



Woodridge Elementary

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (*Fecha & Hora*)

02/11/2026

2:30 PM

Location (*Ubicación*)

In- Person: Woodridge School, Library
5761 Brett Dr. Sacramento, CA 95842

Zoom Link (*Enlace de Zoom*)

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>		Present / Absent <i>Presente/ Ausente</i>
Parent	Rosa Avila	
Parent	Krystal Ferguson	
Parent	Jessica Lopez	
Parent	Brittany Clark	
Parent	Sara Borges	
Alternates (<i>Alternativos</i>):		
*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only) *Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).		
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>		Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Suzen Holtemann/ Dave Janowicz		
Teacher: <i>Maestro(a):</i> Sonya Conner		
Teacher: <i>Maestro(a):</i> Chris Dufour		
Teacher: <i>Maestro(a):</i> Maria Betts		
Other Staff: <i>Otro Personal:</i> Yessi Guerrero		
Alternates: <i>Alternativos:</i> Milana Gaus		
*Teachers must be the majority *Los maestros deben ser mayoría		

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> Total Members in Attendance: <i>Total de Miembros Presentes:</i> Quorum: <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i>
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i>
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> Review and Approve 12/3/2025 SSC Minutes 1  Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

Other Approve Title I site funded positions: 1 Academic Intervention Specialist Bilingual Senior (8 hour position) 1 Academic Intervention Specialist Senior (8 hour position)	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

Needs Assessment (Evaluación de Necesidades)	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
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Other Business: <i>Otros Asuntos:</i>		
ELAC Reporting <i>Informes ELAC</i> ELAC Report- Dave Janowicz	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>)
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i> Next DELAC: April 9, 2026 5:00 PM - 6:30 PM TRUSD Sycamore Room 5115 Dudley Blvd., McClellan, CA 95652	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>)
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i> Data Update PBIS	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: <i>Hora:</i>

Next meeting date: <i>Fecha de próxima reunión:</i>	03/18/2026	2:30 PM
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Woodridge Elementary

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

12/03/2025

2:30 PM

Location (Ubicación)

In- Person

5761 Brett Dr. Sacramento, CA 95842

Zoom Link (Enlace de Zoom)

N/A

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students (Please note Year 1 or 2 of membership) <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes (Por favor indique Año 1 o 2 de afiliación)</i>	Present / Absent <i>Presente/ Ausente</i>
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Parent Rosa Avila (Year 2)	Yes (Si)
Parent Krystal Ferguson (Year 2)	Yes (Si)
Parent Jessica Lopez (Year 2)	Yes (Si)
Parent Brittany Clark (Year 1)	Yes (Si)
Parent Sara Borges (Year 1)	Yes (Si)

Alternates (Alternativos):

***Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)**

***Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).**

Staff: Principal or Designee/Teachers/Other Staff (Please note Year 1 or 2 of membership) <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal (Por favor indique Año 1 o 2 de afiliación)</i>	Present / Absent <i>Presente/ Ausente</i>
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Principal/Designee: <i>Directora(a)/ Designado(a):</i> Suzen Holtemann/ David Janowicz	Yes (Si)
Teacher: <i>Maestro(a):</i> Sonya Conner (Year 1)	Yes (Si)
Teacher: <i>Maestro(a):</i> Chris Dufour (Year 2)	Yes (Si)
Teacher: <i>Maestro(a):</i> Maria Betts (Year 2)	Yes (Si)
Other Staff: <i>Otro Personal:</i> Yessi Guerrero (Year 1)	Yes (Si)
Alternates: <i>Alternativos:</i> Milana Gaus (Year 1)	Yes (Si)

***Teachers must be the majority** *Los maestros deben ser mayoría

AGENDA

ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 2:30 PM Total Members in Attendance: 10 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Tara Jacobs spoke for 2 minutes, regarding her role in the community and wants to help keep schools in compliance and how it can affect the principal if School Site Council is out of compliance. She mentioned her concern with the school site council composition, terms of office.
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Agenda reviewed via email on 11/28/25 and provided a printed copy at the meeting.
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> 1. Amend 6/2/25 Minutes 2. Approve Amended 6/2/25 Minutes 3. Approve 3/19/25 Minutes 4. Approve 10/8/25 3 📎 Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona</i> : Krystal Ferguson Second <i>Se secundó</i> : Sarah Borges In favor <i>A favor</i> : 10 Oppose <i>En contra</i> : 0 Abstain <i>En abstención</i> : 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
N/A

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
N/A

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
N/A

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

Site Safety Plan (Plan de Seguridad del Centro) 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> 2025-2026 Site Safety Plan Person <i>Persona:</i> Sonya Conner Second <i>Se secundó:</i> David Janowicz In favor <i>A favor :</i> 10 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i> Approved
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

Title I Evaluation (Evaluación de Título I) 1  Attachment	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Principal Holtemann informed the council that our goal is to fully expend all available funds to benefit scholars and teachers. She also noted that updated expenditures will be shared at a future meeting, including areas that currently show zeros. Parent Krystal Ferguson asked how parent engagement funds are used. Principal Holtemann explained that these funds support workshops, family events, parent classes, and related supplies and materials. Parent Krystal Ferguson also asked about the funding source for the Fall Festival. Principal Holtemann clarified that the event was funded through the school's ASB account, not Title I or parent engagement funds.
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

SPSA Addendum 1  Attach Document	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> 2025-2026 SPSA Addendum Person <i>Persona:</i> Maria Betts Second <i>Se secundó:</i> Sarah Borges In favor <i>A favor</i> : 10 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i> Approved
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Other Business: <i>Otros Asuntos:</i>		
ELAC Reporting <i>Informes ELAC</i> ELAC Report- AP Janowicz	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>) Vice Principal Janowicz informed everyone that a previous meeting was conducted on October 22,2025 but due to not having enough members we didn't have any election of officers.
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>) N/A
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i>	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: Hora: 3:00 PM

Next meeting date: <i>Fecha de próxima reunión:</i>	01/28/2026	2:30 PM
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