

Hainesport Township School District

Joseph R. Corn, *Superintendent of Schools*
Jake Bryson, *Business Administrator*
Alexander Fisher, *Principal K-8*
Anthony Procopio, Jr., *Assistant Principal*
Allison Tate, *Supervisor of Curriculum & Instruction*
Karina McNulty, *Preschool Expansion Supervisor*



Date: Sept. 1, 2026

To: All Staff

Re: School Counselor – Long Term Substitute

From: Alexander Fisher, Principal K-8

Anticipated – Long Term Substitute School Counselor

Qualifications:

1. Valid New Jersey Educational Services Certificate and School Counselor Endorsement or eligibility
2. Minimum experience as determined by the board; knowledge of computerized master schedule development desirable
3. Broad knowledge of laws, state assessment testing and evaluation, theories of individual and group guidance techniques, elementary/ secondary school guidance program design and career educational information and placement and HIB investigation
4. Demonstrated ability to communicate and work effectively with students, parents, staff and community groups and organizations
5. Required criminal history check and proof of U.S. citizenship or resident alien status

APPLICATION PROCEDURE: Applications for this position will be in the form of a letter of interest and resume. Documents should be sent via email to Ms. Forvour, forvour@hainesport.k12.nj.us.

Please be advised that while the district is handling the interview process, the chosen candidate for this position will go through the onboarding process and become an **employee of ESS**, whom the district uses as a substitute staffing provider. An employee is not hired as personnel under Hainesport Township School District but will spend each school day at Hainesport Township School District in accordance with the position.

DEADLINE FOR APPLICATIONS: Open until filled.

*****Applicant must meet requirements for this position.**

THE HAINESPORT TOWNSHIP SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER