

**I. Call to Order by Board Secretary - @ 5:35 PM**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2027	X	
2. Susan Jackson	Board Chair, expires 2028	X	
3. Jonina Mazzeo	Board Vice Chair, expires 2026	X	
4. Miriam Santana	Board Trustee, expires 2027		X
5. Danielle Clement	Board Trustee, expires 2027		X
6. Hiyaris Perez	Board Trustee, expires 2026		X
7. Elsy Lugo	Board Trustee, expires 2026	X	
8. Tanesha Lewis	Board Trustee, expires 2028		X
9. Aisha Ciafullo	Board Trustee, expires 2028	X	

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Caitlin Mitchell	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Latoya Branch	Teacher Representative	X	
Patrick Wenz	Teacher Representative Alternate		X

**IV. Board Business**

1. To reapprove the following board term dates to reflect the accurate start and end dates of service:
  - i. Hiyaris Perez – June 30, 2026
  - ii. Elsy Lugo - June 30, 2026
  - iii. Aisha Ciafullo - June 30, 2028

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo		X			

Tanesha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	2 <sup>nd</sup>	X									

**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **March 12, 2026** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 <sup>nd</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	1 <sup>st</sup>	X									

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **January, 2025**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo	2 <sup>nd</sup>	X			
Tanesha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

**VII. Public Comment - None**

**VIII. Correspondence**

**IX. Reports**

1. Director’s Report – Presentation led by the GBCS Administrative team, led by Vanessa Jones, Hector Alvarez, and Caitlin Mitchell. Updated the board on all school wide activities and events that have occurred since the last board meeting.
2. HIB update - Presented by Caitlin Mitchell: 1 HIB and it was proven, since last board meeting.
3. Suspension Update – Presented by Caitlin Mitchell: 5 in school suspensions and 2 out of school suspensions, since last board meeting.

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo	2 <sup>nd</sup>	X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

**X. Adjourn Public Session and Open Closed Session – @ 6:28 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	2 <sup>nd</sup>	X									

- Director personal update.

**XI. Adjourn Closed Session and Open Public Session – @ 6:59 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 <sup>nd</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	1 <sup>st</sup>	X									

**XII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for January & February 2026, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2026, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from January 16, 2026, to March 12, 2026.
- c. Payroll: To approve the following payrolls:

January 30, 2026	\$ 272,949.24
February 15, 2026	\$ 273,782.31
February 30, 2026	\$ 276,956.25

- d. To ratify the Amended FY26 Budget and its submission to the NJDOE.
- e. To approve the acceptance of the FY25 ACFR and AMR and its submission to the NJDOE.
- f. To approve for the Finance Committee to review and approve the FY27 Budget prior to submitting to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	2 <sup>nd</sup>	X									

**2. Contracts**

- a. To approve the School District Participation Agreement for the 2026-2027 School Year with Teen Arts NJ, February 2027 to May 2027, concerning (5) students, Cost \$4,375.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo	2 <sup>nd</sup>	X			
Tanisha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

**3. Buildings & Grounds**

**4. Personnel**

- a. To approve the following staff Professional Development request:
  - i. Robyn Baus – Seminar: American Young Voices Teacher Workshop; February 25<sup>th</sup>; Newark, NJ; Cost \$0
- b. To approve the following New Hire:
  - i. Sophia Martinez, Part-Time Student Aide, effective February 15, 2026, \$19.50/hour
- c. To approve the following After School Hourly Activity rates:

Employee	Job	Rate
Jonathan Alicea	SPARK Teacher	\$47.25/hourly
Anthony Hernandez	SPARK Teacher	\$47.25/hourly
Janan Yormaz	SPARK Teacher	\$47.25/hourly
Alyssa Pazmino	Summer Academy Coordinator	Total Comp \$6,195
Eugenia Xarhoulakos	Volleyball Coach	Total Comp \$1,560
Julio Perez	Volleyball Asst Coach	Total Comp \$935
Anthony Hernandez	Soccer Co-Coach	Total Comp \$1,247.50
Ulises Torres	Soccer Co-Coach	Total Comp \$1,247.50

- d. To approve the following Professional Development reimbursement, totaling \$1,670.50:
  - i. Maria Rivera - \$1,670.50
- e. To approve the following Tuition Reimbursement, totaling \$1,844.25:
  - i. Marjori Rivera Martinez - \$744.25
  - ii. Patrick Wenz - \$1,100.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	2 <sup>nd</sup>	X									

**5. Curriculum/Special Education**

- a. To approve the following field trip request:

Destination	Location	Attendees	Date	Cost
Burlington County Fairgrounds	Columbus, NJ	8 <sup>th</sup> Grade	May 24 <sup>th</sup>	\$20/student TBD-bus

- b. To ratify/approve the following fundraising requests:

Event	Purpose	Attendees	Date	Goal
Hot Chocolate & Grilled Cheese Sale	8 <sup>th</sup> Grade	MS Students & Staff	February 25 <sup>th</sup>	\$300
Dolphin Night	8 <sup>th</sup> Grade	MS Students & Staff	March 19 <sup>th</sup>	\$300

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	2 <sup>nd</sup>	X				Elsy Lugo	1 <sup>st</sup>	X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

## 6. Policy/Miscellaneous

## 7. New Business

## XIII. Enrollment Report

Grade	FY26	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2025	2025	2025	2025	2025	2026	2026	2026	2026	2026	2026	2025/2026
K	44	43	44	44	44	44	44	44					94
1	44	44	44	43	44	44	44	44					38
2	44	44	44	44	44	44	44	44					57
3	44	42	44	44	45	45	45	45					17
4	46	43	44	44	44	44	44	44					36
5	46	46	46	46	46	46	46	46					39
6	44	42	47	47	47	47	47	47					39
7	47	43	44	44	44	44	44	44					21
8	42	45	45	45	45	45	45	45					14
Total	401	392	405	404	406	406	406	406					361

## XIV. Committee Reports

1. SRC – Presented in directors report.
2. Development & Community Outreach – Presented in directors report.
3. Finance and Facilities - Presented in directors report.
4. Governance – Susan Jackson reminded all board members to submit financial disclosure form with the State. Also discussed upcoming board retreat.

## XV. Action Items

Day	Date	Time	Notes
Saturday	April 18, 2026	9:00 AM	Board Retreat – In Person
Thursday	May 14, 2026	5:30 PM	Regular Meeting/Staff Renewal -Virtual

## XVI. Closing Comments – Each board member gave a parting/closing statement thanking the administrative team and whole teaching staff for their hard work.

## XVII. Adjournment - @ 8:11 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 <sup>st</sup>	X				Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez					X

Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	2 <sup>nd</sup>	X									