

## Equipment/Textbook Disposal Request

Date: 8/6/2025Employee Name: Dustin Mills

Room Number: \_\_\_\_\_

Building: Edgewood**Equipment Disposal:**

Please state the problem you are experiencing with the equipment:

Does not work anymore and no longer in use

<u>1</u>	<u>Sceptre</u>	<u>TV</u>	<u>004102</u>	<input checked="" type="checkbox"/> Direct Disposal <input type="checkbox"/> GovDeals
Quantity	Brand Name	Model/Description	Inventory Tag Number	
<u>1</u>	<u>De-lite</u>	<u>G-200 Overhead</u>	<u>047908</u>	<input checked="" type="checkbox"/> Direct Disposal <input type="checkbox"/> GovDeals
Quantity	Brand Name	Model/Description	Inventory Tag Number	
_____	_____	_____	_____	<input type="checkbox"/> Direct Disposal <input type="checkbox"/> GovDeals
Quantity	Brand Name	Model/Description	Inventory Tag Number	

**Textbook Disposal:**

_____	_____	_____	_____	<input type="checkbox"/> Direct Disposal <input type="checkbox"/> GovDeals
Date of Edition	Quantity	Publisher	Name of Book	
_____	_____	_____	_____	<input type="checkbox"/> Direct Disposal <input type="checkbox"/> GovDeals
Date of Edition	Quantity	Publisher	Name of Book	
_____	_____	_____	_____	<input type="checkbox"/> Direct Disposal <input type="checkbox"/> GovDeals
Date of Edition	Quantity	Publisher	Name of Book	

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For Office Use Only\_\_\_\_\_  
Date of Approval Board of Education\_\_\_\_\_  
Date of Disposal