

Occupational Therapist Job Description

Reports To Director of Student Services

Supervises N/A

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

DEFINITION: Responsible for assessment, planning, goal development and providing appropriate intervention services to assist students, birth through 12 years old, in acquiring functional performance skills and to help students function independently.

KNOWLEDGE OF:

- * Intellectual, sensory, social, emotional growth patterns and physical development of children.
- * Techniques used in the assessment and treatment of children with disabilities.
- * Educational and developmental needs of children with specific disabilities including Autism.
- * Application of occupational therapy techniques in working with children with disabilities.
- * Sensory integration training desired.

ABILITY TO:

- * Use a variety of methods, techniques and practices in occupational therapy.
- * Make accurate assessments of the developmental status and educational needs of children.
- * Understand the unique differences and needs of students with disabilities and their parents.
- * Work effectively with District personnel, community representatives, interdisciplinary teams and students.
- * Participate in the IEP team process.
- * Make oral presentations to large and small groups.
- * Communicate effectively orally and in writing.

ESSENTIAL JOB FUNCTIONS:

Collaborate with district team members to provide individual, in-depth assessment of children to determine the nature and extent of motor/sensory disabilities; write assessment reports describing the motor/sensory development of children; provide on-site interpretation/summaries of assessment results to parents; participate in the Individualized Education Plan (IEP) meeting to develop/update annual goals/short-term objectives; consult with family/staff on appropriate implementation of educational programs as they relate to the development of motor skills and sensory skills; recommend appropriate materials; demonstrate educational/developmental strategies; suggest appropriate activities to accomplish goals set in the IEP; provide direct occupational therapy service when appropriate; direct the work of student interns/staff as assigned; provide in-service training for teachers, aides and parents in the area of speciality; participate in local/state presentations as necessary; provide assistance to teachers by demonstrating exercises/activities; monitor therapy received by pupils and record progress; design and develop or recommend adaptive equipment and adjust for proper fit as needed; monitor equipment and other assistive technologies; organize kits for use in therapy intervention; act as liaison to staff, physicians, parents and other agencies in implementing the pupil's IEP; may travel to other sites as assigned.

REGISTRATION AND LICENSE REQUIREMENTS:

- * Valid registration by the American Occupational Therapy Association (AOTA) and/or National Board of Certification for Occupational Therapy (NBCOTA).
- * Valid California driver's license.

EDUCATION & EXPERIENCE:

Experience providing occupational therapy services for children with disabilities ages zero to twelve. Experience working in a variety of settings including clinic, school, and home. Additional experience working as a member of a multi-disciplinary team including working collaboratively with families is desirable.

PHYSICAL ABILITIES:

Sitting, standing, or walking for extended periods of time. Using hands to finger, handle, or feel objects or controls and utilize technological equipment, including assistive technology, reaching with the hands and arms. Seeing, hearing and speaking abilities to ensure proper supervision of students and to facilitate communication with students, staff, parents, and community. Ability to lift or move physically disabled students up to 40 pounds.

ENVIRONMENT:

Typical school environment, including offices, classrooms, playground, assembly rooms.