



January 2026 - School Site Council (SSC) Agenda/Minutes

Meeting Date: January 13th, 2026	Meeting Location: In Person - Room A1 Virtual - Google Meets
Starting Time: 3:03 pm	Ending Time: 3:58 pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

NO MEETING IN FEBRUARY 2026

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	
2. Roll Call (1 minute)	None	Secretary	Present: Mr.Zendejas, Mr.Craig, Ms.Menendez, Cris Mendoza, Absent: Ms.Wheeler, Ms.DeLa Cruz
3. Additions/Changes to Agenda (1 min.)	None	Chair	Updated Kami Link with School Wide Safety Agenda Resignation from SSC: Sequoia Penn (moved), Maria Duran Join SSC: Marisol Moreno Nominated by Chair Motion to approve by Mr.Zendejas and Ms.Menendez
4. Reading and Approval of Minutes (5 min.)		Secretary	December 2025 School Site Council Agenda Minutes

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

			 Maxwell School Site Council Dates
5. Reports of Officers/Committees (10 min.)		Chair	*LCAP representative debrief- No present no debrief At this time Maxwell does not have an LCAP representative.
6. Public Comment (5 min.)	*Not Applicable	Chair	none

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	NA	Principal	none
8. New Business (45 min.) Review and approve School Wide Safety Plan	Approve School Wide Safety Plan	Chair/Principal	Plan was provided to SSC along with suggested edits made by Lyssa Perry. The principal will make edits and submit a final copy of the Safety Plan to the District Office not late than January 20th, 2026. Upon approval of the safety plan by the school board, it is suggested by the chair that a bullet point nuts and bolt of the safety plan be provided to the teachers.
9. Adjournment (1 min.)		Chair	

Prepared By: Elizabeth Menendez (signature) _____
 (type name)

Date: 1/9/26 Date posted