

CITY OF BIGGS
CITY COUNCIL MEETING AGENDA
REGULAR MEETING OF TUESDAY, SEPTEMBER 8, 2026, 6:00 PM
3016 SIXTH STREET, BIGGS, CA

Posted: Prior to 6:00 PM on September 4, 2026, locations: 3016 Sixth Street, Biggs, CA and
City of Biggs Bulletin Board located at the Biggs Post Office
Copies of this agenda packet are available for review in Biggs City Hall 465 C Street, Biggs, CA.
Or at www.biggs-ca.gov

Public comments on agenda items are welcomed and encouraged in advance and will be accepted until 3:00 PM. on the meeting date by emailing the City Clerk at cityclerk@biggs-ca.gov or via the drop box at 465 C Street. Comments will be conveyed to the Council for consideration.

As a courtesy to the public, the meeting will be broadcast free via the internet. The zoom link to watch the meeting is <https://us06web.zoom.us/j/5308680100>.

Speaking Time Limit: Three-minute time limit for each speaker unless the Council specifies a different time limit based on the time allotted for the item and/or the number of speakers.

Written Materials: Council is unable to read written materials presented at the meeting. If a person intends to appear before the Council and provide written material, that written material should be delivered to the City Clerk at least 10 days in advance of the meeting date.

Cell Phones and side conversation: Please silence all cell phones, side conversations and other disturbances during the meeting.

ADA Compliance: It is the intention of the City of Biggs to comply with the Americans with Disabilities Act (ADA). If, as an attendee or a participant at the meeting, you need special assistance beyond what is normally provided, the City of Biggs will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's at (530) 868-0102 at least 72 hours prior to the meeting to enable staff to make reasonable arrangements.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

Members of the public may address the City Council on matters which are not listed on this agenda. The City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to 3 minutes.

5. CONSENT CALENDAR

- A. [Approve minutes for Regular Meeting of August 25, 2026.](#)
- B. [Approve warrant numbers 40256 – 40323, 80620261, 81720261, 81820261, 390401-390426 for the month of August 2026 in the amount of \\$531,092.74.](#)

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- C. [Approve Resolution No. 2026-31, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE BUTTE COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY.”](#)
- D. [Approve Resolution No. 2026-32, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING THE REPRESENTATIVE AND ALTERNATES TO THE BOARD OF DIRECTORS OF SCORE \(Small Cities Organized Risk Effort\).”](#)
- E. [Approve Resolution No. 2026-33, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING MUNICIPAL EMPLOYEE RELATIONS OFFICERS AND ALTERNATE FOR THE CITY OF BIGGS.”](#)

Recommendation: Motion/Second to approve the consent calendar.

6. ITEMS FOR CONSIDERATION

- A. [Discussion/Action: Adoption of Records Retention and Disposition Policy](#)

Council is asked to consider adopting a Records Retention and Disposition Policy and Records Retention Schedule for the City of Biggs.

Recommendation: Motion/Second to adopt Resolution No. 2026-34, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING A RECORDS RETENTION AND DISPOSITION POLICY AND RECORDS RETENTION SCHEDULE AND APPROVING THE DESTRUCTION OF CITY RECORDS PURSUANT TO GOVERNMENT CODE SECTION 34090.”

- B. [Discussion/Action: Notice of Intent to Withdraw from the Butte Regional Waste Management Authority and Authorization of Related Actions](#)

Council is asked to authorize the City of Biggs to withdraw from the Butte Regional Waste Management Authority (BRWMA) in accordance with the withdrawal provisions of the BRWMA Formation Agreement.

Recommendations:

1. Motion/Second to Adopt Resolution No. 2026-35, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING NOTICE OF INTENT TO WITHDRAW FROM THE BUTTE REGIONAL WASTE MANAGEMENT AUTHORITY AND AUTHORIZING RELATED ACTIONS.”
2. Motion/Second to authorize the City Administrator to deliver the notice, coordinate required transition and compliance activities, and return to the City Council for approval of any agreement or action involving a fiscal obligation, transfer of assets, settlement, release, waiver, or assumption of liability.

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C. [Discussion/Action: Award of Contract for Advanced Metering Infrastructure \(AMI\) Meter Replacement Program \(RFP No. 2026-001\)](#)

Council is asked to consider awarding a contract for the Advanced Metering Infrastructure Meter Replacement Program to Vision Metering Solution, LLC.

Recommendation: Motion/Second to adopt Resolution No. 2026-36, awarding a contract for the Advanced Metering Infrastructure (AMI) Meter Replacement Program to Vision Metering Solutions, LLC, for a base Contract Price of \$778,616, with a not-to-exceed aggregate Contract Price of \$895,000 to accommodate pre-execution refinements; authorizing the City Administrator to execute the contract upon delivery of pre-execution documentation described in the staff report; and directing further Council action if pre-execution items are not satisfactorily resolved or if the negotiated final Contract Price would exceed \$895,000.

D. [Discussion/Action: Independence Day Fireworks Display – July 4, 2027](#)

Council is asked to provide guidance to staff regarding the scope and budget parameters for a fireworks display on July 4, 2027,

Recommendation: Motion/Second to approve and authorize the City Administrator to obtain offers below the limit of \$25,000 and up to 30 minutes of display time of firework provisions.

E. [Discussion/Action: NCPA Annual Conference Travel Request](#)

Council is asked to consider approval of Annual NCPA Conference for the City Administrator.

Recommendation: Motion/Second to approve and authorize the travel expenses for the City Administrator attending the NCPA Annual Conference from September 23 – 25, 2026.

F. [Discussion/Action: Waiving Request for Contractual Services and Continue Contract with Waste Management](#)

Council is asked to consider entering into extending services with Waste Management without going out to bid for the contractual service.

Recommendation: Motion/Second to approve and authorize the City Administrator to forego requesting bids and to start contract negotiations with Waste Management for continued services.

G. [Discussion/Action: Approval of Waste Management Solid-Waste Collection Service Rate Adjustments Effective September 16, 2026](#)

Council is asked to consider the annual adjustment of solid-waste rates charged by USA Waste of California, Inc.

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Recommendations:

1. Motion/Second to approve the Waste Management service-rate adjustments shown in Exhibit A, including the 4.82 percent CPI adjustment, 0.28 percent fuel adjustment, and 1.47 percent disposal-cost adjustment for a combined 6.57 percent adjustment effective September 16, 2026.
2. Motion/Second to authorize the City Administrator to provide written notice of the City Council's action to WM and to take ministerial actions necessary to implement the approved rates.

7. **DEPARTMENT UPDATE REPORTS** – Brief updates and report on City services as it pertains to each department, if any.

8. COUNCIL COMMITTEE REPORTS

- A. Brief updates on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.
- B. Sustainable Groundwater Management Act (SGMA) Report.

9. **CITY ADMINISTRATOR REPORTS** – Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.

10. ADJOURNMENT

Presented by _____

Roben Benish, City Clerk