



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 200  
 Name of Location: (801) Blossom Athletic Center  
 Location Address: 12002 Jones Maltsberger Road San Antonio, TX 78216  
 Main Contact: Terri Armstrong eMail: tarms3@neisd.net  
 Telephone Number: (210) 356-6901 Facsimile Number: (210) 491-6135

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
 EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? Yes No
  - ★ Is your building A.D.A. accessible? Yes No
    - Is designated A.D.A. parking available? Yes No
    - Is voting area/room A.D.A. accessible? Yes No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
 (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Piper Bass Conference Room  
 (deliver voting machines to PIPER BASS **not** the gym)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 203  
Name of Location: (003) Churchill High School  
Location Address: 12049 Blanco Road San Antonio, TX 78216  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Cafeteria (MultiPurpose Center - MPC)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

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**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 175  
 Name of Location: (048) Bradley Middle School  
 Location Address: 14819 Heimer Road San Antonio, TX 78232  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? Yes No
  - ★ Is your building A.D.A. accessible?
    - Is designated A.D.A. parking available? Yes No
    - Is voting area/room A.D.A. accessible? Yes No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
 (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Portable (Band)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator  
 Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

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**BEXAR COUNTY ELECTIONS DEPARTMENT**



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 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 158  
 Name of Location: (050) Bush Middle School  
 Location Address: 1500 Evans Road San Antonio, TX 78258  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? Yes No
- ★ Is your building A.D.A. accessible?
  - Is designated A.D.A. parking available? Yes No
  - Is voting area/room A.D.A. accessible? Yes No
- ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
 (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

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**BEXAR COUNTY ELECTIONS DEPARTMENT**



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 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC  
 Name of Location: (043) Krueger Middle School  
 Location Address: 438 Lanark Drive San Antonio, TX 78218  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
 

➤ Will you be able to furnish these?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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  - ★ Is your building A.D.A. accessible?
 

➤ Is designated A.D.A. parking available?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
➤ Is voting area/room A.D.A. accessible?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
  - ★ Your building will need to be open from 6:00 a.m. until polls close.
 

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)**  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
 

➤ Will our office need to coordinate arrangements for AC/Heat to be available?	Yes	<input checked="" type="checkbox"/> No
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If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer and Hallway (Science Building)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

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**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)







# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 154  
Name of Location: (057) Lopez Middle School  
Location Address: 23103 Hardy Oak Boulevard San Antonio, TX 78258  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

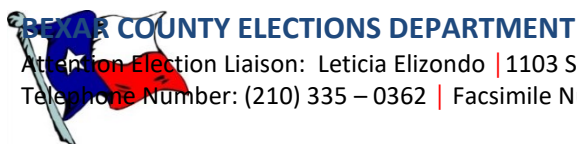
### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? ☒ Yes ☐ No
  - ★ Is your building A.D.A. accessible?
    - Is designated A.D.A. parking available? ☒ Yes ☐ No
    - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator  
Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



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# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 109  
 Name of Location: (044) Nimitz Middle School  
 Location Address: 5426 Blanco Road San Antonio, TX 78216  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
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  - Is designated A.D.A. parking available? Yes No
  - Is voting area/room A.D.A. accessible? Yes No
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 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer (Cadet Hall)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

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**BEAR COUNTY ELECTIONS DEPARTMENT**

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 205  
Name of Location: (056) Tejada Middle School  
Location Address: 2909 Evans Road San Antonio, TX 78259  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

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    - Will you be able to furnish these? ☒ Yes ☐ No
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    - Is designated A.D.A. parking available? ☒ Yes ☐ No
    - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
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  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

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**BEXAR COUNTY ELECTIONS DEPARTMENT**



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# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 242  
Name of Location: (046) White Middle School  
Location Address: 7800 Midcrown San Antonio, TX 78218  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

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**CONTACT NUMBER:** (210) 407-0911

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- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
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- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
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TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒

If yes, please specify: n/a

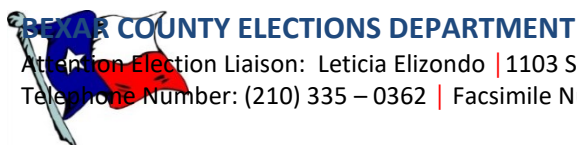
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer (Athletic Wing)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 263  
 Name of Location: (047) Wood Middle School  
 Location Address: 14800 Judson Road San Antonio, TX 78233  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
 EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
 

➤ Will you be able to furnish these?	<input type="text" value="Yes"/>	No
--------------------------------------	----------------------------------	----
- ★ Is your building A.D.A. accessible?
 

➤ Is designated A.D.A. parking available?	<input type="text" value="Yes"/>	No
➤ Is voting area/room A.D.A. accessible?	<input type="text" value="Yes"/>	No
- ★ Your building will need to be open from 6:00 a.m. until polls close.
 

<input type="text" value="Yes"/>	No
----------------------------------	----

**(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)**  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
 

➤ Will our office need to coordinate arrangements for AC/Heat to be available?	Yes	<input type="text" value="No"/>
--	-----	---------------------------------

If yes, please specify: n/a

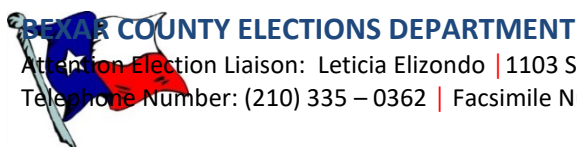
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Portable 12

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 177  
 Name of Location: (142) Bulverde Creek Elementary School  
 Location Address: 3839 Canyon Parkway San Antonio, TX 78259  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
 EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? Yes No
- ★ Is your building A.D.A. accessible?
  - Is designated A.D.A. parking available? Yes No
  - Is voting area/room A.D.A. accessible? Yes No
- ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
 (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 197  
Name of Location: (145) Cibolo Green Elementary School  
Location Address: 24315 Bulverde Green San Antonio, TX 78261  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |  |   |                             |
|--|---|-----------------------------|
| ➤ Will you be able to furnish these?                                   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Is your building A.D.A. accessible?                                  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is designated A.D.A. parking available?                              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is voting area/room A.D.A. accessible?                               | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Your building will need to be open from 6:00 a.m. until polls close. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- |  |     |  |
|--|-----|--|
| ➤ Will our office need to coordinate arrangements for AC/Heat to be available? | Yes | <input checked="" type="checkbox"/> No |
|--|-----|--|

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Hallway next to Gyms

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 99  
Name of Location: (104) Dellview Elementary School  
Location Address: 7235 Dewhurst Road San Antonio, TX 78213  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |  |                                  |    |
|--|----------------------------------|----|
| ➤ Will you be able to furnish these?                                   | <input type="text" value="Yes"/> | No |
| ★ Is your building A.D.A. accessible?                                  | <input type="text" value="Yes"/> | No |
| ➤ Is designated A.D.A. parking available?                              | <input type="text" value="Yes"/> | No |
| ➤ Is voting area/room A.D.A. accessible?                               | <input type="text" value="Yes"/> | No |
| ★ Your building will need to be open from 6:00 a.m. until polls close. | <input type="text" value="Yes"/> | No |
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- |  |     |                                 |
|--|-----|---------------------------------|
| ➤ Will our office need to coordinate arrangements for AC/Heat to be available? | Yes | <input type="text" value="No"/> |
|--|-----|---------------------------------|

If yes, please specify: n/a

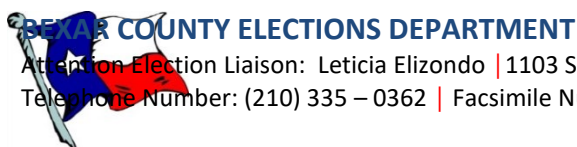
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Gym 1 (New Gym)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 238  
Name of Location: (105) East Terrell Hills Elementary School  
Location Address: 4415 Bloomdale San Antonio, TX 78218  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 261  
Name of Location: (121) El Dorado Elementary School  
Location Address: 12634 El Sendero San Antonio, TX 78233  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)
- TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Classroom Family Specialist Room

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 193  
Name of Location: (136) Hardy Oak Elementary School  
Location Address: 22900 Hardy Oak Boulevard San Antonio, TX 78258  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |   |   |  |
|---|---|--|
| ➤ Will you be able to furnish these?  | <input checked="" type="checkbox"/> Yes | No                                     |
| ★ Is your building A.D.A. accessible?   | <input checked="" type="checkbox"/> Yes | No                                     |
| ➤ Is designated A.D.A. parking available?   | <input checked="" type="checkbox"/> Yes | No                                     |
| ➤ Is voting area/room A.D.A. accessible?  | <input checked="" type="checkbox"/> Yes | No                                     |
| ★ Your building will need to be open from 6:00 a.m. until polls close.<br>(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)<br>TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022 | <input checked="" type="checkbox"/> Yes | No                                     |
| ★ Adequate electrical power and lighting must be provided on site during Election Day.<br>➤ Will our office need to coordinate arrangements for AC/Heat to be available?  | Yes                                     | <input checked="" type="checkbox"/> No |

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 165  
Name of Location: (106) Harmony Hills Elementary School  
Location Address: 10727 Memory Lane San Antonio, TX 78216  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 210  
Name of Location: (135) Huebner Elementary School  
Location Address: 16311 Huebner Road San Antonio, TX 78248  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |  |   |                             |
|--|---|-----------------------------|
| ➤ Will you be able to furnish these?                                   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Is your building A.D.A. accessible?                                  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is designated A.D.A. parking available?                              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is voting area/room A.D.A. accessible?                               | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Your building will need to be open from 6:00 a.m. until polls close. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- |  |     |  |
|--|-----|--|
| ➤ Will our office need to coordinate arrangements for AC/Heat to be available? | Yes | <input checked="" type="checkbox"/> No |
|--|-----|--|

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 167  
 Name of Location: (108) Larkspur Elementary School  
 Location Address: 1802 Larkspur San Antonio, TX 78213  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
 EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? Yes No
- ★ Is your building A.D.A. accessible? Yes No
  - Is designated A.D.A. parking available? Yes No
  - Is voting area/room A.D.A. accessible? Yes No
- ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
 (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No
 If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Hallway (Parking Lot on Belair Drive)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 142  
Name of Location: (146) Las Lomas Elementary School  
Location Address: 20303 Hardy Oak Boulevard San Antonio, TX 78258  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)
- TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Gym 1, Gym 2, and Hallway Gym

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 190  
Name of Location: (134) Longs Creek Elementary School  
Location Address: 15806 O'Connor Road San Antonio, TX 78247  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? ☒ Yes ☐ No
  - ★ Is your building A.D.A. accessible?
    - Is designated A.D.A. parking available? ☒ Yes ☐ No
    - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library (Voters shall not enter main entrance. Enter through the side door directly into the library.)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 246  
Name of Location: (122) Montgomery Elementary School  
Location Address: 7047 Montgomery Drive Road San Antonio, TX 78239  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)
- TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Classroom Family Specialist Room 2

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 275  
Name of Location: (127) Northern Hills Elementary School  
Location Address: 13901 Higgins Road San Antonio, TX 78217  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? ☒ Yes ☐ No
  - ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
    - Is designated A.D.A. parking available? ☒ Yes ☐ No
    - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 155  
Name of Location: (109) Northwood Elementary School  
Location Address: 519 Pike Road San Antonio, TX 78209  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |  |   |                             |
|--|---|-----------------------------|
| ➤ Will you be able to furnish these?                                   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Is your building A.D.A. accessible?                                  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is designated A.D.A. parking available?                              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is voting area/room A.D.A. accessible?                               | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Your building will need to be open from 6:00 a.m. until polls close. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- |  |     |  |
|--|-----|--|
| ➤ Will our office need to coordinate arrangements for AC/Heat to be available? | Yes | <input checked="" type="checkbox"/> No |
|--|-----|--|

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Hall by Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 156  
Name of Location: (110) Oak Grove Elementary School  
Location Address: 3250 Nacogdoches Road San Antonio, TX 78217  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Stage Area

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 110  
Name of Location: (111) Olmos Elementary School  
Location Address: 1103 Allena Drive San Antonio, TX 78213  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Classroom Family Room 4

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 105  
Name of Location: (148) Pre-K Academy at West Avenue Elementary School  
Location Address: 3915 West Avenue San Antonio, TX 78213  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |   |   |  |
|---|---|--|
| ➤ Will you be able to furnish these?  | <input checked="" type="checkbox"/> Yes | No                                     |
| ★ Is your building A.D.A. accessible?   | <input checked="" type="checkbox"/> Yes | No                                     |
| ➤ Is designated A.D.A. parking available?   | <input checked="" type="checkbox"/> Yes | No                                     |
| ➤ Is voting area/room A.D.A. accessible?  | <input checked="" type="checkbox"/> Yes | No                                     |
| ★ Your building will need to be open from 6:00 a.m. until polls close.<br>(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)<br>TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022 | <input checked="" type="checkbox"/> Yes | No                                     |
| ★ Adequate electrical power and lighting must be provided on site during Election Day.<br>➤ Will our office need to coordinate arrangements for AC/Heat to be available?  | Yes                                     | <input checked="" type="checkbox"/> No |

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Hallway

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 189  
Name of Location: (128) Redland Oaks Elementary School  
Location Address: 16650 Redland Road San Antonio, TX 78247  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible?
  - Is designated A.D.A. parking available? ☒ Yes ☐ No
  - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Room 5

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)







# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 163  
Name of Location: (120) Regency Place Elementary School  
Location Address: 2635 MacArthur View San Antonio, TX 78217  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator  
Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 129  
Name of Location: (112) Ridgeview Elementary School  
Location Address: 8223 N. McCullough San Antonio, TX 78216  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Conference Room 1 (LIMITED PARKING)

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 144  
 Name of Location: (139) Roan Forest Elementary School  
 Location Address: 22710 Roan Park San Antonio, TX 78259  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? Yes No
  - ★ Is your building A.D.A. accessible? Yes No
    - Is designated A.D.A. parking available? Yes No
    - Is voting area/room A.D.A. accessible? Yes No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
 (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC  
Name of Location: (138) Royal Ridge Elementary School  
Location Address: 5933 Royal Ridge San Antonio, TX 78239  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |  |                              |                             |
|--|------------------------------|-----------------------------|
| ➤ Will you be able to furnish these?                                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Is your building A.D.A. accessible?                                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is designated A.D.A. parking available?                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Is voting area/room A.D.A. accessible?                               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ★ Your building will need to be open from 6:00 a.m. until polls close. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- |  |     |                             |
|--|-----|-----------------------------|
| ➤ Will our office need to coordinate arrangements for AC/Heat to be available? | Yes | <input type="checkbox"/> No |
|--|-----|-----------------------------|

If yes, please specify: n/a

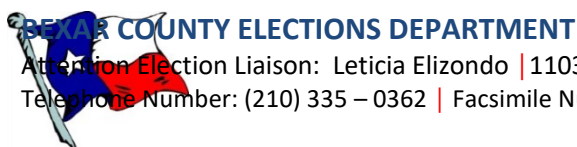
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Hallway Red Wing

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 276  
 Name of Location: (125) Stahl Elementary School  
 Location Address: 5222 Stahl Road San Antonio, TX 78247  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? Yes No
- ★ Is your building A.D.A. accessible? Yes No
  - Is designated A.D.A. parking available? Yes No
  - Is voting area/room A.D.A. accessible? Yes No
- ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
 (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

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**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 185  
Name of Location: (141) Steubing Ranch Elementary School  
Location Address: 5100 Knoll Creek San Antonio, TX 78247  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? ☐ Yes ☐ No
- ★ Is your building A.D.A. accessible?
  - Is designated A.D.A. parking available? ☐ Yes ☐ No
  - Is voting area/room A.D.A. accessible? ☐ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☐ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☐

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
 Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
 Voting Center: VC 204  
 Name of Location: (133) Stone Oak Elementary School  
 Location Address: 21045 Crescent Oak San Antonio, TX 78258  
 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
 Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? Yes No
  - ★ Is your building A.D.A. accessible? Yes No
    - Is designated A.D.A. parking available? Yes No
    - Is voting area/room A.D.A. accessible? Yes No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. Yes No  
**(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)**  
 TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes No
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator  
 Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 178  
Name of Location: (126) Thousand Oaks Elementary School  
Location Address: 16080 Henderson Pass San Antonio, TX 78232  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible?
  - Is designated A.D.A. parking available? ☒ Yes ☐ No
  - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒

If yes, please specify: n/a

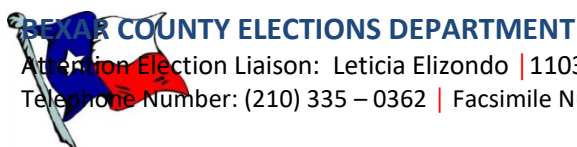
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 195  
Name of Location: (144) Tuscan Heights Elementary School  
Location Address: 25001 Wilderness Oak San Antonio, TX 78260  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
EQUIPMENT PICKUP DATES: Wednesday, March 6, 2024 & Thursday, March 7, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
  - Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible?
  - Is designated A.D.A. parking available? ☒ Yes ☐ No
  - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Library

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 181  
Name of Location: (147) Vineyard Ranch Elementary School  
Location Address: 16818 Huebner Road San Antonio, TX 78258  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Gym 2

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)





# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 174  
Name of Location: (137) Wetmore Elementary School  
Location Address: 3250 Thousand Oaks San Antonio, TX 78247  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- |  |                              |    |
|--|------------------------------|----|
| ➤ Will you be able to furnish these?                                   | <input type="checkbox"/> Yes | No |
| ★ Is your building A.D.A. accessible?                                  | <input type="checkbox"/> Yes | No |
| ➤ Is designated A.D.A. parking available?                              | <input type="checkbox"/> Yes | No |
| ➤ Is voting area/room A.D.A. accessible?                               | <input type="checkbox"/> Yes | No |
| ★ Your building will need to be open from 6:00 a.m. until polls close. | <input type="checkbox"/> Yes | No |
- (ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)**  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- |  |     |                             |
|--|-----|-----------------------------|
| ➤ Will our office need to coordinate arrangements for AC/Heat to be available? | Yes | <input type="checkbox"/> No |
|--|-----|-----------------------------|

If yes, please specify: n/a

- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Entry/Foyer

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**

**BEXAR COUNTY ELECTIONS DEPARTMENT**



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207  
Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 237  
Name of Location: (116) Wilshire Elementary School  
Location Address: 6523 Cascade San Antonio, TX 78218  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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#### ★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
- Will you be able to furnish these? ☒ Yes ☐ No
- ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
- Is designated A.D.A. parking available? ☒ Yes ☐ No
- Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
- ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
- ★ Adequate electrical power and lighting must be provided on site during Election Day.
- Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT:** Cafeteria 2/16/2024 Changed to ROOM 28A per Principal

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | eMail: [Leticia.Elizondo@Bexar.org](mailto:Leticia.Elizondo@Bexar.org)



# Bexar County Elections Department

## Election Day Facility Agreement Statement



### Election Day Information Box:

Name of Election: **Joint Primary Election**  
Date of Election: **Tuesday, March 5, 2024 (and RUNOFF on Tuesday, May 28, 2024)**  
Voting Center: VC 264  
Name of Location: (124) Woodstone Elementary School  
Location Address: 5602 Fountainwood San Antonio, TX 78233  
Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net  
Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: Thursday, February 29, 2024 & Friday, March 1, 2024 / DELIVERY HOURS: 8:00 AM - 5:00 PM  
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**EMERGENCY SITE CONTACT PERSON:** North East Police Department

**CONTACT NUMBER:** (210) 407-0911

**SITE CONTACT PERSON:** Facility Administration and/or Head Custodian

**CONTACT NUMBER:** same as above

### General Guideline Setup Questions:

- ★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")
    - Will you be able to furnish these? ☒ Yes ☐ No
  - ★ Is your building A.D.A. accessible? ☒ Yes ☐ No
    - Is designated A.D.A. parking available? ☒ Yes ☐ No
    - Is voting area/room A.D.A. accessible? ☒ Yes ☐ No
  - ★ Your building will need to be open from 6:00 a.m. until polls close. ☒ Yes ☐ No  
(ADDITIONAL TIME MAY BE NEEDED AFTER THE LAST PERSON HAS VOTED FOR PARTY CONVENTION)  
TEXAS ELECTION CODE (TEC) SECTION 174.021 AND 174.022
  - ★ Adequate electrical power and lighting must be provided on site during Election Day.
    - Will our office need to coordinate arrangements for AC/Heat to be available? Yes ☐ No ☒
- If yes, please specify: n/a
- ★ Judge setup location/area **SB1 LAW REQUIREMENT**: Portable 45

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Cynthia Ann Salazar Date: February 16, 2024 Telephone Number: (210) 407-0396

**PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE**



**BEXAR COUNTY ELECTIONS DEPARTMENT**



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