

**High Desert “Partnership in Academic Excellence” Foundation, Inc. dba
LEWIS CENTER FOR EDUCATIONAL RESEARCH**

17500 Mana Road, Apple Valley, CA 92307 (760) 946-5414 (760) 946-9193 fax

**Agenda for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
August 1, 2025 - Public Meeting – 10:00 a.m.**

**Meeting at: 17500 Mana Rd., Apple Valley, CA
Additional Locations: 230 S. Waterman Ave., San Bernardino; 952 Palm Dr., Colton, CA;
1936 De Anza Dr., Colton, CA; 15370 Cholame Rd. Unit 12, Victorville, CA**

**Public may attend the meeting from computer, tablet or smartphone at this link:
<https://meet.goto.com/rvandorcey/lewiscenterfoundationboardmeeting>**

Dial in using your phone: United States: +1 (312) 757-3121 Access Code: 229-852-901

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**: Marisol Sanchez, Foundation Board Chair
2. **ROLL CALL**: Marisol Sanchez, Foundation Board Chair
3. **PUBLIC COMMENTS**: Members of the public may address the Foundation Board during Public Comments or as items appearing on the agenda are considered. A time limit of three (3) minutes and/or 250 words per person and 15 minutes per topic shall be observed. If you are attending virtually and wish to send in a public comment to be read at this meeting, please complete a “Registration Card to Address the Board” (located on the website) and email it to the Secretary at foundation@lcer.org. Your comment will be read at the meeting during public comments or as the agenda item is heard.
4. **CONSENT AGENDA**:
 - .01 Approve June 6, 2025 Regular Minutes – pg. 2
 - .02 Approve Revised Lewis Center Foundation Board Meeting Schedule for 2025-26 – pg. 4
5. **DISCUSSION/ACTION ITEMS**:
 - .01 Discuss Lewis Center Foundation Committees Updates
 - .02 Discuss Gala Updates, Decorations and Supplies Needed, Sponsorships, and Auction Items
6. **INFORMATION INCLUDED IN PACKET**: *(Board members may ask questions on items for clarification.)*
 - .01 Lewis Center Foundation Financial Reports – pg. 6
 - .02 Donations 2025-26 – pg. 8
 - .03 Lewis Center Foundation Board Attendance Log – pg. 9
 - .04 LCER Board/Lewis Center Foundation Give and Get – pg. 10
7. **BOARD/STAFF COMMENTS**:
 - .01 Ask a question for clarification or make a brief announcement or report on his or her own activities
 - .02 Future agenda items
8. **RECOMMENDATIONS TO THE LCER BOARD**:
9. **ADJOURNMENT**

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**Minutes for Regular Meeting of the Lewis Center Foundation Board (Fundraising Committee)
June 6 , 2025**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIENCE:** Marisol Sanchez, Foundation Board Chair, called the meeting to order at 10:05 a.m.
2. **ROLL CALL:** Lewis Center Foundation Board Members Vianey Gonzalez, Ambar Martinez, Jessica Rodriguez, and Marisol Sanchez were in attendance. Member Buck Goodspeed were absent.
3. **PUBLIC COMMENTS:** None
4. **CONSENT AGENDA:**
 - .01 Approve May 2, 2025 Regular Minutes
 - .02 Approve May 7, 2025 Special Minutes
 - .03 Approve Lewis Center Foundation Board Meeting Schedule for 2025-26

On a motion by Vianey Gonzalez, seconded by Jessica Rodriguez, vote 4-0, the LCF board approved Consent Agenda Items 4.01-4.02 by roll call vote.

On a motion by Vianey Gonzalez, seconded by Jessica Rodriguez, vote 4-0, the LCF board approved Consent Agenda Items 4.03-4.03 by roll call vote.

5. **DISCUSSION/ACTION ITEMS:**

- .01 Establish and Discuss Lewis Center Foundation Committees, including committee meeting schedule:
 - Gala – The following members would like to be part of this committee: Vianey Gonzalez. Proposed meeting dates were discussed, and Fridays were preferred at 9am or 10am.
 - Golf Tournament – The following members would like to be part of this committee: Marisol Sanchez, Buck Goodspeed. Proposed meeting dates were discussed, and Fridays between 9-11am were preferred.
 - Employee Recognition – The following members would like to be part of this committee: Teresa Dowd, Jessica Rodriguez. Proposed meeting dates were discussed, and were preferred on a bi-monthly basis starting in Fall during September, on Tuesdays between 8-11am.
 - Social – The following members would like to be part of this committee: Vianey Gonzalez, Ambar Martinez. Proposed meeting dates were discussed, and Mondays at 9 or Fridays were preferred.
 - Scholarship Foundation – The Board agreed to add an additional committee to oversee scholarships. The following members would like to be part of this committee: Marisol Sanchez, Jessica Rodriguez. Meeting dates would later be determined.
- .02 Discuss Lewis Center Foundation Board Member Recruitment
- .03 Discuss Gala Updates, Sponsorships, and Auction Items – Save the dates are arriving 06/06 or 06/09. Jisela will get physical mailers sent out, and the board will review the list of sponsors to begin reaching out. The goal for the upcoming year will be to elevate donors. Jisela asked that the collection of silent auction items begin now for the Gala. A D.J. has almost been secured and is pending a quote through Jenny Flores to also include a photo booth. Potential golf tournament dates were discussed and the board is looking at March in San Bernardino. David Gruber asked that the board check with each course since they may have predetermined tournament dates to choose from. Robert Mejia may want to be part of the Golf Tournament Committee and David Gruber will confirm. Mrs. Cook and Mrs. Goulet may also want to join the committee. Upcoming Social dates were discussed and the board would like to hold two the upcoming year; December 18 near San Bernardino and May 21 near Apple Valley. Both of those dates are

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the day before a teacher in service date for each campus. Samantha Gonzalez will send out an invite so the board can mark their calendars.

6. INFORMATION INCLUDED IN PACKET:

- .01 Lewis Center Foundation Financial Reports
- .02 Donations 2024-25
- .03 Lewis Center Foundation Board Attendance Log
- .04 LCER Board/Lewis Center Foundation Give and Get

7. BOARD/STAFF COMMENTS:

- .01 Ask a question for clarification or make a brief announcement or report on his or her own activities – Lisa Lamb announced the All Staff back to school gift of T-Shirts and theme of “Rising Stars”. It will be a nice fit with the accomplishments of CKHs and also space themed. All Staff dates will be sent out to the foundation members by Samantha Gonzalez. Save the date for August 4th at NSLA and August 5th at AAE. Lisa thanked the foundation for their efforts and support with the Gala recognition and milestone recognitions. The next foundation meeting will be on August 1st.
- .02 Future agenda items –

8. RECOMMENDATIONS TO THE LCER BOARD:

9. ADJOURNMENT: Marisol Sanchez adjourned the meeting at 10:50 a.m..

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the agency at least 48 hours before the meeting by calling (760) 946-5414 x201. Any written materials relating to agenda items to be discussed in open session are available for public inspection prior to the meeting at 17500 Mana Rd., Apple Valley, CA.

**Lewis Center Foundation Board
(Fundraising Committee)**

**Meeting Dates 2025-26
1st Friday, Bimonthly @ 10:00 a.m.**

Meeting Dates Board Approved on 06/06/2025

August 1, 2025
October 3, 2025
December 5, 2025
March 6, 2026
May 1, 2026

**Lewis Center Foundation Board
(Fundraising Committee)**

**Meeting Dates 2025-26
1st Friday, Bimonthly @ 10:00 a.m.**

Revised Meeting Dates Pending Board Approval

August 1, 2025
October 3, 2025
December 5, 2025
February 6, 2025
April 10, 2025 (2nd Friday due to Spring Break)
June 5, 2025

Foundation Savings - 4100005285

2025-26

As of 06/30/2025

| Description | Beginning Balance | Debit | Credit | Interest | Ending Balance |
|-----------------------------|--------------------------|--------------|---------------|-----------------|-----------------------|
| AAE Capital Campaign | \$78,284.55 | \$672.85 | \$1,859.23 | 512.04 | \$ 79,982.97 |
| NSLA Capital Campaign | \$1,239.54 | | | 0.00 | \$ 1,239.54 |
| Davis Scholarship Endowment | \$13,169.92 | | | 81.93 | \$ 13,251.85 |
| Global and Local Programs | \$17,267.56 | \$18,066.41 | \$750.33 | 48.52 | \$0.00 |
| HiDAS Endowment | \$57,560.55 | \$2,230.42 | \$28.61 | 368.67 | \$ 55,727.41 |
| Scholarships | \$24,303.81 | \$4,000.00 | \$12,236.41 | 233.65 | \$ 32,773.87 |
| Unrestricted | \$120,194.96 | \$25,989.43 | \$30,193.00 | 803.36 | \$ 125,201.89 |
| | | | | | |
| TOTAL | | | | | \$ 308,177.52 |

| | | | | | |
|---|--------------------|-------------------|-------------------|-----------------|--------------------|
| Restricted Scholarship Funds | | | | | |
| | | | | | |
| AAE Staff Scholarship | \$0.00 | | \$159.84 | | \$159.84 |
| NSLA Staff Scholarship | \$0.00 | | \$148.57 | | \$148.57 |
| Bud Biggs Memorial Scholarship | \$289.62 | | | | \$289.62 |
| Gerardo Diaz, Jr. Scholarship | \$0.00 | | \$5,000.00 | | \$5,000.00 |
| GSA Club Scholarship | \$1,450.00 | | | | \$1,450.00 |
| Mike Mangold Scholarship | \$2,250.00 | | | | \$2,250.00 |
| Rick Piercy Scholarship | \$270.00 | | \$5,250.00 | | \$5,520.00 |
| Sandra Perea Scholarship | \$2,535.00 | | | | \$2,535.00 |
| Total Unrestricted Scholarship Funds | \$17,509.19 | \$4,000.00 | \$1,678.00 | \$233.65 | \$15,420.84 |

| | | | | | |
|--|--------------------|-----------------|-------------------|-----------------|---------------------|
| Restricted AAE Capital Campaign Funds | | | | | |
| | | | | | |
| High Desert Turtle and Tortoise Club | \$2,500.00 | | | | \$2,500.00 |
| AAE Gym Weight Room | \$2,150.00 | | | | \$2,150.00 |
| Watertower, Gristmill, Shade Structures | \$25,060.39 | | | | \$25,060.39 |
| Total Unrestricted AAE Capital Campaign | \$48,574.16 | \$672.85 | \$1,859.23 | \$512.04 | \$ 50,272.58 |

| | | | | | |
|--|---------------------|-------------|----------|---------|---------------|
| Global and Local Program Funds | | | | | |
| | | | | | |
| Chile Exchange | \$10,694.28 | \$11,479.62 | \$750.33 | 35.01 | \$0.00 |
| Destination Imagination | \$6,573.28 | \$6,586.79 | | \$13.51 | (\$0.00) |
| Total Global and Local Programs | \$ 17,267.56 | | | | \$0.00 |

LEWIS CENTER FOUNDATION
COMBINED BALANCE SHEET AND INCOME STATEMENT
June 1 - June 30, 2025

CHECKING (LEWIS CENTER FOUNDATION)

| | | | |
|---|--------------|---------------|----------------------------------|
| Beginning Balance | | | \$19,476.65 |
| Revenue | | | |
| SLT Scholarships | | \$1,500.00 | |
| Bud Biggs Scholarship | | \$3,150.47 | |
| GSA Scholarship | | \$469.55 | |
| Transfer from Savings - Laser Impressions AAE Brick Order | | \$159.88 | |
| AAE Staff Scholarship | | \$9.92 | |
| Unrestricted (L. Lamb donation) | | \$9.92 | |
| Interest | | \$0.18 | |
| | <i>Total</i> | \$5,299.92 | |
| Expenditure | | | |
| Unrestricted - US Bank | | \$ (2,008.62) | |
| Unrestricted - CA Credit Union | | \$ (250.00) | |
| NSLA ASB - Multicultural Night | | \$ (49.59) | |
| | <i>Total</i> | \$ (2,308.21) | |
| Ending Balance | | <i>Total</i> | <u><u>\$22,468.36</u></u> |

SAVINGS (LEWIS CENTER FOUNDATION)

| | | | |
|--|--------------|---------------|------------------------------------|
| Beginning Balance | | | |
| Restricted Funds - AAE Capital Campaign | | \$ 79,899.11 | |
| Restricted Funds - NSLA Capital Campaign | | \$ 1,239.54 | |
| Restricted Funds - Davis Endowment | | \$ 13,238.43 | |
| Restricted Funds - Global and Local Programs | | \$ - | |
| Restricted Funds - HiDAS Endowment | | \$ 55,667.02 | |
| Restricted Funds - Scholarships | | \$ 32,733.62 | |
| Unrestricted Funds | | \$ 125,395.11 | |
| | | <i>Total</i> | <u><u>\$ 308,172.82</u></u> |
| Revenue | | | |
| Interest | | \$ 164.58 | |
| | <i>Total</i> | \$164.58 | |
| Expenditure | | | |
| Bloomerang Fees | | \$ - | |
| Destination Imagination | | \$ - | |
| Destination Imagination Scholarships | | \$ - | |
| Capital Campaign - AAE Brick Order | | \$ (159.88) | |
| HiDAS Dues | | \$ - | |
| HiDAS Equipment Purchase | | \$ - | |
| | <i>Total</i> | \$ (159.88) | |
| Ending Balance | | | |
| Restricted Funds - AAE Capital Campaign | | \$ 79,739.23 | |
| Restricted Funds - NSLA Capital Campaign | | \$ 1,239.54 | |
| Restricted Funds - Davis Endowment | | \$ 13,238.43 | |
| Restricted Funds - Global and Local Programs | | \$ - | |
| Restricted Funds - HiDAS Endowment | | \$ 55,667.02 | |
| Restricted Funds - Scholarships | | \$ 32,733.62 | |
| Unrestricted Funds | | \$ 125,559.69 | |
| | | <i>Total</i> | <u><u>\$ 308,177.52</u></u> |
| Total Checking and Savings | | | <u><u>\$330,645.88</u></u> |

Donations - 2025/2026 Fiscal Year

| Date | Recognition Name | Amount | Fund | Campaign | Appeal |
|-------------|-------------------------|----------------|-------------|-----------------|-----------------------|
| 7/26/2025 | Lisa Lamb | \$10.53 | Foundation | Unrestricted | |
| 7/15/2025 | Sara Jeffs | \$10.53 | Foundation | Scholarships | AAE Staff Scholarship |
| | | \$21.06 | | | |

**LCF Board Meeting
Attendance Log 2025**

| | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | Aug-25 | Oct-25 | Dec-25 | TOTAL |
|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|
| Marisol Sanchez | Present | Present | Present | Present | Present | | | | 100% |
| Vianey Gonzalez | Present | Present | Absent | Present | Present | | | | 80% |
| Buck Goodspeed | Present | Absent | Present | Absent | Absent | | | | 40% |
| Jessica Rodriguez | Absent | Present | Absent | Present | Present | | | | 60% |
| Ambar Martinez | Absent | Absent | Present | Present | Present | | | | 60% |

**Special Meeting
Attendance Log 2025**

| | May 7 |
|-------------------|--------------|
| Marisol Sanchez | Present |
| Vianey Gonzalez | Absent |
| Buck Goodspeed | Absent |
| Jessica Rodriguez | Absent |
| Ambar Martinez | Absent |

LCER Board Give and Get
Fiscal Year 2025/2026 - As of 8/1/25

| Member | Give | Get | In-kind | Total |
|-------------------|-------------|------------|----------------|--------------|
| Yolanda Carlos | | | | \$ - |
| Steven Levin | | | | \$ - |
| Mike Razo | | | | \$ - |
| Jessica Rodriguez | | | | \$ - |
| Marisol Sanchez | | | | \$ - |
| Pat Schlosser | | | | \$ - |
| Lucy Tello | | | | \$ - |
| | | | | |
| Total | \$ - | \$ - | \$ - | \$ - |

Lewis Center Foundation Board Give and Get

| Member | Give | Get | In-kind | Total |
|-------------------|-------------|------------|----------------|--------------|
| | | | | \$ - |
| Buck Goodspeed | | | | \$ - |
| Vianey Gonzalez | | | | \$ - |
| Ambar Martinez | | | | \$ - |
| Jessica Rodriguez | | | | \$ - |
| Marisol Sanchez | | | | \$ - |
| | | | | |
| Total | \$ - | \$ - | \$ - | \$ - |

| | | | | |
|------------------------------|------|------|------|------|
| Total Combined Boards | \$ - | \$ - | \$ - | \$ - |
|------------------------------|------|------|------|------|