

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board of Trustees Meeting Agenda**

**AGENDA**                      **September 30, 2025**                      **School Campus - Community Resource Center**                      **5:00 P.M.**

**1.0 Call Public Session to Order**

- 1.1 Roll Call to Establish Quorum
- 1.2 Pledge of Allegiance
- 1.3 Introduction of Guests

**2.0 Opportunity for Members of the Public to Address the Board**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Please state your name and address for the record.

**3.0 Approval of Minutes – September 2, 2025 (A)**

**4.0 Correspondence**

- 4.1 LCAP Approval Letter
- 4.2 2025-2026 Budget Approval Letter
- 4.3 GASB-45 TRUST

**5.0 Superintendent's/Principal's Report**

- 5.1.1 Campus Update - ASB Student Board Representative

**6.0 Public Comment On Closed Session Topics**

General public comment on any closed session item will be heard. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 15 minutes. It is recommended you begin your comments by stating your name.

**7.0 Adjourn to Closed Session**

- 7.1 Conference With Labor Negotiator (Government Code 54957.6)
  - 1. Agency Negotiator: Roberto Vaca, Superintendent
  - 2. Employee Organizations
    - a. MSAT
    - b. Classified Members
- 7.2 Conference with Real Property Negotiators (Government Code § 54956.8)
  - Property: 10739 Avenue 416, Dinuba, California, Assessor's Parcel No. 021-210-023-000
  - Agency Negotiator: Roberto C. Vaca, Superintendent/Principal
  - Negotiating Parties: Rufino Heras Leon and Vilma M. Causey
  - Under Negotiation: Price and terms

**8.0 Convene Regular Session at 5:30pm**

- 8.1 Report Action Taken in Closed Session (If any)

**9.0 Consent Items / Review / Public Hearing/ Public Input / Board Discussion / ACTION (as applicable)**

- 9.1 Facilities Master Plan Presentation by PBK Architects
- 9.2 BDJ Tech Purchase Approval (A)
- 9.3 TCOE ELA and Math Consultation Agreement for 2025-2026 School Year(A)
- 9.4 TCOE Behavioral Health Services (BHS) Agreement (A)
- 9.5 Proposition 28: Arts and Music in Schools Funding Annual Report (A)
- 9.6 Proposition 28: Arts and Music in Schools Action Plan (A)
- 9.7 CSBA GAMUT Policy Services Proposal (A)

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board of Trustees Meeting Agenda**

AGENDA                      September 30, 2025                      School Campus - Community Resource Center                      5:00 P.M.

**9.0**    Consent Items / Review / Public Hearing/ Public Input / Board Discussion / **ACTION** (as applicable)  
**CONTINUED:**

- 9.8    CSBA Policy Update - Nutrition Services (A)
- 9.9    Board Input Session on Graduate Portrait
- 9.10   Declaration of Surplus and Obsolete Equipment - IT Department (A)
- 9.11   2025-2026 Board Of Trustees October Meeting Amendment (A)
- 9.12   Budget Revision #009-25a (A)

**10.0**   Authorization of Vendor Payments dated 8/29/2025 through 9/12/2025 (A)

**11.0**   Personnel

- 11.1   Personnel Order (A)

**12.0**   Monson-Sultana Association of Teachers (MSAT) Report  
Update from the Monson-Sultana Association of Teachers

**13.0**   Closing Activities

The Governing Board members have the opportunity to comment.

**14.0**   Adjourn to Closed Session (If needed)

- 14.1   Conference With Labor Negotiator (Government Code 54957.6)

- 3.   Agency Negotiator: Roberto Vaca, Superintendent
  - 4.   Employee Organizations
    - a.   MSAT
    - b.   Classified Members

- 14.2   Conference with Real Property Negotiators (Government Code § 54956.8)

Property: 10739 Avenue 416, Dinuba, California, Assessor's Parcel No. 021-210-023-000  
Agency Negotiator: Roberto C. Vaca, Superintendent/Principal  
Negotiating Parties: Rufino Heras Leon and Vilma M. Causey  
Under Negotiation: Price and terms

**15.0**   Convene Regular Session

- 15.1   Report Action Taken in Closed Session (If any)

**16.0**   Adjournment

\*Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting may make a request to the Superintendent at P.O. Box 25, 10643 Avenue 416, Sultana, CA 93666, (559) 591-1634. Such a request should be in writing if possible, or may be made in person or by telephone (e-mail or text message requests will not be allowed). The request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required, and the name, address and telephone number of the person making the request. The request should be made as soon as possible and if possible no later than one day before the meeting.

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**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Regular Meeting**

**September 2, 2025**

**5:00 P.M**

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Quintana at 5:00 P.M.

**1.1 Roll Call**

Trustees present: Davidian, Simmons, Worthley, Valdez, and Quintana

Trustees absent: None

Secretary: Roberto Vaca

**1.2 Pledge of Allegiance**

Trustee Quintana led all those in attendance for the Pledge of Allegiance.

**1.3 Guests/Staff Present**

Benita Cortez, Stephen Miller, Katherine Arreguin, Catherine Diaz, Alondra Alvarez, Melinda Montejano, Joseph Rico, Abraham Carbajal, Camila Barajas, Obed Morales (student-ASB Rep), and Veronica Torres Diaz (Student- ASB).

**2.0 OPPORTUNITY TO  
ADDRESS THE BOARD:**

None.

**3.0 APPROVAL OF MINUTES:**

Trustee Davidian moved and Trustee Simmons seconded the motion to approve the minutes of the August 12, 2025 regular meeting. PASSED

**4.0 CORRESPONDENCE:**

None.

**5.0 SUPERINTENDENT'S/  
PRINCIPAL'S REPORT:**

5.1.1: LCAP Update - Superintendent Vaca stated minor revisions to the Local Control and Accountability Plan (LCAP). The district still remains on track to meet the required September 15th submission deadline.

5.1.2: Campus Update - The ASB Reps to the Board presented on 8th Grade Parent Meeting, TCOE's Leadership Conference, and invited the Board to our upcoming Back to School Night and 6th Grade Enchilada Dinner Fundraiser. The presentation also included Monthly Attendance Challenges to look out for and sports for the season: Flagfootball and Girl's Volleyball.

**6.0 PUBLIC COMMENT ON  
CLOSED SESSION TOPICS:**

None.

**7.0 EXECUTIVE CLOSED  
SESSION:**

Trustee Quintana called the meeting into closed session at 5:12 P.M. and was called back to regular session at 5:30 P.M.

**8.0 REGULAR/OPEN SESSION:**

**8.1 Report of Action Taken  
in Closed Session**

No action was taken during the closed session to report.

## **9.0 CONSENT ITEMS:**

- |      |  |   |
|------|--|---|
| 9.1  | Interdistricts   | Trustee Worthley moved and Trustee Simmons seconded the motion to approve interdistricts as presented. PASSED   |
| 9.2  | Budget Revision #009-25  | Trustee Simmons moved and Trustee Valdez seconded the motion to approve the Budget Revision 009-25 with minor edits. PASSED   |
| 9.3  | Public Hearing:<br>Determination of Sufficiency<br>of Textbooks Materials and<br>and Instructional Materials | The Public Hearing was opened at 5:38 PM regarding the district's compliance with Williams Lawsuits and determination of textbooks that are aligned with the content standards adopted by the Board of Education. Hearing adjourned at 5:39 PM with no action required. |
| 9.4  | Resolution 09-25-01<br>(William's Resolution)  | Trustee Simmons moved and Trustee Worthley seconded the motion to approve Resolution 09-25-01. PASSED   |
| 9.5  | Unaudited Actuals Report<br>Fiscal Year 2024-2025  | Trustee Valdez moved and Trustee Davidian seconded the motion to approve the Unaudited Actuals report for fiscal year 2024-2025. PASSED   |
| 9.6  | Resolution 09-25-02 for<br>2024-2025 GANN Limit<br>Apportionments  | Trustee Worthley moved and Trustee Simmons seconded the motion to approve Resolution 09-25-02 for 2024-2025 GANN Limit Apportionments. PASSED   |
| 9.7  | SARB Consultant Contract   | Trustee Worthley moved and Trustee Simmons seconded the motion to approve the SARB Consultant Contract for services. PASSED   |
| 9.8  | Proposed Conferences   | Trustee Valdez moved and Trustee Davidian seconded the motion to approve attendance to the proposed conferences as presented. PASSED  |
| 9.9  | Portable Heated Pressure<br>Washer Quotes  | Trustee Davidian moved and Trustee Worthley seconded the motion to approve a bid from California Turf Equipment & Supply Inc. PASSED  |
| 9.10 | CSBA Policy Updates<br>Service Renewal   | Trustee Simmons moved and Trustee Davidian seconded the motion to approve the CSBA Policy Updates as presented. PASSED  |
| 9.11 | ERS Differentiated<br>Assistance Agreement   | Trustee Worthley moved and Trustee Simmons seconded the motion to approve the ERS Agreement as presented. PASSED  |
| 9.12 | 2025-2026 Fundraisers<br>& Concession  | Trustee Simmons moved and Trustee Davidian seconded the motion to approve the proposed 2025-2026 Fundraisers & Concessions as presented. PASSED   |

## **10.0 AUTHORIZATION OF VENDOR PAYMENTS:**

Trustee Worthley moved and Trustee Valdez seconded the motion to approve vendor payments for the period of 8/8/2025 - 8/15/2025.

PASSED

## **11.0 PERSONNEL:**

### **11.1 Personnel Order**

Trustee Worthley moved and Trustee Simmons seconded the motion to approve Personnel Order 11.1.1 and 11.1.2: approval of hire of Alondra Alvarez as TK Instructional Assistant - 1 Year Agreement, and approval of hire of Melinda Montejano as TK Teacher - 1 Year contract. PASSED



**12.0 MONSON-SULTANA****ASSOCIATION OF TEACHERS  
(MSAT) REPORT:**

Mr. Stephen Miller addressed the Board of Trustees to thank them for their consideration in moving the closed session to the end of the monthly meetings. Mr. Joseph Rico also addressed the Board to thank the staff and Admin on the quick response to a heat exhaustion incident that occurred in his classroom and also complimented Learning Director Gonzales on her initiative and execution of Independent Studies as a form of attendance and grade recovery.

**13.0 CLOSING ACTIVITIES:**

None.

**14.0 ADJOURN TO CLOSED  
SESSION:**

Trustee Quintana called the meeting back into closed session at 6:25 P.M. and was called back to regular session at 7:10 P.M.

**15.0 REGULAR/OPEN SESSION:****15.1 Report of Action Taken  
in Closed Session**

No action was taken during the closed session to report.

**16.0 ADJOURNMENT:**

Meeting adjourned at 7:10 P.M.

Respectfully Submitted,

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Delbert Quintana

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President

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Roberto Vaca

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Secretary

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Vicki Worthley

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Clerk

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Lynn Simmons

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Trustee

---

Roy Valdez

---

Trustee

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Annie Davidian

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Trustee

**MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CORRESPONDENCE**

**AGENDA ITEM:** **4.1 LCAP APPROVAL LETTER**  
**4.2 BUDGET APPROVAL LETTER**

**ATTACHMENTS:** **LCAP APPROVAL LETTER**  
**BUDGET APPROVAL LETTER**

**DISCUSSION:**

Attached letters indicate Tulare County Office of Education (TCOE) review and approval of Monson-Sultana JUESD Local Control and Accountability Plan (LCAP) and the district's 2025-2026 budget.

**RECOMMENDATION:** **No Action**

**PROPOSED ACTION:** **No Action**

# Tulare County Office of Education

*Committed to Students, Support & Service*

**Tim A. Hire**  
*County  
Superintendent  
of Schools*

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

## *Main Locations*

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

Roberto C. Vaca  
Superintendent  
Monson-Sultana Joint School District  
P.O. Box 25  
Sultana, CA 93666

September 16, 2025

Dear Superintendent Vaca,

In accordance with Education Code sections 52070, the Tulare County Office of Education has reviewed the Local Control and Accountability Plan (LCAP) of Monson-Sultana Joint School District for fiscal year 2025-26.

Education Code requires the County Superintendent to approve the LCAP for each school district after determining all the following: Adherence to State Board of Education (SBE) template, Demonstration of sufficient expenditures in the budget to implement the adopted LCAP, Demonstration of adherence to SBE expenditure regulations, and Adherence to required calculations.

**Based upon our review of the 2025-26 LCAP, Monson-Sultana Joint School District's LCAP has been approved.**

**Please be advised that a separate letter regarding the budget review will be forthcoming.**

I appreciate the time and effort that you and your team committed to the successful completion of your plan. The Leadership Support Services Department looks forward to continued collaboration in the 2026-27 LCAP development process. Please contact our team for any assistance you may need.

Respectfully,



**Martin Froli, Ed.D.**

**Administrator II**

Leadership Support Services  
Tulare County Office of Education  
559.739.0319 | fax 559.739.0310

[TCOE Home](#) | [TCOE Facebook](#) | [TCOE Twitter](#)  
[Leadership Support Services](#)

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September 15, 2025

Mr. Roberto Vaca, Superintendent  
Monson-Sultana Joint Union School District  
PO Box 25  
Sultana, CA 93666

SUBJECT: REVIEW AND APPROVAL OF BUDGET, FISCAL YEAR 2025-26

Dear Roberto:

We have completed our review and analysis of your district budget for fiscal year 2025-26 and the accompanying certification pursuant to Education Code Section 42127.

The County Superintendent is required to approve, conditionally approve, or disapprove a school district budget on or before September 15<sup>th</sup> each fiscal year. Beginning with fiscal year 2014-15 a school district budget shall not be approved by the county superintendent of schools before a district's local control and accountability plan or update to an existing plan is approved.

The district's 2025-26 local control accountability plan (LCAP) has been approved by our office. A separate letter regarding that approval was sent to you and the governing board president from the Instructional Services Division of our office.

Our office has completed our review of the district's 2025-26 adopted budget. We find the budget, as submitted, reflects a satisfactory fiscal position and indicates the district will be able to meet its financial obligations during this fiscal year and the two following projection years.

Please review our comments and recommendations on the following page concerning our review of the district's 2025-26 adopted budget.

If you have any concerns or questions about this review, our comments or recommendations, please do not hesitate to call me at 733-6474.

Sincerely,



Fernie Marroquin, Ed.D.  
Assistant Superintendent, Business Services

cc: Delbert Quintana, Board President  
District Business Manager

Additional Comments and Recommendations concerning the 2025-26 Adopted Budget:

- The district is projecting significant unrestricted general deficit spending over fiscal years 2025-26 through 2027-28. This trend in declining balances must be addressed by the district to maintain district solvency. Below is a summary of the district's deficit spending pattern and available reserves calculation:

	2025-26	2026-27	2027-28
Projected unrestricted general fund deficit spending	(615,240)	(655,743)	(779,179)
Available Reserves \$	1,957,324	1,350,608	481,331
Available Reserves %	19.10%	13.92%	5.06%

- A separate letter providing additional technical comments and recommendations as the result of our review process was sent to the district business manager.
- There are no additional comments.

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CORRESPONDENCE**

**AGENDA ITEM:** **4.3 GASB 45 TRUST**

**ATTACHMENTS:** **GASB 45 STATEMENT APRIL-JUNE 2025**

**DISCUSSION:**

GASB 45 statements attached for April through June 2025. Quarterly return is 5.47%.

**RECOMMENDATION:** **NO ACTION REQUIRED**

**PROPOSED ACTION:** **NO ACTION REQUIRED**



August 22, 2025

**TO:** SISC GASB 45 Trust Participating Employers

**FROM:** Kim A Sloan, CPA, Chief Financial Officer  
Self-Insured Schools of California

**SUBJ:** SISC GASB 45  
Statement for Quarter Ending June 30, 2025

Your statement for the quarter ending **June 30, 2025** is now available on the SISC website. The statements provide information about your district's transaction activity and investment performance. A summary of the quarterly return is provided below. The detailed asset allocation and investment report is also included.

**April-June 2025 Quarter**  
**SISC GASB 45 5.47%**

Additional commentary provided by our investment manager, Fred Bayles, Graystone Consulting, is presented below:

*The markets have rebounded nicely since the April lows and the start of the "tariff tantrums"-- making new highs on the S&P 500. I have always said that "markets hate uncertainty" and when that uncertainty is removed, markets always continue their upward path. As other countries come to the bargaining table to make their trade deals more equal for the US and therefore reducing the need for US tariffs, we should see more upside to the markets. Morgan Stanley has a current price target on the S&P Index of 7000.*

*I think the next move in interest rates is lower, but our Fed Chairman Jerome Powell is sticking to his guns; quite smartly in my view, waiting for the economic data to signal that he should lower rates. Inflation is still above the Fed's target rate of 2%, tariffs are inflationary, and the or "tariff talk" is still prevalent, so Chairman Powell and the Fed as an independent agency, is weighing all factors before making such a move.*

*We have built a solid portfolio in the GASB 45 Trust and it is designed to weather big storms. I feel we will have a decent year in the markets barring any more middle east political insurrection, or other global surprise. We are investors, not market timers and as the old saying goes: "the hall of fame for market timers is an empty room."*

*Baseball great Ted Williams in his book "The Science of Hitting" talks about waiting for the right pitch. And that is what investing is. In batting if you have two strikes you have to swing at the next pitch. In investing, you just wait for the next pitch. We try to always swing at good pitches.*

If you have any questions, please contact Nancy Russo at [narusso@siscschools.org](mailto:narusso@siscschools.org), or (661) 636-4654.

**SISC OPEB Trust – Moderate Growth**  
**2000 K Street – P.O. Box 1808**  
**Bakersfield, CA 93303-1808**

**Statement for April 1, 2025 – June 30, 2025**

Monson-Sultana Joint Union Elem School District  
 Benita Cortez  
 PO Box 25  
 Sultana, CA 93666

**Final**

**ACCOUNT SUMMARY**

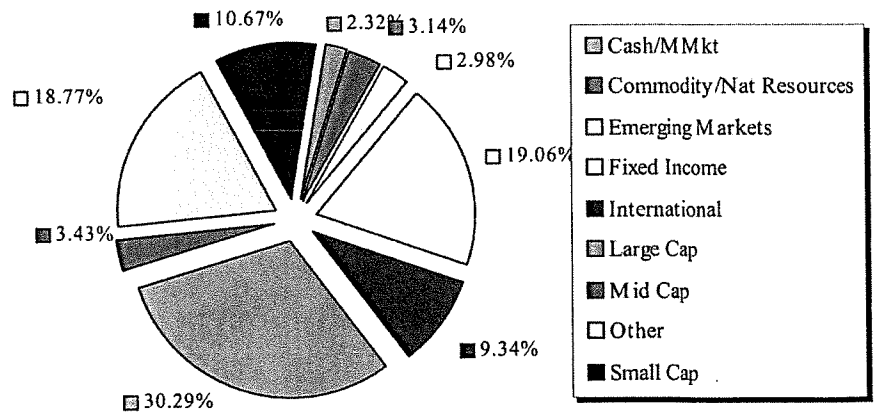
	Beginning Date	Ending Date	No. of Days Invested	No. of Days In Quarter	Amount Invested	Weighted Average
Beginning Account Value	4/01/2025	6/30/2025	91	91	\$2,039,316.46	\$2,039,316.46
SISC Admin Fee	5/16/2025	6/30/2025	46	91	(\$254.91)	(\$128.86)
Trustee Fees	5/16/2025	6/30/2025	46	91	(\$254.91)	(\$128.86)
					<b>\$2,038,806.64</b>	<b>\$2,039,058.74</b>
Ending Account Value at 06-30-25					\$2,150,390.24	
Amount Invested					\$2,038,806.64	
Return on Investment (\$)					\$111,583.60	
Weighted Average Balance					\$2,039,058.74	
Quarterly Return on Investment:					5.47%	

**TOTAL POOL**

**Ending Account Market Value:** **\$413,575,900.42**

**Investment Allocation**

Cash/MMkt	2.32%
Fixed Income	19.06%
Large Cap	30.29%
Mid Cap	3.43%
Small Cap	10.67%
International	9.34%
Commodity/Nat Resource	3.14%
Emerging Markets	2.98%
Other	18.77%
	100.00%



Your account performance was calculated using a weighted rate of return based on the level and timing of cash flows in and out of the Trust.



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **5.0 SUPERINTENDENT'S REPORT**

**AGENDA ITEM:** **5.1 CAMPUS UPDATE - ASB PRESENTATION**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

The ASB/Leadership Adviser will give a presentation and update on the program and campus events.

**RECOMMENDATION:** **NO ACTION REQUIRED**

**PROPOSED ACTION:** **NO ACTION REQUIRED**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**September 30, 2025**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.1 FACILITIES MASTER PLAN PRESENTATION BY PBK ARCHITECTS**

**ATTACHMENTS:** **N/A**

**DISCUSSION:**

A Facilities Master Plan is a critical requirement for school districts seeking to access Proposition 2 funds in California, as it provides a comprehensive roadmap for long-term facility needs, priorities, and investments. The plan ensures that state funding is aligned with a district's educational goals, growth projections, and community needs, while also demonstrating fiscal responsibility and readiness to implement projects. To help guide this process, PBK Architects will be conducting a presentation to explain the steps involved in developing a Facilities Master Plan and how it positions the district to successfully pursue Prop 2 funding opportunities.

**RECOMMENDATION:** **N/A**

**PROPOSED ACTION:** **N/A**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**September 30, 2025**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.2 BDJ TECH PURCHASE APPROVAL**

**ATTACHMENTS:** **BDJ QUOTE**

**DISCUSSION:**

These funds were already approved during the 2024-2025 School Year through E-Rate. BDJ has the materials to get this project started; The District is responsible for full payment and 90% reimbursement thereafter. This project will cover IT infrastructure and gear.

**RECOMMENDATION:** The Superintendent recommends that the Board approve the bid and purchase from BDJ.

**PROPOSED ACTION:** **APPROVE**



# Quote

BDJtech  
214 Main St Suite 383  
El Segundo, CA, 90245  
P: (513) 404-9354  
[office@bdjtech.net](mailto:office@bdjtech.net)

Date	March 17, 2025
Expiration	April 16, 2025
Quote Number	10177

**Ship To**  
Dain Arias  
[dain@msschool.org](mailto:dain@msschool.org)  
Monson-Sultana School District  
10643 Avenue 416  
Dinuba, CA 93618  
559.591.1634 ext 139

Purchase order number: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Project Name	Payment Method	Shipping Method	Delivery DATE
Monson Network	Net 30	Ground	As scheduled

QTY	Item	DESCRIPTION	UNIT PRICE	LINE TOTAL
3.00	SMTL1500RM3UCNC	APC Smart-UPS, Line Interactive, 1500VA, Lithium-ion, Rackmount 3U, 120V, 6x NEMA 5-15R outlets, SmartConnect Port+Network Card, Short Depth	\$ 2,000.00	\$ 6,000.00
2.00	SMX1500RM2UCNC	APC Smart-UPS X, Line Interactive, 1500VA, Rack/tower convertible 2U, 120V, 8x 5-15R NEMA, SmartConnect port+NMC	\$ 1,280.00	\$ 2,560.00
2.00	SMX48RMBP2U	APC SMX48RMBP2U UPS External Battery Pack	\$ 610.00	\$ 1,220.00
2.00	FS-148F-FPOE	Fortinet FortiSwitch - switch - 48 ports - managed	\$ 1,550.00	\$ 3,100.00
		CMAS Number 3-24-05-1014		
		SPIN number 143052905 and FRN number 0031217318		
			Shipping	250.00
			Tax (8.5%)	1,094.80
			Total	14,224.80

**MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**September 30, 2025**

**AGENDA SECTION:**

**CONSENT**

**AGENDA ITEM:**

**9.3 TCOE CONSULTANT CONTRACTS**

**ATTACHMENTS:**

**MATHEMATICS PLAN OF WORK**  
**ELA PLAN OF WORK**

**DISCUSSION:**

The attached plans of work are for support of instructional staff in implementation of state standards in ELA/ELD and Mathematics. The district would like to continue to contract with TCOE to provide professional development and support to instructional staff in support of the school's achievement goals.

**RECOMMENDATION:**

**The Superintendent recommends approval of attached contracts with TCOE.**

**PROPOSED ACTION:**

**Approval**

# AGENCY AGREEMENT 260397

THIS AGREEMENT, is entered into between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Monson-Sultana Joint Union School District, referred to as DISTRICT.

ACCORDINGLY, IT IS AGREED:

## 1. TERM: This Agreement shall become

effective as

7/1/2025

and shall expire on

6/30/2026

2. **SERVICES:** DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES:** DISTRICT shall pay SUPERINTENDENT for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of: \$ 37,700.00

## 4. METHOD OF PAYMENT:

- a. SUPERINTENDENT must submit itemized invoices to DISTRICT for the cost of the services.
- b. SUPERINTENDENT is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

THE PARTIES, having read and considered the above provisions indicate their agreement by their authorized signatures below.

### DISTRICT

Mr. Roberto C. Vaca, Superintendent  
Monson-Sultana Joint Union School District  
10643 Avenue 416, PO Box 25  
Sultana, CA 93666

### SUPERINTENDENT

Tim A. Hire, Superintendent  
Tulare County Superintendent of  
Schools  
Tulare County Office of Education  
P.O. Box 5091  
Tulare, CA 93278-5091

## SCOPE OF SERVICES - EXHIBIT A

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### 1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Monson-Sultana Joint Union School District.)

=== 25-26 MONSON-SULTANA JUSD [ERS ELA & MATH PL] ===

DISTRICT and SUPERINTENDENT will develop a work plan outlining the goals and activities. DISTRICT will communicate regularly with SUPERINTENDENT'S consultant(s) to review the progress towards the goals.

DISTRICT will coordinate staff attendance and substitutes, if necessary. DISTRICT will provide facilities, catering (if so desired), and, when possible, a connection for a laptop to share a presentation. DISTRICT must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day, or DISTRICT may be charged for the day.

### 2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

SUPERINTENDENT will provide staff with expertise in California's Standards, content area subject matter, and instructional strategies to conduct professional learning for DISTRICT.

SUPERINTENDENT will provide proof of insurance for DISTRICT, upon request, once the fully executed agreement is received. SUPERINTENDENT will invoice DISTRICT up to the "Not to Exceed" amount. If DISTRICT and SUPERINTENDENT mutually agree to reduce the number of service days, DISTRICT will only be invoiced for the days used up to the "Not to Exceed" amount. An Amendment to the Agreement is not necessary. If DISTRICT and SUPERINTENDENT mutually agree to increase the number of service days, an Amendment to the Agreement will be sent to DISTRICT to acknowledge the increased service days and amount.

### FEE SCHEDULE

The contract total for services to be provided are estimated to be

29 days at \$1,300.00 = Not to exceed \$ 37,700.00

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)	ELD Work Plan 2025-2026.pdf	132.49KB
Exhibit (B)	Math Work Plan 2025-2026.pdf	103.24KB
Exhibit (C)		

**SUPERINTENDENT**

---

Signature

*Tim C. Hore*

Date

8/22/2025

**DISTRICT**

---

Signature

Sign

Date

**TCOE Program Information**

---

Contact Person:

Olivia Velasquez

Telephone:

559.651.3031

Department/Program: Educational Resource Services (ERS)

Please return an original copy to:

Tulare County Office of Education  
ATTN: Internal Business Services Secretary  
P.O. Box 5091  
Visalia, CA 93278-5091



**WORK PLAN (TULARE COUNTY)**

JULY 1, 2025 - JUNE 30, 2026

TULARE COUNTY OFFICE OF EDUCATION

EDUCATIONAL RESOURCE SERVICES

6/6/25

INITIAL OR REVISION DATE

**Monson-Sultana School**

DISTRICT / SCHOOL / AGENCY

Roberto Vaca

CONTACT

rvaca@msschool.org

CONTACT EMAIL

CONTACT MOBILE #

**Nicholas Lopez**

TCOE LEAD(S)

K-8 Mathematics

CONTENT AREA

Please email the signed work plan to:

olivia.velasquez @tcoe.org

**PROFESSIONAL LEARNING GOAL(S)**

- 1) Support ongoing growth and development toward Monson-Sultana's Vision for Instruction and Assessment.
- 2) Implement High-Leverage Team Actions to strengthen Mathematics Professional Learning Communities.

#	DATE(S)	CONSULTANT ACTIVITY	DISTRICT RESPONSIBILITY	ON-SITE / VIRTUAL DAY(S)	PREP & FOLLOW-UP DAY(S)	SUBTOTAL DAY(S)
1	10/9/25 2/12/26	Grades K-1 Plan & Facilitate Mathematics Learning Labs	Location/Subs	2.00	0.50	2.50
2	9/5/25 1/29/26	Grades 2-3 Plan & Facilitate Mathematics Learning Labs	Location/Subs	2.00	0.50	2.50
3	8/28/25 1/23/26	Grades 4-5 Plan & Facilitate Mathematics Learning Labs	Location/Subs	2.00	0.50	2.50
4	9/4/25 1/14/26	Grades 6-8 Plan & Facilitate Mathematics Learning Labs	Location/Subs	2.00	0.50	2.50
5	10/16/25 11/13/25	Instructional Coaching & Learning Walks		2.00		2.00
6	5/7/26 5/14/26	Grades K-8 End-of-Year Reflection & Planning	Location/Subs	2.00		2.00

TOTAL DAY(S) **14.00**

**CANCELLATION NOTICE:** District must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day or district may be charged for the day.

TULARE COUNTY RATE **\$1,300.00**TOTAL FOR SERVICES **\$18,200.00****OTHER FEES, IF APPLICABLE (Binders, Books, Materials, Mileage, Out of Region Travel)**

#	DATE OF SERVICE	ITEM (BINDERS / BOOKS / MATERIALS / OTHER)	EACH	QTY	AMOUNT
1		<<<unhide rows if necessary	\$0.00	0	\$0.00
TOTAL OTHER FEES					<b>\$0.00</b>

*Roberto Vaca*  
DISTRICT / SCHOOL / AGENCY SIGNATURE

*8-12-2025*  
DATE

SERVICES & OTHER FEES GRAND TOTAL **\$18,200.00**

**WORK PLAN (TULARE COUNTY)**

JULY 1, 2025 - JUNE 30, 2026

8/6/25

INITIAL OR REVISION DATE

TULARE COUNTY OFFICE OF EDUCATION

EDUCATIONAL RESOURCE SERVICES

**Monson-Sultana**

DISTRICT / SCHOOL / AGENCY

Roberto Vaca/ Katherine Arreguin

CONTACT

rva@mschool.org, kathy@mschool.org

CONTACT EMAIL

(559) 591-1634

CONTACT MOBILE #

**Isabel Flores**

TCOE LEAD(S)

ELA/ELD K-8

CONTENT AREA

Please email the signed work plan to:

olivia.velasquez @tcoe.org

**PROFESSIONAL LEARNING GOAL(S)**

1) Refine and sequence designated ELD lessons to support language development across proficiency levels.

2) Collaborate to analyze student work and data to measure impact and guide instructional decisions.

#	DATE(S)	CONSULTANT ACTIVITY	DISTRICT RESPONSIBILITY	ON-SITE / VIRTUAL DAY(S)	PREP & FOLLOW-UP DAY(S)	SUBTOTAL DAY(S)
1	8/19/25	Refine D-ELD lesson design + set implementation goals		1.00	0.25	1.25
2	8/21/25	Refine D-ELD lesson design + set implementation goals		1.00	0.25	1.25
3	10/16/25	Refine D-ELD lesson design + set implementation goals		1.00	0.25	1.25
4	10/30/25	Refine D-ELD lesson design + set implementation goals		1.00	0.25	1.25
5	1/12/26	Analyze impact, reflect on student growth, collaboration		1.00	0.25	1.25
6	1/16/26	Analyze impact, reflect on student growth, collaboration		1.00	0.25	1.25
7	1/26/26	Analyze impact, reflect on student growth, collaboration		1.00	0.25	1.25
8	1/27/25	Analyze impact, reflect on student growth, collaboration		1.00	0.25	1.25
9	4/13/26	Planning Day 2026-2027		1.00	0.25	1.25
10	4/20/26	Planning Day 2026-2027		1.00	0.25	1.25
11	4/21/26	Planning Day 2026-2027		1.00	0.25	1.25
12	4/28/26	Planning Day 2026-2027		1.00	0.25	1.25

TOTAL DAY(S) 15.00

**CANCELLATION NOTICE:** District must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day or district may be charged for the day.

TULARE COUNTY RATE \$1,300.00

TOTAL FOR SERVICES \$19,500.00

**OTHER FEES, IF APPLICABLE (Binders, Books, Materials, Mileage, Out of Region Travel)**

#	DATE OF SERVICE	ITEM (BINDERS / BOOKS / MATERIALS / OTHER)	EACH	QTY	AMOUNT
1		<<<unhide rows if necessary	\$0.00	0	\$0.00
TOTAL OTHER FEES					\$0.00

**WORK PLAN (TULARE COUNTY)**  
**JULY 1, 2025 - JUNE 30, 2026**

**8/6/25**  
INITIAL OR REVISION DATE

**TULARE COUNTY OFFICE OF EDUCATION**  
**EDUCATIONAL RESOURCE SERVICES**

**Monson-Sultana**

**Isabel Flores**

*Roberto Vaca*  
DISTRICT / SCHOOL / AGENCY SIGNATURE

*8-12-2025*  
DATE

SERVICES & OTHER FEES GRAND TOTAL

**\$19,500.00**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.4 TCOE BEHAVIORAL HEALTH SERVICES AGREEMENT**

**ATTACHMENTS:** **SCOPE OF SERVICE EXHIBITS AND PROPOSED AGREEMENT**

**DISCUSSION:**

This agreement is renewed annually for services to be provided by TCOE's School Mental Health Programs. The Scope of Services and Agreement are attached for your review.

**RECOMMENDATION:** The Superintendent recommends approval of agreement with Tulare County's School Mental Health Programs for continuance of their services.

**PROPOSED ACTION:** **APPROVE**

# AGENCY AGREEMENT 260493

THIS AGREEMENT, is entered into between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Monson-Sultana Joint Union School District, referred to as DISTRICT.

ACCORDINGLY, IT IS AGREED:

## 1. TERM: This Agreement shall become

effective as

8/1/2025

and shall expire on

6/30/2026

2. **SERVICES:** DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES:** DISTRICT shall pay SUPERINTENDENT for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 15,540.00

## 4. METHOD OF PAYMENT:

- a. SUPERINTENDENT must submit itemized invoices to DISTRICT for the cost of the services.
- b. SUPERINTENDENT is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

**THE PARTIES**, having read and considered the above provisions indicate their agreement by their authorized signatures below:

DISTRICT  
Roberto Vaca  
Monson-Sultana Joint Union School District  
10643 Avenue 416 - P.O. Box 25  
Sultana, CA 93666

SUPERINTENDENT  
Tim A. Hire, Superintendent  
Tulare County Superintendent of  
Schools  
Tulare County Office of Education  
P.O. Box 5091  
-25- CA 93278-5091

## SCOPE OF SERVICES - EXHIBIT A

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### 1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Monson-Sultana Joint Union School District.)

District and Site Administration are committed to the integration of Behavioral Health Services providing Clinical Supervision and support to the identified district mental health professionals for the academic school year 2025-2026.

District and Site Administrators and Site Staff will collaborate with Behavioral Health Services mental health professionals as needed for the benefit of supporting the clinical growth of the identified district mental health professional gaining clinical supervision.

### 2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

Clinical Supervision to be provided by a qualified Behavioral Health Services mental health professional.

Provide individual clinical supervision that meets Board of Behavioral Sciences regulations.

Provide group clinical supervision that meets Board of Behavioral Sciences regulations.

Provide urgent clinical consultation outside of scheduled clinical supervision time.

Share resources and training opportunities with the district mental health professional to promote and encourage clinical growth.

Review and approve clinical documentation in district EHR system.

### FEE SCHEDULE

The contract total for services to be provided are estimated to be

Services will be provided for one (1) supervisee for three (3) hours a week for a total of three (3) hours per week. Three (3) hours per week times thirty-seven (37) weeks equals one hundred eleven hours (111) for the school year. One hundred eleven hours (111) times the hourly rate of \$140.00 equals \$15,540.00.

1 social worker x 3 hrs. = 3 hours per week

3 hours per week x 37 weeks = 111 hours

111 hours x \$140.00 an hour = \$15,540.00

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)

Exhibit (B)

**SUPERINTENDENT**

---

Signature

*Tim A. Hino*

Date

9/9/2025

**DISTRICT**

---

Signature

Sign

Date

**TCOE Program Information**

---

Contact Person: Angela Gomez, LMFT

Telephone: (559) 730-2969 ext. 6855

Department/Program: Special Services, Behavioral Health Services

Please return an original copy to:

Tulare County Office of Education  
ATTN: Internal Business Services Secretary  
P.O. Box 5091  
Visalia, CA 93278-5091

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **ADMINISTRATIVE/ORGANIZATIONAL**

**AGENDA ITEM:** **9.5 PROPOSITIONS 28: ARTS AND MUSIC IN SCHOOL  
FUNDING ANNUAL REPORT FOR 2024-2025**

**ATTACHMENTS:** **PROP 28 ANNUAL REPORT**

**DISCUSSION:**

As a condition of receipt of the Arts and Music in Schools Funding, also known as Proposition 28, requires an annual report to be Board approved, submitted to the California Department of Education, and posted on the district website. This annual report details the type of arts education programs funded by the program, the number of full-time equivalent teachers, classified personnel, and teaching aides. It also requires the number of pupils served by additional staff and the number of school sites providing arts education through these funds.

**RECOMMENDATION:** The Superintendent recommends that the Board approve the Proposition 28: Arts and Music in School Funding Annual Report for 2024-2025.

**PROPOSED ACTION:** APPROVE



# Proposition 28: Arts and Music in Schools Funding

## Annual Report

### Fiscal Year 2024-25

Name: Monson-Sultana Joint Union Elementary

CDS Code: 5472009-0000000

Allocation Year: 2024-25, 2023-24

**1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).**

None

**2. Number of full-time equivalent teachers (certificated).** 0.0

**3. Number of full-time equivalent personnel (classified).** 0.0

**4. Number of full-time equivalent teaching aides.** 0.0

**5. Number of students served.** 0

**6. Number of school sites providing arts education.** 0

**Date of Approval by Governing Board/Body** 9/30/2025 12:00:00 AM

**Annual Report Data URL**

<https://www.msschool.org>

**Submission Date** 9/17/2025 11:56:55 AM

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **ADMINISTRATIVE/ORGANIZATIONAL**

**AGENDA ITEM:** **9.6 PROPOSITIONS 28: ARTS AND MUSIC IN SCHOOL ANNUAL PLAN FOR 2025-2026**

**ATTACHMENTS:** **PROP 28 ANNUAL PLAN**

**DISCUSSION:**

We will be presenting our Proposition 28 (Arts and Music in Schools) plan for the board's consideration. This plan outlines how our district will strategically allocate Prop 28 funds to expand access to high-quality arts and music programs for all students, ensuring equity, creativity, and enrichment as part of their overall educational experience. The presentation will provide an overview of the proposed initiatives, budget allocations, and anticipated outcomes, with the goal of securing the board's approval so we may move forward with implementation.

**RECOMMENDATION:** The Superintendent recommends that the Board approve the Proposition 28: Arts and Music in School Plan for 2025-2026.

**PROPOSED ACTION:** APPROVE

# MISS MUSIC PROGRAM

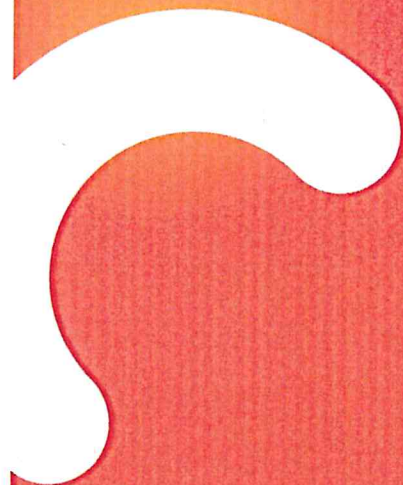
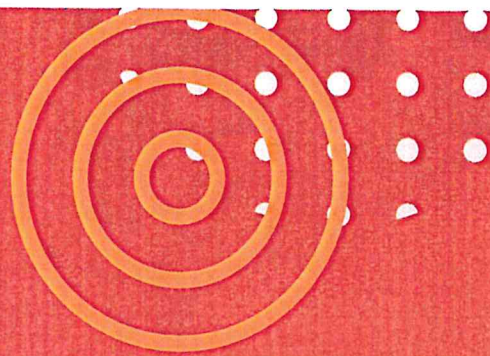
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# CATEGORIES

- Materials
- New Classes
- New Hires
- Workshops/Trips
- Extra

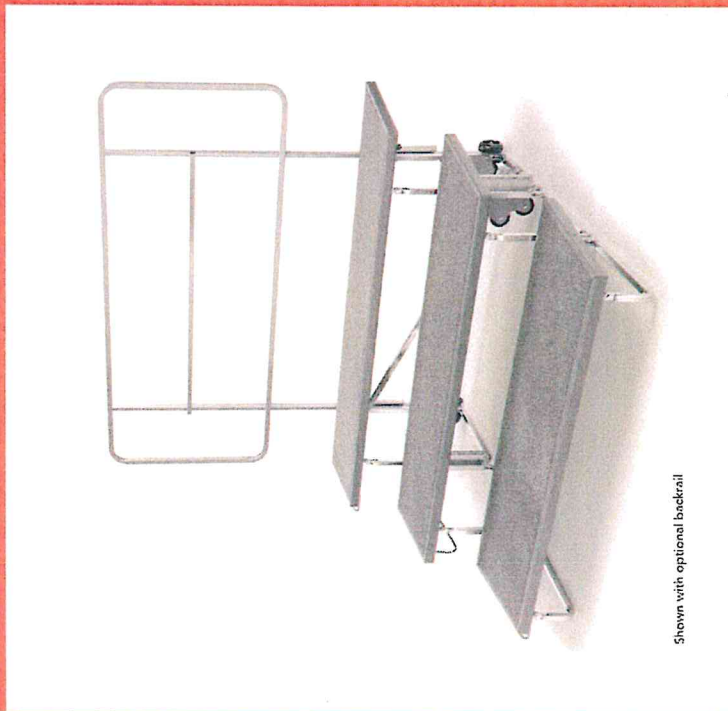
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## Materials:

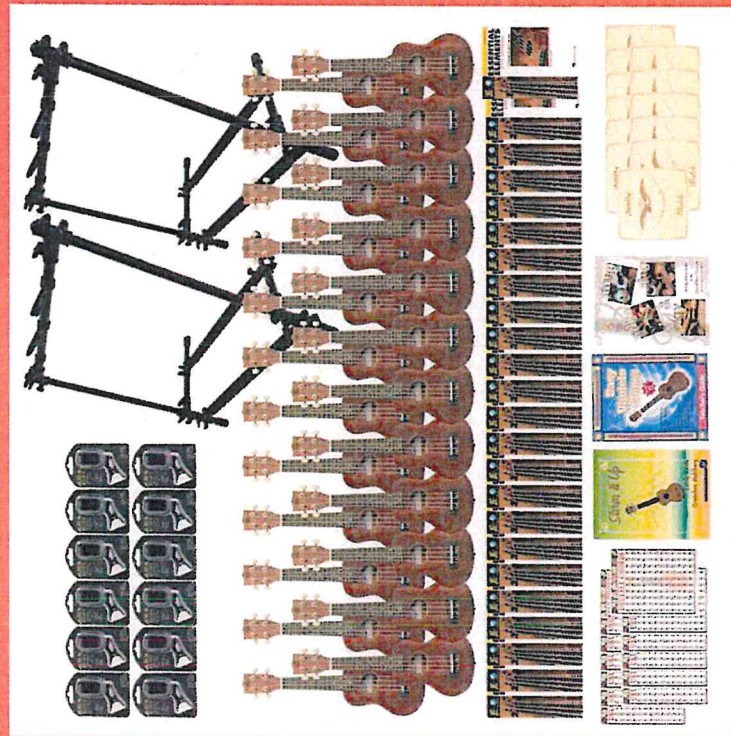
- Curriculum
- New Risers
- Sheet Music



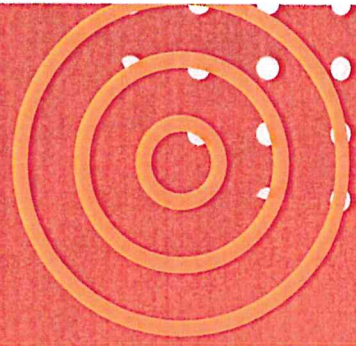
Shown with optional backrest



## Ukulele Class for 6<sup>th</sup> - 8<sup>th</sup> graders

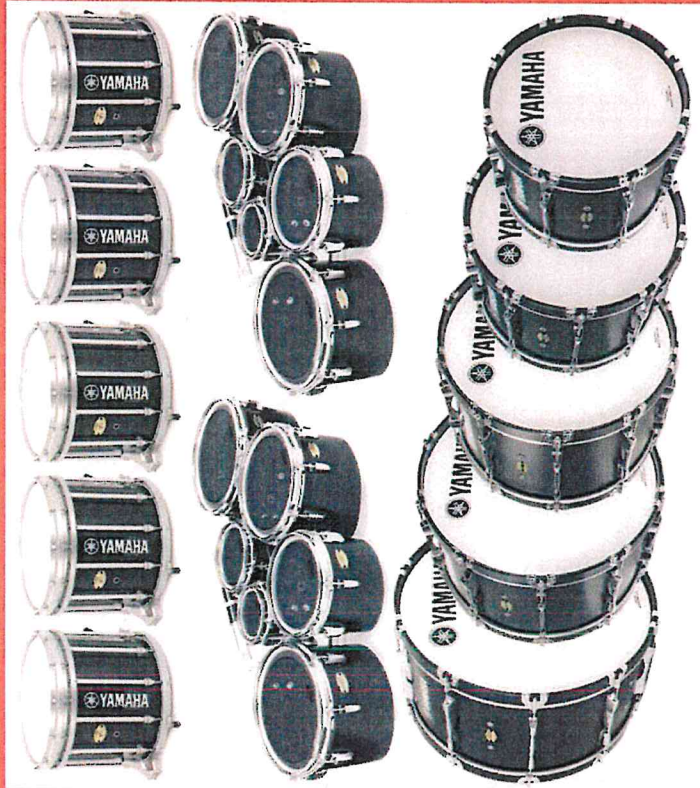


- 6<sup>th</sup> - 8<sup>th</sup> graders would have a choice between choir, ukulele, and drumline
- Students can be prepared for high school guitar class
- Gives all students opportunity to enjoy music





## Drumline Class for 6<sup>th</sup> – 8<sup>th</sup> graders



- 6<sup>th</sup> – 8<sup>th</sup> graders would have a choice between choir, ukulele, or drumline
- High school drumline prep
- Gives all students opportunity to enjoy music



# NEW HIRE

oooo

- Classified - Part Time
- 2 hours a week
- Asked for recommendation from  
Reedley College, COS, and Fresno  
State



# WORKSHOPS/TRIPS

- Real Middle School Men Sing
- CASMEC
- Disney Soundtrack Session



# EXTRA NEEDS

- T shirts for 6<sup>th</sup> - 8<sup>th</sup> graders
- Extra classroom instruments
- Storage



**New Classes: \$40,500**

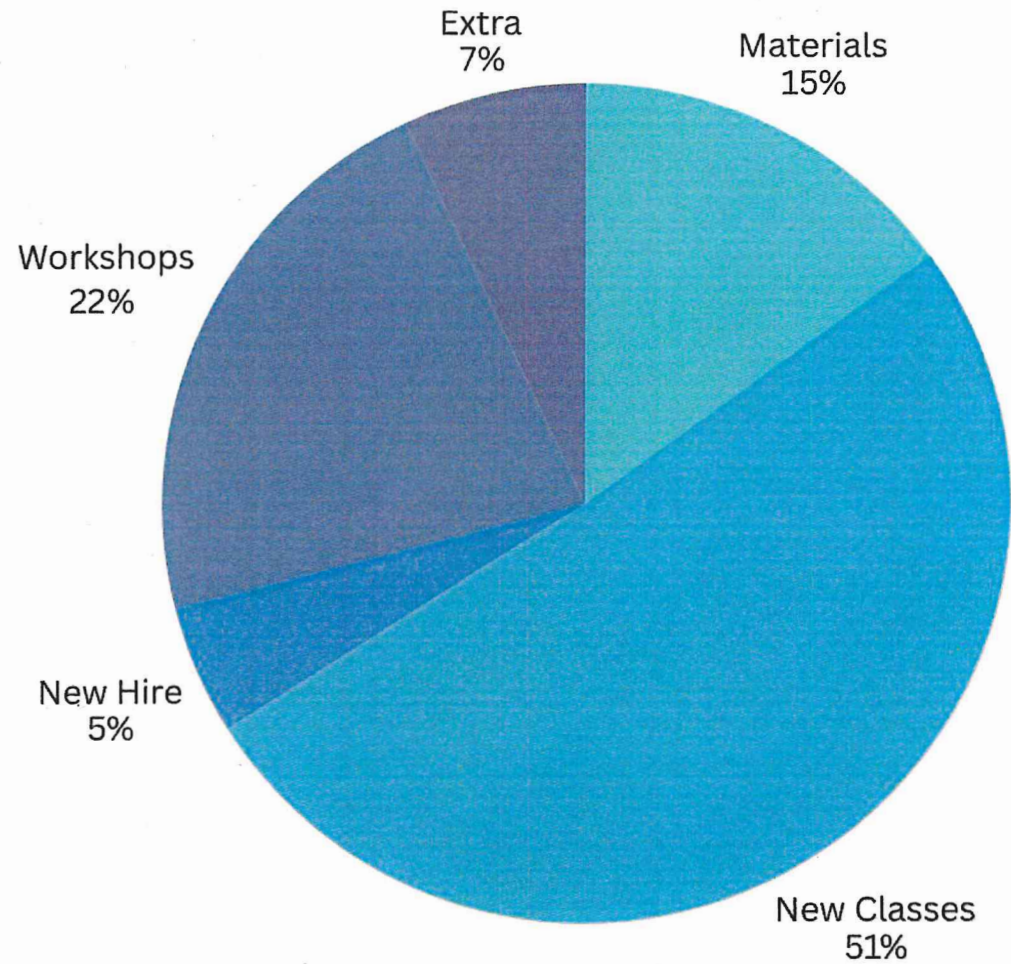
**Workshops/Trips: \$17,000**

**Materials: \$11,000**

**New Hire: \$4,000**

**Extra: \$5,500**

-39-



**MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.7 GAMUT POLICY SERVICES PROPOSAL**

**ATTACHMENTS:** **POLICY DEVELOPMENT WORKSHOP AGREEMENT**

**DISCUSSION:**

Monson-Sultana has used CSBA to assist with maintaining and updating Board policies for many years. CSBA has updated their services to be predominantly online. The attached agreements will provide for a workshop that will help new administrators and administrative assistants update their policies, allow access to online samples, and provide online access to Monson-Sultana policies. Total cost for this workshop will be divided amongst other districts and will be hosted here at Monson-Sultana School in the Spring Semester. The proposal is attached for your review.

**RECOMMENDATION:** **The Superintendent recommends approval of agreement with CSBA for GAMUT Policy Workshop.**

**PROPOSED ACTION:** **Approval**





09/09/2025

The California School Boards Association (CSBA) is pleased to provide the Monson-Sultana Joint Union Elementary School District of Tulare County the following quote for GAMUT and policy services.

<b>Policy Development Workshop (PDW)</b>	<b>\$8,200</b>
--	----------------

GAMUT Policy subscribers can participate in comprehensive Policy Development Workshop (PDW) to develop a new policy manual or have comprehensive updates to their existing policy manual to help address key issues and achieve compliance with state and federal mandates. The 2-3 day on-site workshop pairs the knowledge and experience of district administrators and board members with the expertise of a CSBA consultant to generate a clear, user-friendly policy manual that complies with state and federal law and meets local needs. Discounted fees are available for districts with less than 1,000 ADA that participate in a consortium workshop (costs split between participating districts):

Three-district consortium workshop	\$5,420/district
Four-district consortium workshop	\$5,330/district
Five-district consortium workshop	\$5,275/district

<b>GAMUT Policy</b>	<b>Already Subscribed</b>
---------------------	---------------------------

CSBA's GAMUT Policy is an online policy information service that offers quick access to 650-plus sample board policies, regulations, bylaws, and their legal references, including the entire Education Code, Title 5 regulations and other referenced state and federal code sections. GAMUT Policy also features advanced search features, built in translations, and the ability to download sample policies and regulations to word processing programs for editing. The CSBA sample policies on GAMUT are updated regularly and GAMUT Policy users will receive email notifications to alert them when the CSBA sample policy manual has been revised.

<b>GAMUT Policy Plus</b>	<b>Already Subscribed</b>
--------------------------	---------------------------

CSBA updates approximately 100 policies every year just to stay up to date with changes in the law. Policy Plus is designed to help you stay on top of your policies and keep them current with the help of CSBA policy staff. With GAMUT Policy Plus you receive your own dedicated GAMUT webpage that integrates into your district website. The website allows you to manage and update policies directly on GAMUT. With Policy Plus you can post, edit and update your policies directly on GAMUT. Subscribers can take advantage of the track

changes editor, advanced global search features, and the ability to integrate policies with your agendas. Policy Plus also includes ongoing policy consulting and gives you the option to submit your policies to CSBA for review before you adopt them. If you were not a previous Manual Maintenance or GAMUT Policy Plus subscriber, you will also need to go through a Policy Development Workshop (see below) to prepare your policy manual for the GAMUT website.

### **GAMUT Meetings**

**\$550/year**

GAMUT Meetings is an online agenda and meeting management system that gives you an easy and efficient way to create and manage meetings online. GAMUT's paperless board meeting management application helps streamline meeting preparation and provides easy and secure access to meeting materials. Features include: multiple meeting types that allow you to manage all your meeting types in one convenient location; advanced search so you can quickly sort by meeting type, date, and more; private, secure personal notes on individual agenda items; customizable roles and permissions for users, meetings, and items; meeting minutes and voting; custom printing that allows you to integrate attachments and exhibits with your agenda; and advanced safety and security. Packed with time-saving features, GAMUT's paperless board meeting management software automates and simplifies routine tasks associated with meeting development and delivery.

### **GAMUT Documents**

**\$250/year**

CSBA's GAMUT Documents provides a central repository for Subscribers to store important documents on their GAMUT sites and to set permissions to allow specified users to access exactly what they need while keeping sensitive data secure. Users can create folders to classify and manage documents; upload multiple file types, including Word, Excel, PowerPoint, PDF or graphic files; set folder and file permissions for either public or private access; and create folder or file level alerts to be notified when new files are added.

### **GAMUT Communication**

**\$250/year**

GAMUT Communications adds news, calendar, and resource features to Subscriber's GAMUT website. The News tab allows subscribers to create news types for public or private sharing of information to GAMUT users based on their permission settings. The Calendar tab allows for posting of important dates including meetings, board activities or other events. Calendars can be Public or Private and can be linked to meeting agendas in GAMUT Meetings. Resource links may be used to allow direct, easy access to external sites that are frequently referenced or relevant to the Subscriber's organization.

For additional information, please contact Miora "Mia" Allen at [mallen@csba.org](mailto:mallen@csba.org).

<sup>1</sup> A \$500 site set up fee applies to new GAMUT sites

<sup>2</sup> The standard quoted rates will be applicable for the next 6 months

<sup>1</sup> A \$500 site set up fee applies to new GAMUT sites

<sup>2</sup> The standard quoted rates will be applicable for the next 6 months

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.8 CSBA BOARD POLICY UPDATES - NUTRITION SERVICES**

**ATTACHMENTS:** **CSBA BOARD POLICY UPDATE (DRAFT)**

**DISCUSSION:**

The California School Boards Association provides member districts with proposed updates to Board policies and Administrative Regulations to reflect changes to state and federal laws. More specifically, this update is in regards to Student Wellness and Nutrition Services. BP 5030 has been reviewed and updated to avoid findings in state auditing and has also been attached for your review.

**RECOMMENDATION:** The Superintendent recommends approval of CSBA Updates as presented.

**PROPOSED ACTION:** APPROVE



**Policy 5030: Student Wellness**

**Status: DRAFT**

**Original Adopted Date: 11/07/2017 | Last Reviewed Date: 09/26/2025**

**BP 5030  
Students**

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Superintendent or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle.

**School Wellness Council**

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. (42 USC 1758b; 7 CFR 210.30)

To fulfill this requirement, the Superintendent or designee may appoint a school wellness council or other district committee and a wellness council coordinator. The council may include representatives of the groups listed above, as well as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

The Superintendent or designee may make available to the public and school community a list of the names, position titles, and contact information of the wellness council members.

The wellness council shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

**Goals for Nutrition, Physical Activity, and Other Wellness Activities**

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques. (42 USC 1758b; 7 CFR 210.30)

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum framework and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle. "To encourage nutrition promotion, the Superintendent or designee may disseminate nutrition information to parents/guardians through district or school newsletters, handouts, parent/guardian meetings, the district or school website, and other communications."

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities out of the school day and/or to use community facilities to expand students' access to opportunities for physical activity.

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

#### **Nutrition Guidelines for All Foods Available at School**

For all foods and beverages available on each campus during the school day, the district shall adopt nutrition guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity (42 USC 1758b).

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

(cf. 3550 - Food Service/Child Nutrition Program)  
(cf. 3552 - Summer Meal Program)  
(cf. 3553 - Free and Reduced Price Meals)  
(cf. 5141.27 - Food Allergies/Special Dietary Needs)  
(cf. 5148.3 - Preschool/Early Childhood Education)

The Superintendent or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards.

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes.

He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

School Campus shall be declared "chips, candy, gum, and sugary drink free zones". i.e. such foods cannot be provided, sold, or brought from home for the consumption on school campuses.

Class parties or celebrations shall be held after the lunch period. All items brought from outside sources shall be commercially purchased and packaged.

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (7 CFR 210.30)

(cf. 1325 - Advertising and Promotion)

#### **Program Implementation and Evaluation**

The Superintendent designates the individual(s) identified below as the individual(s) responsible for ensuring that each school site complies with the district's wellness policy. (42 USC 1758b; 7 CFR 210.30)

\_\_\_\_\_  
(Title or Position)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(Email Address)

(cf. 0500 -Accountability)  
(cf. 3555 - Nutrition Program Compliance)

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC 1758b; 7 CFR 210.30)

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the district's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
2. An analysis of the nutritional content of school meals and snacks served in all district programs, based on a sample of menus and production records
3. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program.
4. Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition standards.
5. Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards.
6. Results of the state's physical fitness test at applicable grade levels
7. The number of minutes of physical education offered in each grade span, and the estimated percentage of class time spent on moderate to vigorous physical activity.
8. A description of district efforts to provide additional opportunities for physical activity outside the physical education program
9. A description of other districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Superintendent or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the district's wellness policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both the district and state evaluations shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

### **Notifications**

The Superintendent or designee shall inform the public about the content and implementation of the district's wellness policy and shall make the policy, and any updates to the policy, available to the public on an annual basis. He/she shall also inform the public of the district's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment. (Education Code 49432; 42 USC 1758b; 7 CFR 210.30)

(cf.5145.6-Parental Notifications)

The Superintendent or designee shall distribute this information through the most effective methods of communication, including district or school newsletters, handouts, parent/guardian meetings, district and school websites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and wellness and academic performance.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Release Relations)

(cf. 1113 - District and School Websites)

(cf. 6020 - Parent Involvement)

Schools may post a summary of nutrition and physical activity laws and regulations prepared by the CDE.

### **Records**

The Superintendent or designee shall retain records that document compliance with 7 CFR 210.30, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.30)

### **USDA Nondiscrimination Statement**

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination

Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or

write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9902. Submit your completed form or letter to USDA by:

mail:  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW, Mail Stop 9410  
Washington, D.C. 20250-9410;

fax:  
202-690-7442; or

email:  
Program.Intake@usda.gov.

This institution is an equal opportunity provider.

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**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 15500-15501	<u>Food sales by student organizations</u>
5 CCR 15510	<u>Mandatory meals for needy students</u>
5 CCR 15530-15535	<u>Nutrition education</u>
5 CCR 15550-15565	<u>School lunch and breakfast programs</u>
Ed. Code 33350-33354	<u>CDE responsibilities re: physical education</u>
Ed. Code 38086	<u>Free fresh drinking water</u>
Ed. Code 49430-49434	<u>Pupil Nutrition, Health, and Achievement Act of 2001</u>
Ed. Code 49490-49494	<u>School breakfast and lunch programs</u>
Ed. Code 49500-49505	<u>School meals</u>
Ed. Code 49510-49520	<u>Nutrition</u>
Ed. Code 49530-49536	<u>Child Nutrition Act</u>
Ed. Code 49540-49546	<u>Child care food program</u>
Ed. Code 49547-49548.3	<u>Comprehensive nutrition services</u>
Ed. Code 49550-49562	<u>Meals for needy students</u>
Ed. Code 49565-49565.8	<u>California Fresh Start pilot program</u>
Ed. Code 49570	<u>National School Lunch Act</u>
Ed. Code 51210	<u>Course of study for grades 1-6</u>
Ed. Code 51210.1-51210.2	<u>Physical education; grades 1-6</u>
Ed. Code 51210.4	<u>Nutrition education</u>
Ed. Code 51220	<u>Course of study for grades 7-12</u>
Ed. Code 51222	<u>Physical education</u>
Ed. Code 51223	<u>Physical education; elementary schools</u>
Ed. Code 51795-51798	<u>School instructional gardens</u>
Ed. Code 51880-51921	<u>Comprehensive health education</u>
<b>Federal</b>	<b>Description</b>
42 USC 1751-1769j	<u>School Lunch Program</u>
42 USC 1758b	<u>Local wel-49 -policy</u>

<b>Federal</b>	<b>Description</b>
42 USC 1771-1793	<u>Child Nutrition Act</u>
42 USC 1773	<u>School Breakfast Program</u>
42 USC 1779	<u>Rules and regulations, Child Nutrition Act</u>
7 CFR 210.1-210.33	<u>National School Lunch Program</u>
7 CFR 210.31	<u>Wellness policy</u>
7 CFR 220.1-220.22	National School Breakfast Program
<b>Management Resources</b>	<b>Description</b>
California Department of Education Publication	<u>Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 2009</u>
California Department of Education Publication	<u>Health Framework for California Public Schools: Kindergarten through Grade 12, 2003</u>
California Project Lean Publication	<u>Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006</u>
Center for Collaborative Solutions	Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security, Jan 2015
Centers for Disease Control&Prevention Publication	<u>School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, rev. 2012</u>
Court Decision	<u>Frazer v. Dixon Unified School District (1993) 18 Cal.App.4th 781</u>
CSBA Publication	<u>Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009</u>
CSBA Publication	<u>School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006</u>
CSBA Publication	<u>Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012</u>
CSBA Publication	<u>Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012</u>
CSBA Publication	<u>Physical Activity and Physical Education in California Schools, Research Brief, April 2010</u>
CSBA Publication	Physical Education and California Schools, Policy Brief, October 2007
CSBA Publication	<u>Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009</u>
CSBA Publication	<u>Increasing Access to Drinking Water in Schools, Policy Brief, April 2013</u>
CSBA Publication	<u>Integrating Physical Activity into the School Day, Governance Brief, April 2016</u>
CSBA Publication	<u>Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012</u>
Federal Register	<u>Rules and Regulations, July 29, 2016, Vol. 81, Number 146, pages 50151-50170</u>
National Assoc of State Boards of Education Pub	Fit, Healthy and Ready to Learn, rev. 2012
U.S. Department of Agriculture Publication	<u>Dietary Guidelines for Americans, 2016</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Project LEAN (Leaders Encouraging Activity and Nutrition)</u>
Website	<u>California School Nutrition Association</u>
Website	<u>Center - 50 - Collaborative Solutions</u>

**Management Resources**

Website	<u>Action for Healthy Kids</u>
Website	<u>Alliance for a Healthier Generation</u>
Website	<u>California Department of Education, School Nutrition</u>
Website	<u>Dairy Council of California</u>
Website	<u>National Alliance for Nutrition and Activity</u>
Website	<u>National Association of State Boards of Education</u>
Website	<u>School Nutrition Association</u>
Website	<u>Society for Nutrition Education</u>
Website	<u>U.S. Department of Agriculture, Food Nutrition Service, wellness policy</u>
Website	<u>U.S. Department of Agriculture, Healthy Meals Resource System</u>
Website	<u>California Department of Public Health</u>
Website	<u>California Healthy Kids Resource Center</u>
Website	<u>Centers for Disease Control and Prevention</u>
Website	<u>CSBA</u>

**Cross References**

	<b>Description</b>
0200	<u>Goals For The School District</u>
0460	<u>Local Control And Accountability Plan</u>
0460	<u>Local Control And Accountability Plan</u>
1220	<u>Citizen Advisory Committees</u>
1220	<u>Citizen Advisory Committees</u>
1230	<u>School-Connected Organizations</u>
1230	<u>School-Connected Organizations</u>
1325	<u>Advertising And Promotion</u>
1330.1	<u>Joint Use Agreements</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
1700	<u>Relations Between Private Industry And The Schools</u>
3000	<u>Concepts And Roles</u>
3290	<u>Gifts, Grants And Bequests</u>
3312	<u>Contracts</u>
3452	<u>Student Activity Funds</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.4	<u>Drug And Alcohol Free Schools</u>
3550	<u>Food Service/Child Nutrition Program</u>
3550	<u>Food Service/Child Nutrition Program</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3553	<u>Free And Reduced Price Meals</u>
3553	<u>Free And -51- ed Price Meals</u>

**Cross References****Description**

3554	<u>Other Food Sales</u>
3554	<u>Other Food Sales</u>
3555	<u>Nutrition Program Compliance</u>
4131	<u>Staff Development</u>
4131	<u>Staff Development</u>
4231	<u>Staff Development</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.12	<u>District School Attendance Review Board</u>
5113.12	<u>District School Attendance Review Board</u>
5131.2	<u>Bullying</u>
5131.2	<u>Bullying</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.62	<u>Tobacco</u>
5131.62	<u>Tobacco</u>
5131.63	<u>Steroids</u>
5137	<u>Positive School Climate</u>
5141	<u>Health Care And Emergencies</u>
5141	<u>Health Care And Emergencies</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.23	<u>Asthma Management</u>
5141.23	<u>Asthma Management</u>
5141.27	<u>Food Allergies/Special Dietary Needs</u>
5141.27	<u>Food Allergies/Special Dietary Needs</u>
5141.3	<u>Health Examinations</u>
5141.3	<u>Health Examinations</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5141.32	<u>Health Screening For School Entry</u>
5142.2	<u>Safe Routes To School Program</u>
5142.2	<u>Safe Routes To School Program</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5146	<u>Married Parent/Parenting Students</u>



**Cross References**

5147

5148

5148

5148.2

5148.2

5148.3

5148.3

6020

6020

6112

6112

6142.1

6142.1

6142.5

6142.7

6142.7

6142.8

6142.8

6145.2

6145.2

6176

6177

7110

**Description**Dropout PreventionChild Care And DevelopmentChild Care And DevelopmentBefore/After School ProgramsBefore/After School ProgramsPreschool/Early Childhood EducationPreschool/Early Childhood EducationParent InvolvementParent InvolvementSchool DaySchool DaySexual Health And HIV/AIDS Prevention InstructionSexual Health And HIV/AIDS Prevention InstructionEnvironmental EducationPhysical Education And ActivityPhysical Education And ActivityComprehensive Health EducationComprehensive Health EducationAthletic CompetitionAthletic CompetitionWeekend/Saturday ClassesSummer Learning ProgramsFacilities Master Plan

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**September 30, 2025**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.9 BOARD INPUT SESSION ON GRADUATE PORTRAIT**

**ATTACHMENTS:** **GRADUATE PORTRAIT**

**DISCUSSION:**

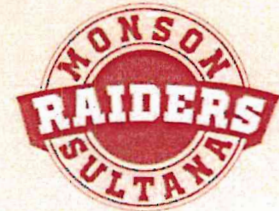
Creating a Graduate Portrait is an essential step in defining the knowledge, skills, and character traits we want all of our students to develop by the time they leave our school. It serves as a shared vision that aligns academic goals with the personal and social growth needed for success in high school, college, careers, and life. To ensure this vision truly reflects the values and aspirations of our community, we are gathering input from all stakeholders—including students, families, staff, and community partners—so that the final portrait represents a collective commitment to preparing our students to thrive in a rapidly changing world.

**RECOMMENDATION:** N/A

**PROPOSED ACTION:** N/A

# MONSON-SULTANA GRADUATE PORTRAIT

Our 8<sup>th</sup> grade graduates will be:



Effective  
Communicators



Empathetic  
Individuals



Strong  
Collaborators



Model  
Citizens



Academic  
Scholars



Healthy in  
Mind and Body



Independent &  
Confident

**MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.10 DECLARATION OF SURPLUS AND OBSOLETE  
EQUIPMENT - IT DEPARTMENT**

**ATTACHMENTS:** **SURPLUS LIST**

**DISCUSSION:**

The IT Department has identified materials that have become obsolete. The Board of Education has the authority under Sections 17545 and 17546 of the Education Code to sell, auction, donate, and dispose of district furniture and equipment that are deemed unusable, obsolete, or surplus. The list is attached for your review.

**RECOMMENDATION:** The Superintendent recommends that the Board declare and approve the sale, donation, and disposal of this equipment.

**ACTION REQUIRED:** **APPROVE**

Make	Model	Serial Number	Asset ID	Device Type
Lenovo	Thinkbook 14	MP2EECVA	3329	Laptop
Canon	Vixia	432282101592	1898	Camcorder
Brother	HL-L2350DW	U64964J0N807122	N/A	Printer
Brother	HL-L2350DW	U64964E0N621471	N/A	Printer
Brother	HL-L2350DW	U64946H9N251257	N/A	Printer
Brother	HL-L2350DW	U64946K9N300361	N/A	Printer
Brother	MFC-L2700DW	U63887J7N689325	N/A	Printer
Cisco	Catalyst Express 500	F0C1141U21D	1751	Switch
Cisco	Catalyst Express 500	F0C1141U1T6	1772	Switch
Cisco	Catalyst 2960G	F0C1138Z660	1760	Switch
Cisco	Catalyst 3560G	F0C1138Y018	1764	Switch
Cisco	Catalyst 3500	FAB0537U0BV	1424	Switch
APC	SUA1000RM2U	ASO731330329	1756	UPS

# **MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

## **Board Meeting Agenda Item Summary**

**September 30, 2025**

**AGENDA SECTION:**

**CONSENT**

**AGENDA ITEM:**

**9.11 2025-2026 BOARD OF TRUSTEES OCTOBER MEETING  
AMENDMENT**

**ATTACHMENTS:**

**NONE**

### **DISCUSSION:**

Board meetings are traditionally held at 5:00 PM the first Tuesday of each month. Given the circumstance for this Special Board Meeting, The Superintendent/Principal is recommending that the regular scheduled October 7, 2025 Board Meeting be canceled. All items in October's meeting have been moved to this (September 30, 2025) present meeting date.

**RECOMMENDATION:**

**The Superintendent recommends that the Board  
APPROVE the cancellation of October's 2025-2026 Board  
Meeting.**

**PROPOSED ACTION:**

**APPROVE**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.12 BUDGET REVISION 009-25a**

**ATTACHMENTS:** **BUDGET REVISION**

**DISCUSSION:**

Each month the District Business Office ensures that all expenditures are in line with the District's Adopted Budget. Revisions must be made to reflect the reality of a day-to-day living document, which must be updated as budget codes change to accommodate fluctuation in program resources.

The attached Budget Revision 009-25a is for September 2025.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** Budget Revision 009-25a.

**PROPOSED ACTION:** **APPROVE**



Budget Revision Report #009-25a						
29 Monson-Sultana Jt. Union Elem. School District					9/26/2025	
Fiscal Year: 2026			Control Number: 92649605		1:46:49 PM	
	Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations	
Fund: 010 General Fund						
LCFF Sources	6,610,560.00	6,669,443.00	-	6,669,443.00		
Federal Revenues	51,069.00	629,599.00	(62,666.00)	566,933.00	#1	
Other State Revenues	1,588,732.00	1,715,387.00	-	1,715,387.00		
Other Local Revenues	164,122.00	178,455.00	-	178,455.00		
Revenues	8,414,483.00	9,192,884.00	(62,666.00)	9,130,218.00		
Expenditures						
Certificated Salaries	2,980,677.00	2,962,182.00	49,346.00	3,011,528.00	#2	
Classified Salaries	1,363,488.00	1,363,488.00	23,859.00	1,387,347.00	#2	
Employee Benefits	2,264,642.00	2,266,449.00	61,731.00	2,328,180.00	#2	
Books and Supplies	788,933.00	825,104.00	(33,897.00)	791,207.00	#3	
Services, Other Operating Expenses	2,202,165.00	2,368,277.00	(3,626.00)	2,364,651.00	#3	
Capital Outlay	535,500.00	535,500.00	-	535,500.00		
Other Outgo	132,157.00	133,011.00	-	133,011.00		
Direct Support/Indirect Costs	(19,562.00)	(19,562.00)	-	(19,562.00)		
Total Expenditures	10,248,000.00	10,434,449.00	97,413.00	10,531,862.00		
Other Financing Sources/Uses						
Transfer In	-	-	-	-		
Transfer Out	-	-	-	-		
Contributions	(316,064.00)	(316,064.00)	-	(316,064.00)		
Fund: 080 Student Activity Special Revenue Fund						
Other Local Revenues	5,001.00	5,001.00	-	5,001.00		
Revenues	5,001.00	5,001.00	-	5,001.00		
Expenditures						
Books and Supplies	2,500.00	2,500.00	-	2,500.00		
Services, Other Operating Expenses	2,500.00	2,500.00	-	2,500.00		
Total Expenditures	5,000.00	5,000.00	-	5,000.00		
Fund: 130 Cafeteria Special Revenue Fund						
Federal Revenues	440,000.00	440,000.00	-	440,000.00		
Other State Revenues	146,000.00	146,000.00	-	146,000.00		
Other Local Revenues	5,000.00	5,000.00	-	5,000.00		
Revenues	591,000.00	591,000.00	-	591,000.00		
Expenditures						
Classified Salaries	164,480.00	164,480.00	-	164,480.00		
Employee Benefits	83,454.00	83,454.00	-	83,454.00		
Books and Supplies	335,667.00	335,667.00	-	335,667.00		
Services, Other Operating Expenses	23,520.00	23,520.00	44,416.00	67,936.00	#4	
Capital Outlay	60,000.00	60,000.00	-	60,000.00		
Direct Support/Indirect Costs	19,562.00	19,562.00	-	19,562.00		
Total Expenditures	686,683.00	686,683.00	44,416.00	731,099.00		
Fund: 251 Developer Fees Fund						
Other Local Revenues	600.00	600.00	-	600.00		
Revenues	600.00	600.00	-	600.00		
Expenditures						
Services, Other Operating Expenses	500.00	500.00	-	500.00		
Capital Outlay	-	-	-	-		



Budget Revision Report #009-25a						
29 Monson-Sultana Jt. Union Elem. School District					9/26/2025	
Fiscal Year: 2026			Control Number: 92649605		1:46:49 PM	
		Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations
Total Expenditures		500.00	500.00	-	500.00	
Fund: 350 County School Facilities Fund - New Construction						
Other State Revenues		-	-	-	-	
Other Local Revenues		-	-	-	-	
Revenues		-	-	-	-	
Expenditures						
Capital Outlay		-	6,000.00	-	6,000.00	
Total Expenditures		-	6,000.00	-	-	
Fund: 351 County School Facilities Fund - Modernization						
Other State Revenues		-	-	-	-	
Other Local Revenues		-	-	-	-	
Revenues		-	-	-	-	
Expenditures						
Capital Outlay		-	100,000.00	-	100,000.00	
Total Expenditures		-	100,000.00	-	100,000.00	
#1 - Federal Revenues decreased due to posted entitlements for 2025-2026 for Title I-IV on California Department of Education						
#2 - Certificated with associated mandated benefits increased due to FTE position; offset by auxiliary and substitute costs within Title I-IV programs; Classified with associated mandated benefits increased due to FTE position						
#3 - Books and supplies and services, other operating expenses decreased due to reduced allocation within Title I-IV						
#4 - Services, Other Operating Expenses, increased for repair/services to equipment and installation of walk-in fridge in Food Service Department						

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **10.0 AUTHORIZATION OF VENDOR PAYMENTS REPORTS  
DATED AUGUST 29, 2025 THROUGH SEPTEMBER 12, 2025**

**ATTACHMENTS:** **ACCOUNTS PAYABLE FINAL REPORTS**

**DISCUSSION:**

The attached Accounts Payable Final Reports dated August 29, 2025 through September 12, 2025 are for expenditures after August 18, 2025 and before September 12, 2025.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** the Accounts Payable Final Reports.

**PROPOSED ACTION:** **APPROVE**



Total Payments Report  
Detailed Subtotaled by Vendor

Report Date: 09/25/2025  
2:15:45PM

DatePaid between 08/18/2025 and 09/12/2025

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount	
911	CUEVAS, WENDY	R	00	PV	260273	09/05/2025	REIMBURSE		0	62387389	O	010-11000-0-11100-10000-43000-2-0000	\$103.00
Total Payment Amount:												\$103.00 *	
066	CVIN LLC	R	00	PV	260277	09/05/2025	68046		0	62387390	R	010-00000-0-00000-77000-59000-1-0000	\$150.00
Total Payment Amount:												\$150.00 *	
028	DECKER PATIO & AWNING	R	00	PV	260221	08/29/2025	SERVICE		0	62385356	R	130-53200-0-00000-37000-56000-0-0000	\$4,500.00
Total Payment Amount:												\$4,500.00 *	
111	DINUBA LUMBER CO.	R	00	PV	260216	08/29/2025	951071		0	62385357	R	010-00000-0-00000-81000-43000-0-0000	\$326.12
	DINUBA LUMBER CO.	R	00	PV	260286	09/12/2025	959757		0	62389387	R	010-81500-0-00000-81101-43000-0-0000	\$133.05
Total Payment Amount:												\$459.17 *	
477	DOCTORS OCCUPATIONAL TESTING	R	00	PV	260298	09/12/2025	6053		0	62389388	R	010-07230-0-00000-36000-58000-0-0000	\$65.00
Total Payment Amount:												\$65.00 *	
214	EAGLESHIELD PEST CONTROL, INC	R	06	PV	260213	08/29/2025	199200		0	62385358	R	010-00000-0-00000-81000-55000-0-0000	\$435.00
Total Payment Amount:												\$435.00 *	
15	1ST-CITIZENS BANK & TRUST CO	R	00	PV	260293	09/12/2025	47757345		0	62389389	R	010-11000-0-00000-91000-74380-0-0000	\$499.00
	1ST-CITIZENS BANK & TRUST CO	R	00	PV	260293	09/12/2025	47757345		0	62389389	R	010-11000-0-00000-91000-74390-0-0000	\$38.68
Total Payment Amount:												\$537.68 *	
988	GOLD STAR FOODS	R	00	PV	260239	08/29/2025	9051261		0	62385359	R	130-53100-0-00000-37000-47000-0-0000	\$83.70
	GOLD STAR FOODS	R	00	PV	260238	08/29/2025	9085510		0	62385359	R	130-53100-0-00000-37000-47000-0-0000	\$97.80
	GOLD STAR FOODS	R	00	PV	260240	08/29/2025	9037106		0	62385359	R	130-53100-0-00000-37000-47000-0-0000	\$177.60
Total Payment Amount:												\$359.10 *	
490	GOLDEN EAGLE CHARTER	R	00	PV	260254	08/29/2025	26993		0	62385360	R	010-07200-0-11100-10000-58000-2-0118	\$4,287.50
Total Payment Amount:												\$4,287.50 *	
184	GONZALEZ, PRISCILLA	R	00	PV	260210	08/29/2025	REIMBURSE		0	62385361	O	010-11000-0-11100-10000-43000-2-0000	\$75.76
Total Payment Amount:												\$75.76 *	
481	HMH EDUCATION COMPANY	R	00	PV	260231	08/29/2025	956364543		0	62385362	R	010-63000-0-11100-10000-42000-2-0000	\$1,272.40
	HMH EDUCATION COMPANY	R	00	PV	260230	08/29/2025	956351328		0	62385362	R	010-63000-0-11100-10000-42000-2-0000	\$954.30
Total Payment Amount:												\$2,226.70 *	
050	IXL LEARNING	R	00	PV	260206	08/29/2025	S547842		0	62385363	R	010-58126-0-11100-10000-58000-4-0102	\$7,895.00
	IXL LEARNING	R	00	PV	260267	09/05/2025	S551305		0	62387391	R	010-58126-0-11100-10000-58000-4-0102	\$275.00
Total Payment Amount:												\$8,170.00 *	
026	J & E RESTAURANT SUPPLIES, INC	R	00	PV	260291	09/12/2025	105364		0	62389390	O	130-53100-0-00000-37000-44000-0-0000	\$645.58
	J & E RESTAURANT SUPPLIES, INC	R	00	PV	260291	09/12/2025	105364		0	62389390	O	130-53100-0-00000-37000-44000-0-0000	\$1,079.57

Detailed Subtotaled by Vendor

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Date Paid between 08/18/2025 and 09/12/2025

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
Total Payment Amount:												\$1,725.15 *
1179	JUAN T REYES CONSULTING	R	06	PV	260200	08/29/2025	0002		0	62385364R	010-00000-0-11100-31100-58000-2-2000	\$10,000.00
Total Payment Amount:												\$10,000.00 *
691	LARRALDE, MICHELLE	R	00	PV	260208	08/29/2025	REIMBURS		0	62385365R	010-11000-0-11100-10000-43000-2-0000	\$73.55
Total Payment Amount:												\$73.55 *
1011	LOPEZ, MARI	R	00	PV	260204	08/29/2025	REIMBURS		0	62385366O	010-00000-0-00000-31400-43000-0-0000	\$23.38
Total Payment Amount:												\$23.38 *
1493	LUNCHASSIST	R	06	PV	260287	09/12/2025	3001		0	62389391O	130-53100-0-00000-37000-58000-0-0000	\$1,990.00
Total Payment Amount:												\$1,990.00 *
1425	MARTINEZ, MIRIAM	R	00	PV	260199	08/29/2025	REIMBURS		0	62385367O	010-11000-0-11100-10000-43000-2-0000	\$234.98
Total Payment Amount:												\$234.98 *
1196	MCGEE REFRIGERATION	R	00	PV	260268	09/05/2025	60317		0	62387392R	130-53100-0-00000-37000-56000-0-0000	\$1,543.81
	MCGEE REFRIGERATION	R	00	PV	260262	09/05/2025	60950		0	62387392R	130-53100-0-00000-37000-56000-0-0000	\$918.66
	MCGEE REFRIGERATION	R	00	PV	260307	09/12/2025	61074		0	62389392O	010-81500-0-00000-81101-56000-0-0000	\$430.00
Total Payment Amount:												\$2,892.47 *
1364	MENDOZA, KAYLIE	R	00	PV	260207	08/29/2025	REIMBURS		0	62385368R	010-11000-0-11100-10000-43000-2-0000	\$557.28
Total Payment Amount:												\$557.28 *
1237	MISSION LINEN SERVICES	R	00	PV	260217	08/29/2025	524435816		0	62385369R	010-81500-0-00000-81101-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260202	08/29/2025	524474938		0	62385369R	010-07230-0-00000-36000-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260201	08/29/2025	524474939		0	62385369R	130-53100-0-00000-37000-56000-0-0000	\$137.35
	MISSION LINEN SERVICES	R	00	PV	260202	08/29/2025	524474938		0	62385369R	010-81500-0-00000-81101-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260201	08/29/2025	524474939		0	62385369R	130-53100-0-00000-37000-43000-0-0000	\$250.40
	MISSION LINEN SERVICES	R	00	PV	260218	08/29/2025	524435817		0	62385369R	130-53100-0-00000-37000-56000-0-0000	\$117.94
	MISSION LINEN SERVICES	R	00	PV	260217	08/29/2025	524435816		0	62385369R	010-07230-0-00000-36000-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260276	09/05/2025	524517178		0	62387393R	010-81500-0-00000-81101-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260275	09/05/2025	524517179		0	62387393R	130-53100-0-00000-37000-56000-0-0000	\$117.94
	MISSION LINEN SERVICES	R	00	PV	260276	09/05/2025	524517178		0	62387393R	010-07230-0-00000-36000-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260294	09/12/2025	524558544		0	62389393R	010-81500-0-00000-81101-56000-0-0000	\$23.52
	MISSION LINEN SERVICES	R	00	PV	260299	09/12/2025	524558545		0	62389393R	130-53100-0-00000-37000-56000-0-0000	\$117.94
	MISSION LINEN SERVICES	R	00	PV	260294	09/12/2025	524558544		0	62389393R	010-07230-0-00000-36000-56000-0-0000	\$23.52
Total Payment Amount:												\$929.73 *
275	OFFICE DEPOT	R	00	PV	260271	09/05/2025	4359361700		0	62387394R	010-11000-0-11100-10000-43000-2-0000	\$113.95

Total Payments Report  
Detailed Subtotaled by Vendor

Report Date: 09/25/2025  
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DatePaid between 08/18/2025 and 09/12/2025

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
275	OFFICE DEPOT	R	00	PV	260269	09/05/2025	4358936170		0	62387394R	010-11000-0-11100-10000-43000-2-0000	\$168.12
	OFFICE DEPOT	R	00	PV	260270	09/05/2025	4293035540		0	62387394R	010-11000-0-11100-10000-43000-2-0000	\$73.96
Total Payment Amount:												\$356.03 *
379	P & R PAPER SUPPLY COMPANY	R	00	PV	260229	08/29/2025	38736112		0	62385370R	130-53200-0-00000-37000-43000-0-0000	\$1,257.06
Total Payment Amount:												\$1,257.06 *
283	P G & E	R	00	PV	260261	09/05/2025	754343735		0	62387395R	010-00000-0-00000-81000-55000-0-0000	\$18,356.07
Total Payment Amount:												\$18,356.07 *
494	PAYCHEX	R	00	PV	260318	09/12/2025	11112460		0	62389394R	010-00008-0-00000-72000-58000-0-0000	\$500.00
Total Payment Amount:												\$500.00 *
293	PENAS DISPOSAL INC	R	00	PV	260260	09/05/2025	903691		0	62387396R	010-00000-0-00000-81000-55000-0-0000	\$1,158.58
Total Payment Amount:												\$1,158.58 *
310	PRODUCERS DAIRY FOODS, INC	R	00	PV	260232	08/29/2025	59302002		0	62385371R	130-53200-0-00000-37000-47000-0-0000	\$989.67
	PRODUCERS DAIRY FOODS, INC	R	00	PV	260209	08/29/2025	3492522615		0	62385371R	130-53100-0-00000-37000-47000-0-0000	\$283.23
	PRODUCERS DAIRY FOODS, INC	R	00	PV	260312	09/12/2025	59289640		0	62389395R	130-53100-0-00000-37000-47000-0-0000	\$887.82
	PRODUCERS DAIRY FOODS, INC	R	00	PV	260284	09/12/2025	59319346		0	62389395R	130-53200-0-00000-37000-47000-0-0000	\$983.40
	PRODUCERS DAIRY FOODS, INC	R	00	PV	260283	09/12/2025	59311024		0	62389395R	130-53100-0-00000-37000-47000-0-0000	\$985.12
	PRODUCERS DAIRY FOODS, INC	R	00	PV	260292	09/12/2025	59297786		0	62389395R	130-53100-0-00000-37000-47000-0-0000	\$1,695.27
Total Payment Amount:												\$5,824.51 *
078	RON PAUL DISTRIBUTING	R	00	PV	260290	09/12/2025	252818		0	62389396R	130-53100-0-00000-37000-47000-0-0000	\$240.00
	RON PAUL DISTRIBUTING	R	00	PV	260305	09/12/2025	253321		0	62389396R	130-53100-0-00000-37000-47000-0-0000	\$240.00
Total Payment Amount:												\$480.00 *
488	ROSALIND ESQUEDA	R	06	PV	260253	08/29/2025	SERVICES		0	62385372R	010-07230-0-00000-36000-58000-0-0000	\$1,250.00
Total Payment Amount:												\$1,250.00 *
436	RUSH ADVERTISING SPECIALTIES	R	00	PV	260259	08/29/2025	190998		0	62385373R	010-07200-0-11100-10000-43000-2-0307	\$3,421.07
	RUSH ADVERTISING SPECIALTIES	R	00	PV	260258	08/29/2025	190997		0	62385373R	010-07200-0-11100-10000-43000-2-0307	\$4,878.92
Total Payment Amount:												\$8,299.99 *
850	S.W. SCHOOL SUPPLY INC	R	00	PV	260219	08/29/2025	603903255		0	62385374R	010-11000-0-11100-10000-43000-2-0000	\$32.22
Total Payment Amount:												\$32.22 *
079	SILVAS OIL COMPANY, INC	R	00	PV	260220	08/29/2025	627418		0	62385375R	010-07230-0-00000-36000-43000-0-0000	\$1,178.67
	SILVAS OIL COMPANY, INC	R	00	PV	260317	09/12/2025	627666		0	62389397R	010-07230-0-00000-36000-43000-0-0000	\$1,389.11
Total Payment Amount:												\$2,567.78 *
359	SISC	R	00	PV	260282	09/05/2025	SEPT INS		0	62387397R	010-00000-0-00000-00000-95024-0-0000	\$56,120.40

Total Payments Report  
Detailed Subtotaled by Vendor  
DatePaid between 08/18/2025 and 09/12/2025

Report Date: 09/25/2025  
2:15:45PM

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
359	SISC	R	00	PV	260282	09/05/2025	SEPT INS		0	62387397R	010-00000-0-00000-00000-95028-0-0000	\$8,974.80
Total Payment Amount:												\$65,095.20 *
396	SMALL SCHOOL SUPERINTENDENT'S	R	00	PV	260309	09/12/2025	2025/2026 I		0	62389398O	010-00000-0-00000-72000-53000-0-0000	\$285.00
Total Payment Amount:												\$285.00 *
366	SOUTHERN CALIFORNIA GAS CO	R	00	PV	260295	09/12/2025	128 516 100		0	62389399O	010-00000-0-00000-81000-55000-0-0000	\$242.50
	SOUTHERN CALIFORNIA GAS CO	R	00	PV	260296	09/12/2025	132 716 100		0	62389399O	010-00000-0-00000-81000-55000-0-0000	\$11.02
Total Payment Amount:												\$253.52 *
374	SULTANA COMMUNITY SERVICES	R	00	PV	260285	09/12/2025	02121043		0	62389400O	010-00000-0-00000-81000-55000-0-0000	\$439.14
Total Payment Amount:												\$439.14 *
473	SUPERIOR SERVICE CORP	R	00	PV	260314	09/12/2025	000240012		0	62389401R	130-53100-0-00000-37000-56000-0-0000	\$712.67
Total Payment Amount:												\$712.67 *
624	SYSKO FOODSERVICES	R	00	PV	260247	08/29/2025	484630228		0	62385376R	010-00008-0-00000-37000-43000-0-0000	\$129.31
	SYSKO FOODSERVICES	R	00	PV	260234	08/29/2025	484622247		0	62385376R	130-53100-0-00000-37000-47000-0-0000	\$1,500.61
	SYSKO FOODSERVICES	R	00	PV	260241	08/29/2025	484638714		0	62385376R	130-53100-0-00000-37000-47000-0-0000	\$3,433.74
	SYSKO FOODSERVICES	R	00	PV	260246	08/29/2025	484638716		0	62385376R	130-53200-0-00000-37000-47000-0-0000	\$934.40
	SYSKO FOODSERVICES	R	00	PV	260256	08/29/2025	484622246		0	62385376R	130-53200-0-00000-37000-47000-0-0000	\$108.68
	SYSKO FOODSERVICES	R	00	PV	260233	08/29/2025	484622248		0	62385376R	130-53200-0-00000-37000-47000-0-0000	\$244.97
	SYSKO FOODSERVICES	R	00	PV	260252	08/29/2025	484638717		0	62385376R	010-07200-0-11100-10000-43000-5-0117	\$121.18
	SYSKO FOODSERVICES	R	00	PV	260249	08/29/2025	484638718		0	62385376R	010-00008-0-00000-37000-43000-0-0000	\$210.68
	SYSKO FOODSERVICES	R	00	PV	260235	08/29/2025	484614165		0	62385376R	130-53100-0-00000-37000-47000-0-0000	\$3,548.09
	SYSKO FOODSERVICES	R	00	PV	260242	08/29/2025	484630227		0	62385376R	130-53100-0-00000-37000-47000-0-0000	\$27.55
	SYSKO FOODSERVICES	R	00	PV	260251	08/29/2025	484638713		0	62385376R	010-00008-0-00000-37000-43000-0-0000	\$315.42
	SYSKO FOODSERVICES	R	00	PV	260244	08/29/2025	484630231		0	62385376R	130-53200-0-00000-37000-47000-0-0000	\$987.96
	SYSKO FOODSERVICES	R	00	PV	260237	08/29/2025	484630229		0	62385376R	130-53100-0-00000-37000-47000-0-0000	\$1,987.58
	SYSKO FOODSERVICES	R	00	PV	260245	08/29/2025	484638715		0	62385376R	130-53200-0-00000-37000-47000-0-0000	\$126.48
	SYSKO FOODSERVICES	R	00	PV	260255	08/29/2025	484622249		0	62385376R	130-53200-0-00000-37000-47000-0-0000	\$446.07
	SYSKO FOODSERVICES	R	00	PV	260248	08/29/2025	484638719		0	62385376R	010-00008-0-00000-37000-43000-0-0000	\$206.30
	SYSKO FOODSERVICES	R	00	PV	260236	08/29/2025	484614166		0	62385376R	130-53200-0-00000-37000-47000-0-0000	\$1,225.90
	SYSKO FOODSERVICES	R	00	PV	260243	08/29/2025	484630230		0	62385376R	130-53100-0-00000-37000-47000-0-0000	\$1,026.70
	SYSKO FOODSERVICES	R	00	PV	260303	09/12/2025	484641192		0	62389402R	130-53100-0-00000-37000-47000-0-0000	\$782.69
	SYSKO FOODSERVICES	R	00	PV	260301	09/12/2025	484648947		0	62389402R	130-53200-0-00000-37000-47000-0-0000	\$1,276.96
	SYSKO FOODSERVICES	R	00	PV	260288	09/12/2025	484657867		0	62389402R	130-53200-0-00000-37000-47000-0-0000	\$1,590.77



Total Payments Report  
Detailed Subtotaled by Vendor

Report Date: 09/25/2025  
2:15:45PM

Date Paid between 08/18/2025 and 09/12/2025

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
624	SYSKO FOODSERVICES	R	00	PV	260300	09/12/2025	484648948		0	62389402R	010-07200-0-11100-10000-43000-2-0305	\$172.89
	SYSKO FOODSERVICES	R	00	PV	260304	09/12/2025	484648946		0	62389402R	130-53200-0-00000-37000-47000-0-0000	\$996.87
	SYSKO FOODSERVICES	R	00	PV	260302	09/12/2025	484648945		0	62389402R	130-53100-0-00000-37000-47000-0-0000	\$2,319.19
	SYSKO FOODSERVICES	R	00	PV	260289	09/12/2025	484657866		0	62389402R	130-53100-0-00000-37000-47000-0-0000	\$2,845.90
Total Payment Amount:												\$26,566.89 *
1433	THE MCLENNAN GROUP, LLC	R	06	PV	260265	09/05/2025	1122		0	62387398R	010-00000-0-00000-71100-58000-0-0000	\$648.00
Total Payment Amount:												\$648.00 *
1492	TINO'S FENCE & INC	R	00	PV	260278	09/05/2025	4495		0	62387399R	350-77120-0-00000-85000-58000-0-1000	\$2,000.00
Total Payment Amount:												\$2,000.00 *
611	TULARE COUNTY OFFICE OF EDUCAT	R	00	PV	260203	08/29/2025	260293		0	62385377R	010-00000-0-00000-71100-53000-0-0000	\$60.00
	TULARE COUNTY OFFICE OF EDUCAT	R	00	PV	260272	09/05/2025	260197		0	62387400R	010-07200-0-11100-83000-58000-0-0301	\$2,400.00
Total Payment Amount:												\$2,460.00 *
903	U.S. BANCORP SERVICE CENTER	R	00	PV	260311	09/12/2025	CORCORA		0	62389403O	010-00000-0-00000-81000-43000-0-0000	\$29.13
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA		0	62389403O	130-53200-0-00000-37000-43000-0-0000	\$85.90
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA		0	62389403O	010-00000-0-00000-71100-43001-0-0000	\$52.76
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$73.26
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$175.30
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$205.86
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$57.20
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11330-10000-43000-2-0000	\$154.03
	U.S. BANCORP SERVICE CENTER	R	00	PV	260319	09/12/2025	CORTEZ		0	62389403O	130-53100-0-00000-37000-43000-0-0000	\$161.61
	U.S. BANCORP SERVICE CENTER	R	00	PV	260319	09/12/2025	CORTEZ		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$392.74
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$458.60
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-07200-0-11100-10000-43000-5-0117	\$44.00
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$80.78
	U.S. BANCORP SERVICE CENTER	R	00	PV	260319	09/12/2025	CORTEZ		0	62389403O	010-00000-0-00000-36000-43000-0-0000	\$25.00
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-07200-0-11100-10000-43000-5-0117	\$28.98
	U.S. BANCORP SERVICE CENTER	R	00	PV	260319	09/12/2025	CORTEZ		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$946.05
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11100-10000-43000-2-0000	\$37.41
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-07200-0-11100-10000-43000-5-0117	\$44.00
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11330-10000-43000-2-0000	\$21.11
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA		0	62389403O	010-11000-0-11330-10000-43000-2-0000	\$113.23



Detailed Subtotaled by Vendor

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Date Paid between 08/18/2025 and 09/12/2025

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TV	Amount
903	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$17.23
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-00000-0-00000-27000-43000-0-0000	\$52.80
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-07200-0-11100-10000-43000-5-0117	\$19.58
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-07200-0-11100-10000-43000-5-0117	\$31.98
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11330-10000-43000-2-0000	\$202.24
	U.S. BANCORP SERVICE CENTER	R	00	PV	260319	09/12/2025	CORTEZ	0	62389403	O	010-60530-0-11100-10000-58000-2-0105	\$89.00
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-07200-0-11100-10000-43000-2-0102	\$32.08
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$43.61
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$65.62
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$289.47
	U.S. BANCORP SERVICE CENTER	R	00	CM	260005	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	(\$39.76)
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	130-53200-0-00000-37000-43000-0-0000	\$29.94
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	130-53200-0-00000-37000-43000-0-0000	\$34.95
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$38.78
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-00000-0-00000-27000-43000-0-0000	\$80.69
	U.S. BANCORP SERVICE CENTER	R	00	PV	260311	09/12/2025	CORCORA	0	62389403	O	010-81500-0-00000-81101-43000-0-0000	\$292.37
	U.S. BANCORP SERVICE CENTER	R	00	PV	260311	09/12/2025	CORCORA	0	62389403	O	010-00000-0-00000-36000-43000-0-0000	\$64.26
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	130-53200-0-00000-37000-47000-0-0000	\$10.46
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	130-53200-0-00000-37000-47000-0-0000	\$24.95
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-00000-0-00000-71100-43001-0-0000	\$22.00
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$61.30
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$385.13
	U.S. BANCORP SERVICE CENTER	R	00	PV	260313	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$10.30
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	010-07200-0-11100-10000-43001-5-0117	\$127.85
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	130-53100-0-00000-37000-43000-0-0000	\$148.65
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	130-53100-0-00000-37000-43000-0-0000	\$301.39
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-11000-0-11100-10000-43000-2-0000	\$317.84
	U.S. BANCORP SERVICE CENTER	R	00	PV	260316	09/12/2025	MONTEJA	0	62389403	O	010-60530-0-11100-10000-43000-2-0105	\$127.47
	U.S. BANCORP SERVICE CENTER	R	00	PV	260311	09/12/2025	CORCORA	0	62389403	O	010-00000-0-00000-36000-43000-0-0000	\$81.75
	U.S. BANCORP SERVICE CENTER	R	00	PV	260311	09/12/2025	CORCORA	0	62389403	O	010-81500-0-00000-81101-43000-0-0000	\$364.56
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	010-00000-0-00000-71100-43001-0-0000	\$48.56
	U.S. BANCORP SERVICE CENTER	R	00	PV	260315	09/12/2025	GALAENA	0	62389403	O	130-53200-0-00000-37000-47000-0-0000	\$26.26



Total Payments Report  
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Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
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Grand Total Payment Amount: \$204,083.24 \*\*

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**September 30, 2025**

**AGENDA SECTION:** **PERSONNEL**

**AGENDA ITEM:** **11.1 PERSONNEL ORDER**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

- |                          |  |
|--------------------------|--|
| 11.1.1 Rubalcaba, Damien | Damien Rubalcaba is requesting baby bonding leave beginning December 22, 2025 through January 16, 2026. Returning on January 20, 2026. Current law allows up to 12 weeks of maternity/paternity leave ("baby bonding" time). |
| 11.1.2 Ruiz, Maria Lisa  | Maria Lisa Ruiz has submitted a letter of resignation effective October 3, 2025.   |

**RECOMMENDATION:** The Superintendent recommends that the Board approve the personnel order as presented.

**PROPOSED ACTION:** APPROVE