



Sierra View Elementary

# School Site Council Agenda/Minutes

*Agenda / Actas del Consejo Escolar*

## Date & Time (Fecha & Hora)

10/08/2025

2:30 PM

## Location (Ubicación)

Sierra View Library

## Zoom Link (Enlace de Zoom)

### 2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>		Present / Absent <i>Presente/ Ausente</i>
Parent	David Arnold	Yes (Si)
Parent	Rosa Murillo	Yes (Si)
Parent	Clarissa Erwin	Yes (Si)
Parent	Kayla Linzmeier	Yes (Si)
Parent	Sara Wittmayer	Yes (Si)
Alternates (Alternativos):		
<b>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</b> <b>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</b>		
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>		Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Stephanie Tarrell		Yes (Si)
Teacher: <i>Maestro(a):</i> Heather Anderson		Yes (Si)
Teacher: <i>Maestro(a):</i> Greg Alley		Yes (Si)
Teacher: <i>Maestro(a):</i> Andie Carroll		No
Other Staff: <i>Otro Personal:</i> Celeste Wallace		Yes (Si)
Alternates: <i>Alternativos:</i>		
<b>*Teachers must be the majority</b> <i>*Los maestros deben ser mayoría</i>		




# AGENDA

ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
<b>Call to Order / Sign in sheet</b> <i>Orden del Día/ Hoja de Firmas</i>  <b>Quorum</b> <i>Quórum (50% +1)</i>	<b>Chairperson</b> <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 2:30 PM  Total Members in Attendance: 9 <i>Total de Miembros Presentes:</i>  Quorum: Yes (Si) <i>Quórum:</i>
<b>Public Comment (2 minutes per speaker)</b> <i>Comentarios del Público (2 minutos cada participante)</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Comments</b> <i>(Resumen de Comentarios)</i> none
<b>Review Agenda</b> <i>Repasar Agenda</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Comments</b> <i>(Resumen de Comentarios)</i> Agenda reviewed.
<b>Review / approve minutes from last meeting</b> <i>Revisar/aprobar el acta de la última reunión</i>  1🔗 Previous Minutes	<b>Chairperson</b> <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas  Person <i>Persona:</i> Heather Anderson Second <i>Se secundó:</i> Sara Wittmayer In favor <i>A favor :</i> 9 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>

## Council Business *Asuntos del Consejo*

New Members (Nuevos Miembros)		
Introductions		
Elect Officers (Elegir a Funcionarios)	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> New and old members were introduced.
Chairperson Vice-Chairperson Secretary	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Stephanie presented the different positions available. David Arnold volunteered for chairperson. Stephanie Tarrell volunteered for vice-chairperson. Heather Anderson volunteered for secretary. Stephanie Tarrell motioned to approve the positions. Celeste Wallace seconded. All members were in favor.
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> n/a

## Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

<p>Bylaws (Reglamentos)</p> <p>Review, adjust and adopt Bylaws</p> <p>1  Attachment</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> School Site Council Bylaws</p> <p>Person <i>Persona:</i> Kayla Linzmeier  Second <i>Se secundó:</i> Rosa Murillo  In favor <i>A favor :</i> 9  Oppose <i>En contra:</i> 0  Abstain <i>En abstención:</i> 0  Motion: Pass or Fail: Pass  <i>Moción: Aprobada o Rechazada</i></p> <p>The dates of the meetings will be changed.</p>
<p>Parent Involvement (Participación de Padres)</p> <p>Review, adjust and adopt Parent Involvement Policy</p> <p>1  Attachment</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> Parent and Family Engagement Policy</p> <p>Person <i>Persona:</i> David Arnold  Second <i>Se secundó:</i> Celeste Wallace  In favor <i>A favor :</i> 9  Oppose <i>En contra:</i> 0  Abstain <i>En abstención:</i> 0  Motion: Pass or Fail: Pass  <i>Moción: Aprobada o Rechazada</i></p> <p>The PTA will be removed from the policy as Sierra View no longer has a PTA.</p>
<p>School Compact (Compacto Escolar)</p> <p>Review, adjust and adopt School-Family Compact</p> <p>1  Attachment</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> Sierra View Elementary School Compact</p> <p>Person <i>Persona:</i> Celeste Wallace  Second <i>Se secundó:</i> Rosa Murillo  In favor <i>A favor :</i> 9  Oppose <i>En contra:</i> 0  Abstain <i>En abstención:</i> 0  Motion: Pass or Fail: Pass  <i>Moción: Aprobada o Rechazada</i></p>
<p>N/A</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> n/a</p> <p>Person <i>Persona:</i>  Second <i>Se secundó:</i>  In favor <i>A favor :</i>  Oppose <i>En contra:</i>  Abstain <i>En abstención:</i>  Motion: Pass or Fail:  <i>Moción: Aprobada o Rechazada</i></p>

**Document Review:** *Revisión y de Documentos*

Other  Present and discuss School Data	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i>  Stephanie presented data on academic performance at Sierra View. CAASP scores were reviewed. Sierra View made good progress on the CAASPP which was celebrated. However, Sierra View wants to see even more improvement.
Other  Present and discuss SPSA Goals and Actions	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i>  Stephanie Tarrell presented the SPSA goals.

**School Plan For Student Achievement (SPSA)** *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

N/A	<b>Chairperson</b> <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> n/a  Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> n/a
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<b>Other Business: <i>Otros Asuntos:</i></b>		
<b>ELAC Reporting</b> <i>Informes ELAC</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Reporting (<i>Resumen de Informes</i>)</b> Stephanie is trying to get a ELAC formed, but she is having trouble getting parents to attend.
<b>Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters)</b> <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Presentation (<i>Resumen de Presentación</i>)</b> n/a
<b>Additional Information/New Business/Discussion</b> <i>Información Adicional/Asuntos Nuevos/Conversación</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> n/a
<b>Adjournment: <i>Aplazamiento:</i></b>	<b>Chairperson</b> <i>Presidente</i>	<b>Time: <i>Hora:</i></b> 3:23 PM

<b>Next meeting date:</b> <i>Fecha de próxima reunión:</i>	11/19/2025	2:30 PM
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# Sierra View Elementary ▾

## School Site Council

### Minutes



**Date & Time: May 21, 2025 2:30 PM**

**Location: Room 15**

**Zoom Link: [LINK](#)**

### 2024- 2025, Elected SSC Members

Non-staff: Parents/Community Member/Students	Present
<b>Parent ▾</b> : David Arnold	Present ▾
<b>Parent ▾</b> : Megan Waddell	Present ▾
<b>Parent ▾</b> : Kayla Linzmeier	Present ▾
<b>Parent ▾</b> : Heather Salinas	Present ▾
<b>Parent ▾</b> : Sara Wittmayer	Present ▾
<i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i>	
Staff: Principal or Designee/Teachers/Other Staff	Present
<b>Principal/Designee:</b> Stephanie Tarrell	Present ▾
<b>Teacher:</b> Andrea Carroll	Present ▾
<b>Teacher:</b> Greg Alley	Present ▾
<b>Teacher:</b> Heather Anderson	Absent ▾
<b>Other Staff:</b> Zena Wallace	Present ▾
<i>*Teachers must be the majority</i>	

### AGENDA

ITEM	Facilitator	Minutes
Call to Order / Sign in sheet	Chairperson	This meeting is called to order at 2:33 PM.
Quorum (50% +1)		Total Members in Attendance: 9 ▾ Quorum: Yes ▾
Public Comment (2 minutes per speaker)	Chairperson	No public comments
Review Agenda	Chairperson	David Arnold reviewed the meeting agenda

Review / approve minutes from last meeting	Chairperson	<p>I move to approve the minutes: David Arnold</p> <p>Second: Megan Waddell</p> <p>In favor: 9 ▾</p> <p>Oppose: 0 ▾</p> <p>Abstain: 0 ▾</p> <p>Motion: Passed ▾</p>
<ul style="list-style-type: none"> <li>School Plan For Student Achievement (SPSA)</li> </ul>		
<p>Review &amp; Approve:</p> <ul style="list-style-type: none"> <li>2025-2026 SPSA ▾</li> </ul>	Chairperson	<p>Stephanie presented data from Trimester 2 benchmark assessments and showed us the belt the students won for having high scores. Stephanie reviewed the 2025-26 school year budget proposal. She presented Goals and actions in academic achievement, School Culture and Climate and Parent Involvement. She reviewed the electronic school plan document with the council.</p> <p>I move to approve the 2025-2026 SPSA: Zena Wallace</p> <p>Second: Sara Wittmayer</p> <p>In favor: 9 ▾</p> <p>Oppose: 0 ▾</p> <p>Abstain: 0 ▾</p> <p>Motion: Passed ▾</p>
<ul style="list-style-type: none"> <li>Other Business:</li> </ul>		
<ul style="list-style-type: none"> <li>Not Combined ▾</li> </ul>	Chairperson	No discussion since there has not been an ELAC this year.
<ul style="list-style-type: none"> <li>Additional Information/New Business/Discussion</li> </ul>	Chairperson	<p>Staffing Update</p> <p>Facilities project updates</p>
<ul style="list-style-type: none"> <li>Adjournment</li> </ul>	Chairperson	Time: May 21, 2025 at 3:21 PM
<p><b>Next meeting date:</b> Today is our last meeting for 2024-2025. Our next meeting will be in the Fall, date TBD. Thank you for serving on the Sierra View School Site Council.</p>		



# **School Site Council Bylaws - Sierra View Elementary**

## **Article I: Duties of the SSC**

The SSC of Sierra View School, hereinafter referred to as the SSC, shall carry out the following duties:

- Obtain recommendations for, and review of, the proposed School Plan for Student Achievement (SPSA) from all school advisory committees
- Develop and approve the SPSA and related expenditures in accordance with all state and federal laws and regulations
- Recommend the SPSA and expenditures to the governing board for approval
- Provide ongoing review of the implementation of the SPSA with the principal, teachers, and other school staff members
- Make modifications to the SPSA whenever the need arises
- Submit the modified SPSA for governing board approval whenever a material change (as defined in district governing board policy) is made in planned activities or related expenditures
- Annually (and at each semester, trimester, etc.) evaluate the progress made toward school goals to raise the academic achievement of all students
- Carry out all other duties assigned to the SSC by the district governing board and by state law

## **Article II: Members**

New members will be voted into office during the August and September Elections. Elections will be administered via electronic ballot when possible and will follow the laws outlined in EdCode Section 65000.

### **Section A: Composition**

The SSC shall be composed of 10 members, selected by their peers, as follows:

- Three classroom teachers
- One other school staff member
- Five parents or community members
- The school principal or designee shall be an ex officio member of the SSC

SSC members chosen to represent parents may be employees of the school district **so long as they are not employed at this school.**

#### Section B: Term of Office

SSC members shall be elected for 2 year terms. Half, or the nearest approximation thereof, of each representative group shall be elected during odd years, and the remaining number elected during even years. (This example assumes two-year terms; the language should be modified to reflect the length of term agreed to by the SSC.) At the first regular meeting of the SSC, each member's current term of office shall be recorded in the minutes of the meeting.

#### Section C: Voting Rights

Each member is entitled to one vote and may cast that vote on any matter submitted to a vote of the SSC. Absentee ballots shall not be permitted.

#### Section D: Termination of Membership

The SSC may, by an affirmative vote of two-thirds of all its members, suspend or expel a member. Any elected member may terminate his or her membership by submitting a written letter of resignation to the SSC chairperson.

#### Section E: Transfer of Membership

Membership on the SSC may not be assigned or transferred.

#### Section F: Vacancy

Any vacancy on the SSC occurring during the term of a duly elected member shall be filled by a new member selected in an appropriate manner (e.g., regular elections; appointment of the SSC for the period of time until the next regular election; or the seating of a previously elected alternate member to fill the remainder of the term of the vacant seat).

### **Article III: Officers**

#### Section A: Officers

The officers of the SSC shall be a chairperson, vice-chairperson, secretary, and other officers the SSC may deem desirable. The chairperson shall:

- Preside at all meetings of the SSC
- Sign all letters, reports, and other communications of the SSC
- Perform all duties incident to the office of the chairperson

- Have other such duties as are prescribed by the SSC

The vice-chairperson shall:

- Represent the chairperson in assigned duties
- Substitute for the chairperson in his or her absence

The secretary shall:

- Keep minutes of all regular and special meetings of the SSC
- Transmit true and correct copies of the minutes of such meetings to members of the SSC.
- Provide all notices in accordance with these bylaws
- Be custodian of the records of the SSC
- Keep a register of the names, addresses and telephone numbers of each member of the SSC, the chairpersons of school advisory committees, and others with whom the SSC has regular dealings, as furnished by those persons
- Perform other such duties as are assigned by the chairperson or the SSC

#### Section B: Election and Terms of Office

The officers shall be elected annually at the first meeting of the SSC and shall serve for one year, or until each successor has been elected.

#### Section C: Removal of Officers

Officers may be removed from office by a two-thirds vote of all the members.

#### Section D: Vacancy

A vacancy in any office shall be filled at the earliest opportunity by a special election of the SSC for the remaining portion of the term of office.

## **Article IV: Committees**

### **Section A: Subcommittees**

The SSC may establish and abolish subcommittees of its own membership to perform duties as shall be prescribed by the SSC. At least one member representing teachers and one member representing parents shall make up the subcommittee. No subcommittee may exercise the authority of the SSC.

### **Section B: Other Standing and Special Committees**

The SSC may establish and abolish standing or special committees with such composition to perform such duties as shall be prescribed by the SSC. No such committee may exercise the authority of the SSC.

### **Section C: Membership**

Unless otherwise determined by the SSC, the SSC chairperson shall appoint members of standing or special committees. A vacancy on a committee shall be filled by appointment made by the chairperson.

### **Section D: Terms of Office**

The SSC shall determine the terms of office for members of a committee.

### **Section E: Rules**

Each committee may adopt rules for its own government not inconsistent with these bylaws or rules adopted by the SSC, or policies of the district governing board.

### **Section F: Quorum**

A majority of the members of the committee shall constitute a quorum, unless otherwise determined by the SSC. The act of a majority of the members present shall be the act of the committee, provided a quorum is in attendance.

## **Article V: Meetings of the SSC**

### **Section A: Meetings**

The SSC shall meet regularly on the following dates: 9/25, 11/20, 1/29, 3/19, 5/21. Special meetings of the SSC may be called by the chairperson or by a majority vote of the SSC.

#### Section B: Place of Meetings

The SSC shall hold its regular meetings at a facility provided by the school, unless such a facility that is accessible to the public, including handicapped persons, is unavailable. Alternate meeting places may be determined by the chairperson or by majority vote of the SSC.

#### Section C: Notice of Meetings

Written public notice shall be given of all meetings at least 72 hours in advance of the meeting. Changes in the established date, time, or location shall be given special notice. All meetings shall be publicized in the following venues: school website and cafeteria window.

All required notices shall be delivered to the SSC and committee members no less than 72 hours and no more than 5 days in advance of the meeting, personally or by mail (or by e-mail).

#### Section D: Quorum

The act of a majority of the members present shall be the act of the SSC, provided a quorum is in attendance, and no decision may otherwise be attributed to the SSC. A majority of the members of the SSC shall constitute a quorum.

#### Section E: Conduct of Meetings

Meetings of the SSC shall be conducted in accordance with the rules of order established by California *EC* Section 3147(c), and with *Robert's Rules of Order* or an adaptation thereof approved by the SSC.

#### Section F: Meetings Open to the Public

All meetings of the SSC, and of committees established by the SSC, shall be open to the public. Notice of such meetings shall be provided in accordance with Section C of this article.

### **Article VI: Amendments**

An amendment of these bylaws may be made at any regular meeting of the SSC by a vote of two-thirds of the members present. Written notice of the proposed amendment must be submitted to SSC members at least 3 days prior to the meeting at which the amendment is to be considered for adoption.

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- Carry out all other duties assigned to the SSC by the district governing board and by state law

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## Sierra View Elementary School Compact 2024-2025

The success of our school lies within creating a strong communication link between parents, students, and teachers. Your child's success and excellent education is our goal. It takes a united team of parents, teachers, and community to help students attain the best education possible. When the school, parents, and children work together as a team, our efforts are most powerful.

As a Sierra View Teacher, I will make every effort to:

- Provide each student with a successful learning program
- Communicate your child's progress in a timely manner
- Provide a positive, safe, and caring environment where all children are treated fairly, and with respect

Teacher's Signature\_\_\_\_\_Date:\_\_\_\_\_

As a Sierra View student, I will make every effort to:

- Come to class every day, on time and ready to learn
- Complete all of my class work and homework
- Follow all school and classroom rules
- Show respect toward my teachers, myself, school staff members, and other students
- Be a positive role model for others
- Always do my best

As a Sierra View Parent, I will make every effort to:

- Send my child to school on time, well rested, ready to learn every day, and dressed appropriately in accordance with the school dress code
- Attend Parent Teacher Conferences and other school events
- Encourage my child to read every day
- Insist that my child complete and return all homework
- Show respect and support for my child, the school staff members, and the school
- Maintain ongoing communication with teachers
- Teach my child to respect authority and rights of others

-----Cut Here and Return-----

I have reviewed the 2024-2025 Sierra View School Compact. I agree to abide by the school rules, expectations and policies.

Student Name: \_\_\_\_\_

Teacher: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date:\_\_\_\_\_

Student Signature: \_\_\_\_\_

Date:\_\_\_\_\_