.**

>The state academic content standards and assessments are explained to parents by the classroom teacher at Back-to-School Night and Parent Conferences and at Family Nights. Parents are provided with assistance in how to monitor and improve the achievement of their children with assistance from the classroom teacher. Teachers provide ongoing student assessment and achievement information to parents in AERIES Communicator, Mid-Trimester Progress Reports and Report Cards. The monitoring and improvement of student achievement is also discussed in Student Study Team meetings, IEP meetings and Professional Learning Community bi-weekly collaboration meetings
- **The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.**

>Title I parents are provided with training and materials to work with their students at Back-to-School Nights, Family Nights, as well as Parent Teacher Conferences, Student Study Team meetings and informal parent meetings with the teacher.
- **With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and how to work with parents as equal partners.**

>Parent Involvement is a focus of the staff and classroom teachers to engage and involve parents in their child's education. Parents are encouraged by the principal and the staff to volunteer.
- **The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.**

>Parents of Title I students are some of the same parents that are part of the School Site Council and English Language Advisory Committee. Most of the school activities, events, resources and support is for all parents of students on campus.
- **The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.**

>Parent information is distributed in everyday common language terms. Acronyms are spelled out and educational vernacular and academic language are rarely used. Written language flyers and correspondence is translated for parents who speak a language other than English, if it is a dominant language at the school site.
- **The school provides support for parental involvement activities requested by Title I parents.**

>The school provides many parent involvement activities requested by Title I, School Site Council, English Language Advisory Committee parents, such as Parent & Family Engagement meetings, Family Reading Night, Family Movie Night, Multicultural Celebration, Harvest Festival, field trips, and daytime students assemblies that parents are invited to attend.

## **ACCESSIBILITY**

**Northwood Elementary provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.**

>All parents are provided opportunities to participate in our many evening events, family nights, and classroom activities, field trips, and festivals. Many of the parents have students that are Title I, English Learners, and/or disabled. Translation services are available to assist parents communicate with school staff, teachers, and principal. The district office provides translators upon request. Our office and the district office is also available to translate any forms or booklets to enhance school home communications. All flyers are sent home in both English and Spanish. Northwood Elementary is a family-friendly school, where parent involvement, input and access is highly valued.

This Title 1 Parent Involvement Policy was adopted by Northwood School Site Council on 10.08.25  
The school will distribute the Policy to all families on an annual basis as part of the Title 1 program.

Hilari Talmage  
Northwood Principal

## 25-26 SPSA Goals and Actions

**Goal 1: CAASP: ELA and Math data will show an increase of 5 percentage points over 2025 scores in ELA and Math as measured by CAASP scores, TRUSD benchmark scores, and iReady Diagnostic scores, as proof of deeper understanding of the CCSS and implementation of high leverage instructional strategies.**

**English Learner progress toward proficiency will increase by 5% as measured by the summative ELPAC scores.**

- Action 1: One Behavior and Academic Intervention Assistant (1.0 FTE) to support small group reading/math intervention. Our Behavior and Academic Intervention Assistant also provides specific support to all students, and will participate in Target Time (Differentiated Time for specific skill instruction based on need for ELA support).
  - \$56,428 ([Title 1 - Basic](#)) - 1100
- Action 2: Software licenses and supportive technology will be purchased to support and enhance the high quality first instruction delivered by teachers
  - \$4,000 ([Title 1 - Basic](#)) - 5882
- Action 3: Instructional Materials and Supplies to support classroom instruction and intervention above and beyond basic necessities
  - \$2000 ([Title 1 - Basic](#)) - 4300
- Action 4: Computer Supplies (Repair and Replacement Items as needed; iPads, Batteries, Headphones, lost/stolen/missing student chromebooks) to support student access to interventions (\$2000 for lost chromebooks and \$2000 for technology)
  - \$4500 ([Title 1 - Basic](#)) - 4310 (Computer Supplies)
- Action 5: Extra duty timesheets for certificated and classified staff for professional learning and/or student support and planning. Areas of need include PBIS development and implementation, trauma informed practices, social emotional learning, tutoring, data analysis, and planning of current interventions.
  - \$15,000 ([Title 1 - Basic](#)) -1103
  - \$3,345 ([Title 1 - Basic](#)) - 3901
- Action 6: Staff to support release time for certificated staff for data review, grade level collaboration, additional PLC work, CORE, SWUN, and Lesson Design work, as well as release time to visit other classrooms for professional development purposes.
  - \$13,000 ([Title 1 - Basic](#)) - 1104
  - \$416 ([Title 1 - Basic](#)) - 3901
- Action 7: Library books, materials, and supplies
  - \$3,107 ([Title 1 - Basic](#)) - 4200
- Action 8: CORE Coaching to support early literacy development

- \$40,700 ([CSI](#)) - 1695
  - \$15,200 ([Equity Multiplier](#)) - 1695
- Action 9: Extra duty timesheets for tutoring, interventions, and/or planning
  - \$10,000 ([Equity Multiplier](#)) - 1103
  - \$320 ([Equity Multiplier](#)) - 3901
- Action 10: One Student Support Teacher - English Learner (SST-EL) and One Bilingual Paraeducator to support increased English Language Proficiency amongst the multilingual learners
  - ?? ([Equity Multiplier](#)) - 1103
  - ?? ([Equity Multiplier](#)) - 3901

## **Goal 2: Improve Culture and Climate among staff and students**

**Increase student attendance by 1% from 2024-25 year and reduce chronic absence rate by 5% from 2024-25 rate to support higher levels of learning and success for students.**

**Increase teacher retention rate for the 2025-2026 school year by retaining 90% of certificated staff.**

**Decrease student suspension rates for the 2025-2026 school year by 1%.**

- Action 1: Professional learning to continue to develop and implement MTSS, PBIS support systems, social-emotional learning, and trauma-informed instruction (includes sub release time as needed)
  - \$60,000 ([Equity multiplier](#))
  - \$2,000 ([Title 1-Basic](#))
- Action 2: A retired administrator to support increasing restorative practices and build/strengthen schoolwide PBIS systems, and maintain staff retention.
  - \$130,000 ([Equity multiplier](#))
- Action 3: PBIS Program Supplies to build capacity around the PBIS program
  - \$30,000 ([Equity multiplier](#)) - 4300
  - \$10,000 ([CSI](#)) - 4300
- Action 4: Community based organization to support building of culture and climate at Northwood
  - \$150,000 ([Equity multiplier](#)) - 5800

## **Goal 4: Home-school partnerships will be strengthened by increasing the number of parents participating in combined school activities.**

**Outreach to parents in support of early literacy development will result in increased parental support for literacy development and build parent awareness of how to support literacy development in their children.**

- Action 1: Light Refreshments for parent/family engagement meetings/events

- \$393 ([Title 1 PFE](#)) - 4325
- Action 2: Extra duty timesheets for certificated and classified to support family engagement nights
  - \$2000 ([Title 1 PFE](#)) - 1903
  - \$446 ([Title 1 PFE](#)) - 3901

| Grade Level | Northwood SBAC <b>Math</b> Meets/Exceeds Standards |         |
|-------------|--|---------|
|             | 2024-2025  | Change  |
| All         | 12.76%   | +5.83%  |
| 3rd         | 16.98%   | +10.46% |
| 4th         | 11.54%   | +3.54%  |
| 5th         | 0.00%  | -8.33%  |
| 6th         | 25.64%   | +20.47% |

| Grade Level | Northwood SBAC <b>ELA</b> Meets/Exceeds Standards |         |
|-------------|---|---------|
|             | 2024-2025   | Change  |
| All         | 19.89%  | +6.25%  |
| 3rd         | 15.69%  | +8.71   |
| 4th         | 10.00%  | +3.48   |
| 5th         | 22.92%  | +1.18   |
| 6th         | 35.14%  | +16.96% |