

VI. Agendas & Minutes



Regular Governing Board Meeting - Aug 06 2025 Agenda

Wednesday, August 6, 2025 at 7:00 PM

AUHSD District Office Community Room

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda, including agenda documents that are public records that have been distributed to the Board less than 72 hours before the meeting, will be made available for public inspection in the Acalanes Union High School District Office located at 1212 Pleasant Hill Road, Lafayette, California, during normal business hours.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette. It can also be viewed through the AUHSD website using this link:

<https://www.acalanes.k12.ca.us/Page/3668>

The meeting can be viewed online live, but members of the public wishing to address the Governing Board must do so in person at the District Office. Members of the public may also give input to the Board by email at schoolboard@auhsdschools.org.

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, for those requiring special assistance, disability-related modifications or accommodations, including auxiliary aids, or services in order to access the Community Room; access written documents to be discussed at a Governing Board meeting; or to otherwise participate in the public meetings of the Acalanes Union High School District Governing Board, please contact the Office of the Superintendent at 925.280.3900 ext. 6602. Notification 72 hours prior to a meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility.

Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing and sent to supt_ea@auhsdschools.org.

Main Governing Board

1. CALL TO ORDER

1.01 Call to Order of the AUHSD Regular Board Meeting in the

Community Room of the AUHSD District Office

Board President will call to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 p.m. for Closed Session followed by Open Session, which will begin at approximately 7:00 p.m.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

2. CLOSED SESSION

2.01 Closed Session Agenda, 6:00 p.m.

Board President will announce the items for discussion during Closed Session:

- 2.03 Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-01
- 2.04 Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)
- 2.05 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
- 2.06 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters
- 2.07 Conference with Labor Negotiator, Government Code section 54957.6. District Representative: Superintendent re: Unrepresented Employees: Deputy Superintendent - Administrative Services, Associate Superintendent - Educational Services, Associate Superintendent – Business Services
- 2.08 Public Employee Performance Evaluation - Government Code Section 54957: Superintendent

2.02 Public Comments on Closed Session Items

At this time, the public may comment on items on the Closed Session agenda. Under Board Bylaw #9323, the Board has established 20 minutes for public comment on Closed Session agenda items. Individual speakers are limited to not more than 3 minutes. The Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20

minutes; or

- A combination of the above.

The Governing Board requests the individuals who would like to address the Board complete a "Request to Address the Acalanes Union High School District Governing Board" card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. If you wish to provide materials to the members of the Governing Board, please submit them to the Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

To comply with the Brown Act, the Board may listen to comments, but it can neither discuss nor take action on the issues presented.

**2.03 Compromise and Release Agreement, Existing Litigation,
Special Education Matter: Government Code Section
54956.9(a): AUHSD Case No. 25-26-01**

The Governing Board will discuss and consider a Compromise and Release Agreement Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-01

**2.04 Conference with Labor Negotiators, Government Code
Section 54957.6, re: Acalanes Education Association (AEA)**

The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: Acalanes Education Association (AEA).

**2.05 Conference with Labor Negotiators, Government Code
Section 54957.6, re: SEIU, Local 1021**

The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: SEIU, Local 1021.

**2.06 Public Employee Discipline Dismissal/Release, Government
Code 54957: Personnel Matters**

The Governing Board will confer with staff regarding public employee discipline dismissal/release.

- 2.07 Conference with Labor Negotiator, Government Code section 54957.6. District Representative: Superintendent re: Unrepresented Employees: Deputy Superintendent - Administrative Services, Associate Superintendent - Educational Services, Associate Superintendent - Business Services

The Board will confer with Agency Labor Negotiator: Superintendent, Government Code section 54957.6, regarding non-represented employees: Deputy Superintendent - Administrative Services, Associate Superintendent - Educational Services, Associate Superintendent - Business Services.

- 2.08 Public Employee Performance Evaluation - Government Code Section 54957: Superintendent

The members of the Governing Board will discuss the Superintendent's annual performance evaluation.

3. OPEN SESSION

Board President will begin the Open Session with the Opening Procedures at approximately 7:00 p.m., in AUHSD Community Room, 1212 Pleasant Hill Road, Lafayette.

- 3.01 Open Session, AUHSD District Office Community Room, 7:00 p.m.

Board President will begin the Open Session with the Opening Procedures at approximately 7:00 p.m., in AUHSD Community Room, 1212 Pleasant Hill Road, Lafayette.

- 3.02 Pledge of Allegiance to the Flag

Board President will lead the Board and the audience in the Pledge of Allegiance to the Flag.

- 3.03 Approval of the Agenda (Action)

Board President will ask if there are any changes to the agenda and for a motion to approve the agenda.

- 3.04 Report Out Action Taken in Closed Session

Board President will report out items discussed and any action taken during Closed Session.

4. PUBLIC HEARING

- 4.01 Public Hearing Regarding the Composition of Potential

Trustee Voting Areas Associated with the District's Transition to a By-Trustee Area Election System in Advance of the Preparation of Draft Trustee Voting Area Plans by the District's Demographer

The Governing Board will convene a public hearing to receive public testimony concerning the composition of potential trustee voting areas associated with the District's transition to a by-trustee area election system in advance of the preparation of draft trustee voting area plans by the District's demographer.

(Presentation updated 8-3-25 with modified color scheme.)

(Presentation update 8-6-25 with updated screenshot of website.)

[FINAL - Acalanes UHSD - CVRA Pre Map PPT 8-6-25.pdf](#) 

5. PUBLIC COMMENT

5.01 Public Comment

At a Board meeting, the public may comment on items within the subject matter jurisdiction of the Governing Board.

- For items on the agenda, the public may comment at the time the Board considers the agenda item.
- For items not on the agenda, the public may comment under Public Comment and Item 11.03, if necessary.

The Governing Board requests that individuals who would like to address the Board complete a "Request to Address the Acalanes Union High School District" card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. Individual speakers are asked to limit their comments to no more than 3 minutes, unless the Board decides otherwise. If you wish to provide materials to the members of the Governing Board, please submit them to the Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

Agenda Item – Public Comment

Under Board Bylaw #9323, the Board has allotted 20 minutes for Public Comment. Prior to the start of Public Comment, the Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for Public Comment by:

- Reducing the time per individual speaker to less than 3

- minutes;
- Increasing the time for Public Comment to more than 20 minutes;
- Continue Public Comment in Agenda Item 11.03; or
- A combination of the above.

To comply with the Brown Act, the Board may listen to comments from the speakers, but can neither discuss nor take action on the issues presented.

Items on the Agenda

Prior to the start of an agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. The normal sequence for an agenda item is:

- Staff presentation
- Board questions of staff
- Public comment
- Board discussion/action

Under Board Bylaw #9323, the Board has established 20 minutes for public comment on an agenda item. Prior to the start of the agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment on the agenda item by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20 minutes; or
- A combination of the above.

6. CONSENT CALENDAR

6.01 Consent Calendar (Action approved by one motion)

Approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 6.02 Personnel Report No. 25-26-02
- 6.03 Committee on Assignment Implementation Plan
- 6.04 Board Meeting Minutes of July 9, 2025
- 6.05 Vendor Warrants for the Weeks of June 25, July 2, July 9, July 16, July 23 and July 30, 2025
- 6.06 District Service Contracts

- 6.07 Field Trip Requests
- 6.08 Proposition 28 Annual Report
- 6.09 2025 Annual Review of Named Buildings, Facilities, Areas, Or Spaces
- 6.10 Revisions to Board Policy 1340: Access to District Records
- 6.11 Revisions to Board Policy 3280: Sale Or Lease Of District-Owned Real Property
- 6.12 Revisions to Board Policy 3311: Bids
- 6.13 Revisions to Board Policy 3311.1: Uniform Public Construction Cost Accounting Procedures
- 6.14 Revisions to Board Policy 3400: Management Of District Assets Accounts
- 6.15 Revision Board Policy 3516.5: Emergency Scheduling
- 6.16 Revision Board Policy 4112.9/4212.9/4312.9: Employee Notifications
- 6.17 Revision Board Policy 5141.21: Administering Medication And Monitoring Health Conditions
- 6.18 Revision Board Policy 5145.6: Parent/Guardian Notifications
- 6.19 Revision Board Policy 5145.13: Response To Immigration Enforcement
- 6.20 Revision Board Policy 6159.2: Nonpublic Nonsectarian School And Agency Services For Special Education

Staff recommends the Governing Board approve all items listed on the Consent Calendar.

6.02 Personnel Report No. 25-26-02

The Governing Board will consider approving the Personnel Report that includes employment, resignations, transfers, and leaves for certificated and classified employees, and consultants.

[Personnel Report 25-26-2.pdf](#) 

6.03 Committee on Assignment Implementation Plan

Under Education Code section 44258.7c, the Acalanes Union High School District and the Acalanes Education Association must establish a Committee on Assignment (COA) to authorize the voluntary assignment of teachers who possess special skills and preparation to teach elective courses outside of the core subject areas. The COA reviews the criteria for determining the special skills or experience for each teacher consenting to teach outside their credential area.

[COA Implementation Plan 2025-2026.pdf](#) 

[COA List 2025-2026 .pdf](#) 

6.04 Board Meeting Minutes of July 9, 2025

The Board will consider approving Board meeting minutes, which are summaries and excerpts from the meeting of July 9, 2025.

[25.0709 Special Meeting Minutes-DRAFT.pdf](#) 

6.05 Vendor Warrants for the Weeks of June 25, July 2, July 9, July 16, July 23 and July 30, 2025

Staff has presented the vendor warrant registers for the weeks of June 25, July 2, July 9, July 16, July 23 and July 30, 2025 to the Governing Board for review prior to the meeting. The vendor warrant registers are available for viewing at the District Office, Business Services.

6.06 District Service Contracts

District staff is requesting Governing Board approval to enter into contracts with various vendors. A list of vendors, fiscal impact, duration and purpose of contract is attached.

[Service Contracts 2025-2026.pdf](#) 

6.07 Field Trip Requests

The Governing Board must approve field trip requests for class, athletic, or extra-curricular activities, which require the students to travel more than 150 miles and/or stay overnight. The following requests are being presented for approval:

Site	Class/Club	Event	Dates
Las Lomas	Girls' Water Polo	Water Polo Tournament, Arroyo Grande	Oct. 2-4, 2025

[Field Trip 8-6-25.pdf](#) 

6.08 Proposition 28 Annual Report

The Acalanes Union High School District used Proposition 28 funding to expand course offerings in Visual and Performing Arts, decrease the student-to-teacher ratio in Visual and Performing Arts classes, bring specialty music coaches into performing arts classes, and help

run and maintain our performing arts centers.

[Prop 28 Annual Report 2024-2025.pdf](#) 

6.09 2025 Annual Review of Named Buildings, Facilities, Areas, Or Spaces

In accordance with Board Policy 7310 Naming of Facilities, the Governing Board may approve a name for a designated building, facility, area, or space and the name will remain in effect for 10 years unless discontinued by a future action of the Board. At the close of the 10 year naming period, the naming may be extended by an action of the Board for an additional period of 10 years. BP 7310 was updated with the 10-year limitation in November 2013.

Annually, staff will bring to the Board a list of named facilities and commemorative plaques/signs for review and to formally review the new list and consider action for deletion and extension when a named facility reaches the 10-year marker.

Staff has reviewed district and school facilities and identified buildings, facilities, areas and spaces that have been named, both formally (Board approved) and informally.

[2025_Named District School Buildings and Facilities.pdf](#) 

[Policy 7310 Naming Of Facility.pdf](#) 

[Regulation 7310 Naming Of Facility.pdf](#) 

6.10 Revisions to Board Policy 1340: Access to District Records

Staff recommends the revision of AUHSD Board Policy 1340: Access to District Records, last revised November 1, 2023. Minor revisions and updates to this policy have been made regarding fees for copying district records, the inclusion of business contracts as a public record, and the right of board members to access public records.

[1340 BP_Access to District Records-DRAFT.pdf](#) 

[1340 BP_Access To District Records-FINAL.pdf](#) 

[1340 AR_Access To District Records-DRAFT.pdf](#) 

[1340 AR_Access To District Records-FINAL.pdf](#) 

6.11 Revisions to Board Policy 3280: Sale Or Lease Of District-Owned Real Property

Staff recommends the Governing Board adopt revisions to Board Policy 3280 Sale or Lease of District-Owned Real Property last revised August 29, 2019. The policy has been revised and updated to ensure that the District utilizes its facilities in the most economical and practical manner. The revisions clarify procedures regarding surplus property designation, the use of advisory committees, compliance with planning agency guidelines, applicable state laws including the Surplus Land Act and California Environmental Quality Act, and the proper use of sale or lease proceeds.

[3280 BP Sale Or Lease Of District-Owned Real Property-DRAFT.pdf](#)



[3280 BP Sale Or Lease Of District-Owned Real Property-FINAL.pdf](#) 

[3280 AR Sale Or Lease Of District-Owned Real Property-DRAFT.pdf](#)



[3280 AR Sale Or Lease Of District-Owned Real Property-FINAL.pdf](#) 

6.12 Revisions to Board Policy 3311: Bids

Staff recommends the Governing Board adopt revisions to Board Policy 3311 Bids, last revised August 9, 2017. The policy has been revised and updated to clarify bidding procedures, ensure consistency with changes in public contract law, and reflect current best practices in public procurement. Additionally, the revisions provide more detailed guidance on exceptions to competitive bidding, criteria for awarding contracts, and bidder protest procedures.

[3311 BP Bids-DRAFT.pdf](#) 

[3311 BP Bids-FINAL.pdf](#) 

[3311 AR Bids-DRAFT.pdf](#) 

[3311 AR Bids-FINAL.pdf](#) 

6.13 Revisions to Board Policy 3311.1: Uniform Public Construction Cost Accounting Procedures

Staff recommends the Governing Board adopt revisions to Board Policy 3311.1 Uniform Public Construction Cost Accounting Procedures, last revised May 15, 2019. The policy has been revised and updated to align with the procedures set forth in the Uniform Public Construction Cost Accounting Act (UPCCAA) and to ensure compliance with Public Contract Code sections 22030–22045. Updates clarify roles and responsibilities, emergency procedures, and

cost accounting compliance.

[3311.1 BP Uniform Public Construction Cost Accounting Procedures-DRAFT.pdf](#) 

[3311.1 BP Uniform Public Construction Cost Accounting Procedures-FINAL.pdf](#) 

[3311.1 AR Uniform Public Construction Cost Accounting Procedures-DRAFT.pdf](#) 

[3311.1 AR Uniform Public Construction Cost Accounting Procedures-FINAL.pdf](#) 

6.14 Revisions to Board Policy 3400: Management Of District Assets Accounts

Staff recommends the Governing Board adopt revisions to Board Policy 3400 Management of District Assets, last revised March 16, 2016. The policy has been revised and updated to ensure that the District's accounting system provides ongoing internal controls. The changes ensure compliance with applicable laws and regulations. Language throughout the policy was also updated for clarity and consistency.

[3400 BP Management Of District AssetsAccounts-DRAFT.pdf](#) 

[3400 BP Management Of District AssetsAccounts-FINAL.pdf](#) 

[3400 AR Management Of District AssetsAccounts-DRAFT.pdf](#) 

[3400 AR Management Of District AssetsAccounts-FINAL.pdf](#) 

6.15 Revision Board Policy 3516.5: Emergency Scheduling

Staff recommends the revision of AUHSD Board Policy 3516.5: Emergency Scheduling, last revised November 1, 2023. The Policy has been updated to include the new requirement that by 2026 school districts maintain, as part of their safety plans, an instructional continuity plan in the event of a school closure.

[3516.5 BP Emergency Schedules-DRAFT.pdf](#) 

[3516.5 BP Emergency Schedules-FINAL.pdf](#) 

6.16 Revision Board Policy 4112.9/4212.9/4312.9: Employee Notifications

Staff recommends the revision of AUHSD Board Policy

4112.9/4212.9/4312.9: Employee Notifications, last revised August 8, 2018. The Policies have been updated to reflect that annual notifications may contain information sent by the superintendent that will promote knowledge of the district's policies and operations.

[4112.9 BP Employee Notifications-DRAFT.pdf](#) 

[4112.9 BP Employee Notifications-FINAL.pdf](#) 

[4212.9 BP Employee Notifications-DRAFT.pdf](#) 

[4212.9 BP Employee Notifications-FINAL.pdf](#) 

[4312.9 BP Employee Notifications-DRAFT.pdf](#) 

[4312.9 BP Employee Notifications-FINAL.pdf](#) 

6.17 Revision Board Policy 5141.21: Administering Medication And Monitoring Health Conditions

Staff recommends revision of AUHSD Board Policy 5141.21: Administering Medication And Monitoring Health Conditions, last revised November 1, 2023. The Policy has been revised to reflect current practice that allows protocols to be developed for students to self administer medication and self test for a medical condition. The updated policy prohibits cannabis administration and ensures that unlicensed personnel, with training, can administer certain medications as allowed by law.

[5141.21 BP Administering Medication And Monitoring Health Conditions-DRAFT.pdf](#) 

[5141.21 BP Administering Medication And Monitoring Health Conditions-FINAL.pdf](#) 

6.18 Revision Board Policy 5145.13: Response To Immigration Enforcement

Staff recommends revision of AUHSD Board Policy 5145.13: Response To Immigration Enforcement, last revised August 8, 2018. Current revisions emphasize the District's obligation to not seek or require information regarding citizenship or immigration status, to be in compliance with the District's Nondiscrimination Policy and prohibits the District from using any data or information to create a list or registry of individuals based on national origin, immigration status, religion or any other category of protected characteristics. The policy also allows training of school staff regarding responses to immigration enforcement officers and notification of the Board when sites are visited by law enforcement officers. The regulation provides

guidance on the release of student information, parental notifications when law enforcement is on campus, and detailed guidance on how to respond to a visit from law enforcement. The regulation also directs staff to assist students whose parents are detained or deported.

[5145.13 BP Response To Immigration Enforcement-DRAFT.pdf](#) 

[5145.13 BP Response To Immigration Enforcement-FINAL.pdf](#) 

[5145.13 AR Response To Immigration Enforcement-DRAFT.pdf](#) 

[5145.13 AR Response To Immigration Enforcement-FINAL.pdf](#) 

6.19 Revision Board Policy 5145.6: Parent/Guardian Notifications

Staff recommends the revision of AUHSD Board Policy 5145.6: Parent/Guardian Notifications, last revised January 16, 2000. The Policy has been revised to reflect the allowed dissemination of parental notifications by electronic communication. It also mandates that notifications are sent out in an understandable format and that accommodations are made for persons with disabilities who may need a different or alternative format.

[5145.6 BP ParentGuardian Notifications-DRAFT.pdf](#) 

[5145.6 BP ParentGuardian Notifications-FINAL.pdf](#) 

6.20 Revision Board Policy 6159.2: Nonpublic Nonsectarian School And Agency Services For Special Education

Staff recommends revision of AUHSD Board Policy 6159.2: Nonpublic Nonsectarian School And Agency Services For Special Education, last revised February 7, 2024. BP 6159.2 changes "students with disabilities" to "students with exceptional needs." Additionally, this policy permits any foster youth served through a nonpublic school or agency (NPS/A) to remain the school of service while a foster youth transitions. Lastly, the policy now includes that parents/guardians must be notified within 14 days when becoming aware of a change to the certification status of a NPS/A.

Administrative Regulation 6159.2 Nonpublic Nonsectarian School And Agency Services For Special Education is included for informational purposes.

[6159.2 BP Nonpublic Nonsectarian School And Agency Services For Special Education-DRAFT.pdf](#) 

[6159.2 BP_Nonpublic Nonsectarian School And Agency Services For Special Education_FINAL.pdf](#) 

[6159.2 AR_Nonpublic Nonsectarian School And Agency Services For Special Education-DRAFT.pdf](#) 

[6159.2 AR_Nonpublic Nonsectarian School And Agency Services For Special Education-FINAL.pdf](#) 

7. EXECUTIVE CABINET MEMBER UPDATES

7.01 Executive Cabinet Updates

The Executive Cabinet will update the Governing Board on District events, activities, and issues, which do not require discussion or action.

8. REPORTS, DISCUSSION, and ACTION ITEMS

8.01 Reports, Discussion, Information & Action Items (Information)

The Board will hear reports, discuss and/or consider taking action on the following items:

- 8.02 2025 Graduate Follow-Up Study (Report)
- 8.03 2025-2026 Budget Revisions (Action)
- 8.04 2025-2026 Awareness and Heritage Month Calendar (Action)
- 8.05 Heritage and Awareness Resolutions (Roll Call/Action)
- 8.06 Resolution No. 25-26-13: Safe Schools for all Acalanes Union High School Students and Employees (Roll Call/Action)
- 8.07 Resolution No. 25-26-14: Update Site Based Revolving Cash Account Authorizations (Roll Call/Action)
- 8.08 Employment Contract: Associate Superintendent of Business Services (Action)
- 8.09 Employment Contract: Associate Superintendent of Educational Services (Action)
- 8.10 Employment Contract: Deputy Superintendent of Administrative Services (Action)
- 8.11 Employment Contract: Superintendent (Action)

8.02 2025 Graduate Follow-Up Study (Report)

Staff will present the Class of 2025 Follow-Up Study, including longitudinal data from the past decade on post-secondary choices made by our graduates. The 2025 Follow-Up Study is based upon self-reported information from graduates surveyed in the spring of their senior year. Information regarding the college/university selections and whether University of California, California State University,

California private, and out-of-state will be shared.

[Graduate Follow-up Study 2025.pdf](#) 

8.03 2025-2026 Budget Revisions (Action)

The Governing Board of the Acalanes Union High School District adopted its 2025-2026 budget on June 4, 2025. The Governing Board must revise its budget within 45 days after the Governor signs the state budget, if there are any substantial changes. The Governor signed the state budget on June 27, 2025. The state budget included \$1,645,606 in additional one-time state revenues. The District Budget has been revised to reflect these changes.

Staff recommends that the Governing Board approve the 2025-2026 Budget Revisions.

[Budget Revisions.pdf](#) 

8.04 2025-2026 Awareness and Heritage Month Calendar (Action)

The AUHSD Governing Board has historically recognized many awareness months/weeks and heritage months through formal resolution in an effort to celebrate, bring awareness and uplift groups on our school campuses. Frequently, an ethnic or racial group recognized have and continue to experience societal injustice and opportunity gaps in our schools. AUHSD schools typically bring meaning to the formal Board recognition through school activities and educational programming. The Governing Board will sometimes complement the recognition with Board policy updates or special presentations.

The Board will consider approving the 2025-2026 calendar of the significant cultural, historical, and awareness-related dates that the District will recognize, celebrate and educate about throughout the year. This calendar aims to promote inclusivity and understanding by incorporating federally and state-recognized heritage months, commemorative days, and observances.

Month	Recognition
September/October	Latine and Hispanic Heritage Month
October	Bullying Prevention Awareness Month
October	Filipino American History Month
November	Native American Heritage Month
February	Black Excellence Month
March	Women's History Month
March	Disability Awareness Month
April	Muslim American and Arab American Heritage Month
May	Jewish American Heritage Month
May	Asian-Pacific-Desi Heritage Month
June	LGBTQIA+ Pride Month

Staff recommends that the Governing Board adopt the 2025-2026 Awareness and Heritage Month Calendar.

[25-26 Awareness and Heritage Month Calendar.pdf](#) 

8.05 Heritage and Awareness Resolutions(Roll Call/Action)

The AUHSD Governing Board has historically recognized many awareness and heritage months through formal resolutions in an effort to celebrate, bring awareness and educate, and uplift groups on our school campuses. The recognition and formal Board statement has complemented and supported the school activities designed to educate and celebrate.

Following input gathered from students and staff regarding the 2024-2025 resolutions, staff has incorporated this feedback into the resolutions recommended for adoption for the 2025-2026 school year:

- Resolution # 25-26-02 - Recognizing and Honoring National Latine and Hispanic Heritage Month (September 15, 2025 – October 15, 2025)
- Resolution # 25-26-03 - Bullying Prevention Awareness Month (October 2025)
- Resolution # 25-26-04 - Recognizing and Honoring October as National Filipino American History Month (October 2025)
- Resolution # 25-26-05 - Recognizing and Honoring November as Native American Heritage Month (November 2025)
- Resolution # 25-26-06 - Recognizing and Honoring February as Black Excellence Month (February 2026)
- Resolution #25-26-07 - Recognizing and Honoring March as Women's History Month (March 2026)
- Resolution 25-26-08 - Recognizing and Honoring March as Disability Awareness Month (March 2026)
- Resolution 25-26-09 - Recognizing and Honoring April as Muslim and Arab American Heritage Month (May 2026)

- Resolution 25-26-10 - Recognizing and Honoring May as Jewish American Heritage Month (May 2026)
- Resolution 25-26-11 - Recognizing May as Asian, Pacific Islander and Desi Heritage Month (May 2026)
- Resolution 25-26-12 - Recognizing and Honoring June as LGBTQIA+ Pride Month (June 2026)

Staff recommends that the Governing Board approve the Awareness and Heritage Month resolutions for the 2025-2026 school year.

[25-26-02 Latine Hispanic Heritage Month.pdf](#) 

[25-26-03 Bullying Prevention Month.pdf](#) 

[25-26-04 Filipino American History Month.pdf](#) 

[25-26-05 Native American Heritage Month.pdf](#) 

[25-26-06 Black Excellence Month.pdf](#) 

[25-26-07 Women's History Month.pdf](#) 

[25-26-08 Disability Awareness Month.pdf](#) 

[25-26-09 Muslim American-Arab American Heritage Month.pdf](#) 

[25-26-10 Jewish American Heritage Month.pdf](#) 

[25-26-11 Asian-Pacific-Desi Heritage Month.pdf](#) 

[25-26-12 LGBTQIA+ Pride Month.pdf](#) 

8.06 Resolution No. 25-26-13: Safe Schools for all Acalanes Union High School District Students and Employees (Roll Call/Action)

General concern has been expressed about the safety of schools for students given the current political climate and immigration enforcement practices. The purpose of this resolution is to inform of existing law and rulings that protect students and for the Governing Board declaration through formal resolution that our public schools are safe places regardless of ethnic identification, religion or immigration status.

The Governing Board will consider Resolution No. 25-26: Safe Schools for all Acalanes Union High School District Students and Employees.

[25-26-13 Safe Schools for Students-Employees.pdf](#) 

8.07 Resolution No. 25-26-14: Update Site Based Revolving Cash Account Authorizations (Roll Call/Action)

As a result of personnel changes, Resolution No. 25-26-14 authorizes signatories for site-based revolving cash fund accounts. This resolution will serve as the authorization to add new signatories to the District bank accounts.

Staff recommends the Governing Board approve Resolution No. 25-26-14 authorizing signatory changes for the site-based revolving fund accounts.

[25-26-14 Revolving Cash Accounts.pdf](#) 

(Attachment updated 8-5-25 with correction)

8.08 Employment Contract: Associate Superintendent of Business Services (Action)

The Governing Board will consider renewing the employment agreement of the Associate Superintendent of Business Services with an extension of term to 6/30/2028 and the compensation modified per the contractual longevity annual increase of 2%.

A copy of the employment agreement between the District and Nick Caprenter will be available for public inspection at the District Office through the Superintendent's Office and during the Board meeting.

Staff recommends the Governing Board approve the employment contract for the Associate Superintendent of Business Services.

[CarpenterEmpContractDRAFT080625.pdf](#) 

8.09 Employment Contract: Associate Superintendent of Educational Services (Action)

The Governing Board will consider renewing the employment agreement of the Associate Superintendent of Educational Services with an extension of term to 6/30/2028 and the compensation modified per the contractual longevity annual increase of 2%.

A copy of the employment agreement between the District and John Walker will be available for public inspection at the District Office through the Superintendent's Office and during the Board meeting.

Staff recommends the Governing Board approve the employment

contract for the Associate Superintendent of Educational Services.

[WalkerEmpContractDRAFT080625.pdf](#) 

8.10 Employment Contract: Deputy Superintendent of Administrative Services (Action)

The Governing Board will consider renewing the employment agreement of the Deputy Superintendent of Administrative Services with an extension of term to 6/30/2029 and the compensation modified per the contractual longevity annual increase of 2%.

A copy of the employment agreement between the District and Amy McNamara will be available for public inspection at the District Office through the Superintendent's Office and during the Board meeting.

Staff recommends the Governing Board approve the employment contract for the Deputy Superintendent of Administrative Services.

[McnamaraEmpContractDRAFT080625.pdf](#) 

8.11 Employment Contract: Superintendent (Action)

The Governing Board will consider renewing the employment agreement of the Superintendent with an extension of term to 6/30/2029 and the compensation modified per the contractual longevity annual increase of 2%.

A copy of the employment agreement between the District and John Nickerson will be available for public inspection at the District Office through the Superintendent's Office and during the Board meeting.

Staff recommends the Governing Board approve the employment contract for the Superintendent.

[NickersonEmpAgreement080625DRAFT.pdf](#) 

9. LEGISLATIVE ACTION

9.01 Legislative Updates

The Board and staff will share information regarding legislative issues.

10. BOARD MEMBER COMMENTS & CALENDAR OF EVENTS

10.01 Meetings, Conferences, School Visits, & Board Member Comments

Board members will review information pertaining to the Board and

District.

10.02 Future Agenda Items & Board Meeting Dates (Information)

The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Agenda Items: A matrix of tentative agenda items will be provided to the Board at the meeting.

Future Board Meeting Dates: The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Board Meeting Dates:

2025		
August	6	20
September	3	17
October	15	
November	5	19
December	17	

10.03 Calendar of Events (Information)

Board President will review the Calendar of Events:

August 6-7	Staff Development Day	7:30-3:20	All Sites
August 8	Institute Day	7:30-10:00	
August 11	Teacher Workday (optional)		All Sites
August 12	First Day of Instruction	8:30 AM	All Sites
August 20	Special Board Meeting	7:00 PM	District Community Room
August 27	Student Board Orientation (Paul, Wendy)	7:30 AM	District Community Room
August 25	Coordinating Council (Jennifer, Nancy)	6:00 PM	Del Valle
August 28	Back-to-School Night		All Sites
September 1	Labor Day		Holiday

11. MOVE TO ADJOURNMENT

11.01 Recess to Closed Session, if necessary

The Board may return to Closed Session to continue discussion of any item in Agenda 2.0. If any action is taken in Closed Session, the action will be reported out in Agenda Item 11.02.

11.02 Return to Open Session, if necessary

Board President will report out any action taken during Closed Session from Agenda Item 11.01, if necessary.

11.03 Resume Public Comment, if necessary

If Public Comment exceeds the amount of scheduled time, it will be continued in this agenda item.

11.04 Final Adjournment (Action)

Board President will ask for a motion to adjourn the meeting.



Regular Governing Board Meeting - Aug 06 2025 Minutes

Wednesday, August 6, 2025 at 6:00 PM

AUHSD District Office Community Room

Board Members Present:

Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, Stacey Schweppe, and Kimberly Huang, Student Member

Staff Members Present:

John Nickerson, Amy McNamara, Irina Dencic, John Walker, and Nick Carpenter

1. CALL TO ORDER

- 1.01 Call to Order of the AUHSD Regular Board Meeting in the Community Room of the AUHSD District Office
Board President called to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 p.m. for Closed Session followed by Open Session to begin at approximately 7:00 p.m.

The meeting was held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

2. CLOSED SESSION

- 2.01 Closed Session Agenda, 6:00 p.m.
Board President announced the items for discussion during Closed Session:
 - 2.03 Compromise and Release Agreement, Existing

Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-01

- 2.04 Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)
- 2.05 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
- 2.06 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters
- 2.07 Conference with Labor Negotiator, Government Code section 54957.6. District Representative: Superintendent re: Unrepresented Employees: Deputy Superintendent - Administrative Services, Associate Superintendent - Educational Services, Associate Superintendent – Business Services
- 2.08 Public Employee Performance Evaluation - Government Code Section 54957: Superintendent

2.02 Public Comments on Closed Session Items

The Board President announced that the public may comment on items on the Closed Session agenda.

To comply with the Brown Act, the Board may listen to comments, but it can neither discuss nor take action on the issues presented.

3. OPEN SESSION

Board President began the Open Session with the Opening Procedures at 7:00 p.m., in AUHSD Community Room, 1212 Pleasant Hill Road, Lafayette.

3.01 Pledge of Allegiance to the Flag

Board President led the Board and the audience in the Pledge of Allegiance to the Flag.

3.02 Approval of the Agenda (Action)

Board President asked if there were any changes to the agenda and for a motion to approve the agenda.

Staff recommended approval of the agenda.

Motion to approve the agenda

Moved by: Nancy Kendzierski

Seconded by: Kimberly Huang, Student Member

Aye Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0

3.03 Report Out Action Taken in Closed Session

Board President reported that during Closed Session the Governing Board

- voted unanimously to approve Compromise and Release Agreement, Special Education Matter: AUHSD Case No. 25-26-01 in the amount of \$58,500;
- discussed public employee discipline dismissal/release: personnel matter
 - No Action Taken
- conferred with Superintendent regarding Unrepresented Employees: Deputy and Associate Superintendents
 - No Action Taken
- and discussed Public Employee Performance Evaluation: Superintendent
 - No Action Taken

4. PUBLIC HEARING

4.01 Public Hearing Regarding the Composition of Potential Trustee Voting Areas Associated with the District's Transition to a By-Trustee Area Election System in Advance of the Preparation of Draft Trustee Voting Area Plans by the District's Demographer

Board President announced that the Governing Board will convene a public hearing to receive public testimony concerning the composition of potential trustee voting areas associated with the District's transition to a by-trustee area election system in advance of the preparation of draft trustee voting area plans by the District's demographer. Ms. Chen notified that the Board must hold at least two public hearings

over the period of 30 days for the public to provide input regarding the composition of potential trustee voting areas.

Public Hearing was open at 7:07 p.m.

Dr. Nickerson introduced Jonathan Salt, a legal counsel from F3, and David Lopez, demographer from WSSC, to provide counsel on voting rights, California Voting Rights Act (CVRA) and explain the factors taken into consideration when voting maps are drawn.

Mr. Salt explained why the District must transition from an at-large to a by-trustee area election system and outlined the timeline for the process.

Mr. Lopez noted that new maps will be drawn using data from the most recent census as well as public input. He noted that due to the residential patterns of the three protected classes (Hispanic, Asian, and Black) within the district, it would be hardly possible to create majority-minority group maps. He went over different criteria for consideration and explained what a "community of interest" is.

Mr. Salt clarified that moving to a by-trustee area election system will not change overall District boundaries or school attendance boundaries. He also emphasized that the change will not affect how the District is governed, as every Board member will continue to represent the entire District.

[FINAL - Acalanes UHSD - CVRA Pre Map PPT 8-6-25.pdf](#) 

(Presentation update 8-6-25 with updated screenshot of website.)

Board members asked clarifying questions.

PUBLIC COMMENT

Lori Tewksbury, president of AEA, suggested using school boundaries as the primary criterion for drawing the Trustee area plans.

Board members discussed the criteria for future map drawing.

Public Hearing was closed at 8:10 p.m.

5. PUBLIC COMMENT

5.01 Public Comment

Board President went over the rules of the Public Comments at the Board Meeting and opened the floor for comments.

Lori Tewksbury, president of AEA, reported a busy beginning of the school year that included a new teachers meeting and lunch. She also mentioned that the Teachers' Union leaders will continue visiting the school sites to meet with its members.

6. CONSENT CALENDAR

6.01 Consent Calendar (Action approved by one motion)

Board President stated that approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 6.02 Personnel Report No. 25-26-02
- 6.03 Committee on Assignment Implementation Plan
- 6.04 Board Meeting Minutes of July 9, 2025
- 6.05 Vendor Warrants for the Weeks of June 25, July 2, July 9, July 16, July 23 and July 30, 2025
- 6.06 District Service Contract
- 6.07 Field Trip Requests
- 6.08 Proposition 28 Annual Report
- 6.09 2025 Annual Review of Named Buildings, Facilities, Areas, Or Spaces
- 6.10 Revisions to Board Policy 1340: Access to District Records
- 6.11 Revisions to Board Policy 3280: Sale Or Lease Of District- Owned Real Property

- 6.12 Revisions to Board Policy 3311: Bids
- 6.13 Revisions to Board Policy 3311.1: Uniform Public Construction Cost Accounting Procedures
- 6.14 Revisions to Board Policy 3400: Management Of District Assets Accounts
- 6.15 Revision Board Policy 3516.5: Emergency Scheduling
- 6.16 Revision Board Policy 4112.9/4212.9/4312.9: Employee Notifications
- 6.17 Revision Board Policy 5141.21: Administering Medication And Monitoring Health Conditions
- 6.18 Revision Board Policy 5145.6: Parent/Guardian Notifications
- 6.19 Revision Board Policy 5145.13: Response To Immigration Enforcement
- 6.20 Revision Board Policy 6159.2: Nonpublic Nonsectarian School And Agency Services For Special Education

Staff recommended the Governing Board approve all items listed on the Consent Calendar.

Motion to approve all items on the Consent Calendar

Moved by: Nancy Kendzierski

Seconded by: Kimberly Huang, Student Member

Aye Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0

7. EXECUTIVE CABINET MEMBER UPDATES

7.01 Executive Cabinet Updates

Dr. Nickerson introduced the Executive Cabinet to update the Governing Board on District events, activities, and issues, which do not require discussion or action.

Mr. Walker, Associate Superintendent of Educational Services'

brief report covered an exciting week of professional development, including a summer institute for 250 members. The training focused on lessons, assessments, and supporting English Learners, with two more days of site-specific training planned to make the curriculum accessible to all students. He commended the front offices staff for successfully completing the residency verification process and mentioned upcoming events for Monday, such as Mascot Day and new student orientations.

Ms. McNamara, Deputy Superintendent of Administrative Services, reported that a New Teacher Orientation was held last Friday for 32 new teachers. She noted that the hiring pool has returned to pre-pandemic levels, with a wide variety of experienced candidates for each position. She highlighted the helpful advice given by the union representatives, who encouraged the new teachers to seek support and align their course curriculum with others in their departments. Finally, Ms. McNamara shared that the district is now almost fully staffed with both teachers and instructional aides.

Mr. Carpenter, the Associate Superintendent of Business Services, reported that district campuses were busy throughout the summer, with facilities used for a variety of community events. He noted that summer cleaning is now complete and all classrooms are ready for students. A cleaning project at LLHS had a late start because of summer school, but it was completed on time without any delays. Mr. Carpenter concluded by saying the schools look amazing now that the summer projects are finished.

8. REPORTS, DISCUSSION, and ACTION ITEMS

- 8.01 Reports, Discussion, Information & Action Items (Information)
Board President announced that the Board will hear reports, discuss and/or consider taking action listed on the agenda.
- 8.02 2025 Graduate Follow-Up Study (Report)
Ms. McNamara presented the Class of 2025 Follow-Up Study,

which provides two decades of longitudinal data on the post-secondary choices of graduates. The study's findings, based on self-reported information from surveys conducted during the spring of senior year and final transcript submissions, highlighted consistent enrollment trends since 2015: 76% of the Class of 2025 will attend a four-year college and 20% will attend a two-year college.

Ms. McNamara outlined the next steps for providing better support to students in their post-secondary careers. These include:

- Partnering with English Learner staff
- Expanding targeted services for students with special needs
- Continuing to support first-generation college students
- Partnering with DVC to provide admissions information to students and parents.

[Graduate Follow-up Study 2025.pdf](#) 

Board members provided comments and asked clarifying questions.

8.03 2025-2026 Budget Revisions (Action)

Mr. Carpenter presented a revision of the 2025-2026 budget approved and adopted by the Governing Board of the Acalanes Union High School District on June 4, 2025. The Governor signed the state budget on June 27, 2025. The state budget included \$1,645,606 in additional one-time state revenues. The District Budget has been revised to reflect these changes.

[Budget Revisions.pdf](#) 

Staff recommended that the Governing Board approve the 2025-2026 Budget Revisions.

Motion to approve the 2025-2026 Budget Revisions

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye

Nancy Kendzierski, Jennifer Chen, Paul

Motion carried 5-0

8.04 2025-2026 Awareness and Heritage Month Calendar (Action)
PUBLIC COMMENT

Jenifer Paul called for the education process to focus on honesty, integrity, respect, and unity, rather than on the cultural differences reflected in the resolutions presented to the Board. She suggested the board to reconsider the approach of approving cultural heritage resolutions to avoid leaving some groups out.

Dr. Nickerson introduced the item and presented the 2025-2026 calendar of the significant cultural, historical, and awareness-related dates that the District will recognize, celebrate and educate about throughout the year. This calendar aims to promote inclusivity and understanding by incorporating federally and state-recognized heritage months, commemorative days, and observances. Dr. Nickerson reported that last year the Board agreed on a general process for developing the calendar. The District followed the plan by gathering input in the spring and meeting with the ad-hoc committee over the summer. Staff brought the final calendar forward for approval.

Month	Recognition
September/October	Latine and Hispanic Heritage Month
October	Bullying Prevention Awareness Month
October	Filipino American History Month
November	Native American Heritage Month
February	Black Excellence Month
March	Women's History Month
March	Disability Awareness Month
April	Muslim American and Arab American Heritage Month
May	Jewish American Heritage Month
May	Asian-Pacific-Desi Heritage Month
June	LGBTQIA+ Pride Month

[25-26 Awareness and Heritage Month Calendar.pdf](#) 

Staff recommended that the Governing Board adopt the 2025-2026 Awareness and Heritage Month Calendar.

Motion to adopt the 2025-2026 Awareness and Heritage Month Calendar

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye

Nancy Kendzierski, Jennifer Chen, Paul
Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0

8.05 Heritage and Awareness Resolutions (Roll Call/Action)

Dr. Nickerson presented the item and notified the Board that District's staff had incorporated the input gathered from the students and staff regarding the 2024-2025 resolutions into the resolutions recommended for adoption for the 2025-2026 school year:

- Resolution # 25-26-02 - Recognizing and Honoring National Latine and Hispanic Heritage Month (September 15, 2025 – October 15, 2025)
- Resolution # 25-26-03 - Bullying Prevention Awareness Month (October 2025)
- Resolution # 25-26-04 - Recognizing and Honoring October as Filipino American History Month (October 2025)
- Resolution # 25-26-05 - Recognizing and Honoring November as Native American Heritage Month (November 2025)
- Resolution # 25-26-06 - Recognizing and Honoring February as Black Excellence Month (February 2026)
- Resolution # 25-26-07 - Recognizing and Honoring March as Women's History Month (March 2026)
- Resolution 25-26-08 - Recognizing and Honoring March as Disability Awareness Month (March 2026)
- Resolution 25-26-09 - Recognizing and Honoring April as Muslim and Arab American Heritage Month (April 2026)
- Resolution 25-26-10 - Recognizing and Honoring May as Jewish American Heritage Month (May 2026)
- Resolution 25-26-11 - Recognizing and Honoring May as Asian, Pacific Islander and Desi Heritage Month (May 2026)

- Resolution 25-26-12 - Recognizing and Honoring June as LGBTQIA+ Pride Month (June 2026)
- [25-26-02 Latine Hispanic Heritage Month.pdf](#) 
- [25-26-03 Bullying Prevention Month.pdf](#) 
- [25-26-04 Filipino American History Month.pdf](#) 
- [25-26-05 Native American Heritage Month.pdf](#) 
- [25-26-06 Black Excellence Month.pdf](#) 
- [25-26-07 Women's History Month.pdf](#) 
- [25-26-08 Disability Awareness Month.pdf](#) 
- [25-26-09 Muslim American-Arab American Heritage Month.pdf](#) 
- [25-26-10 Jewish American Heritage Month.pdf](#) 
- [25-26-11 Asian-Pacific-Desi Heritage Month.pdf](#) 
- [25-26-12 LGBTQIA+ Pride Month.pdf](#) 

Staff recommended that the Governing Board adopt the Awareness and Heritage Month resolutions for the 2025-2026 school year, Resolution 25-25-02 through Resolution 25-26-12.

Motion to adopt the Awareness and Heritage Month resolutions for the 2025-2026 school year

Moved by: Wendy Reicher

Seconded by: Nancy Kendzierski

Aye Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0

8.06 Resolution No. 25-26-13: Safe Schools for all Acalanes Union High School District Students and Employees (Roll Call/Action)

Dr. Nickerson introduced the item and expressed general concern about the safety of schools for students given the current political climate and immigration enforcement practices. The purpose of this resolution is to affirm existing laws and rulings that protect students and employees by formally declaring that our public schools are safe places for

everyone, regardless of their ethnic identification, religion, or immigration status.

[25-26-13 Safe Schools for Students-Employees.pdf](#) 

Staff recommended the Governing Board to consider Resolution No. 25-26: Safe Schools for all Acalanes Union High School District Students and Employees.

Motion to adopt Resolution No. 25-26: Safe Schools for all Acalanes Union High School District Students and Employees

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye

Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0

8.07 Resolution No. 25-26-14: Update Site Based Revolving Cash Account Authorizations (Roll Call/Action)

Mr. Carpenter presented the item. As a result of personnel changes, Resolution No. 25-26-14 authorizes signatories for site-based revolving cash fund accounts. This resolution will serve as the authorization to add new signatories to the District bank accounts.

Staff recommends the Governing Board approve Resolution No. 25-26-14 authorizing signatory changes for the site-based revolving fund accounts.

[25-26-14 Revolving Cash Accounts.pdf](#) 

(Attachment updated 8-5-25 with correction)

Motion to approve Resolution No. 25-26-14 authorizing signatory changes for the site-based revolving fund accounts

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Nancy Kendzierski, Jennifer Chen, Paul
Chopra, Wendy Reicher, and Stacey Schweppe
motion carried. 5-0

8.08 Employment Contract: Associate Superintendent of Business
Services (Action)

Dr. Nickerson recommended that the Governing Board
approve the employment contract for the Associate
Superintendent of Business Services, extending the term to
6/30/2028.

Motion to approve the employment contract for the Associate
Superintendent of Business Services.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Nancy Kendzierski, Jennifer Chen, Paul
Chopra, Wendy Reicher, and Stacey Schweppe
Motion carried 5-0

8.09 Employment Contract: Associate Superintendent of
Educational Services (Action)

Dr. Nickerson recommended that the Governing Board
approve the employment contract for the Associate
Superintendent of Educational Services, Mr. Walker,
extending the term to 6/30/2028.

Motion to approve the employment contract for the Associate
Superintendent of Education Services

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Nancy Kendzierski, Jennifer Chen, Paul
Chopra, Wendy Reicher, and Stacey Schweppe
Motion carried 5-0

8.10 Employment Contract: Deputy Superintendent of Administrative Services (Action)

Dr. Nickerson recommended that the Governing Board approve the employment contract for the Deputy Superintendent of Administrative Services, Ms. McNamara, extending the term to 6/30/2029.

[McnamaraEmpContractDRAFT080625.pdf](#) 

Motion to approve the employment contract for the Deputy Superintendent of Administrative Services

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0

8.11 Employment Contract: Superintendent (Action)

Ms. Chen recommended that the Governing Board approve the employment contract for the Superintendent, Dr. Nickerson, extending the term to 6/30/2029.

[NickersonEmpAgreement080625DRAFT.pdf](#) 

Motion to approve the employment contract for the Superintendent

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0

9. LEGISLATIVE ACTION

9.01 Legislative Updates

Dr. Nickerson reported that the legislature is on recess until

August 18, with no controversial items currently on the agenda.

10. BOARD MEMBER COMMENTS & CALENDAR OF EVENTS

10.01 Meetings, Conferences, School Visits, & Board Member Comments

Board members shared their comments on the back-to-school events they attended. They emphasized the high spirit at Institute Day and thanked the staff for their hard work in preparing the schools for students.

10.02 Future Agenda Items & Board Meeting Dates (Information)

Dr. Nickerson reviewed the upcoming Board meetings, study sessions, and future agenda items.

10.03 Calendar of Events (Information)

Board President reviewed the Calendar of Events:

August 6-7	Staff Development Day	7:30-3:20	All Sites
August 8	Institute Day	7:30-10:00	
August 11	Teacher Workday (optional)		All Sites
August 12	First Day of Instruction	8:30 AM	All Sites
August 20	Special Board Meeting	7:00 PM	District Community Room
August 27	Student Board Orientation (Paul, Wendy)	7:30 AM	District Community Room
August 25	Coordinating Council (Jennifer, Nancy)	6:00 PM	Del Valle
August 28	Back-to-School Night		All Sites
September 1	Labor Day		Holiday

11. MOVE TO ADJOURNMENT

11.01 Final Adjournment (Action)

Board President asked for a motion to adjourn the meeting.

Motion to adjourn the meeting at 9:18 p.m.

Moved by: Kimberly Huang, Student Member

Seconded by: Nancy Kendzierski

Aye

Nancy Kendzierski, Jennifer Chen, Paul Chopra, Wendy Reicher, and Stacey Schweppe

Motion carried 5-0



Special Governing Board Meeting - Aug 20 2025 Agenda

Wednesday, August 20, 2025 at 7:00 PM

AUHSD District Office Community Room

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda, including agenda documents that are public records that have been distributed to the Board less than 72 hours before the meeting, will be made available for public inspection in the Acalanes Union High School District Office located at 1212 Pleasant Hill Road, Lafayette, California, during normal business hours.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette. It can also be viewed through the AUHSD website using this link:

<https://www.acalanes.k12.ca.us/Page/3668>

The meeting can be viewed online live, but members of the public wishing to address the Governing Board must do so in person at the District Office. Members of the public may also give input to the Board by email at schoolboard@auhsdschools.org.

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, for those requiring special assistance, disability-related modifications or accommodations, including auxiliary aids, or services in order to access the Community Room; access written documents to be discussed at a Governing Board meeting; or to otherwise participate in the public meetings of the Acalanes Union High School District Governing Board, please contact the Office of the Superintendent at 925.280.3900 ext. 6602. Notification 72 hours prior to a meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility.

Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing and sent to supt_ea@auhsdschools.org.

Main Governing Board

1. OPENING PROCEDURES

1.01 Call to Order the Special AUHSD Governing Board Meeting

Board President will call to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 p.m. for Closed Session followed by Open Session, which will begin at approximately 7:00 p.m.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

1.02 Pledge of Allegiance to the Flag

Board President will lead the Board and the audience in the Pledge of Allegiance to the Flag.

1.03 Approval of the Agenda (Action)

Board President will ask if there are any changes to the agenda and for a motion to approve the agenda.

2. PUBLIC HEARING

2.01 Public Hearing #2 Regarding the Composition of Potential Trustee Voting Areas Associated with the District's Transition to a By-Trustee Area Election System in Advance of the Preparation of Draft Trustee Voting Area Plans by the District's Demographer.

The Board of Education will convene a second public hearing to receive public testimony concerning the composition of potential trustee voting areas associated with the District's transition to a by-trustee area election system in advance of the preparation of draft trustee voting area plans by the District's demographer. [The first public hearing was held on August 6.](#)

More information on the transition process is posted on the [District website](#).

The presentation for the public hearing was posted on August 18 at 10:50am

[FINAL - Acalanes UHSD - CVRA Pre Map PPT 8-20-25.pdf](#) 

3. PUBLIC COMMENT

3.01 Public Comment

Public Comment at a Special Meeting

At a Special Meeting of the Governing Board, the public may

comment only on items on the posted agenda.

The Governing Board requests that individuals who would like to address the Governing Board to fill out a "Request to Address the Acalanes Union High School District" card and turn it into the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item.

Under Board Bylaw #9323, the Board has established 20 minutes for public comment on an agenda item. Individual speakers are limited to not more than 3 minutes. Prior to the start of the agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment on the agenda item by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20 minutes; or
- A combination of the above.

Agenda Items

Prior to the start of an agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. The normal sequence for an agenda item is:

- Staff presentation
- Board questions of staff
- Public comment
- Board discussion/action

4. CONSENT CALENDAR

4.01 Consent Calendar (Action approved by one motion)

Approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Governing Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 4.02 Personnel Report No. 25-26-03
- 4.03 Title V Hiring of Personnel on a Provisional Internship Permit for 2025-2026
- 4.04 Board Meeting Minutes of August 6, 2025
- 4.05 Vendor Warrants for the Weeks of August 6 and August 13, 2025

- 4.06 District Service Contracts
- 4.07 Donations to District Programs
- 4.08 Field Trip Requests

Staff recommends the Governing Board approve all items listed on the Consent Calendar.

4.02 Personnel Report No. 25-26-03

The Governing Board will consider approving the Personnel Report that includes employment, resignations, transfers, and leaves for certificated and classified employees, and consultants.

[Personnel Report 25-26-3.pdf](#) 

4.03 Title V Hiring of Personnel on a Provisional Internship Permit for 2025-2026

The Governing Board will consider hiring personnel on a Provisional Internship Permit for the 2025-2026 academic year. Pursuant to the California Code of Regulations, Title V, Section 80021.1, the Governing Board of the Acalanes Union High School District finds there is an acute staffing need and an insufficient number of candidates who hold a Preliminary California Teaching Credential for this subject area. The District needs to hire the following highly qualified individual in their field on a Provisional Internship Permit.

Staff recommends hiring Dominic Patterson for 1.0 FTE to teach Special Education in grades 9 - 12 at Acalanes High School on a Provisional Staff Intern Permit.

[Provisional Internship Permit.pdf](#) 

4.04 Governing Board Meeting Minutes of August 6, 2025

The Governing Board will consider approving Board meeting minutes, which are summaries and excerpts from the meeting of August 6, 2025.

[Regular Governing Board Meeting- 08.06.25 - Minutes.pdf](#) 

4.05 Vendor Warrants for the Weeks of August 6 and August 13, 2025

Staff has presented the vendor warrant registers for the weeks of

August 6 and August 13, 2025 to the Governing Board for review prior to the meeting. The vendor warrant registers are available for viewing at the District Office, Business Services.

4.06 District Service Contracts

District staff is requesting the Governing Board approval to enter into contracts with various vendors. A list of vendors, fiscal impact, duration and purpose of contract is attached.

[District Service Contracts.pdf](#) 

4.07 Donations to District Programs

Consistent with Board Policy 3290, Gifts, Grants and Bequests, the Governing Board may accept donations as gift, grants, bequest of money or property on behalf of the District. The District is appreciative of the continued support of community.

On a regular basis, staff will provide a report to the Governing Board a list of donations received and in accordance with Board Policy 3290, approval of this item signifies formal acceptance.

School/Site	Donor	Type	Description of Donation
CHS	Marilyn Obrien	Vehicle	2002 Honda Civic

4.08 Field Trip Requests

The Governing Board must approve field trip requests for class, athletic, or extra-curricular activities, which require the students to travel more than 150 miles and/or stay overnight. The following requests are being presented for approval:

Site	Class/Club	Event	Dates
Acalanes	Girls' Water Polo	Water Polo Tournament, Davis, CA	Sept. 19-20, 2025
Acalanes	Instrumental Music	Band and Orchestra Music Tour, Southern California	Nov. 8-11, 2025
Campolindo	Instrumental Music	Band and Orchestra Music Tour, Southern California	Nov. 8-11, 2025
Las Lomas	Instrumental Music	Band and Orchestra Music Tour, Southern California	Nov. 8-11, 2025

[Field trips 8-20-25.pdf](#) 

5. ADJOURNMENT

5.01 Resume Public Comment, if necessary

If Public Comment exceeds the amount of scheduled time, it will be continued in this agenda item.

5.02 Final Adjournment (Action)

Board President will ask for a motion to adjourn the meeting.



Special Governing Board Meeting - Aug 20 2025 Minutes

Wednesday, August 20, 2025 at 7:00 PM

AUHSD District Office Community Room

Governing Board Members Present:

Jennifer Chen, Paul Chopra, Nancy Kendzierski, Stacey Schweppe, and Kimberly Huang, Student Member

Governing Board Members Absent:

Wendy Reicher

Presiding:

Jennifer Chen, President

Staff Present:

John Nickerson, Amy McNamara, John Walker, and Nick Carpenter

Staff Absent:

None

1. OPENING PROCEDURES

- 1.01 Call to Order the Special AUHSD Governing Board Meeting
President Chen called to order the special meeting of the Acalanes Union High School District Governing Board at 7:00 p.m.

The meeting was held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

- 1.02 Pledge of Allegiance to the Flag
President Chen led the Board and the audience in the Pledge

of Allegiance to the Flag.

1.03 Approval of the Agenda (Action)

President Chen asked if there are any changes to the agenda and for a motion to approve the agenda.

Motion to approve the agenda

Moved by: Nancy Kendzierski

Seconded by: Kimberly Huang, Student Member

Aye Jennifer Chen, Paul Chopra, Nancy Kendzierski, and Stacey Schweppe

Motion carried 4-0

2. PUBLIC HEARING

2.01 Public Hearing #2 Regarding the Composition of Potential Trustee Voting Areas Associated with the District's Transition to a By-Trustee Area Election System in Advance of the Preparation of Draft Trustee Voting Area Plans by the District's Demographer.

President Chen announced that the Governing Board will convene a second public hearing to receive public testimony concerning the composition of potential trustee voting areas associated with the District's transition to a by-trustee area election system in advance of the preparation of draft trustee voting area plans by the District's demographer. The first public hearing was held on August 6.

Public Hearing was open at 7:05 p.m.

Dr. Nickerson introduced Jonathan Salt, a legal counsel from F3, and David Lopez, demographer from WSSC, to provide counsel on voting rights, California Voting Rights Act (CVRA) and explain the factors taken into consideration when voting maps are drawn. Both Mr. Salt and Mr. Lopez joined the meeting via Zoom.

They went over the presentation posted on the District's website.

Mr. Salt explained that transition to a by-trustee election system would prevent future accusations of the District's intention to discriminate against protected classes.

Mr. Lopez pointed out that new maps will be drawn using data from the most recent census and public input. He reviewed the latest census population distribution maps and noted that, due to the residential patterns of the three protected classes (Hispanic, Asian, and Black) within the district, it would be difficult to create majority-minority group maps. Mr. Lopez reviewed various criteria for consideration and explained the concept of a "community of interest." He emphasized that population balance is the number one criterion, ensuring every vote has equal power.

Mr. Salt thanked the public for their feedback, assuring them it will be considered when the new maps are drawn. He also stressed that the new voting system will not change how the District is governed.

Board members asked clarifying questions.

PUBLIC COMMENT

O.G. Strogatz highlighted the importance of considering socioeconomic and racial diversity when drawing the maps.

Denise Burian provided additional comments to an earlier submitted email, inquiring whether the new maps would be a reflection of the input received. She emphasized the need for the maps to accurately represent low-income areas and include as many minority groups as possible.

Nithin Iyenger suggested using elementary school boundaries when drawing the new maps. He stressed the importance of not diluting unrepresented communities and emphasized the need to forecast future population growth. Mr. Iyenger also urged for increased public engagement, noting that many people are unaware of the ongoing process.

Samantha Francois spoke about the importance of considering communities of interest. She thanked the Board for bringing up the Rossmoor issue, noting its significant

impact on a large segment of the area's population.

Board members continued discussion and asked Mr. Salt and Mr. Lopez clarifying questions.

Public Hearing was closed at 8:19 p.m.

3. PUBLIC COMMENT

3.01 Public Comment

President Chen stated that there were no public comment requests submitted.

4. CONSENT CALENDAR

4.01 Consent Calendar (Action approved by one motion)

President Chen stated that approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Governing Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 4.02 Personnel Report No. 25-26-03
- 4.03 Title V Hiring of Personnel on a Provisional Internship Permit for 2025-2026
- 4.04 Board Meeting Minutes of August 6, 2025
- 4.05 Vendor Warrants for the Weeks of August 6 and August 13, 2025
- 4.06 District Service Contracts
- 4.07 Donations to District Programs
- 4.08 Field Trip Requests

Staff recommended the Governing Board approve all items listed on the Consent Calendar.

Motion to approve all items listed on the Consent Calendar

Moved by: Nancy Kendzierski

Seconded by: Kimberly Huang, Student Member

Aye Jennifer Chen, Paul Chopra, Nancy
Kendzierski, and Stacey Schweppe

Motion carried 4-0

4.02 Personnel Report No. 25-26-03

The Governing Board will consider approving the Personnel Report that includes employment, resignations, transfers, and leaves for certificated and classified employees, and consultants.

[Personnel Report 25-26-3.pdf](#) 

4.03 Title V Hiring of Personnel on a Provisional Internship Permit for 2025-2026

The Governing Board will consider hiring personnel on a Provisional Internship Permit for the 2025-2026 academic year. Pursuant to the California Code of Regulations, Title V, Section 80021.1, the Governing Board of the Acalanes Union High School District finds there is an acute staffing need and an insufficient number of candidates who hold a Preliminary California Teaching Credential for this subject area. The District needs to hire the following highly qualified individual in their field on a Provisional Internship Permit.

Staff recommends hiring Dominic Patterson for 1.0 FTE to teach Special Education in grades 9 - 12 at Acalanes High School on a Provisional Staff Intern Permit.

[Provisional Internship Permit.pdf](#) 

4.04 Governing Board Meeting Minutes of August 6, 2025

The Governing Board will consider approving Board meeting minutes, which are summaries and excerpts from the meeting of August 6, 2025.

[Regular Governing Board Meeting- 08.06.25 - Minutes.pdf](#) 

4.05 Vendor Warrants for the Weeks of August 6 and August 13, 2025

Staff has presented the vendor warrant registers for the weeks of August 6 and August 13, 2025 to the Governing

Board for review prior to the meeting. The vendor warrant registers are available for viewing at the District Office, Business Services.

4.06 District Service Contracts

District staff is requesting the Governing Board approval to enter into contracts with various vendors. A list of vendors, fiscal impact, duration and purpose of contract is attached.

[District Service Contracts.pdf](#) 

4.07 Donations to District Programs

Consistent with Board Policy 3290, Gifts, Grants and Bequests, the Governing Board may accept donations as gift, grants, bequest of money or property on behalf of the District. The District is appreciative of the continued support of community.

On a regular basis, staff will provide a report to the Governing Board a list of donations received and in accordance with Board Policy 3290, approval of this item signifies formal acceptance.

School/Site	Donor	Type	Description of Donation
CHS	Marilyn Obrien	Vehicle	2002 Honda Civic

4.08 Field Trip Requests

The Governing Board must approve field trip requests for class, athletic, or extra-curricular activities, which require the students to travel more than 150 miles and/or stay overnight. The following requests are being presented for approval:

Site	Class/Club	Event	Dates
Acalanes	Girls' Water Polo	Water Polo Tournament, Davis, CA	Sept. 19-20, 2025
Acalanes	Instrumental Music	Band and Orchestra Music Tour, Southern California	Nov. 8-11, 2025
Campolindo	Instrumental Music	Band and Orchestra Music Tour, Southern California	Nov. 8-11, 2025
Las Lomas	Instrumental Music	Band and Orchestra Music Tour, Southern California	Nov. 8-11, 2025

[Field trips 8-20-25.pdf](#) 

5. ADJOURNMENT

5.01 Final Adjournment (Action)

Board President asked for a motion to adjourn the meeting.

Motion to adjourn the meeting at 8:22 p.m.

Moved by: Kimberly Huang, Student Member

Seconded by: Nancy Kendzierski

Aye

Jennifer Chen, Paul Chopra, Nancy
Kendzierski, and Stacey Schweppe

Motion carried 4-0

Pursuant to Board Policy 9324(a), a recording of this meeting is considered a part of these minutes. If more details of the meeting are needed, you may access the recording on the Acalanes Union High School District website (www.acalanes.k12.ca.us) under the Governing Board section of the District tab. Copies of all resolutions adopted by the Board are on file in the Office of the Superintendent, Ex Officio Secretary of the Acalanes Union High School Governing Board. These minutes are summaries and excerpts from the meeting of December 18, 2024 and are subject to amendment and/or correction prior to the approval by the Acalanes Union High School Governing Board.



Regular Governing Board Meeting - Sep 03 2025 Agenda

Wednesday, September 3, 2025 at 7:00 PM

AUHSD District Office Community Room

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda, including agenda documents that are public records that have been distributed to the Board less than 72 hours before the meeting, will be made available for public inspection in the Acalanes Union High School District Office located at 1212 Pleasant Hill Road, Lafayette, California, during normal business hours.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette. It can also be viewed through the AUHSD website using this link:

<https://www.acalanes.k12.ca.us/Page/3668>

The meeting can be viewed online live, but members of the public wishing to address the Governing Board must do so in person at the District Office. Members of the public may also give input to the Board by email at schoolboard@auhdschools.org.

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, for those requiring special assistance, disability-related modifications or accommodations, including auxiliary aids, or services in order to access the Community Room; access written documents to be discussed at a Governing Board meeting; or to otherwise participate in the public meetings of the Acalanes Union High School District Governing Board, please contact the Office of the Superintendent at 925.280.3900 ext. 6602. Notification 72 hours prior to a meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility.

Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing and sent to supt_ea@auhdschools.org.

Main Governing Board

1. CALL TO ORDER

1.01 Call to Order of the AUHSD Regular Board Meeting in the

Community Room of the AUHSD District Office

Board President will call to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 p.m. for Closed Session followed by Open Session, which will begin at approximately 7:00 p.m.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

2. CLOSED SESSION

2.01 Closed Session Agenda, 6:00 p.m.

Board President will announce the items for discussion during Closed Session:

- Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-02
- Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)
- Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
- Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters

2.02 Public Comments on Closed Session Items

At this time, the public may comment on items on the Closed Session agenda. Under Board Bylaw #9323, the Board has established 20 minutes for public comment on Closed Session agenda items. Individual speakers are limited to not more than 3 minutes. The Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20 minutes; or
- A combination of the above.

The Governing Board requests the individuals who would like to address the Board complete a "Request to Address the Acalanes Union High School District Governing Board" card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. If you wish to provide materials to

the members of the Governing Board, please submit them to the Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

To comply with the Brown Act, the Board may listen to comments, but it can neither discuss nor take action on the issues presented.

2.03 Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-02

The Governing Board will discuss and consider a Compromise and Release Agreement Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-02.

2.04 Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)

The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: Acalanes Education Association (AEA).

2.05 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021

The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: SEIU, Local 1021.

2.06 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters

The Governing Board will confer with staff regarding public employee discipline dismissal/release.

3. OPEN SESSION

3.01 Open Session, AUHSD District Office Community Room, 7:00 p.m.

Board President will begin the Open Session with the Opening Procedures at approximately 7:00 p.m., in AUHSD Community Room,

1212 Pleasant Hill Road, Lafayette.

3.02 Pledge of Allegiance to the Flag

Board President will lead the Board and the audience in the Pledge of Allegiance to the Flag.

3.03 Approval of the Agenda (Action)

Board President will ask if there are any changes to the agenda and for a motion to approve the agenda.

Staff recommends the Governing Board approve the Agenda.

3.04 Report Out Action Taken in Closed Session

Board President will report out items discussed and any action taken during Closed Session.

4. CONSENT CALENDAR

4.01 Consent Calendar (Action approved by one motion)

Approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 4.02 Personnel Report No. 25-26-04
- 4.03 Board Meeting Minutes of August 20, 2025
- 4.04 Vendor Warrant Report for the Week of August 20, 2025
- 4.05 District Service Contracts
- 4.06 Change Order: Campolindo High School Stadium Field and Track Replacement Project
- 4.07 Donations to District Programs
- 4.08 Field Trip Requests
- 4.09 Revision to Board Policy 3312, Contracts
- 4.10 Revision to Board Policy 3320, Claims and Actions Against the District
- 4.11 Revision to Board Policy 3515.5, Sex Offender Notification
- 4.12 Revision to Board Policy 3540, Transportation
- 4.13 Revision to Board Policy 5113.1, Chronic Absence and Truancy
- 4.14 Revision to Board Policy 5125.1, Release of Directory Information
- 4.15 New Board Policy 5141.5, Mental Health
- 4.16 Revision to Board Policy 6142.91, Reading/Language Arts Instruction

- 4.17 Revision to Board Policy 6200, Adult Education
- 4.18 Revision to Board Policy 6159, Individualized Education Program

Staff recommends the Governing Board approve all items listed on the Consent Calendar.

Consent Action

4.02 Personnel Report No. 25-26-04

The Governing Board will consider approving the Personnel Report that includes employment, resignations, transfers, and leaves for certificated and classified employees, and consultants.

[Personnel Report 25-26-4.pdf](#) 

4.03 Board Meeting Minutes of August 20, 2025

The Board will consider approving the minutes from the August 20, 2025, meeting.

[Special Governing Board Meeting - Aug 20 2025 - Minutes -DRAFT.pdf](#) 

4.04 Vendor Warrant Report for the Week of August 20, 2025

Staff has presented the vendor warrant report for the week of August 20, 2025 to the Governing Board for review prior to the meeting. The vendor warrant report is available for viewing at the District Office, Business Services.

4.05 District Service Contracts

District staff is requesting Governing Board approval to enter into contracts with various vendors. A list of vendors, fiscal impact, duration and purpose of contract is attached.

[District Service Contracts.pdf](#) 

4.06 Change Order: Campolindo High School Stadium Field and Track Replacement Project

On November 20, 2024, the Board approved the contract with Field Turf to replace the Campolindo Stadium Field and Track. The original cost was \$1,271,247. Change Order #1 of \$13,528.87 was approved at the July 9, 2025 Board meeting.

During demolition of the track, it was discovered that areas of the track needed extra attention before laying down the new track. The cost of these repairs is \$18,935.98 for the Change Order #2. This would bring the total cost to \$1,303,711.85 for the Campolindo Stadium Field and Track Replacement Project.

A copy of the Change Order #2 is attached.

[CHS Stadium ChangeOrder 2.pdf](#) 

4.07 Donations to District Programs

Consistent with Board Policy 3290, Gifts, Grants and Bequests, the Governing Board may accept donations as gift, grants, bequest of money or property on behalf of the District. The District is appreciative of the continued support of community.

On a regular basis, staff will provide a report to the Governing Board a list of donations received and in accordance with Board Policy 3290, approval of this item signifies formal acceptance.

School/Site	Donor	Type	Description of Donation
CHS	Larry Don	Vehicle	1995 Volvo 940

4.08 Field Trip Requests

The Governing Board must approve field trip requests for class, athletic, or extra-curricular activities, which require the students to travel more than 150 miles and/or stay overnight. The following requests are being presented for approval:

Site	Class/Club	Event	Dates
Acalanes	Girls' Water Polo	NorCal JV Invitational, Soquel	Oct. 17-18, 2025
Acalanes	Girls' Water Polo	NorCal JV Invitational, Atherton	Oct. 24-25, 2025
Acalanes	Girls' Basketball	Basketball Tournament, Sacramento	Dec. 11-13, 2025
Campolindo	Boys' Basketball	Russ Peterich Viking Tip Off Classic, Santa Rosa	Dec. 5-6, 2025
District	AGATE	Fall Agate, Monterey	Nov. 2-4, 2025
District	BSU	BSCU Leadership Conference	Nov. 6-8, 2025

[Field Trips 9-3-25.pdf](#) 

4.09 Revision to Board Policy 3312, Contracts

Staff recommends the Governing Board adopt revisions to Board Policy 3312, Contracts, last revised February 21, 2024. The policy has been revised and updated to ensure that the District's contracting practices protect District interests and conform to applicable legal standards, including Public Contract Code requirements. The revisions enhance transparency, reinforce internal controls, and clarify procedures regarding service thresholds. The policy also outlines conditions for contracts involving food sales, advertising, digital services, and personal service agreements.

[3312 BP Contracts-DRAFT.pdf](#) 

[3312 BP Contracts-FINAL.pdf](#) 

4.10 Revision to Board Policy 3320, Claims and Actions Against the District

Staff recommends the Governing Board adopt revisions to Board

Policy 3320, Claims and Actions Against the District, last revised January 12, 2022. The policy has been updated to ensure that the District's procedures for managing claims for money or damages are compliant with the Government Claims Act and related California statutes. These revisions reinforce the District's commitment to risk management, legal compliance, and fiscal responsibility.

[3320 BP_Claims And Actions Against The District-DRAFT.pdf](#) 

[3320 BP_Claims And Actions Against The District-FINAL.pdf](#) 

- 4.11 Revision to Board Policy 3515.5, Sex Offender Notification
Staff recommends the Governing Board adopt revisions to Board Policy 3515.5, Sex Offender Notification, last revised in 1999. Due to the creation of the Department of Justice's Megan's Law website, information regarding sex offenders that previously was only available through law enforcement is now publicly available on the DOJ website. Revisions to the policy include giving parents information about accessing the DOJ website and working directly with law enforcement when they determine information should be sent out from a school about a particular registered sex offender. The District's safety liaison will work with law enforcement regarding parent education, dissemination of information, and keeping students safe from sex offenders.

[3515.5 BP_Sex Ofender Notification_DRAFT.pdf](#) 

[3515.5 BP_Sex Ofender Notification_FINAL.pdf](#) 

[3515.5 AR_Sex Ofender Notification_DRAFT.pdf](#) 

[3515.5 AR_Sex Ofender Notification_FINAL.pdf](#) 

- 4.12 Revision to Board Policy 3540, Transportation
Staff recommends the Governing Board adopt revisions to Board Policy 3540, Transportation, last revised September 4, 2019. The policy has now been updated to reflect current statutory requirements and best practices to ensure safe, efficient, and equitable student transportation. Revisions include the integration of provisions from Education Code 39800.1 regarding the development and adoption of a Transportation Plan, including priority services for low-income students, elementary students, students with disabilities, and homeless youth.

[3540 BP_Transportation-DRAFT.pdf](#) 

[3540 BP_Transportation-FINAL.pdf](#) 

- 4.13 Revision to Board Policy 5113.1, Chronic Absence and Truancy
Staff recommends the Governing Board adopt revisions to Board

Policy 5113.1, Chronic Absence and Truancy, last revised November 1, 2023. The Policy has been modified to list the tiered approaches that are best practices to address chronically absent students. The updated policy includes mental health interventions, counseling and academic supports for students who are struggling with attendance.

[5113.1 BP Chronic Absence And Truancy-DRAFT.pdf](#) 

[5113.1 BP Chronic Absence And Truancy-FINAL.pdf](#) 

[5113.1 AR Chronic Absence And Truancy-DRAFT.pdf](#) 

[5113.1 AR Chronic Absence And Truancy-FINAL.pdf](#) 

4.14 Revision to Board Policy 5125.1, Release of Directory Information

Staff recommends the Governing Board adopt revisions to Board Policy 5125.1, Release of Directory Information, last revised November 29, 2019. The proposed revisions include updated language specifying when a student's directory information may be included in the minutes of the Governing Board's meeting. Additionally the update removes the access to directory information from colleges and prospective employers, including military recruiters. Military recruiters maintain access to specific student information if the student is 18 years or older. The associated administrative regulation clarifies directory information does not include any information related to a student's immigration status or place of birth or that of a student's family member.

[5125.1 BP Release Of Directory Information-DRAFT.pdf](#) 

[5125.1 BP Release Of Directory Information-FINAL.pdf](#) 

[5125.1 AR Release Of Directory Information-DRAFT.pdf](#) 

[5125.1 AR Release Of Directory Information-FINAL.pdf](#) 

4.15 New Board Policy 5141.5, Mental Health

Staff recommends the Governing Board adopt new Board Policy 5141.5, Mental Health. The Board Policy outlines the requirements that schools provide information and training to adults and students that help recognize the signs and symptoms of emerging health conditions. It outlines the training required under Education Code 218.3 regarding LGBTQIA+ youth, and describes the requirements for providing mental health services in a school setting.

[5141.5 BP Mental Health-NEW.pdf](#) 

4.16 Revision to Board Policy 6142.91, Reading/Language Arts Instruction

Staff recommends the Governing Board adopt revisions to Board Policy 6142.91, Reading/Language Arts Instruction, last revised October 1, 2014. The proposed revisions include updated language to incorporate the “listening, speaking, and composition” as effective communication skills.

[6142.91 BP ReadingLanguage Arts Instruction-DRAFT.pdf](#) 

[6142.91BP ReadingLanguage Arts Instruction-FINAL.pdf](#) 

4.17 Revision to Board Policy 6200, Adult Education

Staff recommends the Governing Board adopt revisions to Board Policy 6200, Adult Education, last revised September 7, 2016. The Board Policy has been updated to reflect new guidelines for concurrent enrollment with high school students. It also delineates the requirements that Adult Education Programs offer instruction in basic skills, workforce skills, programs for adults with disabilities, and programs for adult English Learners.

[6200 BP Adult Education-DRAFT.pdf](#) 

[6200 BP Adult Education-FINAL.pdf](#) 

[6200 AR Adult Education-DRAFT.pdf](#) 

[6200 AR Adult Education-FINAL.pdf](#) 

4.18 Revision to Board Policy 6159, Individualized Education Program

Staff recommends the Governing Board adopt revisions to Board Policy 6159, Individualized Education Program, last revised February 7, 2024. The Board Policy has been updated to use the current terminology, "students with exceptional needs," instead of "students with disabilities." Revised language has been added to the Administrative Regulation to provide guidance on the appropriate assessment and related services for students who are blind, have low vision, or are visually impaired. Additionally, a new requirement for the inclusion of the Emergency Circumstances form in all IEPs has been added to reflect the requirement of the Emergency Circumstances form in all IEPs.

[6159 BP Individualized Education Program-DRAFT.pdf](#) 

[6159 BP Individualized Education Program-FINAL.pdf](#) 

[6159 AR Individualized Education Program-DRAFT.pdf](#) 

[6159 AR Individualized Education Program-FINAL.pdf](#) 

5. COMMUNICATIONS

5.01 Student Representatives

The Student Board Member and the Student Representatives from each school will report on activities and events.

Student Board Member	Kimberly Huang
ACIS	Sofia Cepeda-Aguayo
Acalanes HS	Noah Blackhart
Campolindo HS	Patricia Davila Gil
Las Lomas HS	Keaton Petrocco
Miramonte HS	Will Riley

6. RECOGNITIONS and INTRODUCTIONS

6.01 2025 Su Stauffer Friends of Education

The District and each school annually recognize community members as their Su Stauffer Friends of Education honoree. Su Stauffer was an outstanding individual dedicated to supporting public education.

During educational funding cutbacks in the 1970s, Su Stauffer helped maintain the music program at Acalanes High School. Next, she helped sites establish foundations to support programs that were no longer receiving state funding. She helped music and arts throughout the state by being instrumental in lobbying for music and arts in the University of California “a-g” requirements.

Su Stauffer is remembered as a positive and enthusiastic person. Moreover, she was a parent volunteer to the extreme who made a difference in the Acalanes Union High School District, the partner K-8 districts, and the community as a whole.

In her memory, the Acalanes Union High School District created the Su Stauffer Friends of Education Award to present annually to those extraordinary volunteers that make the Acalanes Union High School District an exemplary district. All of our students and staff have directly benefited over the years from Su Stauffer's efforts and those who have carried on her work.

6.02 Kevin McCarthy - Acalanes High School - 2025 Su Stauffer Friend of Education

Acalanes High School proudly recognizes Kevin McCarthy as our 2025

Su Stauffer Friend of Education honoree.

As Booster Vice President (2022-2023) and President (2023-2025), Kevin's volunteerism went above and beyond, embodying the Acalanes belief that "all is all." His leadership focused on equitable access for all student-athletes, ensuring every sport received essential funding and fostering a sense of family and community within our athletic programs. Kevin's commitment to fundraising and his unwavering presence have left a lasting legacy that continues to strengthen Acalanes athletics.

6.03 Kitty Stephens - Campolindo High School - 2025 Su Stauffer Friend of Education

Campolindo High School is pleased to name Kitty Stephens as this year's Su Stauffer Friend of Education recipient.

Kitty Stephens and her husband Tim have three daughters (Katie, Megan and Ellie) who went through Campolindo, and with each one she has been dedicated to our Campo community. Her resume of support is long and diverse. She was a Parent Advisor for the Class of 2023 and 2025, Campolindo Parent Club Treasurer, Parent Club Leadership Liaison, MEF Co-President, Vice President, Secretary, and Gala committee member. In addition she has devoted countless hours to the Campolindo Choir Program, the Spring Musical, and the girls golf team. Our feeder schools, Joaquin Moraga Los Peraltes, were also blessed by having Kitty as an active parent volunteer. In each of these roles, she was focused on students and how to help carry out their vision for each of their class' events. She was a natural advocate for students' interests. Her background in accounting meant she was an invaluable asset with class accounts (never easy!) and was incredibly competent at managing difficult financial issues during Covid and its aftermath. She always has a positive attitude no matter the circumstances, and is always looking to solve problems in the kindest and most efficient way possible. She has a heart to ensure each student gets a chance to participate as fully as they want to in all aspects of public education. We get lucky when we have families that have multiple students who pass through Campo and agree to serve our community the entire time their children are here - but we also miss them when they graduate with their youngest child and they leave a legacy for others to follow. Kitty Stephens is just such a parent and volunteer.

6.04 Michaelyn Williams - Las Lomas High School - 2025 Su Stauffer Friend of Education

Las Lomas High School is pleased to name Michaelyn Williams as this year's Su Stauffer Friend of Education recipient.

For over a decade, Michaelyn's steadfast support of all things Las

Lomas and Walnut Creek Schools has been a shining light for our community. Her volunteer work has taken her to board positions on WCEF and the Las Lomas Boosters Club, and for the past eight years, she has served as a parent advisor for her children's classes. During that time, she has set herself apart through her organization, collaboration, and execution of activities, fundraising events, and more. A common theme heard when others describe Michaelyn is that she "gets things done." No matter how busy she may be, Michaelyn always makes time for the students and families here at Las Lomas, ensuring that all students have access to once-in-a-lifetime memories that build a better tomorrow.

6.05 Corrine Dugan - Miramonte High School - 2025 Su Stauffer Friend of Education

Miramonte High School is pleased to name Corrine Dugan as this year's Su Stauffer Friend of Education recipient.

Over the past four years, Corrine has been an outstanding volunteer for the Miramonte community, generously sharing her time, energy, and expertise in countless ways.

As Parents' Club President in 2022–2023 and Chair in 2023–2024, Corrine led the Parent's Club with clarity and vision, ensuring that programs, events, and initiatives ran seamlessly with student success at the forefront. Since 2024, she has continued her service on the Board as Communications Chair, overseeing the Matador News and strengthening outreach to families. Her commitment has also advanced parent education programs, student wellness initiatives, and a wide range of efforts that enrich the Miramonte experience for students, staff, and families.

Miramonte High School is deeply grateful to Corrine Dugan for her exceptional leadership, dedication, and lasting contributions to our school and community.

6.06 Christopher Severson - Acalanes Union High School District - 2025 Su Stauffer Friend of Education

The Acalanes Union High School District is pleased to name Christopher Severson as this year's Districtwide Su Stauffer Friend of Education recipient.

Dr. Severson was first elected to the Governing Board in 2018. He served on the AUHSD Board for 6 years through January of this year when he needed to resign due to other personal and professional responsibilities.

Dr. Severson has been a very notable and visible figure in the District for quite some time. His service on school boards in our community exceeded 10 years between the high school district and Orinda. He has served as president and clerk and has always provided strong

leadership, wisdom and a care for all of our students.

Dr. Severson was unwavering in his commitment to all AUHSD students. He was always asking critical questions to advance our programming to best meet the needs of all students, and he consistently advocated for data-driven programming aimed at reducing opportunity gaps and creating equitable pathways to success. He was our earliest champion of the changes in grading practices, an initiative that has resulted in more mathematically accurate grading, less bias in grading and increased motivation for learning.

Dr. Severson was honored at Institute Day, the District's annual celebration just prior to the school year.

7. PUBLIC HEARING

- 7.01 Public hearing to receive public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system
- The Governing Board will convene a public hearing to receive public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system.

Under California Elections Code section 10010, the Board must hold at least two public hearings prior to holding a public hearing to adopt a final trustee voting area plan.

More information on the transition process is posted on the [District website](#).

Draft Trustee Area Map Options

[AcalanesUHSD Option1 8-27-25.pdf](#) 

[AcalanesUHSD Option2 8-27-25.pdf](#) 

[AcalanesUHSD Option3 8-27-25.pdf](#) 

[AcalanesUHSD Option4 8-27-25.pdf](#) 

[Interactive map tool](#).

Election sequence proposal by draft option.

[Acalanes UHSD Election Sequencing.pdf](#) 

September 3 Public Hearing Presentation.

[Acalanes UHSD - CVRA Map PPT 9-3-25.pdf](#) 

8. PUBLIC COMMENT

8.01 Public Comment

At a Board meeting, the public may comment on items within the subject matter jurisdiction of the Governing Board.

- For items on the agenda, the public may comment at the time the Board considers the agenda item.
- For items not on the agenda, the public may comment under Public Comment and Item 13.03, if necessary.

The Governing Board requests that individuals who would like to address the Board complete a “Request to Address the Acalanes Union High School District” card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. Individual speakers are asked to limit their comments to no more than 3 minutes, unless the Board decides otherwise. If you wish to provide materials to the members of the Governing Board, please submit them to the Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

Agenda Item – Public Comment

Under Board Bylaw #9323, the Board has allotted 20 minutes for Public Comment. Prior to the start of Public Comment, the Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for Public Comment by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for Public Comment to more than 20 minutes;
- Continue Public Comment in Agenda Item 11.03; or
- A combination of the above.

To comply with the Brown Act, the Board may listen to comments from the speakers, but can neither discuss nor take action on the issues presented.

Items on the Agenda

Prior to the start of an agenda item, the Board President will determine the number of individuals who wish to speak to the agenda

item. The normal sequence for an agenda item is:

- Staff presentation
- Board questions of staff
- Public comment
- Board discussion/action

Under Board Bylaw #9323, the Board has established 20 minutes for public comment on an agenda item. Prior to the start of the agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment on the agenda item by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20 minutes; or
- A combination of the above.

9. EXECUTIVE CABINET MEMBER UPDATES

9.01 Executive Cabinet Updates

The Executive Cabinet will update the Governing Board on District events, activities, and issues, which do not require discussion or action.

10. REPORTS, DISCUSSION, and ACTION ITEMS

10.01 Reports, Discussion, Information & Action Items (Information)

The Board will hear reports, discuss and/or consider taking action on the following items:

- 10.02 2025 Summer School Report (Information/Report)
- 10.03 Enrollment Update (Information/Report)
- 10.04 New Board Policy 0441, Artificial Intelligence (Action)
- 10.05 Resolution No. 25-26-16 : Notice of Completion, Campolindo High School Stadium Surfaces Replacement (Roll Call/Action)
- 10.06 Resolution No. 25-26-17 : Notice of Completion, Las Lomas High School Stadium and Softball Outfield Surfaces (Roll Call/Action)
- 10.07 Award Bid: Fresh Produce RFP No. 2025-411-1 (Action)
- 10.08 Award Bid: Dry and Perishable Grocery Products IFB No. 2025- 411-2 (Action)
- 10.09 Award Bid: Dairy Products and Services IFB No. 2025-

411-3 (Action)

10.02 2025 Summer School Report (Information/Report)

Staff will present a summary of the District Summer School Program of 2025. Enrollment, completion and budget will be reviewed for the programs. Staff will also review the Algebra Readiness program that was offered to incoming 9th graders.

[Summer School 2025.pdf](#) 

10.03 Enrollment Update (Information/Report)

In April 2025 the enrollment projection for 2025-2026 was 5341. As of August 25, 2025, the district enrollment is 5361, which is 20 students more than the April projection.

The report will show the actual enrollment versus the projected enrollment and the difference by school and grade level.

[AUHSD Governing Board Enrollment Update 09-3-25.pdf](#) 

10.04 New Board Policy 0441, Artificial Intelligence (Action)

Generative artificial intelligence (AI) continues to transform the field of secondary education, and to help ensure that AI implementation in AUHSD supports high levels of learning for all students, the District will continue to provide AI-related professional development and guidance. The proposed policy addresses core principles to guide the implementation of AI in AUHSD. This policy aligns with AUHSD's "Artificial Intelligence Guidance," developed in 2024, and it will serve to support the safe, effective, and appropriate use of AI for both students and staff.

Staff recommends the Governing Board adopt new Board Policy 0441, Artificial Intelligence.

[0441 BP Artificial Intelligence-NEW.pdf](#) 

10.05 Resolution No. 25-26-16 : Notice of Completion, Campolindo High School Stadium Surfaces Replacement (Roll Call/Action)

On September 24, 2024, the District contracted with FieldTurf Tarkett, through a CMAS contract (number 4-06-78-0031A) to replace the Stadium and resurface the synthetic track at Campolindo High School. The design professionals have inspected the project to verify that the work has been completed in accordance with the plans and specifications. Based on the inspection, this project is complete. The contractor will be required to complete a punch list for the project prior to retention funds being released.

Staff recommends the Governing Board accept Resolution No. 25-26-16 and the Notice of Completion for the Stadium Surfaces Replacement Project at Campolindo High School.

[Res. 25-26-16 Notice of Completion-CHS Stadium.pdf](#) 

10.06 Resolution No. 25-26-17 : Notice of Completion, Las Lomas High School Stadium and Softball Outfield Surfaces (Roll Call/Action)

On September 24, 2024, the District contracted with FieldTurf Tarkett, through a CMAS contract (number 4-06-78-0031A) to replace the synthetic turf at the Stadium and Softball field and resurface the synthetic track at Las Lomas High School. The design professionals have inspected the project to verify that the work has been completed in accordance with the plans and specifications. Based on the inspection, this project is complete. The contractor will be required to complete a punch list for the project prior to retention funds being released.

Staff recommends the Governing Board accept Resolution No. 25-26-17 and the Notice of Completion for the Stadium and Softball Outlet Surface Replacement Project at Las Lomas High School.

[Res. 25-26-17 Notice of Completion-LLHS Stadium and Softball Outfield.pdf](#) 

10.07 Award Bid: Fresh Produce RFP No. 2025-411-1 (Action)

Food Services & Safety has completed the competitive bidding process for Fresh Produce under Bid Number 2025-411-1. Based on our evaluation of value based criteria and scoring as shown below, Food Services & Safety recommends awarding the contract to Pacific Produce for highest volume of items won.

[Board Recommendation AUHSD RFP#2025-411-1 Produce.pdf](#) 

10.08 Award Bid: Dry and Perishable Grocery Products IFB No. 2025-411-2 (Action)

Food Service has completed the competitive bidding process for Dry and Perishable Grocery Products under Bid Number 2025-411-2. Based on evaluation of lowest pricing, Food Services recommends awarding the contract to Gold Star Foods for the highest volume of items won.

[Board Recommendation AUHSD IFB#2025-411-2 Grocery.pdf](#) 

10.09 Award Bid: Dairy Products and Services IFB No. 2025-411-3 (Action)

Food Service has completed the competitive bidding process for Dairy Products and Services under Bid Number 2025-411-3. Despite an open and competitive solicitation process, only one proposal was received. Food Services recommends awarding the contract for the Dairy Products and Services to Crystal Creamery.

[Board Recommendation AUHSD IFB#2025-411-3 Dairy.pdf](#) 

11. LEGISLATIVE ACTION

11.01 Legislative Updates

The Board and staff will share information regarding legislative issues.

12. BOARD MEMBER COMMENTS & CALENDAR OF EVENTS

12.01 Meetings, Conferences, School Visits, & Board Member Comments

Board members will review information pertaining to the Board and District.

12.02 Future Agenda Items & Board Meeting Dates (Information)

The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Agenda Items: A matrix of tentative agenda items will be provided to the Board at the meeting.

Future Board Meeting Dates: The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Board Meeting Dates:

2025		
September	3	17
October	15	
November	5	9
December	17	

12.03 Calendar of Events (Information)

Board President will review the Calendar of Events:

September 4	CCCOE Teacher of the Year Celebration	4:30 - 5:30 PM	Concord Hilton
September 12	Special Board Meeting/Governance Workshop	10 am - 2:30 pm	District Community Room
September 17	Regular Board Meeting	7:00 PM	District Community Room
September 29	Coordinating Council (Stacey, Wendy)	6:00 PM	Del Valle Campus-Rm 401
October 10	End of First Quarter		
October 15	Regular Board Meeting	7:00 PM	District Community Room
October 27	Coordinating Council (Jennifer, Paul)	6:00 PM	Del Valle Campus-Rm 401

13. MOVE TO ADJOURNMENT

13.01 Recess to Closed Session, if necessary

The Board may return to Closed Session to continue discussion of any item in Agenda 2.0. If any action is taken in Closed Session, the action will be reported out in Agenda Item 13.02.

13.02 Return to Open Session, if necessary

Board President will report out any action taken during Closed Session from Agenda Item 13.01, if necessary.

13.03 Resume Public Comment, if necessary

If Public Comment exceeds the amount of scheduled time, it will be continued in this agenda item.

13.04 Final Adjournment (Action)

Board President will ask for a motion to adjourn the meeting.



Regular Governing Board Meeting - Sep 03 2025 Minutes

Wednesday, September 3, 2025 at 7:00 PM

AUHSD District Office Community Room

Governing Board Members Present: Jennifer Chen, Wendy Reicher, Paul Chopra, Nancy Kendzierski, Stacey Schweppe, and Kimberly Huang, Student Member

Presiding: Jennifer Chen, President; Wendy Reicher, Clerk

Staff Present: John Nickerson, Amy McNamara, John Walker, and Nick Carpenter

1. CALL TO ORDER

- 1.01 Call to Order of the AUHSD Regular Board Meeting in the Community Room of the AUHSD District Office
President Chen called to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 p.m. for Closed Session followed by Open Session, which would begin at approximately 7:00 p.m.

The meeting was held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

2. CLOSED SESSION

- 2.1 Closed Session Agenda, 6:00 p.m.
President Chen announced the items for discussion during Closed Session:
 - Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-02

- Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)
- Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
- Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters

2.2 Public Comments on Closed Session Items

There were no Public Comments on the Closed session Items.

3. OPEN SESSION

3.1 Open Session, AUHSD District Office Community Room, 7:00 p.m.

President Chen began the Open Session with the Opening Procedures at 7:00 p.m., in AUHSD Community Room, 1212 Pleasant Hill Road, Lafayette.

3.2 Pledge of Allegiance to the Flag

President Chen led the Board and the audience in the Pledge of Allegiance to the Flag.

3.3 Approval of the Agenda (Action)

Staff recommends the Governing Board approve the Agenda without any changes.

Motion to Approve the Agenda

Moved by: Nancy Kendzierski

Seconded by: Kimberly Huang, Student Member

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Student Board Member supported the motion.

3.4 Report Out Action Taken in Closed Session

President Chen reported out items discussed in Closed

Session:

- Voted (e.g. unanimously, 5-0) to approve Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-02 in the amount of \$60,825
- Conferred with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA) and SEIU, Local 1021
 - No action taken; and
- Discussed Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters
 - No action taken

4. CONSENT CALENDAR

4.1 Consent Calendar (Action approved by one motion)

President Chen announced that approval of the Consent Calendar means that all the listed items are approved by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Staff recommended the Governing Board approve all items listed on the Consent Calendar.

Motion to approve all items listed on the Consent Calendar

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

5. COMMUNICATIONS

5.1 Student Representatives

Ms. Huang, Student Board Member, invited the Student Representatives to report on activities and events at their schools.

Sofia Cepeda-Aguayo, the ACIS student representative, reported that during the first weeks of school, the leadership team focused on welcoming students back with various social activities like "chalk the walk" and showcased their sign-making skills at a recent back-to-school night. This week, the school is holding its first spirit week of the year, which has included activities like "flying timelines" and "dress like Adam Sandler day." For the rest of the week, there will be an ice cream social with board games and a "goodbye summer" dress-up day, concluding with a Senior Sunrise event on Friday. The leadership has also planned several other events for the month, including a school scavenger hunt, an item drive for Rocket Dog Rescue, and activities celebrating Hispanic Heritage Month.

Noah Blackhart, the AHS student representative, reported that Acalanes High School has been focused on building a strong community and ensuring a smooth start to the school year by hosting several events, including Dons Day, a Welcome Back Rally, and Back to School Night. Looking ahead, students are preparing for the PSATs and SATs, and college visits have already begun.

This Friday, the school will host a Club Day to encourage students to join new groups. Additionally, ACA Buddies and Unified Soccer have started, with plans for more collaborative activities. In the Arts, students recently attended the Oregon Shakespeare Festival and are preparing for the fall play and performances at the Lafayette Art & Wine Festival. The school's first "Friday Night Lights" game was a great success, and another is planned for this week.

Patricia Davila Gil, the CHS student representative, highlighted Cougar Day, an orientation where the students

received schedules and parking passes. The day concluded with a senior BBQ where seniors decorated their cars. The first week of school went smoothly, with leadership helping freshmen find their classes. The first rally of the year was a big success, followed by a well-attended western-themed dance. A Back to School Night allowed parents to experience their students' class schedules.

Currently, the leadership team is focused on preparing for Homecoming and getting clubs started, with over 150 clubs participating in an upcoming Club Day. They are also organizing a school supplies drive and a "Campo Swap," with all proceeds going to the school's garden and goats. In sports, Fall teams are in full swing, with football and girls' volleyball already securing some notable wins. The first home football game is scheduled for September 12th.

Keaton Petrocco, the LLHS student representative, notified the Board that Las Lomas Seniors started the year with traditional activities like car decoration and a barbecue, while freshmen were introduced to campus during their orientation. The school also hosted a successful Club Rush, where popular clubs like the Engineering Club and the Filipino Club recruited new members.

In addition to academic and club activities, the Drama department began auditions for its fall play, *The Crucible*. Fall sports are now in full swing, with teams finalizing their rosters. Flag football has started the season strong, winning its first three games. The first home football game was a success, and the school is now preparing for Homecoming week.

6. RECOGNITIONS and INTRODUCTIONS

6.1 2025 Su Stauffer Friends of Education

Dr. Nickerson introduced the item by emphasizing the role of volunteers in the District's life.

The District annually presents the Su Stauffer Friends of Education Award to honor volunteers who have made significant contributions, continuing the legacy of Su Stauffer,

who was dedicated to supporting public education. Stauffer was instrumental in saving the music program at Acalanes High School and lobbying for music and arts to be included in the University of California's "a-g" requirements.

Dr. Nickerson passed the microphone to the Principals to introduce their site recipients.

6.2 Kevin McCarthy - Acalanes High School - 2025 Su Stauffer Friend of Education

Eric Shawn, Acalanes High School Principal, recognized Kevin McCarthy as the 2025 Su Stauffer Friend of Education. As the Booster Vice President and President, Mr. McCarthy dedicated his time to ensuring equitable access and funding for all student-athletes, leaving a lasting legacy within the school's athletic programs.

6.3 Kitty Stephens - Campolindo High School - 2025 Su Stauffer Friend of Education

Dr. Nickerson announced that Kitty Stephens is this year's Campolindo High School's Su Stauffer Friend of Education recipient. A dedicated volunteer, Ms. Stephens has held numerous roles, including Parent Advisor and various positions on the Campolindo Parent Club and MEF. Her strong accounting background was crucial in managing class finances, especially during the COVID-19 pandemic. She is celebrated for her positive attitude, problem-solving skills, and commitment to ensuring all students have the chance to participate fully in their school community.

Ms. Stephens did not attend the meeting.

6.4 Michaelyn Williams - Las Lomas High School - 2025 Su Stauffer Friend of Education

Brian Sullivan, Las Lomas High School Principal, named Michaelyn Williams as this year's Su Stauffer Friend of Education recipient. For more than a decade, Ms. Williams has served the community through her volunteer work with the WCEF and the Las Lomas Boosters Club, as well as her role as a parent advisor. She is widely praised for her ability to organize and execute events, ensuring that all students can

participate in memorable activities.

6.5 Corrine Dugan - Miramonte High School - 2025 Su Stauffer Friend of Education

Ben Campopiano, Miramonte High School Principal, named Corrine Dugan as this year's Su Stauffer Friend of Education recipient. In her four years as a volunteer, Ms. Dugan has served as Parents' Club President and Communications Chair, leading with a focus on student success. Her contributions have greatly enriched the school's programs, from parent education to student wellness.

6.6 Christopher Severson - Acalanes Union High School District - 2025 Su Stauffer Friend of Education

Dr. Nickerson announced that the District named Christopher Severson as this year's districtwide Su Stauffer Friend of Education recipient. He served on the Governing Board for six years, providing strong leadership and advocating for all students. Dr. Severson was a key champion of grading practice changes, which led to more accurate, less biased grading and increased student motivation.

President Chen announced a short recess for a reception to celebrate the 2025 Su Stauffer Friend of Education recipients.

7. PUBLIC HEARING

7.1 Public hearing to receive public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system
At 7:45 P.M. President Chen opened a Public Hearing to receive public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system.

Under California Elections Code section 10010, the Board must hold at least two public hearings prior to holding a public hearing to adopt a final trustee voting area plan.

Dr. Nickerson introduced David Lopez, demographer from

WSSC, who attended the meeting in person, and Jonathan Salt, a legal counsel from F3, who joined the meeting via Zoom, to provide counsel on voting rights, California Voting Rights Act (CVRA) and explain the factors taken into consideration when voting maps were drawn.

Mr. Lopez thanked the public for the provided valuable input on the community. This gave him great knowledge to move forward with developing the maps.

Mr. Salt presented four map options for the transition to a by-trustee area election system. This transition is considered the safest way to ensure compliance with the California Voting Rights Act. He also explained that a move to trustee areas is the most secure way to protect "protected classes" under the law and is a necessary step to ensure that maps are drawn to represent all community members.

Mr. Lopez provided a detailed analysis of the proposed maps, noting that they were created by dividing the total number of residents into five areas. He highlighted the importance of not splitting protected communities, such as Hispanic, Asian, and African American populations. He clarified that the shading on the maps represents population density rather than the exact number of people residing in a given area.

Mr. Salt presented a summary of community feedback, which served as a foundation for the initial map drafts. A key piece of this feedback was the desire to treat each elementary school's attendance area as a community of interest.

Taking turns Mr. Salt and Mr. Lopez reviewed each map option, explaining the intent behind each one and detailing key metrics. They noted that the census block lines do not align with current elementary school attendance boundaries. They emphasized the primary criteria for map development: maintaining a balance in population, avoiding the dilution of protected classes, ensuring contiguous territories, and respecting communities of interest (specifically, elementary school attendance zones) and natural boundaries. Mr. Lopez also provided a breakdown of the percentage of each protected class and income level within each area.

Board members asked clarifying questions and participated

in the discussion.

PUBLIC COMMENTS

O.G. Strogatz, a Walnut Creek resident, urged the board to consider each elementary school as a community of interest. She also requested that the maps avoid splitting the Rossmoor community and that the needs of underrepresented communities be considered during the map-drawing process.

Renee Zeimer expressed a preference for Map Option 4. She stated that many residents moved to the area because of the schools and that local feeder districts are key communities of interest. Ms. Zeimer also stated that splitting the Rossmoor community is acceptable and that demographic groupings should not be limited to age alone.

Susan Hildreth, the current President of the Rossmoor Board of Directors, clarified that she was speaking only for herself and not on behalf of the board. She stated that Rossmoor is a community of interest that is helpful in supporting the schools, noting that it contains many strategic thinkers. She emphasized that keeping Rossmoor intact should not be a priority; instead, the focus should be on the students.

Keren Feeney stated her support for Map Option #2, emphasizing the importance of not diluting the vote of protected people of color. She believes that feeder schools should be kept intact as much as possible, as she considers attendance areas more important than city boundaries.

Heidi Hernandez Gatty voiced her support for Maps 2 and 4. She requested that the Buena Vista and Murwood elementary school areas remain intact, as these communities include residents who speak a variety of languages. She emphasized the importance of keeping equity at the center of the redistricting process.

Mr. Salt summarized the received input from the public.

Board members discussed the matter and provided their input.

President Chen closed the Public Hearing at 9:53 P.M.

September 3 Public Hearing Presentation.

[Acalanes UHSD - CVRA Map PPT 9-3-25.pdf](#) 

8. PUBLIC COMMENT

8.1 Public Comment

A request to address the Board on a non-agenda item was submitted, but the individual who submitted it, Mr. Guerrero, left the meeting before the Public Comments section.

9. EXECUTIVE CABINET MEMBER UPDATES

9.1 Executive Cabinet Updates

The Executive Cabinet updated the Governing Board on District events, activities, and issues, which do not require discussion or action.

- Mr. Walker reported that staff members are excited about the new school year and are paying close attention to the new courses approved by the Board last year.
- Ms. McNamara expressed her enthusiasm for celebrating the Teacher of the Year and mentioned that the results of the Summer School program would be shared in an upcoming report.
- Mr. Carpenter stated that his updates would be presented during the agenda items that followed.

10. REPORTS, DISCUSSION, and ACTION ITEMS

10.1 Reports, Discussion, Information & Action Items (Information)

10.2 2025 Summer School Report (Information/Report)

Mr. Drury, Director of Summer School, presented a summary of the District Summer School Program of 2025.

According to Mr. Drury Summer School program is a comprehensive initiative that provides a wide range of

academic opportunities under a single umbrella. It is led by a great team of experienced, veteran staff. Notably, the program sees a high rate of attendance among students in special education, who often attend for more focused, single-subject support. Additionally, a significant number of English Learner (EL) students participate in summer school.

Mr. Drury provided a detailed overview of each program. Enrollment remained consistent this year, but there was a notable increase in the number of students completing their courses and earning grades. The most significant challenge for students was achieving an 'A' in English. A strong growth in the English Learner (EL) program, which doubled in size to two classes was noticed this year.

Mr. Carpenter went over the budget and expenditures of the Summer School.

Board members asked clarifying questions.

[Summer School 2025.pdf](#) 

10.3 Enrollment Update (Information/Report)

Mr. Carpenter presented an enrollment update with data from August 25, 2025. He noted a few changes, most noticeably an increase of 20 students in the ninth grade at Las Lomas High School. To accommodate this growth, additional sessions were added to prevent students from having to change their schedules.

He also reported a significant amount of student movement in and out of the district over the summer, which he clarified is a very normal occurrence. While current enrollment, especially at Las Lomas, is down compared to last year, it is not considered a permanent trend and is expected to increase.

Board members asked clarifying questions.

[AUHSD Governing Board Enrollment Update 09-3-25.pdf](#) 

Motion to extend the Governing Board meeting till 11:30 P.M.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang. Student Board Member, supported the motion.

10.4 New Board Policy 0441: Artificial Intelligence (Action)

Mr. Walker presented on the impact of artificial intelligence (AI) in education, emphasizing the critical need to bring a new AI policy to the Board for review. He noted that the proposed Board Policy aligns with our current educational approach, specifically by ensuring AI is a tool for enhancing learning rather than simply offloading students' work. Additionally, he highlighted that the BP overlaps with the Instructional Assistant guidance the district already has in place.

The presentation was followed by comments and questions from the Board members.

[0441 BP Artificial Intelligence-NEW.pdf](#) 

Staff recommended the Governing Board adopt new Board Policy 0441: Artificial Intelligence.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

10.5 Resolution No. 25-26-16: Notice of Completion, Campolindo High School Stadium Surfaces Replacement (Roll Call/Action)

Mr. Carpenter reported that on September 24, 2024, the District contracted with FieldTurf Tarkett via a CMAS contract (number 4-06-78-0031A) to replace the stadium turf and resurface the track at Campolindo High School. Design

professionals have since inspected the site and confirmed the work meets all plans and specifications. The project is considered complete, pending the contractor's completion of a final punch list before the release of retention funds.

Ms. Dencic called for a roll-call vote on the motion.

[Res. 25-26-16 Notice of Completion-CHS Stadium.pdf](#) 

Staff recommended the Governing Board accept Resolution No. 25-26-16 and the Notice of Completion for the Stadium Surfaces Replacement Project at Campolindo High School.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the resolution.

10.6 Resolution No. 25-26-17: Notice of Completion, Las Lomas High School Stadium and Softball Outfield Surfaces (Roll Call/Action)

Mr. Carpenter reported that on September 24, 2024, the District contracted with FieldTurf Tarkett via a CMAS contract (number 4-06-78-0031A) to replace the synthetic turf at the Las Lomas High School Stadium and Softball field and to resurface the track. The project's design professionals have now inspected the work and confirmed its completion in accordance with all plans and specifications. The project is considered complete, pending the contractor's fulfillment of a final punch list before the release of retention funds

Ms. Dencic called for a roll-call vote on the motion.

[Res. 25-26-17 Notice of Completion-LLHS Stadium and Softball Outfield.pdf](#) 

Staff recommended the Governing Board accept Resolution No. 25-26-17 and the Notice of Completion for the Stadium and Softball Outlet Surface Replacement Project at Las Lomas

High School.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

10.7 Award Bid: Fresh Produce RFP No. 2025-411-1 (Action)

Mr. Carpenter informed the Governing Board that the Food Services & Safety has completed the competitive bidding process for Fresh Produce under Bid Number 2025-411-1. Based on the evaluation of value based criteria and scoring as shown below, Food Services & Safety recommended awarding the contract to Pacific Produce for highest volume of items won.

[Board Recommendation AUHSD RFP#2025-411-1 Produce.pdf](#) 

Staff recommended the Governing Board award the contract for Fresh Produce to Pacific Produce

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

10.8 Award Bid: Dry and Perishable Grocery Products IFB No. 2025-411-2 (Action)

Mr. Carpenter informed the Governing Board that the Food Services completed the competitive bidding process for Dry

and Perishable Grocery Products under Bid Number 2025-411-2. Based on evaluation of lowest pricing, Food Services recommended awarding the contract to Gold Star Foods for the highest volume of items won.

[Board Recommendation AUHSD IFB#2025-411-2 Grocery.pdf](#)



Staff recommended the Governing Board award the contract for Dry and Perishable Grocery Products to Gold Star Foods

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

10.9 Award Bid: Dairy Products and Services IFB No. 2025-411-3 (Action)

Mr. Carpenter informed the Governing Board that the Food Services has completed the competitive bidding process for Dairy Products and Services under Bid Number 2025-411-3. Despite an open and competitive solicitation process, only one proposal was received. Food Services recommended awarding the contract for the Dairy Products and Services to Crystal Creamery.

[Board Recommendation AUHSD IFB#2025-411-3 Dairy.pdf](#)



Staff recommended the Governing Board award the contract for Dairy Products and Services to Crystal Creamery

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

11. LEGISLATIVE ACTION

11.1 Legislative Updates

Dr. Nickerson notified the Board that he will provide the legislative updates in his Friday letter.

12. BOARD MEMBER COMMENTS & CALENDAR OF EVENTS

12.1 Meetings, Conferences, School Visits, & Board Member Comments

There were no comments or updates from the Board members.

12.2 Future Agenda Items & Board Meeting Dates (Information)

Governing Board reviewed upcoming Board meetings and study session scheduled for September 12th.

Future Board Meeting Dates:

2025		
September	3	17
October	15	
November	5	9
December	17	

12.3 Calendar of Events (Information)

Dr. Nickerson reviewed the Calendar of Events:

September 4	CCCOE Teacher of the Year Celebration	4:30 - 5:30 PM	Concord Hilton
September 12	Special Board Meeting/Governance Workshop	10 am - 2:30 pm	District Community Room
September 17	Regular Board Meeting	7:00 PM	District Community Room
September 29	Coordinating Council (Stacey, Wendy)	6:00 PM	Del Valle Campus-Rm 401
October 10	End of First Quarter		
October 15	Regular Board Meeting	7:00 PM	District Community Room
October 27	Coordinating Council (Jennifer, Paul)	6:00 PM	Del Valle Campus-Rm 401

13. MOVE TO ADJOURNMENT

13.1 Recess to Closed Session, if necessary

The Governing Board did not need to return to a closed session.

13.2 Resume Public Comment, if necessary

There were no public comments at this time.

13.3 Final Adjournment (Action)

Board President asked for a motion to adjourn the meeting at 10:37 P.M.

Staff recommended the Governing Board adjourn the meeting at 10:37 P.M.

Moved by: Kimberly Huang, Student Member

Seconded by: Nancy Kendzierski

Aye

Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

Governing Board Clerk

Governing Board President

Pursuant to Board Policy 9324(a), a recording of this meeting is considered a part of these minutes. If more details of the meeting are needed, you may access the recording on the Acalanes Union High School District website (www.acalanes.k12.ca.us) under the Governing Board section of the District tab. Copies of all resolutions adopted by the Board are on file in the Office of the Superintendent, Ex Officio Secretary of the Acalanes Union High School Governing Board. These minutes are summaries and excerpts from the meeting of September 3, 2025 and are subject to amendment and/or correction prior to the approval by the Acalanes Union High School Governing Board.



Regular Governing Board Meeting - Sep 17 2025 Agenda

Wednesday, September 17, 2025 at 7:00 PM

AUHSD District Office Community Room

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda, including agenda documents that are public records that have been distributed to the Board less than 72 hours before the meeting, will be made available for public inspection in the Acalanes Union High School District Office located at 1212 Pleasant Hill Road, Lafayette, California, during normal business hours.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette. It can also be viewed through the AUHSD website using this link:

<https://www.acalanes.k12.ca.us/Page/3668>

The meeting can be viewed online live, but members of the public wishing to address the Governing Board must do so in person at the District Office. Members of the public may also give input to the Board by email at schoolboard@auhsdschools.org.

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, for those requiring special assistance, disability-related modifications or accommodations, including auxiliary aids, or services in order to access the Community Room; access written documents to be discussed at a Governing Board meeting; or to otherwise participate in the public meetings of the Acalanes Union High School District Governing Board, please contact the Office of the Superintendent at 925.280.3900 ext. 6602. Notification 72 hours prior to a meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility.

Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing and sent to supt_ea@auhsdschools.org.

Main Governing Board

1. CALL TO ORDER

1.01 Call to Order of the AUHSD Regular Board Meeting in the

Community Room of the AUHSD District Office

Board President will call to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 p.m. for Closed Session followed by Open Session, which will begin at approximately 7:00 p.m.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

2. CLOSED SESSION

2.01 Closed Session Agenda, 6:00 p.m.

Board President will announce the items for discussion during Closed Session:

- 2.03 Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)
- 2.04 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
- 2.05 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters
- 2.06 Public Employee Performance Evaluation - Government Code Section 54957: Superintendent

2.02 Public Comments on Closed Session Items

At this time, the public may comment on items on the Closed Session agenda. Under Board Bylaw #9323, the Board has established 20 minutes for public comment on Closed Session agenda items. Individual speakers are limited to not more than 3 minutes. The Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20 minutes; or
- A combination of the above.

The Governing Board requests the individuals who would like to address the Board complete a "Request to Address the Acalanes Union High School District Governing Board" card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. If you wish to provide materials to the members of the Governing Board, please submit them to the

Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

To comply with the Brown Act, the Board may listen to comments, but it can neither discuss nor take action on the issues presented.

2.03 Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)

The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: Acalanes Education Association (AEA).

2.04 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021

The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: SEIU, Local 1021.

2.05 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters

The Governing Board will confer with staff regarding public employee discipline dismissal/release.

2.06 Public Employee Performance Evaluation - Government Code Section 54957: Superintendent

The members of the Governing Board will discuss the Superintendent's annual performance evaluation.

3. OPEN SESSION

3.01 Open Session, AUHSD District Office Community Room, 7:00 p.m.

Board President will begin the Open Session with the Opening Procedures at approximately 7:00 p.m., in AUHSD Community Room, 1212 Pleasant Hill Road, Lafayette.

3.02 Pledge of Allegiance to the Flag

Board President will lead the Board and the audience in the Pledge of

Allegiance to the Flag.

3.03 Approval of the Agenda (Action)

Board President will ask if there are any changes to the agenda and for a motion to approve the agenda.

3.04 Report Out Action Taken in Closed Session

Board President will report out items discussed and any action taken during Closed Session.

4. CONSENT CALENDAR

4.01 Consent Calendar (Action approved by one motion)

Approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 4.02 Personnel Report No. 25-26-05
- 4.03 Board Meeting Minutes of September 3, 2025
- 4.04 Vendor Warrants for the Weeks of August 27 and September 3, 2025
- 4.05 Request for Bids: Renovation of Pool, Pool Deck and Locker Rooms at Miramonte High School
- 4.06 District Service Contracts
- 4.07 Donations to District Programs
- 4.08 Field Trip Requests
- 4.09 Revision to Board Policy 0410: Nondiscrimination In District Programs and Activities
- 4.10 Revision to Board Policy 0450: Comprehensive Safety Plan
- 4.11 Revision to Board Policy 1312.3: Uniform Complaint Procedures
- 4.12 Revision to Board Policy 4030: Nondiscrimination In Employment
- 4.13 Revision to Board Policy 4033: Lactation Accommodation
- 4.14 Revision to Board Policies 4119.11/4219.11/4319.11: Sexual Harassment
- 4.15 Revision to Board Policy 5146: Married, Pregnant and Parenting Students
- 4.16 Revision to Board Policy 6145.2: Athletic Competition

4.02 Personnel Report No. 25-26-05

The Governing Board will consider approving the Personnel Report that includes employment, resignations, transfers, and leaves for

certificated and classified employees, and consultants.

[Personnel Report 25-26 5.pdf](#) 

4.03 Board Meeting Minutes of September 3, 2025

The Board will consider approving Board meeting minutes, which are summaries and excerpts from the meeting of September 3, 2025.

[GBM Minutes-Sept 3, 2025-DRAFT.pdf](#) 

[Regular Governing Board Meeting - Sep 03 2025 - Minutes - Html](#) 

4.04 Vendor Warrants for the Weeks of August 27 and September 3, 2025

Staff has presented the vendor warrant registers for the weeks of August 27 and September 3, 2025 to the Governing Board for review prior to the meeting. The vendor warrant registers are available for viewing at the District Office, Business Services.

4.05 Request for Bids: Renovation of Pool, Pool Deck and Locker Rooms at Miramonte High School

Staff recommends the Governing Board approve a request to obtain sealed bids for the Pool, Pool Deck and Locker Rooms at Miramonte High School

The project scope is to renovate the pool, pool deck and make necessary ADA upgrades to the locker rooms.

[Request for Bids MHS Pool Repair Project NTB.pdf](#) 

4.06 District Service Contracts

District staff is requesting Governing Board approval to enter into contracts with various vendors. A list of vendors, fiscal impact, duration and purpose of contract is attached.

[District Service Contracts.pdf](#) 

4.07 Donations to District Programs

Consistent with Board Policy 3290, Gifts, Grants and Bequests, the Governing Board may accept donations as gift, grants, bequest of money or property on behalf of the District. The District is appreciative of the continued support of community.

On a regular basis, staff will provide a report to the Governing Board a list of donations received and in accordance with Board Policy 3290, approval of this item signifies formal acceptance.

School/Site	Donor	Type	Description of Donation
CHS	Stephen Marusich	Vehicle	2006 Toyota Rav4
CHS	Mavis Walters	Vehicle	2000 Mercedes C230

4.08 Field Trip Requests

The Governing Board must approve field trip requests for class, athletic, or extra-curricular activities, which require the students to travel more than 150 miles and/or stay overnight. The following requests are being presented for approval:

Site	Class/Club	Event	Dates
Campolindo	Science Dept.	Nature Bridge, Yosemite	Jan. 11-16, 2026

[Field Trip Request 9-17-25.pdf](#) 

4.09 Revision to Board Policy 0410: Nondiscrimination In District Programs and Activities

Staff recommends the Governing Board adopt revisions to Board Policy 0410: Nondiscrimination In District Programs and Activities, last revised in 2024. This policy has been updated to expand the list of protected characteristics that are subject to nondiscrimination. The policy adds detailed requirements for parental notification, translations, ADA access, and complaint processes under Uniform Complaint or Title IX.

[0410 BP Nondiscrimination In District Programs And Activities-DRAFT.pdf](#) 

[0410 BP Nondiscrimination In District Programs And Activities-FINAL.pdf](#) 

4.10 Revision to Board Policy 0450: Comprehensive Safety Plan

Staff recommends the Governing Board adopt revisions to Board Policy 0450: Comprehensive Safety Plan, last revised in 2023. The policy has been revised to align with Education Code including mandatory Comprehensive School Safety Plan (CSSP) updates and sharing of plans with law enforcement and first responders. The Administrative Regulation has been updated to expand CSSP content to include requirements for disaster shelter/refuge planning, opioid overdose protocols, instructional continuity, trauma-informed active shooter drills, and extensive prevention and intervention strategies.

[0450 BP Comprehensive Safety Plan-DRAFT.pdf](#) 

[0450 BP Comprehensive Safety Plan-FINAL.pdf](#) 

[0450 AR Comprehensive Safety Plan-DRAFT.pdf](#) 

[0450 AR Comprehensive Safety Plan-FINAL.pdf](#) 

4.11 Revision to Board Policy 1312.3: Uniform Complaint Procedures

Staff recommends the Governing Board adopt revisions to Board Policy 1312.3: Uniform Complaint Procedures, last revised in 2024. The policy has been revised to expand the list of programs/activities under UCP (including mascots, nicknames, and student protections) and clarify what falls outside UCP (child abuse, Title IX, Williams complaints, food services). The Administrative Regulation has been updated to clarify the procedures for issuing findings in the investigative report.

[1312.3 BP Uniform Complaint Procedures-DRAFT.pdf](#) 

[1312.3 BP Uniform Complaint Procedures-FINAL.pdf](#) 

[1312.3 AR Uniform Complaint Procedures-DRAFT.pdf](#) 

[1312.3 AR Uniform Complaint Procedures-FINAL.pdf](#) 

4.12 Revision to Board Policy 4030: Nondiscrimination In Employment

Staff recommends the Governing Board adopt revisions to Board Policy 4030: Nondiscrimination In Employment, last revised in 2024. The policy has expanded protected categories to include reproductive health decision-making and cannabis use outside of work and clarified prohibitions against job ads requiring unnecessary driver's licenses. The policy clarifies complaint investigation requirements, reporting duties of supervisors, and record retention timelines.

The Administrative Regulation has been updated to require posting and translation of notices and broad dissemination of nondiscrimination policies, including Title IX. The regulation clarifies complaint filing, investigation timelines, written report requirements, and appeals to the Board.

[4030 BP Nondiscrimination In Employment-DRAFT.pdf](#) 

[4030 BP Nondiscrimination In Employment-FINAL.pdf](#) 

[4030 AR Nondiscrimination In Employment-DRAFT.pdf](#) 

[4030 AR Nondiscrimination In Employment-FINAL.pdf](#) 

4.13 Revision to Board Policy 4033: Lactation Accommodation

Staff recommends the Governing Board adopt revisions to Board Policy 4033: Lactation Accommodation, last revised in 2024. The policy clarifies employees' rights to lactation breaks and private, safe lactation spaces with access to seating, power, sink, and refrigeration. Requires policy distribution via handbooks, and provides information on filing a complaint.

[4033 BP Lactation Accommodation-DRAFT.pdf](#) 

[4033 BP Lactation Accommodation-FINAL.pdf](#) 

4.14 Revision to Board Policies 4119.11/4219.11/4319.11: Sexual Harassment

Staff recommends the Governing Board adopt revisions to Board Policies 4119.11/4219.11/4319.11: Sexual Harassment, last revised in 2024. The policies have been revised to align with Title IX procedures, explicitly prohibiting sex discrimination and sex-based harassment for employees, interns, volunteers, contractors, and applicants. The policies outline procedures for filing a complaint and mandates Title IX Coordinator oversight and supportive measures for complainants and respondents. The Administrative Regulations have been updated with expanded definitions of sex discrimination, quid pro quo harassment, hostile environment, and Title IX harassment standards. The policies require designation of a Title IX Coordinator, training for all staff, detailed training content for supervisors, recordkeeping requirements, and complaint investigation and response procedures.

[4119.11 BP Sexual Harassment-DRAFT.pdf](#) 

[4119.11 BP Sexual Harassment-FINAL.pdf](#) 

[4119.11 AR Sexual Harassment-DRAFT.pdf](#) 

[4119.11 AR Sexual Harassment-FINAL.pdf](#) 

[4219.11 BP Sexual Harassment-DRAFT.pdf](#) 

[4219.11 BP Sexual Harassment-FINAL.pdf](#) 

[4219.11 AR Sexual Harassment-DRAFT.pdf](#) 

[4219.11 AR Sexual Harassment-FINAL.pdf](#) 

[4319.11 BP Sexual Harassment-DRAFT.pdf](#) 

[4319.11 BP Sexual Harassment-FINAL.pdf](#) 

[4319.11 AR Sexual Harassment-DRAFT.pdf](#) 

[4319.11 AR Sexual Harassment-FINAL.pdf](#) 

4.15 Revision to Board Policy 5146: Married, Pregnant and Parenting Students

Staff recommends the Governing Board adopt revisions to Board Policy 5146: Married, Pregnant and Parenting Students, last revised in 2024. The policy has been revised to strengthen protections for pregnant/parenting students and to remove the use of Title IX procedures to ensure compliance with the policy. The policy clarifies that complaint procedures for married, pregnant or parenting

students will fall under the District’s Uniform Complaint Policy.

[5146 BP MarriedPregnantParenting Students-DRAFT.pdf](#) 

[5146 BP MarriedPregnantParenting Students-FINAL.pdf](#) 

4.16 Revision to Board Policy 6145.2: Athletic Competition

Staff recommends the Governing Board adopt revisions to Board Policy 6145.2: Athletic Competition, last revised in 2018. The policy has been updated to state that student athletes, coaches, parents/guardians, spectators, and others are required to teach, enforce, advocate, and abide by the applicable Code of Conduct adopted by the California Interscholastic Federation (CIF). BP 6145.2 is also updated to require the written emergency action plan to include the location of emergency medical equipment, and the procedures to be followed in the event of concussion and heat illness. Additionally, the policy is updated to include that coaches and/or athletic trainers comply with any training required by law.

[6145.2 BP Athletic Competition-DRAFT.pdf](#) 

[6145.2 BP Athletic Competition-FINAL.pdf](#) 

[6145.2 AR Athletic Competition-DRAFT.pdf](#) 

[6145.2 AR Athletic Competition-FINAL.pdf](#) 

5. COMMUNICATIONS

5.01 Student Representatives

The Student Board Member and the Student Representatives from each school will report on activities and events.

Student Board Member	Kimberly Huang
ACIS	Sofia Cepeda-Aguayo
Acalanes HS	Noah Blackhart
Campolindo HS	Patricia Davila Gil
Las Lomas HS	Keaton Petrocco
Miramonte HS	Will Riley

6. PUBLIC HEARING

6.01 Public testimony concerning proposed trustee voting area

plans associated with the District's transition to a by-trustee area election system (Public Hearing)

The Governing Board will convene a public hearing to receive public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system.

Under California Elections Code section 10010, the Board must hold at least two public hearings prior to holding a public hearing to adopt a final trustee voting area plan.

Notice of Public Hearing

[Notice of Public Hearing - Map Hrg 2 - 9-17-25 Acalanes UHSD.pdf](#) 

More information on the transition process is posted on the [District website](#).

Draft Trustee Area Map Options

[AcalanesUHSD Option1 8-27-25.pdf](#) 

[AcalanesUHSD Option2 8-27-25.pdf](#) 

[AcalanesUHSD Option2A 9-9-25.pdf](#) 

[AcalanesUHSD Option2B 9-9-25.pdf](#) 

[AcalanesUHSD Option3 8-27-25.pdf](#) 

[AcalanesUHSD Option4 8-27-25.pdf](#) 

[AcalanesUHSD Option5 9-9-25.pdf](#) 

[Interactive map tool.](#)

Election sequence proposal by draft option.

[Acalanes UHSD Election Sequencing.pdf](#) 

September 17 Public Hearing Presentation.

[Acalanes UHSD - CVRA Map PPT 9-17-25.pdf](#) 

- 6.02 Resolution 25-26-19: Affirming the Governing Board's Commitment to Whole District Representation Following Transition to By-Trustee Area Election Method(Roll

Call/Action)

On July 9, 2025, the Acalanes Union High School District Governing Board passed Resolution No. 25-26-01 indicating the Board's intent to transition from at-large to by-trustee area elections. Concerns have been expressed by Board members and members of our community that a by-trustee area method of election may cause candidates and future trustees to focus solely on the area from which they are elected. To address these concerns, the Governing Board is bringing forth Resolution No. 25-26-19 which reaffirms its collective commitment to the principles in Board Bylaw 9005 which states the Board's primary responsibility is to act in the best interest of every student in the District.

[Res. 25-26-19 Affirming Board's Commitment to Whole District Representation.pdf](#) 

6.03 Sufficiency of Instructional Materials (Public Hearing)

In order to be eligible to receive funds available for the purchase of instructional materials per Education Code section 60119, the governing board of each district and county office of education are required to hold an annual public hearing regarding whether each pupil in the district has sufficient textbooks or instructional materials in specific subjects that are aligned to the academic content standards.

The Board will conduct a public hearing regarding Sufficiency of Instructional Materials and Standards-aligned textbooks.

[Notice of Public Hearing-InstructionalMaterials.pdf](#) 

7. PUBLIC COMMENT

7.01 Public Comment

At a Board meeting, the public may comment on items within the subject matter jurisdiction of the Governing Board.

- For items on the agenda, the public may comment at the time the Board considers the agenda item.
- For items not on the agenda, the public may comment under Public Comment and Item 11.03, if necessary.

The Governing Board requests that individuals who would like to address the Board complete a "Request to Address the Acalanes Union High School District" card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. Individual speakers are asked to limit their comments to no more than 3 minutes, unless the Board decides otherwise. If you wish to provide materials to the members of the Governing

Board, please submit them to the Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

Agenda Item – Public Comment

Under Board Bylaw #9323, the Board has allotted 20 minutes for Public Comment. Prior to the start of Public Comment, the Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for Public Comment by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for Public Comment to more than 20 minutes;
- Continue Public Comment in Agenda Item 11.03; or
- A combination of the above.

To comply with the Brown Act, the Board may listen to comments from the speakers, but can neither discuss nor take action on the issues presented.

Items on the Agenda

Prior to the start of an agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. The normal sequence for an agenda item is:

- Staff presentation
- Board questions of staff
- Public comment
- Board discussion/action

Under Board Bylaw #9323, the Board has established 20 minutes for public comment on an agenda item. Prior to the start of the agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment on the agenda item by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20 minutes; or
- A combination of the above.

8. EXECUTIVE CABINET MEMBER UPDATES

8.01 Executive Cabinet Updates

The Executive Cabinet will update the Governing Board on District

events, activities, and issues, which do not require discussion or action.

9. REPORTS, DISCUSSION, and ACTION ITEMS

9.01 Reports, Discussion, Information & Action Items (Information)

The Board will hear reports, discuss and/or consider taking action on the following items:

- 9.02 Budget Revision 2024-2025 (Action)
- 9.03 2024-2025 Unaudited Actuals (Action)
- 9.04 Multiyear Projection and Budget Challenges (Information/Discussion)
- 9.05 Resolution No 25-26-18: Adoption of the Gann Limit 2025 (Roll Call/Action)
- 9.06 Board Policy Annual Review: BP 6145 Extracurricular and Co- curricular Activities (Discussion)
- 9.07 Board Policy Annual Review: BP 5116.1 Intradistrict Open Enrollment (Discussion)
- 9.08 Sufficiency of Instructional Materials (Roll Call/Action)
- 9.09 Career Technical Education Program Update (Discussion)

9.02 Budget Revision 2024-2025 (Action)

Staff will present the Governing Board with revisions to the 2024-2025 operating budget through June 30, 2025.

[2024-25 Final Budget Revision 9-17-25.pdf](#) 

9.03 2024-2025 Unaudited Actuals (Action)

The Unaudited Actuals constitute a detailed report of the District's financial statements for the fiscal year ending June 30, 2025. Staff will present the major differences and a brief explanation between the estimated actuals and the unaudited actuals for the General Fund.

The report includes other district funds, summarizing total revenues, expenditures, and fund balances.

All funds and required supplemental information listed below are included in the report:

General Fund

- Restricted and Unrestricted

Special Revenue Funds

- Student Activity Fund
- Adult Education Fund
- Cafeteria Fund

- Deferred Maintenance Fund

Capital Project Funds

- Building Fund
- Capital Facilities Fund
- Special Reserve Fund for Capital Outlay Projects

Fiduciary and Special Revenue Funds

- Retiree Benefit Fund
- Foundation Private-Purpose Trust Fund

[AUHSD Unaudited Actuals State Forms 2024-2025.pdf](#) 

[AUHSD Unaudited Actuals 2024-2025 Board Presentation.pdf](#)



9.04 Multiyear Projection and Budget Challenges (Information/Discussion)

Staff will review the multiyear budget projection and the ongoing budget challenges experienced by the District. The Governing Board will discuss next steps to address the budget challenges.

[AUHSD Multi Year Projection and Budget Challenges.pdf](#) 

9.05 Resolution No 25-26-18: Adoption of the Gann Limit 2025 (Roll Call/Action)

The Governing Board must adopt the Gann Limit resolution annually. The Gann Limit was designed to limit the growth in government spending. It measures revenue growth for all governmental agencies and factors in population and inflation. The basis for recalculation each year is the District's prior year Gann Limit, new population, and inflation factors provided by the state.

Financial information is extracted from the SACS Financial Reporting Software and estimated data based upon the Adopted Budget. The attached Form Gann contains all of the factors necessary to calculate the new Gann Limit and to alert staff and the Governing Board if special action is necessary. At this time, the appropriations of the District do not exceed the Gann Limit; therefore, no special action is necessary.

[GANN Form.pdf](#) 

[Resolution No. 25-26-18 Gann Limit.pdf](#) 

9.06 Board Policy Annual Review: BP 6145 Extracurricular and Co-curricular Activities (Discussion)

Per Board Bylaw 9310, California Education Code 35160.5 requires that districts serving grades 7-12, inclusive, have a policy establishing that student participation in extracurricular and co-curricular activities is conditioned upon satisfactory educational progress in the

previous grading period. The AUHSD maintains the required policy, Board Policy 6145 Extracurricular and Co-curricular Activities. EC 35160.5 also requires the governing board of each school district annually review the policy.

This policy is brought forward for annual review. Board Policy 6145 was last updated in October 2020. Administrative Regulation 6145 is attached for informational purposes.

BP and AR 6145 are consistent with California law and District practices. Staff does not recommend any changes to BP 6145. No action will be taken.

Should the Governing Board request revisions to the policy, the policy will be agendaized for possible action at a subsequent meeting.

[6145 Board Policy Extracurricular And Cocurricular Activities.pdf](#) 

[6145 Administrative Regulation Extracurricular And Cocurricular Activities.pdf](#) 

9.07 Board Policy Annual Review: BP 5116.1 Intradistrict Open Enrollment (Discussion)

Per Board Bylaw 9310, California Education Code 35160.5 requires that districts with one or more schools serving the same level have policy with rules and regulations establishing a policy of open enrollment within the district for residents of the district. The AUHSD maintains the required policy, Board Policy 5116.1: Intradistrict Open Enrollment. California Education Code 35160.5 also requires the Governing Board of each school district to annually review the policy.

This policy is brought forward for annual review. Board Policy 5116.1 was last updated in February 2022. Administrative Regulation 5116.1 is attached for informational purposes.

BP and AR 5116.1 are consistent with California law and District practices. Staff does not recommend any changes to BP 5116.1. No action will be taken.

Should the Governing Board request revisions to the policy, the policy will be agendaized for possible action at a subsequent meeting.

[5116.1 Board Policy Intradistrict Open Enrollment.pdf](#) 

[5116.1 Administrative Resolution Intradistrict Open Enrollment.pdf](#) 

9.08 Sufficiency of Instructional Materials (Roll Call/Action)

In order to comply with Education Code Sections 60119 and 60422, the governing board of each school district and county offices of education are required to adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials

in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.

[Res. 25-26-15 Sufficiency of Instructional Materials.pdf](#) 

[6161.1 Board Policy Selection And Evaluation Of Instructional Materials.pdf](#) 

[6161.1 Administrative Regulation Selection And Evaluation Of Instructional Materials.pdf](#) 

9.09 Career Technical Education Program Update (Discussion)

The Acalanes Union High School District offers students a broad range of courses in Career Technical Education (CTE). With engaging curricula, high-quality facilities, and dedicated educators, the District's CTE programs promote college and career readiness. In accordance with AUHSD Board Policy 6178, "Career Technical Education," staff will present the annual update on the District's CTE programs. The presentation will provide an overview of the CTE courses, enrollment trends, student performance data, and plans to further strengthen CTE programs in AUHSD.

[AUHSD Career Technical Education Update 9.17.2025.pdf](#) 

[6178 Board Policy Career Technical Education.pdf](#) 

10. LEGISLATIVE ACTION

10.01 Legislative Updates

The Board and staff will share information regarding legislative issues.

11. BOARD MEMBER COMMENTS & CALENDAR OF EVENTS

11.01 Meetings, Conferences, School Visits, & Board Member Comments

Board members will review information pertaining to the Board and District.

11.02 Future Agenda Items & Board Meeting Dates (Information)

The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Agenda Items: A matrix of tentative agenda items will be provided to the Board at the meeting.

Future Board Meeting Dates: The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Board Meeting Dates:

2025		
October	15	
November	5	9
December	17	

11.03 Calendar of Events (Information)

Board President will review the Calendar of Events:

September 29	Coordinating Council (Stacey, Wendy)	6:00 PM	Del Valle Campus-Rm 401
October 10	End of First Quarter		
October 15	Regular Board Meeting	7:00 PM	District Community Room
October 27	Coordinating Council (Jennifer, Paul)	6:00 PM	Del Valle Campus-Rm 401
November 5	Regular Board Meeting	7:00 PM	District Community Room
November 7	Site Visit	7:30-9:30 AM	Las Lomas High School
November 11	Veterans Day		Holiday
November 17	Coordinating Council (Stacey,Wendy)	6:00 PM	Del Valle Campus-Rm 401
November 19	Regular Board Meeting	7:00 PM	District Community Room
November 24-28	Thanksgiving Holiday		Holiday

12. MOVE TO ADJOURNMENT

12.01 Recess to Closed Session, if necessary

The Board may return to Closed Session to continue discussion of any item in Agenda 2.0. If any action is taken in Closed Session, the action will be reported out in Agenda Item 13.02.

12.02 Return to Open Session, if necessary

Board President will report out any action taken during Closed Session from Agenda Item 13.01, if necessary.

12.03 Resume Public Comment, if necessary

If Public Comment exceeds the amount of scheduled time, it will be continued in this agenda item.

12.04 Final Adjournment (Action)

Board President will ask for a motion to adjourn the meeting.



Regular Governing Board Meeting - Sep 17 2025 Minutes

Wednesday, September 17, 2025 at 7:00 PM

AUHSD District Office Community Room

Governing Board Members Present: Jennifer Chen, Wendy Reicher, Paul Chopra, Nancy Kendzierski, Stacey Schweppe, and Kimberly Huang, Student Member

Presiding: Jennifer Chen, President; Wendy Reicher, Clerk

Staff Present: John Nickerson, Amy McNamara, John Walker, and Nick Carpenter

1. CALL TO ORDER

- 1.01 Call to Order of the AUHSD Regular Board Meeting in the Community Room of the AUHSD District Office

Board President called to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 PM for Closed Session followed by Open Session, which began at 7:00 PM.

The meeting was held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

2. CLOSED SESSION

- 2.01 Closed Session Agenda, 6:00 PM

Board President announced the items for discussion during Closed Session:

- 2.03 Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)
- 2.04 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
- 2.05 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters
- 2.06 Public Employee Performance Evaluation - Government Code Section 54957: Superintendent

2.02 Public Comments on Closed Session Items

There were no Public Comments on the Closed session items.

3. OPEN SESSION

3.01 Open Session, AUHSD District Office Community Room, 7:00 PM

Board President began the Open Session with the Opening Procedures at 7:00 PM, in AUHSD Community Room, 1212 Pleasant Hill Road, Lafayette.

3.02 Pledge of Allegiance to the Flag

Board President led the Board and the audience in the Pledge of Allegiance to the Flag.

3.03 Approval of the Agenda (Action)

Board President asked if there were any changes to the agenda and for a motion to approve the agenda.

Staff recommended that the agenda be approved.

Moved by: Nancy Kendzierski

Seconded by: Paul Chopra

Aye

Jennifer Chen, Wendy Reicher, Paul Chopra,

Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

3.04 Report Out Action Taken in Closed Session

Board President reported out items discussed and action taken during Closed Session. The Governing Board

- conferred with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA) and SEIU, Local 1021
 - No action taken;
- by a vote of 5 to 0 with 0 abstentions, the Governing Board took action to accept the separation agreement with Employee ID #104475

The Board voted as follows:

Chen - Yes

Chopra - Yes

Kendzierski - Yes

Reicher - Yes

Shweppe - Yes;

- and discussed Public Employee Performance Evaluation - Government Code Section 54957: Superintendent
 - No Action Taken.

4. CONSENT CALENDAR

4.01 Consent Calendar (Action approved by one motion)

President Chen announced that approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 4.02 Personnel Report No. 25-26-05
- 4.03 Board Meeting Minutes of September 3, 2025
- 4.04 Vendor Warrants for the Weeks of August 27 and September 3, 2025
- 4.05 Request for Bids: Renovation of Pool, Pool Deck and Locker Rooms at Miramonte High School
- 4.06 District Service Contracts
- 4.07 Donations to District Programs
- 4.08 Field Trip Requests
- 4.09 Revision to Board Policy 0410: Nondiscrimination In District Programs and Activities
- 4.10 Revision to Board Policy 0450: Comprehensive Safety Plan
- 4.11 Revision to Board Policy 1312.3: Uniform Complaint Procedures
- 4.12 Revision to Board Policy 4030: Nondiscrimination In Employment
- 4.13 Revision to Board Policy 4033: Lactation Accommodation
- 4.14 Revision to Board Policies 4119.11/4219.11/4319.11: Sexual Harassment
- 4.15 Revision to Board Policy 5146: Married, Pregnant and Parenting Students
- 4.16 Revision to Board Policy 6145.2: Athletic Competition

Staff recommended the Governing Board approve all items listed on the Consent Calendar.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

5. COMMUNICATIONS

5.01 Student Representatives

Ms. Huang, Student Board Member, invited the Student Representatives from each school to report on activities and events at their schools.

Sofia Cepeda-Aguayo, the ACIS student representative, reported that to improve event planning, the ACIS leadership team is shifting from monthly spirit weeks to holding lunch events every Thursday and Friday. This new schedule aims to attract more students and reduce pressure on the organizers by allowing them to prepare events on a weekly basis. Recent events included a cookies and coloring day, as well as a scavenger hunt and papel picado making. She shared that the school is also currently running a donation drive for Rocket Dog Rescue, with flyers posted and a donation bin available. Looking ahead, the leadership team is focused on developing new activities for October.

Dhruv Mahadevan, the AHS student representative at this meeting, reported that with the beginning of the second month of school, students are preparing for the PSAT and SAT, while also attending various college visits and a recent International College Fair. The upcoming homecoming week, from September 28th to October 4th, is a major focus, with students planning events like hallway decorating, a canned food drive, and the annual rally. Meanwhile, Latin Heritage Month is being celebrated with events planned by the Latinos Unidos club. The school's Choir and Jazz band will perform at the Lafayette Art & Wine Festival this weekend. In sports, several teams are having a successful season, including the undefeated unified soccer, flag football, and varsity football teams.

Patricia Davila Gil, the CHS student representative, reported that as students settle into the new school year, seniors are

focusing on college applications, attending visits from college representatives, and preparing for the October SAT. A recent Club Day was a big success, with over 150 clubs participating and welcoming new members. Ms. Davila Gil was excited to report that Campolindo is getting ready for homecoming, which will have a board game theme, and is selling breast cancer awareness shirts for the big football game. Meanwhile, the school's Diversity board has decorated the halls for Hispanic Heritage Month, and the Sustainability board is making its popular used-clothing sale, the Campo Swap, a regular event. Additionally, the Leadership team has been helping students pre-register to vote, and a recent MEF Day raised funds to support school programs.

Keaton Petrocco, the LLHS student representative, notified the Board that the week kicked off with a successful homecoming celebration, featuring daily themed events, class competitions like the Powder Puff football game, and culminating in a football victory and dance. Meanwhile, the school's water polo and cross country teams continued their strong seasons, and the Theater department began rehearsals for their fall play. A new tardy policy was also implemented, rewarding the class with the lowest tardies with the chance to pick the passing-period music. Ms. Petrocco emphasized that the entire week was made possible with the help of the leadership teacher, Mrs. Labrot.

Will Riley, the MHS student representative, reported to the Board that Miramonte has a busy schedule ahead, with upcoming events including a Meet-and-Greet for the parents of the Class of 29 and a Social for the parents of the Class of 28, along with a Latinx Heritage Festival and a visit from therapy dogs. In sports, teams like golf, football, and cross country have started their seasons strong, with the football team earning praise for their sportsmanship. Academically, the first progress report period is ending, and Seniors are beginning their biweekly college and career meetings. The school's Performing Arts classes are also in full swing, with Jazz band having its first performance and the *Mean Girls*

musical well underway.

Ms. Huang acknowledged the original caretakers of the land, the Bay Miwok and Ohlone tribes, and paid respect to their culture, traditions and their elders, past, present and emerging.

6. PUBLIC HEARING

6.01 Public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system (Public Hearing)

At 7:20 PM President Chen opened a Public Hearing to receive public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system.

Under California Elections Code section 10010, the Board must hold at least two public hearings prior to holding a public hearing to adopt a final trustee voting area plan.

Dr. Nickerson introduced Jonathan Salt, a legal counsel from F3, and David Lopez, demographer from WSSC, who attended the meeting via Zoom, to provide counsel on voting rights, California Voting Rights Act and explain the factors taken into consideration when voting maps were drawn.

During the presentation, Mr. Salt explained that the final hearing will occur on October 15th, four weeks from now.

Mr. Salt and Mr. Lopez took turns reviewing each map option, explaining the intent behind each one and detailing key metrics. They emphasized the primary criteria for map development: maintaining a balance in population, avoiding the dilution of protected classes, ensuring contiguous territories, and respecting communities of interest (specifically, elementary school attendance zones) and natural boundaries.

In addition, they highlighted the criteria used to create the election sequence. Areas with the highest protection class population and unrepresented areas will be included in the

2026 election cycle.

Board members asked clarifying questions and participated in the discussion.

PUBLIC COMMENTS

Lisa Disbrow expressed her concern about linking outcome of the Measure T vote to the by-trustee map drawing process.

Susan Heldreth emphasized that Rossmoor as a community is more aligned with Walnut Creek than with Lafayette.

Karen Feeney wished the maps better reflected the partner elementary school districts and noted that Rossmoor is part of the Walnut Creek area.

Mr. Salt summarized the received input from the public.

Board members discussed the matter and provided their input.

President Chen closed the Public Hearing at 8:53 P.M.

September 17 Public Hearing Presentation.

[Acalanes UHSD - CVRA Map PPT 9-17-25.pdf](#) 

- 6.02 Resolution 25-26-19: Affirming the Governing Board's Commitment to Whole District Representation Following Transition to By-Trustee Area Election Method(Roll Call/Action)

Dr. Nickerson introduced the agenda item by explaining that the resolution was created to address concerns that a by-trustee area election method might cause future elected officials to focus only on their specific area. The resolution, therefore, reaffirms the Governing Board's commitment to acting in the best interest of all students in the district, as outlined in Board Bylaw 9005.

Board members commented on the Resolution.

[Res. 25-26-19 Affirming Board's Commitment to Whole District Representation.pdf](#) 

Staff recommended the Governing Board adopt Resolution 25-26-19: Affirming the Governing Board's Commitment to Whole District Representation Following Transition to By-Trustee Area Election Method.

Ms. Dencic called for a roll-call vote on the motion.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

6.03 Sufficiency of Instructional Materials (Public Hearing)

At 8:57 PM President Chen opened a Public Hearing regarding Sufficiency of Instructional Materials and Standards-aligned textbooks.

Mr. Walker stated that in order to qualify for instructional materials funding under Education Code section 60119, the district has to hold a public hearing regarding sufficiency of instructional materials and standards-aligned textbooks. He confirmed that every student in the District has sufficient textbooks and instructional materials in the required subjects that are aligned with academic content standards.

There were no public comments on the item.

President Chen closed the Public Hearing at 8:58 PM.

7. PUBLIC COMMENT

7.01 Public Comment

President Chen went over the rules of the Public Comments at the Board Meeting and opened the floor for comments.

Lori Tewksbury, president of the AEA, reported a busy start to the school year, with first-quarter progress reports due the next day and orientation meetings for the new AEA members.

Lisa Disbrow talked about political tolerance and the need to educate students to be proud Americans.

8. EXECUTIVE CABINET MEMBER UPDATES

8.01 Executive Cabinet Updates

The Executive Cabinet updated the Governing Board on District events, activities, and issues, which do not require discussion or action.

- Mr. Walker, Associate Superintendent of Educational Services, reported that starting next week the staff will be analyzing first progress report data to determine which students need more assistance. They are also developing new ideas for courses for the 2026-2027 school year.
- Ms. McNamara, Deputy Superintendent of Administrative Services, reported that her focus is on new staff members. She is checking in with them and observing their progress. She also mentioned going over benefits and that a classified staff development day is scheduled for October 13.
- Mr. Carpenter, Associate Superintendent of Business Services, stated that his updates would be presented

during the agenda items that followed.

9. REPORTS, DISCUSSION, and ACTION ITEMS

9.01 Reports, Discussion, Information & Action Items (Information)

9.02 Budget Revision 2024-2025 (Action)

Mr. Agha, Director of Fiscal Services, presented the 2024-2025 Final Budget Revision report, detailing the district's revenue and expenditures.

He informed the Board that property tax revenue was lower than projected this year. However, this was offset by an increase in revenue from interest and transportation. Although this provided a financial boost, he cautioned that these were one-time funds and could not be relied upon in the future.

Expenditures saw a decrease in Special Education and book/materials expenses. Mr. Agha mentioned new procedures aimed at keeping actual spending figures closer to what was originally budgeted.

[2024-25 Final Budget Revision 9-17-25.pdf](#) 

Staff recommended the Governing Board approve the 2024-2025 Budget Revisions through June 30, 2025.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

9.03 2024-2025 Unaudited Actuals (Action)

Mr. Carpenter and Mr. Agha presented a detailed report of the

District's financial statements for the fiscal year ending June 30, 2025.

The final report began with a comprehensive overview of the General Fund, which was broken down into both Restricted and Unrestricted categories. The document then examined a series of Special Revenue Funds such as Student Activity, Adult Education and Cafeteria.

Mr. Carpenter highlighted two key financial challenges: the rising cost of athletics and after-school activities, and the increasing expenses faced by the district cafeteria. He noted that the cafeteria is struggling to provide healthy food options for students while managing the high cost of ingredients.

When talking about the Capital Project Funds, dedicated to long-term investments, Mr. Carpenter brought the Board's attention to the aging facilities, emphasizing the need for funds to repair or replace them to ensure they remain functional and safe.

Finally, the report concluded with the Fiduciary and Special Revenue Funds, which included the Retiree Benefit Fund and the Foundation Private-Purpose Trust Fund, providing a complete picture of the District's financial landscape.

[AUHSD Unaudited Actuals State Forms 2024-2025.pdf](#) 

[AUHSD Unaudited Actuals 2024-2025 Board Presentation.pdf](#)


Staff recommended the Governing Board accept the Unaudited Actuals for 2024-2025.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

9.04 Multiyear Projection and Budget Challenges
(Information/Discussion)

Dr. Nickerson and Mr. Carpenter reviewed the district's multi-year budget projections, taking turns to discuss the ongoing financial challenges.

Dr. Nickerson reminded the Board that the district receives the lowest Local Control Funding Formula allocation among all high school districts in California. This makes the District highly dependent on local funding, which still doesn't raise per-student funding to the state average.

Dr. Nickerson then outlined the budget challenges facing the district and the steps being taken to address them. These efforts have resulted in total budget reductions and savings of \$2.2 million for the 2025-2026 school year. He highlighted several key initiatives, including the significant efforts of educational foundations, the strategic use of district facilities and the May parcel tax that unfortunately was not successful.

The Governing Board discussed next steps to address the budget challenges.

[AUHSD Multi Year Projection and Budget Challenges.pdf](#) 

Motion to extend the meeting till 11:30 PM.

Moved by: Nancy Kendzierski

Seconded by: Kimberly Huang, Student Member

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
 Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

9.05 Resolution No 25-26-18: Adoption of the Gann Limit 2025 (Roll
Call/Action)

Mr. Agha presented Resolution No. 25-26-18: Adoption of the

Gann Limit, which is designed to control the growth of government spending. This limit is recalculated annually based on the district's previous year's limit, as well as new population and inflation factors provided by the state.

The necessary financial data is pulled from the SACS Financial Reporting Software and the adopted budget. Mr. Agha reported that the accompanying Gann Form provides all the factors needed for the calculation and will alert staff if the district's appropriations approach or exceed the limit. Currently, the district's appropriations are below the Gann Limit, so no special action is required.

[GANN Form.pdf](#) 

[Resolution No. 25-26-18 Gann Limit.pdf](#) 

Staff recommended the Governing Board adopt Resolution No. 25-26-19: Adoption of the Gann Limit 2025.

Ms. Dencic called for a roll-call vote on the motion.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

9.06 Board Policy Annual Review: BP 6145 Extracurricular and Co-curricular Activities (Discussion)

Dr. Nickerson brought forward Board Policy 6145 for its annual review. This policy requires students in grades 7-12 to maintain satisfactory educational progress to participate in extracurricular and co-curricular activities. The policy was last updated in October 2020.

Because the current policy aligns with both California law and the district's practices, no changes are being recommended

at this time, and no action was taken during the meeting. However, if the Governing Board requests any revisions, the policy will be placed on a future agenda for a vote.

[6145 Board Policy Extracurricular And Cocurricular Activities.pdf](#) 

[6145 Administrative Regulation Extracurricular And Cocurricular Activities.pdf](#) 

9.07 Board Policy Annual Review: BP 5116.1 Intradistrict Open Enrollment (Discussion)

Dr. Nickerson presented Board Policy 5116.1: Intradistrict Open Enrollment for its required annual review. This policy, mandated by California law, allows residents to enroll their children in any district school.

Since the policy is consistent with both California law and current district's practices, no changes were recommended or made at this time. However, if the Board decides to make revisions, the policy will be brought up for a vote at a future meeting.

[5116.1 Board Policy Intradistrict Open Enrollment.pdf](#) 

[5116.1 Administrative Resolution Intradistrict Open Enrollment.pdf](#) 

9.08 Sufficiency of Instructional Materials (Roll Call/Action)

Mr. Walker presented Resolution No. 25-26-15, which certifies that every student in the Acalanes Union High School District has sufficient, standards-aligned instructional materials for all core subjects. He noted that, under the California Education Code, all school districts are required to pass this resolution annually.

[Res. 25-26-15 Sufficiency of Instructional Materials.pdf](#) 

[6161.1 Board Policy Selection And Evaluation Of Instructional Materials.pdf](#) 

[6161.1 Administrative Regulation Selection And Evaluation](#)

Staff recommended the Governing Board adopt Resolution No. 25-26-15: Sufficiency of Instructional Materials and Standards-Aligned Textbooks.

Ms. Dencic called for a roll-call vote on the motion.

Moved by: Nancy Kendzierski

Seconded by: Wendy Reicher

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

9.09 Career Technical Education Program Update (Discussion)

Mr. Walker presented an update on the Career Technical Education Program. His presentation focused on the program's goals, current status, and future objectives.

Mr. Walker reported that all CTE courses are on track to be approved by the end of the year. The program's main goal is to equip students with both college and career skills, preparing them for a diverse range of post-high school opportunities.

The district's CTE department offers a variety of courses, though not all are available at every school.

The program's goals are integrated into the Local Control and Accountability Plan, with key metrics focusing on whether students are both college and career ready.

Mr. Walker highlighted the popularity of the program with 20% of the District's students currently enrolled. The enrollment data shows that CTE courses are particularly appealing to certain student groups, including more Special Education students, more boys than girls, and a higher percentage of English Learner students compared to their

overall representation in the District. These trends highlight specific areas for potential growth and focus within the program.

[AUHSD Career Technical Education Update 9.17.2025.pdf](#) 

[6178 Board Policy Career Technical Education.pdf](#) 

10. LEGISLATIVE ACTION

10.01 Legislative Updates

Dr. Nickerson notified the Board that he will provide the legislative updates in his Friday letter.

11. BOARD MEMBER COMMENTS & CALENDAR OF EVENTS

11.01 Meetings, Conferences, School Visits, & Board Member Comments

There were no comments or updates from the Board members.

11.02 Future Agenda Items & Board Meeting Dates (Information)

The Board reviewed upcoming Board meetings and study sessions.

Future Board Meeting Dates:

2025		
October	15	
November	5	19
December	17	

11.03 Calendar of Events (Information)

Dr. Nickerson reviewed the Calendar of Events:

September 29	Coordinating Council (Stacey, Wendy)	6:00 PM	Del Valle Campus-Rm 401
October 10	End of First Quarter		
October 15	Regular Board Meeting	7:00 PM	District Community Room
October 27	Coordinating Council (Jennifer, Paul)	6:00 PM	Del Valle Campus-Rm 401
November 5	Regular Board Meeting	7:00 PM	District Community Room
November 7	Site Visit	7:30-9:30 AM	Las Lomas High School
November 11	Veterans Day		Holiday
November 17	Coordinating Council (Stacey,Wendy)	6:00 PM	Del Valle Campus-Rm 401
November 19	Regular Board Meeting	7:00 PM	District Community Room
November 24-28	Thanksgiving Holiday		Holiday

12. MOVE TO ADJOURNMENT

12.01 Recess to Closed Session, if necessary

The Governing Board did not need to return to Closed Session.

12.02 Resume Public Comment, if necessary

There were no public comments at this time.

12.03 Final Adjournment (Action)

Board President asked for a motion to adjourn the meeting.

Staff recommended the Governing Board adjourn the meeting at 10:50 P.M.

Moved by: Kimberly Huang, Student Member

Seconded by: Nancy Kendzierski

Aye Jennifer Chen, Wendy Reicher, Paul Chopra,
Nancy Kendzierski, and Stacey Schweppe

Motion passed 5-0

Kimberly Huang, Student Board Member, supported the motion.

Governing Board Clerk

Governing Board President

Pursuant to Board Policy 9324(a), a recording of this meeting is considered a part of these minutes. If more details of the meeting are needed, you may access the recording on the Acalanes Union High School District website (www.acalanes.k12.ca.us) under the Governing Board section of the District tab. Copies of all resolutions adopted by the Board are on file in the Office of the Superintendent, Ex Officio Secretary of the Acalanes Union High School Governing Board. These minutes are summaries and excerpts from the meeting of September 17, 2025 and are subject to amendment and/or correction prior to the approval by the Acalanes Union High School Governing Board.



Regular Governing Board Meeting - Oct 15 2025 Agenda

Wednesday, October 15, 2025 at 7:00 PM

AUHSD District Office Community Room

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda, including agenda documents that are public records that have been distributed to the Board less than 72 hours before the meeting, will be made available for public inspection in the Acalanes Union High School District Office located at 1212 Pleasant Hill Road, Lafayette, California, during normal business hours.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette. It can also be viewed through the AUHSD website using this link:

<https://www.acalanes.k12.ca.us/Page/3668>

The meeting can be viewed online live, but members of the public wishing to address the Governing Board must do so in person at the District Office. Members of the public may also give input to the Board by email at schoolboard@auhsdschools.org.

AMERICANS WITH DISABILITIES ACT NOTICE: In compliance with the Americans with Disabilities Act, for those requiring special assistance, disability-related modifications or accommodations, including auxiliary aids, or services in order to access the Community Room; access written documents to be discussed at a Governing Board meeting; or to otherwise participate in the public meetings of the Acalanes Union High School District Governing Board, please contact the Office of the Superintendent at 925.280.3900 ext. 6602. Notification 72 hours prior to a meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility.

Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing and sent to supt_ea@auhsdschools.org.

Main Governing Board

1. CALL TO ORDER

1.01 Call to Order of the AUHSD Regular Board Meeting in the

Community Room of the AUHSD District Office

Board President will call to order the regular meeting of the Acalanes Union High School District Governing Board at 6:00 PM. for Closed Session followed by Open Session, which will begin at approximately 7:00 PM.

The meeting will be held in the Community Room at the Acalanes Union High School District Office, 1212 Pleasant Hill Road, Lafayette.

2. CLOSED SESSION

2.01 Closed Session Agenda, 6:00 p.m.

Board President will announce the items for discussion during Closed Session:

- 2.02 Public Comments on Closed Session Items
- 2.03 Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-03
- 2.04 Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-04
- 2.05 Compromise and Release Agreement, Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-05
- 2.06 Conference with Labor Negotiators, Government Code Section 54957.6, re: Acalanes Education Association (AEA)
- 2.07 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
- 2.08 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters

2.02 Public Comments on Closed Session Items

At this time, the public may comment on items on the Closed Session agenda. Under Board Bylaw #9323, the Board has established 20 minutes for public comment on Closed Session agenda items. Individual speakers are limited to not more than 3 minutes. The Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20 minutes; or

- A combination of the above.

The Governing Board requests the individuals who would like to address the Board complete a "Request to Address the Acalanes Union High School District Governing Board" card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. If you wish to provide materials to the members of the Governing Board, please submit them to the Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

To comply with the Brown Act, the Board may listen to comments, but it can neither discuss nor take action on the issues presented.

**2.03 Compromise and Release Agreement, Existing Litigation,
Special Education Matter: Government Code Section
54956.9(a): AUHSD Case No. 25-26-03**

The Governing Board will discuss and consider a Compromise and Release Agreement Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-03

**2.04 Compromise and Release Agreement, Existing Litigation,
Special Education Matter: Government Code Section
54956.9(a): AUHSD Case No. 25-26-04**

The Governing Board will discuss and consider a Compromise and Release Agreement Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-04

**2.05 Compromise and Release Agreement, Existing Litigation,
Special Education Matter: Government Code Section
54956.9(a): AUHSD Case No. 25-26-05**

The Governing Board will discuss and consider a Compromise and Release Agreement Existing Litigation, Special Education Matter: Government Code Section 54956.9(a): AUHSD Case No. 25-26-05

**2.06 Conference with Labor Negotiators, Government Code
Section 54957.6, re: Acalanes Education Association (AEA)**

The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: Acalanes Education Association (AEA).

- 2.07 Conference with Labor Negotiators, Government Code Section 54957.6, re: SEIU, Local 1021
The Governing Board will confer with Agency Designated Representatives: John Nickerson, Superintendent; Amy McNamara, Deputy Superintendent - Administrative Services; Nick Carpenter, Associate Superintendent - Business Services and/or John Walker, Associate Superintendent - Educational Services, regarding employee organization: SEIU, Local 1021.
- 2.08 Public Employee Discipline Dismissal/Release, Government Code 54957: Personnel Matters
The Governing Board will confer with staff regarding public employee discipline dismissal/release.

3. OPEN SESSION

- 3.01 Open Session, AUHSD District Office Community Room, 7:00 PM.
Board President will begin the Open Session with the Opening Procedures at approximately 7:00 PM, in AUHSD Community Room, 1212 Pleasant Hill Road, Lafayette.
- 3.02 Pledge of Allegiance to the Flag
Board President will lead the Board and the audience in the Pledge of Allegiance to the Flag.
- 3.03 Approval of the Agenda (Action)
Board President will ask if there are any changes to the agenda and for a motion to approve the agenda.
- 3.04 Report Out Action Taken in Closed Session
Board President will report out items discussed and any action taken during Closed Session.

4. COMMUNICATIONS

- 4.01 Student Representatives
The Student Board Member and the Student Representatives from each school will report on activities and events.

Student Board Member	Kimberly Huang
ACIS	Sofia Cepeda-Aguayo
Acalanes HS	Noah Blackhart
Campolindo HS	Patricia Davila Gil
Las Lomas HS	Keaton Petrocco
Miramonte HS	Will Riley

5. PUBLIC HEARING AND ADOPTION OF A FINAL TRUSTEE AREA PLAN

5.01 Public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system (Public Hearing)

The Governing Board will convene a public hearing to receive community comments and public testimony concerning proposed trustee voting area plans associated with the District's transition to a by-trustee area election system. Following the public hearing, the Board will vote to select a Trustee Area Map.

Notice of Public Hearing

[Notice of Public Hearing - Map Hrg 3 - 10-15-25 \(Acalanes UHSD\).pdf](#)



Information on the transition process is posted on the [District website](#).

Draft Trustee Area Map Options

[AcalanesUHSD Option1 8-27-25.pdf](#)

[AcalanesUHSD Option2 8-27-25.pdf](#)

[AcalanesUHSD Option2A 9-9-25.pdf](#)

[AcalanesUHSD Option2B 9-9-25.pdf](#)

[AcalanesUHSD Option3 8-27-25.pdf](#)

[AcalanesUHSD Option4 8-27-25.pdf](#)

[AcalanesUHSD Option5 9-9-25.pdf](#)

[Interactive map tool](#)

Election sequence proposal by draft option

October 15 Public Hearing Presentation.

[Acalanes UHSD - CVRA Map PPT 10-15-25.pdf](#) 

5.02 Selection of Trustee Area Map and Adoption of Resolution Regarding Trustee Area Plan (Action/Roll Call)

The Governing Board will adopt Resolution No. 25-26-20 authorizing the selection and adoption of a final trustee area plan as part of the District's transition to a "By-Trustee Area" election system and submission of the final trustee area plan to the Contra Costa County Committee on School District Organization for approval without holding an election or the need to obtain a waiver per SB 442 in furtherance of the purposes of CVRA.

Background

As part of the process to transition to a "By-Trustee Area" election system, the Board will need to adopt a final trustee area plan for implementing the new voting trustee areas. In advance of adopting a final plan, the District was required to, and did, seek public input on the proposed trustee area plans. The presentation and consideration of the proposed trustee area plans during a public hearing is an important part of the transition to a "By-Trustee Area" election system so that comments and input can be received from the public. Prior to the release of draft map options, the District held public hearings on August 6, 2025, and August 20, 2025, to solicit feedback in advance of map preparation. Following the creation of draft map options, which were available and advertised on the District's website, the District conducted public hearings at Board meetings on September 3, 2025, September 17, 2025, and today, October 15, 2025.

[Proposed Resolution 25-26-20 to Approve Trustee Area Plan.pdf](#) 

6. PUBLIC COMMENT

6.01 Public Comment

At a Board meeting, the public may comment on items within the subject matter jurisdiction of the Governing Board.

- For items on the agenda, the public may comment at the time the Board considers the agenda item.
- For items not on the agenda, the public may comment under Public Comment and Item 13.03, if necessary.

The Governing Board requests that individuals who would like to

address the Board complete a “Request to Address the Acalanes Union High School District” card and submit it to the Secretary of the Board prior to the start of the agenda item. At the discretion of the Board President, speaker cards may be accepted after the start of the agenda item. Individual speakers are asked to limit their comments to no more than 3 minutes, unless the Board decides otherwise. If you wish to provide materials to the members of the Governing Board, please submit them to the Secretary of the Governing Board, Dr. Nickerson, prior to making your public comment.

Agenda Item – Public Comment

Under Board Bylaw #9323, the Board has allotted 20 minutes for Public Comment. Prior to the start of Public Comment, the Board President will determine the number of individuals who wish to speak. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for Public Comment by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for Public Comment to more than 20 minutes;
- Continue Public Comment in Agenda Item 11.03; or
- A combination of the above.

To comply with the Brown Act, the Board may listen to comments from the speakers, but can neither discuss nor take action on the issues presented.

Items on the Agenda

Prior to the start of an agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. The normal sequence for an agenda item is:

- Staff presentation
- Board questions of staff
- Public comment
- Board discussion/action

Under Board Bylaw #9323, the Board has established 20 minutes for public comment on an agenda item. Prior to the start of the agenda item, the Board President will determine the number of individuals who wish to speak to the agenda item. In order to allow everyone who has submitted a request to address the Board the opportunity to speak, the Board President with the consent of the Board may adjust the time for public comment on the agenda item by:

- Reducing the time per individual speaker to less than 3 minutes;
- Increasing the time for public comment to more than 20

- minutes; or
- A combination of the above.

7. **CONSENT CALENDAR**

7.01 Consent Calendar (Action approved by one motion)

Approval of the Consent Calendar means that all items listed hereunder are approved by a single motion unless a member of the Governing Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted upon separately.

Consent Calendar:

- 7.02 Personnel Report No. 25-26-06
- 7.03 Governing Board Meeting Minutes of September 17, 2025
- 7.04 Vendor Warrant Reports for the Weeks of September 17, September 24, and October 1, 2025
- 7.05 District Service Contracts
- 7.06 Williams Quarterly Report for Period Ending September 30, 2025
- 7.07 Winter Pool Facility Use Agreement
- 7.08 Donations to District Programs
- 7.09 Surplus Fixed Assets
- 7.10 Rejection of Claim No. 653680
- 7.11 Field Trip Requests
- 7.12 Chronic Absenteeism (Report)
- 7.13 Revision to Board Policy 5141: Health Care and Emergencies
- 7.14 Revision to Board Policy 5145.3: Nondiscrimination/Harassment
- 7.15 Revision to Board Policy 5145.7: Sexual Harassment

7.02 Personnel Report No. 25-26-06

The Governing Board will consider approving the Personnel Report that includes employment, resignations, transfers, and leaves for certificated and classified employees, and consultants.

[Personnel Report 25-26-6.pdf](#) 

7.03 Governing Board Meeting Minutes of September 17, 2025

The Governing Board will consider approving the minutes from the September 17, 2025, meeting.

[Regular Governing Board Meeting - Sep 17 2025 - Minutes - Html](#) 

7.04 Vendor Warrant Reports for the Weeks of September 17, September 24, and October 1, 2025

Staff has presented the vendor warrant reports for the weeks of September 17, September 24 and October 1, 2025 to the Governing Board for review prior to the meeting. The vendor warrant reports are available for viewing at the District Office, Business Services.

7.05 District Service Contracts

District staff is requesting the Governing Board approval to enter into contracts with various vendors. A list of vendors, fiscal impact, duration and purpose of contract is attached.

[District Service Contracts.pdf](#) 

7.06 Williams Quarterly Report for Period Ending September 30, 2025

As part of the settlement of the Williams lawsuit, school districts throughout California are required to post notices in every classroom informing students, parents, and staff of their rights under the settlement. The settlement also imposes a reporting requirement on all school districts which is included in Education Code 35186: A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

There were no complaints filed for the period ending September 30, 2025.

[Williams Quarterly Uniform Complaint Form Q1.pdf](#) 

7.07 Winter Pool Facility Use Agreement

This agreement is between the Acalanes Union High School District (AUHSD) and its winter aquatic renters for the winter of 2025-2026. Winter is defined as the day after the CIF Northern California Championship game, November 22, 2025, and the day before the first day of swim practice, February 09, 2026.

AUHSD is working with its winter aquatics renters to reduce the District's contribution to keep the aquatic facilities open during the winter. AUHSD plans to continue to work with its winter aquatics renters so that opening the pools in the winter is cost-neutral for the District.

[Winter Pool Use Agreement AUHSD Seasonal Renters 2025-2026.pdf](#)


7.08 Donations to District Programs

Consistent with Board Policy 3290, Gifts, Grants and Bequests, the Governing Board may accept donations as gift, grants, bequest of

money or property on behalf of the District. The District is appreciative of the continued support of community.

On a regular basis, staff will provide a report to the Governing Board a list of donations received and in accordance with Board Policy 3290, approval of this item signifies formal acceptance.

School/Site	Donor	Type	Description of Donation
LLHS	Glen Powers	Vehicle	2006 Nissan Infinity
CHS	Anna Roberts	Vehicle	2007 Audi A3
CHS	Lella Shum	Vehicle	2007 Volvo XC 90

7.09 Surplus Fixed Assets

Staff recommends the Governing Board declare textbooks and workbooks from Las Lomas High School and Screening Audiometer from Miramonte High School as surplus and no longer of any value to the District, the students, or the instructional programs of the District.

[Surplus Textbooks and Workbooks LLHS.pdf](#) 

[Surplus Audiometer MHS.pdf](#) 

7.10 Rejection of Claim No. 653680

Claim No. 653680 has been filed against the District for an incident on or about September 22, 2025.

Keenan & Associates, the District's insurance claims administrator for property and liability issues, recommends rejection of the claim. Rejection of a claim does not represent the District's position regarding the claim, but enables the District and claimant to enter into the six-month filing period and associated statutes.

[TORT Claim.pdf](#) 

7.11 Field Trip Requests

The Governing Board must approve field trip requests for class, athletic, or extra-curricular activities, which require the students to travel more than 150 miles and/or stay overnight. The following requests are being presented for approval:

Site	Class/Club	Event	Dates
Campolindo	Girls' Basketball	Basketball Tournament, San Diego	Dec. 27-30, 2025
Miramonte	Wrestling Teams	MidCals Wrestling Tournament, Gilroy	Jan. 22-24, 2026
Las Lomas	Boys' Basketball	Surf & Slam Basketball Tournament	Dec. 26-31, 2025

[Field Trip 10-15-25.pdf](#) 

7.12 Chronic Absenteeism (Report)

The Chronic Absenteeism Report presents a comprehensive look at how this data is defined and reported to federal and state agencies. The analysis focuses on AUHSD rates, examining differences across

student subgroups and achievement levels, and outlines key initiatives designed to reduce chronic absenteeism.

[Chronic Absenteeism 2025.pdf](#) 

- 7.13 **Revision to Board Policy 5141: Health Care and Emergencies**
Staff recommends the Governing Board adopt revisions to Board Policy 5141: Health Care and Emergencies, last updated in April 2016, has been revised to reflect new law that schools with AEDs provide the location of AEDs to students. In addition, new CA Health and Safety Code 19310 provides that schools must carry trauma kits for use in an emergency.

[5141 BP Health Care And Emergencies-DRAFT.pdf](#) 

[5141 BP Health Care And Emergencies-FINAL.pdf](#) 

- 7.14 **Revision to Board Policy 5145.3: Nondiscrimination/ Harassment**
Staff recommends the Governing Board adopt revisions to Board Policy 5145.3: Nondiscrimination/ Harassment, last updated in October 2024, has been revised to reflect the changes to the Title IX and Sexual Harassment policies. The policy and AR have been updated to include material related to gender based harassment and sex discrimination no longer included in Title IX and Sexual Harassment.

[5145.3 BP Nondiscrimination-Harassment-DRAFT.pdf](#) 

[5145.3 BP Nondiscrimination-Harassment-FINAL.pdf](#) 

- 7.15 **Revision to Board Policy 5145.7: Sexual Harassment**
Staff recommends the Governing Board adopt revisions to Board Policy 5145.7: Sexual Harassment, last updated in October 2024, has been revised to reflect the new Title IX regulations. The new update deletes material related to sex discrimination, which has been moved to the District's Nondiscrimination Policy.

[5145.7 BP Sexual Harassment-DRAFT.pdf](#) 

[5145.7 BP Sexual Harassment-FINAL.pdf](#) 

8. EXECUTIVE CABINET MEMBER UPDATES

- 8.01 **Executive Cabinet Updates**
The Executive Cabinet will update the Governing Board on District events, activities, and issues, which do not require discussion or action.

9. REPORTS, DISCUSSION, and ACTION ITEMS

9.01 Reports, Discussion, Information & Action Items (Information)

The Board will hear reports, discuss and/or consider taking action on the following items:

- 9.02 AUHSD Athletics - Title IX Report (Report)
- 9.03 Naming of the Miramonte High School Court (Action)
- 9.04 Budget Revision 2025-2026 (Action)
- 9.05 Deferred Maintenance Plan (Action)
- 9.06 Capital Facilities Modernization Plan Update (Action)

9.02 AUHSD Athletics - Title IX Report (Report)

Title IX of the Educational Amendments of 1972 protects people from discrimination on the basis of gender in educational programs or activities receiving federal funds and requires equal opportunity in admissions, athletics, materials, access to courses, and treatment of students.

Staff will present information regarding Title IX athletics equity in participation, access to facilities, and funding for the 2024-2025 school year.

[AUSHD Title IX Update October 15, 2025.pdf](#) 

9.03 Naming of the Miramonte High School Court (Action)

Board Policy/Administrative Regulation (BP/AR) 7310, Naming of Facility, outlines the process for naming school facilities. Consistent with BP and AR 7310, a proposal was submitted to name the Miramonte High School gymnasium the “Sabrina Ionescu Gymnasium.”

Beyond her athletic achievements, Sabrina Ionescu serves as a role model of perseverance, leadership, and integrity, reflecting the value of Miramonte and inspiring young people worldwide.

As established by BP 7310, when the Governing Board approves a name for a designated school or District building, facility, area, or space, the name shall remain in effect for 10 years unless discontinued by a future action of the Board. At the close of the 10-year naming period, the naming may be extended by an action of the Board for an additional period of 10 years.

A citizens' advisory committee, appointed per BP/AR 7310, met and considered the naming request. Committee made a recommendation to name the Miramonte court the "Sabrina Ionescu Court".

A memo from the citizens' advisory committee Chair, Nick Carpenter is included.

[Miramonte Gym Naming Proposal \(August 2025\).pdf](#) 

[Sabrina Ionescu Court Recommendation.pdf](#) 

[Sabrina Ionescu Court.pdf](#) 

[7310 BP Naming of Facility.pdf](#) 

[7310 AR Naming of Facility.pdf](#) 

9.04 Budget Revision 2025-2026 (Action)

Staff will present the Governing Board with revisions to the 2025-2026 operating budget based on adjustments to revenues and expenditures for the period ending October 31, 2025. Explanations of budget revenue and expenditure revisions are detailed in the attached presentation.

[Budget Revisions 10-15-25.pdf](#) 

9.05 Deferred Maintenance Plan (Action)

The Governing Board will consider acceptance of the Deferred Maintenance Plan. The Board adopted Resolution #14-15-17 authorizing a transfer of LCFF funding to the Deferred Maintenance Fund. This authorization allows the District to use LCFF funds for deferred maintenance projects.

The District Deferred Maintenance Plan is attached for review.

[Deferred Maintenance Plan.pdf](#) 

9.06 Capital Facilities Modernization Plan Update (Action)

On September 21, 2022, the Governing Board approved the Capital Facilities Five-Year Modernization Plan. Staff will present to the Governing Board the Capital Facilities Modernization Plan Update which will lay out the planning process, funding sources and State modernization eligibility.

[Capital Facilities Modernization Plan.pdf](#) 

10. LEGISLATIVE ACTION

10.01 Legislative Updates

The Board and staff will share information regarding legislative issues.

11. BOARD MEMBER COMMENTS & CALENDAR OF EVENTS

11.01 Meetings, Conferences, School Visits, & Board Member Comments

Board members will review information pertaining to the Board and District.

11.02 Future Agenda Items & Board Meeting Dates (Information)

The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Agenda Items: A matrix of tentative agenda items will be provided to the Board at the meeting.

Future Board Meeting Dates: The Board will review upcoming Board meetings, study sessions, and identify future agenda items.

Future Board Meeting Dates:

2025-2026		
November	5	19
December	17	
January	14	
February	4	18

11.03 Calendar of Events (Information)

Board President will review the Calendar of Events:

October 22	Site Visit	9:30-11:00 AM	ACIS and Adult Ed
October 27	Coordinating Council (Jennifer, Paul)	6:00 PM	Del Valle Campus-Rm 401
November 5	Regular Board Meeting	7:00 PM	District Community Room
November 7	Site Visit	7:30-9:30 AM	Las Lomas High School
November 11	Veterans Day		Holiday
November 14	Special Board Meeting/Governance Workshop	10:00-12:00 PM	District Community Room
November 17	Coordinating Council (Stacey, Wendy)	6:00 PM	Del Valle Campus-Rm 401
November 19	Regular Board Meeting	7:00 PM	District Community Room
November 24-28	Thanksgiving Holiday		Holiday

12. MOVE TO ADJOURNMENT

12.01 Recess to Closed Session, if necessary

The Board may return to Closed Session to continue discussion of any item in Agenda 2.0. If any action is taken in Closed Session, the action will be reported out in Agenda Item 12.02.

12.02 Return to Open Session, if necessary

Board President will report out any action taken during Closed Session from Agenda Item 12.01, if necessary.

12.03 Resume Public Comment, if necessary

If Public Comment exceeds the amount of scheduled time, it will be continued in this agenda item.

12.04 Final Adjournment (Action)

Board President will ask for a motion to adjourn the meeting.