

PERSONNEL COMMISSION

Minutes for June 23, 2025

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on June 23, 2025. The following were present:

Commission Members:

Gloria Bevers, Chairperson
Scott Jones, Vice Chairperson
Susie Cox, Member

Staff Members:

Mike Allen, Executive Director-Human Resources
Christina Macaluso, Classified Human Resources Assistant

Others:

Visitors

Gloria Bevers, Chairperson, called the meeting to order at 3:36 pm.	Call to Order
There were no visitors in attendance at the start of the meeting, however, Ken Fisher joined the meeting at 3:56 pm.	
The minutes of the May 22, 2025 regular meeting were considered and approved. (MSC) Jones/Cox	Minutes Approved
Mike Allen, Executive Director-Human Resources, reported: <ul style="list-style-type: none">• Discussion of the new Senate Bill 88 has continued and is being received well by employees.• Mr. Allen reported there have been a few disciplinary items recently, although some are ending investigation.• The Classified HR department provided new deadlines to Administration for filling vacancies over the summer. This will help ensure guaranteed start dates for new hires in the 2025/26 school year.• Mr. Allen reported that Classified HR is also updating the current onboarding and orientation process for new hires. The first new hire orientation meeting will be held on August 7.• The first annual CSEA retirement party was on June 12.• Mr. Allen reviewed the number of recruitments open, eligibility lists created, interviews scheduled or conducted, new hires processed, retirees, resignations, and position requests to be filled.	Director's Report
Job Announcement(s) for Construction Manager, Production Assistant, School Office Manager, and Sr Maintenance Worker-HVAC were considered and approved. (MSC) Jones/Cox	Job Announcements Approved
Eligibility List(s) for Administrative Specialist, Campus Supervisor, Custodian, IA-Bilingual (Spanish), Library Media Assistant, Production Assistant, Sr Library Clerk, and Targeted Case Manager-Bilingual (Spanish) were considered and approved. (MSC) Jones/Cox	Eligible Lists Approved
Seniority List(s) for Accounting Technician, Administrative Specialist, Cafeteria Satellite Manager, Cafeteria Cook Manager 1, Computer Technician, Construction Manager, Custodian, Elementary Counseling Assistant, IA-Bilingual (Spanish), Instructional Paraprofessional, IP-Extensive Needs, Office Assistant Elementary Attendance, Production Sous Chef, Safety Systems	Seniority Lists Approved

Technician, Sr Maintenance Worker-HVAC, Targeted Case Manager-Bilingual (Spanish), and Parent Classroom Aide @ Marigold were considered and approved. (MSC) Jones/Cox	
New Job Description for Instructional Paraprofessional-Driver was considered and approved with the amendment discussed to Page 1. (MSC) Jones/Cox	New Job Description Approved
Reallocation for all Sr Maintenance Worker classifications including Carpenter, Electrician, HVAC, HVAC-Refrigeration, Locksmith, Plumber, and Sprinkler Systems were considered and approve at Level 8, Range 21 effective July 1, 2025. (MSC) Jones/Cox	Reallocation Approved
Reinstatement for Naomi Gelles to Instructional Paraprofessional was considered and approved. (MSC) Jones/Cox	Reinstatement Approved
The date of the next Personnel Commission meeting is scheduled for July 28, 2025.	Next Meeting
There were no suggestions or comments.	Suggestions and Comments
The meeting was adjourned at 4:24 pm.	Adjournment