

Evergreen Elementary School
STEERING-SITE COUNCIL
ELEMENTARY SCHOOL SITE COUNCIL MEETING MINUTES

April 14, 2025 at 3:30 pm
Evergreen Elementary School - Room 3

1. **Call to Order:** Principal Gallagher called the Elementary School Site Council Meeting to order at 3:33pm.

2. **Introductions and Greetings:** Principal Gallagher thanked members for joining the meeting.

3. **Roll Call:** Roll call was taken.

Members present: K. Gallagher, J. Smith, Z. Soinila, M. Vine, C. Tatro, J. Brown

Members absent: L. Carter, M. Russo, J. Mazzotta, T. Robinett

Guests: None

A QUORUM WAS ESTABLISHED

4. **Approval of Agenda**

Motion made by: J. Brown

Motion seconded by: J. Smith

Voting: Unanimously Approved

5. **Approval of Minutes:** January 13, 2025

Motion made by: C. Tatro

Motion seconded by: J. Smith

Voting: Unanimously Approved

Approval of Minutes: March 10, 2025

Motion made by: J. Smith

Motion seconded by: J. Brown

Voting: Unanimously Approved

6. School Plan for Student Achievement (SPSA) update on goals (if applicable)

- o Academic - Growth report - Principal Gallagher shared an update on our academic assessment scores. March data is the main data point for the district in reporting. He gave the group time to look over the spreadsheet and asked if there were any questions or comments. There were none.
- o Attendance- (SPSA Goal #4 is 95%) - August 8, 2024 - to date – 94%
- o Suspension - (SPSA Goal #5) - 4 days
- o Parent Engagement -
 - April ELOP will run April 22-25. We currently have 105 students signed up.
 - The Parent Advisory Committee {PAC} will meet on May 1st at 3:30 in the Middle School library. All are welcome.
 - Mother/Son Skate Night - May 9, 2025 -5:30pm at Viking Skate - *date change*
 - Elementary Open House is Thursday, May 15th - there will be a hot dog dinner option for sale.
 - Our last Site Council meeting for this school year is scheduled for May 12th.

7. Discussion or Action Items

A. 3rd Grade Dismissal Time for 2025-2026 School Year

Principal Gallagher explained to the group that our school board gave approval to have our 3rd graders move back their Monday-Thursday release time to 2:55pm. On Friday their release time will be 2:10pm. This time frame is exactly the same as our 4th-8th graders. This was the schedule a few years ago and it allows our 3rd graders to receive PE instruction from our PE teachers. In addition, the added time allows for more time for instruction in the classroom which is needed in the 3/4 grade levels.

In addition, we are happy to announce that music is back on the elementary campus for all our grade levels - TK-4. Every class will receive music instruction once a week for 30 minutes. Music for 3rd and 4th will support our PE program. We are excited to have Christine Brim onboard next year.

Mr. Gallagher asked if there were any questions/comments. There were none.

B. SSC Membership Update

Principal Gallagher listed the 3 parents and 2 teachers whose membership is expiring this June 2025. He mentioned that all of the members can reapply and go to the election. He asked that the members let him know asap whether they would like to continue on SSC. Here are the dates for the upcoming election:

April 7, 2025 Interest letter sent out to families

April 18, 2025 SSC nominations close

April 28-29 SSC elections

C. Review LCAP Goals/Feedback

Principal Gallagher handed out a LCAP feedback sheet. The group looked over the sheet and Principal Gallagher asked members to provide feedback if they had any. It was agreed that feedback would be emailed to Principal Gallagher.

D. Review Transportation Plan

Principal Gallagher shared the 2024-2025 Evergreen Union Elementary School District Transportation Plan. The group reviewed the plan and there were no questions or comments.

8. **Evaluation of Meeting:** The group agreed the meeting was efficient.

9. **Future Agenda Items**

1. Revise, update, and approve BP6020.11
2. Approve new SSC members
3. Review Wellness Assessment
4. Approve meeting calendar for 2025/2026

10. **Next Meeting:** May 12, 2025

11. **Adjournment**

The meeting was adjourned at 4:03pm.

Motion made by: J. Brown

Motion seconded by: C. Tatro

Voting: Unanimously Approved