



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31370

Event Name: Joint General, Special, Charter,
and Bond Election at 801
Blossom Athletic Center
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 801 Blossom Athletic Center (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$294.98	\$294.98
HVAC / Lighting / Utility	1	\$1,024.84	\$1,024.84
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$1,369.82

Grand Total \$1,369.82

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31371

Event Name: Joint General, Special, Charter,
and Bond Election at 003
Churchill HS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

**5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 003 Churchill HS (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$473.52	\$473.52
HVAC / Lighting / Utility	1	\$676.53	\$676.53
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$1,200.05

Grand Total \$1,200.05

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31372

Event Name: Joint General, Special, Charter,
and Bond Election at 048
Bradley MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 048 Bradley MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$281.82	\$281.82
HVAC / Lighting / Utility	1	\$194.83	\$194.83
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$526.65

Grand Total

\$526.65

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31373

Event Name: Joint General, Special, Charter,
and Bond Election at 050 Bush
MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 050 Bush MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$341.40	\$341.40
HVAC / Lighting / Utility	1	\$122.81	\$122.81
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$514.21

Grand Total \$514.21

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31374

Event Name: Joint General, Special, Charter,
and Bond Election at 043
Krueger MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 043 Krueger MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$500.16	\$500.16
HVAC / Lighting / Utility	1	\$660.80	\$660.80
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 043 Krueger MS (Approved)

** ELECTION SETUP **

Subtotal

\$1,210.96

Grand Total

\$1,210.96

OCCUPANCY: ☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator
1103 South Frio Street Suite 100
San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31375

Event Name: Joint General, Special, Charter,
and Bond Election at 057
Lopez MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 057 Lopez MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$506.06	\$506.06
HVAC / Lighting / Utility	1	\$128.54	\$128.54
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$684.60

Grand Total \$684.60

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31376

Event Name: Joint General, Special, Charter,
and Bond Election at 044
Nimitz MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 044 Nimitz MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$419.28	\$419.28
HVAC / Lighting / Utility	1	\$178.29	\$178.29
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$647.57

Grand Total \$647.57

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31377

Event Name: Joint General, Special, Charter,
and Bond Election at 056
Tejeda MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 056 Tejeda MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$382.35	\$382.35
HVAC / Lighting / Utility	1	\$154.57	\$154.57
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$586.92

Grand Total \$586.92

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31378

Event Name: Joint General, Special, Charter,
and Bond Election at 046 White
MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 046 White MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$274.17	\$274.17
HVAC / Lighting / Utility	1	\$158.94	\$158.94
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$483.11

Grand Total \$483.11

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31379

Event Name: Joint General, Special, Charter,
and Bond Election at 047 Wood
MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 047 Wood MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$338.45	\$338.45
HVAC / Lighting / Utility	1	\$476.29	\$476.29
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$864.74

Grand Total \$864.74

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31380

Event Name: Joint General, Special, Charter,
and Bond Election at 142
Bulverde Creek ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, May 6, 2023****5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 142 Bulverde Creek ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$333.67	\$333.67
HVAC / Lighting / Utility	1	\$88.40	\$88.40
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$472.07

Grand Total

\$472.07

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31381

Event Name: Joint General, Special, Charter,
and Bond Election at 145
Cibolo Green ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 145 Cibolo Green ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$356.37	\$356.37
HVAC / Lighting / Utility	1	\$67.99	\$67.99
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$474.36

Grand Total

\$474.36

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31382

Event Name: Joint General, Special, Charter,
and Bond Election at 119 Clear
Spring ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

**5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 119 Clear Spring ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$298.09	\$298.09
HVAC / Lighting / Utility	1	\$58.04	\$58.04
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$406.13

Grand Total \$406.13

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31383

Event Name: Joint General, Special, Charter,
and Bond Election at 104
Dellview ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 104 Dellview ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$452.18	\$452.18
HVAC / Lighting / Utility	1	\$58.91	\$58.91
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$561.09

Grand Total

\$561.09

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31384

Event Name: Joint General, Special, Charter,
and Bond Election at 105 East
Terrell Hills ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 105 East Terrell Hills ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$349.97	\$349.97
HVAC / Lighting / Utility	1	\$319.67	\$319.67
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$719.64

Grand Total

\$719.64

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31385

Event Name: Joint General, Special, Charter,
and Bond Election at 121 El
Dorado ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 121 El Dorado ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$321.17	\$321.17
HVAC / Lighting / Utility	1	\$350.56	\$350.56
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$721.73

Grand Total

\$721.73

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31386

Event Name: Joint General, Special, Charter,
and Bond Election at 136
Hardy Oak ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 136 Hardy Oak ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$390.13	\$390.13
HVAC / Lighting / Utility	1	\$80.45	\$80.45
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$520.58

Grand Total \$520.58

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31387

Event Name: Joint General, Special, Charter,
and Bond Election at 106
Harmony Hills ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 106 Harmony Hills ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$333.78	\$333.78
HVAC / Lighting / Utility	1	\$259.46	\$259.46
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$643.24

Grand Total

\$643.24

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31388

Event Name: Joint General, Special, Charter,
and Bond Election at 123
Hidden Forest ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

**5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 123 Hidden Forest ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$344.64	\$344.64
HVAC / Lighting / Utility	1	\$56.72	\$56.72
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$451.36

Grand Total

\$451.36

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31389

Event Name: Joint General, Special, Charter,
and Bond Election at 135
Huebner ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 135 Huebner ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$299.90	\$299.90
HVAC / Lighting / Utility	1	\$87.47	\$87.47
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$437.37

Grand Total

\$437.37

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31390

Event Name: Joint General, Special, Charter,
and Bond Election at 108
Larkspur ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 108 Larkspur ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$294.94	\$294.94
HVAC / Lighting / Utility	1	\$82.28	\$82.28
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$427.22

Grand Total

\$427.22

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31391

Event Name: Joint General, Special, Charter, and Bond Election at 146 Las Lomas ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: Christina.Mendoza@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 146 Las Lomas ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$474.79	\$474.79
HVAC / Lighting / Utility	1	\$78.94	\$78.94
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 146 Las Lomas ES (Approved)

** ELECTION SETUP **

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 146 Las Lomas ES (Approved)

** ELECTION SETUP **

Subtotal \$603.73

Grand Total \$603.73

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN_____
DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31392

Event Name: Joint General, Special, Charter,
and Bond Election at 134
Longs Creek ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 134 Longs Creek ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$311.35	\$311.35
HVAC / Lighting / Utility	1	\$107.72	\$107.72
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$469.07

Grand Total

\$469.07

OCCUPANCY: ☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31393

Event Name: Joint General, Special, Charter,
and Bond Election at 122
Montgomery ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, May 6, 2023****5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 122 Montgomery ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$323.79	\$323.79
HVAC / Lighting / Utility	1	\$238.32	\$238.32
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$612.11

Grand Total \$612.11

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31394

Event Name: Joint General, Special, Charter,
and Bond Election at 127
Northern Hills ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 127 Northern Hills ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$275.94	\$275.94
HVAC / Lighting / Utility	1	\$272.42	\$272.42
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$598.36

Grand Total \$598.36

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31395

Event Name: Joint General, Special, Charter,
and Bond Election at 109
Northwood ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 109 Northwood ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$332.72	\$332.72
HVAC / Lighting / Utility	1	\$236.88	\$236.88
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$619.60

Grand Total \$619.60

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31396

Event Name: Joint General, Special, Charter,
and Bond Election at 111
Olmos ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 111 Olmos ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$282.94	\$282.94
HVAC / Lighting / Utility	1	\$271.42	\$271.42
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$604.36

Grand Total

\$604.36

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31397

Event Name: Joint General, Special, Charter,
and Bond Election at 148 Pre-K
Academy at West Ave ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

**5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 148 Pre-K Academy at West Ave ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$396.99	\$396.99
HVAC / Lighting / Utility	1	\$49.42	\$49.42
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$496.41

Grand Total

\$496.41

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31398

Event Name: Joint General, Special, Charter,
and Bond Election at 128
Redland Oaks ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

**5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 128 Redland Oaks ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$356.33	\$356.33
HVAC / Lighting / Utility	1	\$466.70	\$466.70
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$873.03

Grand Total \$873.03

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31399

Event Name: Joint General, Special, Charter,
and Bond Election at 120
Regency Place ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 120 Regency Place ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$382.56	\$382.56
HVAC / Lighting / Utility	1	\$299.15	\$299.15
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$731.71

Grand Total \$731.71

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31400

Event Name: Joint General, Special, Charter,
and Bond Election at 112
Ridgeview ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, May 6, 2023****5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 112 Ridgeview ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$265.02	\$265.02
HVAC / Lighting / Utility	1	\$76.61	\$76.61
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$391.63

Grand Total

\$391.63

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31401

Event Name: Joint General, Special, Charter,
and Bond Election at 139 Roan
Forest ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 139 Roan Forest ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$290.61	\$290.61
HVAC / Lighting / Utility	1	\$78.87	\$78.87
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$419.48

Grand Total \$419.48

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31402

Event Name: Joint General, Special, Charter,
and Bond Election at 138 Royal
Ridge ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 138 Royal Ridge ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$270.49	\$270.49
HVAC / Lighting / Utility	1	\$66.88	\$66.88
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$387.37

Grand Total

\$387.37

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31403

Event Name: Joint General, Special, Charter,
and Bond Election at 125 Stahl
ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 125 Stahl ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$334.01	\$334.01
HVAC / Lighting / Utility	1	\$71.41	\$71.41
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$455.42

Grand Total

\$455.42

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31404

Event Name: Joint General, Special, Charter,
and Bond Election at 141
Steubing Ranch ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 141 Steubing Ranch ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$391.48	\$391.48
HVAC / Lighting / Utility	1	\$77.14	\$77.14
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$518.62

Grand Total

\$518.62

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31405

Event Name: Joint General, Special, Charter,
and Bond Election at 133 Stone
Oak ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 133 Stone Oak ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$267.96	\$267.96
HVAC / Lighting / Utility	1	\$101.47	\$101.47
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$419.43

Grand Total \$419.43

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31406

Event Name: Joint General, Special, Charter,
and Bond Election at 126
Thousand Oaks ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 126 Thousand Oaks ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$372.53	\$372.53
HVAC / Lighting / Utility	1	\$65.14	\$65.14
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$487.67

Grand Total

\$487.67

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31407

Event Name: Joint General, Special, Charter,
and Bond Election at 144
Tuscany Heights ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

**5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 144 Tuscany Heights ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$347.29	\$347.29
HVAC / Lighting / Utility	1	\$79.73	\$79.73
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$477.02

Grand Total

\$477.02

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31408

Event Name: Joint General, Special, Charter,
and Bond Election at 147
Vineyard Ranch ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, May 6, 2023****5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 147 Vineyard Ranch ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$643.84	\$643.84
HVAC / Lighting / Utility	1	\$87.30	\$87.30
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$781.14

Grand Total

\$781.14

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31409

Event Name: Joint General, Special, Charter,
and Bond Election at 137
Wetmore ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 137 Wetmore ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$330.11	\$330.11
HVAC / Lighting / Utility	1	\$83.13	\$83.13
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$463.24

Grand Total

\$463.24

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31410

Event Name: Joint General, Special, Charter,
and Bond Election at 116
Wilshire ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, May 6, 2023

5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election at 116 Wilshire ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$276.65	\$276.65
HVAC / Lighting / Utility	1	\$228.28	\$228.28
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$554.93

Grand Total

\$554.93

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office (FRO)

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Bexar County Elections Department | Election Day Public Facility Statement

Group

Wendy Ball / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 31411

Event Name: Joint General, Special, Charter,
and Bond Election at 124
Woodstone ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: wendy.ball@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, May 6, 2023****5:30 AM - 10:00 PM (CT) Joint General, Special, Charter, and Bond Election
at 124 Woodstone ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$381.76	\$381.76
HVAC / Lighting / Utility	1	\$62.17	\$62.17
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$493.93

Grand Total

\$493.93

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Wednesday, June 21, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Attention Election Liaison:

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

JACQUELYN F. CALLANEN

DATE