



**July 16, 2025 Regular Board Meeting**  
**07/16/2025 - 06:00 PM**  
33122 Valle Rd, San Juan Capistrano, CA 92675  
BOARD OF TRUSTEES BOARD ROOM  
Closed Session 5:00 p.m. | Open Session 6:00 p.m.

## MEETING MINUTES



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**CLOSED SESSION AT 5:00 P.M.**

### Attendance

#### Voting Members

Lisa Davis, President  
Judy Bullockus, Vice President  
Gila Jones, Clerk  
Jennifer Adnams, Trustee  
Krista Castellanos, Trustee  
Gary Pritchard, Ph.D., Trustee  
Lisa Zollinger, Trustee

### 1. CALL TO ORDER

President Davis called the meeting to order at 5:01 p.m.

#### ROLL CALL

Present: Trustees Adnams, Bullockus, Davis, Pritchard, and Zollinger  
Absent: Trustees Castellanos and Jones

Trustee Castellanos arrived to Closed Session at 5:03 p.m.

Trustee Jones arrived to Closed Session at 5:07 p.m.

### 2. ADOPTION OF THE AGENDA

Motion made by: Judy Bullockus  
Motion seconded by: Jennifer Adnams  
Voting:  
Lisa Davis - Yes  
Judy Bullockus - Yes  
Gila Jones - Not Present

Jennifer Adnams - Yes  
Krista Castellanos - Not Present  
Gary Pritchard, Ph.D. - Yes  
Lisa Zollinger - Yes

The motion carried 5-0-2 to adopt the Regular Board agenda.

### **3. CLOSED SESSION COMMENTS**

The Board recessed to Closed Session to discuss: Student Expulsion; Student Readmissions; Student Expungement; Conference with Labor Negotiators; Liability Claims; Conference with Legal Counsel – Anticipated Litigation; Conference with Legal Counsel – Existing Litigation; and Public Employee Employment/Appointment.

### **4. CLOSED SESSION (as authorized by law)**

#### **A. STUDENT EXPULSION**

On agenda item A-1, Trustees voted 7-0 to approve staff recommendations on the following case:

Case No. 2025-019

Motion made by: Krista Castellanos

Motion seconded by: Lisa Zollinger

Voting:

Unanimously Approved

#### **B. STUDENT READMISSIONS**

On agenda items B-1 and B-2, Trustees voted 7-0 to approve staff recommendations on the following cases:

Case No. 2025-008

Case No. 2025-012

Motion made by: Judy Bullockus

Motion seconded by: Gila Jones

Voting:

Unanimously Approved

#### **C. STUDENT EXPUNGEMENT**

On agenda item C-1, Trustees voted 7-0 to approve staff recommendations on the following case:

Case No. 2025-012

Motion made by: Jennifer Adnams

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

#### **D. CONFERENCE WITH LABOR NEGOTIATORS**

No reportable action.

#### **E. LIABILITY CLAIMS**

On agenda items E-1 through E-3, Trustees voted 7-0 to approve staff recommendations on the following cases:

Rejection of Government Claim No. 2412552

Rejection of Government Claim No. 2513591

Rejection of Government Claim No. 2513592

Motion made by: Jennifer Adnams

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

#### **F. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

On agenda items F-1 and F-2, Trustees voted 7-0 to approve staff recommendations on the following cases:

ADR Case No. 20250616

ADR Case No. 20250620

Motion made by: Jennifer Adnams

Motion seconded by: Lisa Zollinger

Voting:

Unanimously Approved

#### **G. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

On agenda items G-1 through G-4, Trustees voted 7-0 to approve staff recommendations on the following cases:

OAH Case No. 2025011060

OAH Case No. 2025030300

OAH Case No. 2025030952

OAH Case No. 2025050931

Motion made by: Lisa Zollinger

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

#### **H. PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT**

On agenda item H-1, Trustees voted 7-0 to appoint Mindy Davis-Brown, Principal Lobo

Elementary School, effective July 17, 2025, and Yesenia Hogancamp, Principal Palisades Elementary school, effective July 17, 2025.

Motion made by: Jennifer Adnams

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

On agenda item H2, Trustees voted 7-0 to appoint Jeff Jones, Executive Director, Curriculum and Instruction, General and Special Education, 6-12, Adult Transition Program, effective July 1, 2025.

Motion made by: Jennifer Adnams

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

## **5. OPEN SESSION AT 6:00 P.M.**

### **6. CALL TO ORDER - ROLL CALL**

The regular meeting of the Board of Trustees was called to order by President Davis at 6:03 p.m.

#### **ROLL CALL**

Present: Trustees Adnams, Bullockus, Castellanos, Davis, Jones, Pritchard, and Zollinger

Absent: None

### **7. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Meg Ervais, Assistant Superintendent, Curriculum and Instruction, Grades 6 -12, and Alternative Education.

### **8. REPORT ON CLOSED SESSION ACTION**

President Davis asked Colleen Hayes, Manager II - Board Operations/Superintendent's Office, to read the report out of Closed Session.

### **9. SUPERINTENDENT AND BOARD COMMENTS**

Dr. Christopher Brown, Superintendent, welcomed everyone to the first meeting for the 2025-2026 school year. He reported on various activities underway at all sites to prepare for the start of school: cleaning campuses, making repairs, relocating classrooms, analyzing data, onboarding new hires, finalizing grants, and conducting staff training. Superintendent Brown also noted that most sites host summer sports camps, extended school year programs, and summer academic camps.

### **10. ORAL COMMUNICATIONS (Non-Agenda Items)**

The following speakers addressed the Board:



- *Lisa Meyers*
- *Michele Blanchard*
- *Matthew Hamilton*
- *Jamie*
- *Linda More*
- *Angie Gutierrez*

## 11. DISCUSSION ACTION/INFORMATION ITEMS

### A. BOARD ACTION TO ADOPT INITIAL REOPENER CONTRACT PROPOSAL FROM CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CAPISTRANO CHAPTER 224, FOR NEGOTIATIONS FOR THE 2025-2026 FISCAL YEAR

President Davis recognized Dr. Bob Presby, Associate Superintendent, Human Resource Services, to present the item.

Motion made by: Gila Jones

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

The motion carried 7-0 to adopt the Initial Reopener Contract Proposal from California School Employees Association, Capistrano Chapter 224, for Negotiations for the 2025-2026 Fiscal Year.

### B. DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – 2025-2026

President Davis recognized Dr. Bob Presby, Associate Superintendent, Human Resource Services, to present the item.

The following speaker addressed the Board:

- *Bradley Z.*

Motion made by: Jennifer Adnams

Motion seconded by: Lisa Zollinger

Voting:

Unanimously Approved

The motion carried 7-0 to approve the Declaration of Need for Fully Qualified Educators - 2025-2026.

### C. TRUSTEE REMUNERATION

President Davis recognized Dr. Christopher Brown, Superintendent, to present the item.

The following speaker addressed the Board:

- *Bradley Z.*

Motion made by: Lisa Zollinger  
Motion seconded by: Jennifer Adnams  
Voting:  
Unanimously Approved

The motion carried 7-0 to approve Trustee Remuneration.

## **12. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The Superintendent and staff recommend approval of all Consent Calendar items.

Motion made by: Judy Bullockus  
Motion seconded by: Jennifer Adnams  
Voting:  
Unanimously Approved

The motion carried 7-0 to approve the Consent Calendar.

## **13. CONSENT CALENDAR - Business and Support Services**

### **A. DONATION OF FUNDS AND EQUIPMENT**

### **B. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS**

### **C. AGREEMENTS AND BIDS**

### **D. PURCHASE-SALE SETTLEMENT AGREEMENT – JOSEPH SATHER AND ELSA SATHER**

### **E. PURCHASE-SALE SETTLEMENT AGREEMENT – ROBERT CARTER AND MEGAN SEAFORD**

## **14. CONSENT CALENDAR - Curriculum and Instruction**

### **A. PROPOSED SCHOOL START AND DISMISSAL TIMES FOR THE 2025-2026 SCHOOL YEAR**

## **15. CONSENT CALENDAR - Human Resource Services**

### **A. REVISED JOB DESCRIPTION – DIRECTOR II, GENERAL EDUCATION EARLY CHILDHOOD PROGRAMS AND SERVICES**

### **B. REVISED CERTIFICATED, CERTIFICATED CAREER TECHNICAL TEACHER, PSYCHOLOGIST, SPEECH PATHOLOGIST, AND CO-CURRICULAR ACTIVITIES SALARY**

## SCHEDULES

C. REVISED GENERAL TRUCK DRIVERS, OFFICE, FOOD AND WAREHOUSE UNION, TEAMSTER LOCAL 952 SALARY SCHEDULE

D. REVISED MANAGEMENT AND CONFIDENTIAL SALARY SCHEDULES

E. CONTRACTED SALARY SCHEDULE

F. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES

G. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES

## 16. GENERAL FUNCTIONS

A. SCHOOL BOARD MINUTES - JUNE 18, 2025 REGULAR MEETING

## 17. ADJOURNMENT

Motion made by: Lisa Zollinger

Motion seconded by: Gila Jones

Voting:

Unanimously Approved

The motion carried 7-0 to adjourn the meeting.

President Davis announced the Board meeting adjourned at 6:36 p.m.



Gila Jones, Clerk of the Board



Christopher Brown, Ed.D.,  
Superintendent