

SAM'S CLUB RECEIPTS

Sam's Club is no longer providing the purchase order on their invoices.

Please email copies of all Sam's Club register receipts with the PO# written on them the responsible Accounts Payable Specialist. This information is needed to match the PO with the correct invoice.

Your cooperation is very much appreciated so invoices are paid in a timely manner. Otherwise, Sam's Club may place our district on hold.