Shasta Union High School District
Board of Trustees Regular Meeting

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
September 8, 2026
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:
To inspire and prepare every student to succeed in high school and beyond.
Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.
Vision:
Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Owen Crosby at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

   The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.
4. CLOSED SESSION

   4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)

   4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential/Contracted.

   4.3 Conference with Legal Counsel – Anticipated Litigation [G.C. 54956.9(d)(2) or (3)]: One potential case
5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

   5.1 Pledge of Allegiance

   5.2 Mission and Vision Statements

6. OATH OF OFFICE

6.1 Administer Oath of Office to Student Board Members Aurora Gill, Alyssa Moore and Max Elliott

7. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

8. RECOGNITION OF STAFF AND/OR STUDENTS

9. PRESENTATIONS

9.1 District Department Chair Reports: Visual and Performing Arts (VAPA) Jon Mehr, Career Technical Education (CTE) James Leedy, Music Gavin Spencer, and Science Ashley Fuller

10. APPROVAL OF AGENDA

11. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

11.1 Administration

A. Approve minutes from the August 11, 2026 regular Board meeting

B. Appointment of Student Board Member Max Elliott for a term ending June 30, 2027

11.2 Business Services

A. Ratify Commercial Warrants and Payroll Distributions for August 2026

B. Update Certificated Management Salary Schedule

11.3 Instructional Services

A. Adopt resolution certifying each pupil has been provided with a standards-aligned textbook or basic instructional materials in all core subjects

B. Approve Library Use and Assessment Report

C. Approve textbook adoption

11.4 Human Resources

A. Approve Human Resources Action Report

12. REPORTS

12.1 Employee Associations

A. Shasta Secondary Education Association – Andrea Cota, President

B. Educational Support Professionals Association – Rhonda Minch, President

C. California School Employees Association – Steve Hudson, President

12.2 Principals

A. Alternative Education – Tim Calkins

B. Enterprise High School – Ryan Johnson

C. Shasta High School – Heath Bunton

D. Foothill High School – Kevin Greene

12.3 Superintendent

12.4 Board Members

13. BUSINESS

13.1 Administration

A. Approve minutes from the August 18, 2026 special Board meeting *(Action)*

B. Excuse Trustee Hoheisel's absence from the August 18, 2026 special Board meeting *(Action)*

C. Excuse Trustee Ayer's absence from the August 18, 2026 special Board meeting *(Action)*

13.2 Business Services

A. Approve the 2025-26 Unaudited Financial Report and resolution designating certain general funds as committed fund balance *(Action)*

B. Approve the 2025-26 and 2026-27 Gann Limit calculation *(Action)*

C. Approve the amendments to the Northern California Schools Insurance Group (NCSIG) bylaws *(Action)*

D. Approve the proposal with Mid Pacific Engineering Inc. for special inspection services for the Enterprise High School, Culinary Arts Classroom *(Action)*

E. Approve contract with North American Technical Services for in-plant inspection services for the portable project *(Action)*

13.3 Instructional Services

A. PUBLIC HEARING: The Board will receive comments from the public regarding adequacy of textbooks and instructional materials for the 2026-27 school year *(Discussion)*

B. Adopt resolution certifying that the district has adequate textbooks and instructional materials for the 2026-27 school year *(Action)*

13.4 Human Resources

A. Approve annual certification of Administration to evaluate staff *(Action)*

B. Approve certificated staff teaching outside of their credential area *(Action)*

14. ADVANCE PLANNING

14.1 Next Meeting Date: Regular Board Meeting October 13, 2026 and Fall Study Session October 20, 2026

14.2 Suggested Future Agenda Items

15. ADJOURNMENT

15.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from August 11, 2026 Regular Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.

SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001

August 11, 2026
UNADOPTED MINUTES

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Hoheisel in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Andrea Hoheisel, Luke Wilson, Mike Bridges, Ron Zufall and Joe Ayer were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

The Board reconvened into open session at 6:42 p.m. The Board had no action to report out from closed session. Trustee Hoheisel led the pledge of allegiance, and Trustee Ayer recited the mission and vision statements.

RES. 26-153 That the Board approve the agenda, as presented. (Motion Bridges, second Wilson, carried 5-0)

RES. 26-154 That the Board approve the consent agenda, as presented. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-155 That the Board approve the minutes for the June 9, 2026 regular Board meeting. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-156 That the Board ratify commercial warrants in the amount of $6,299,648.75 and payroll distributions in the amount of $6,939,396.64 for the period of 6/01/2026 – 7/31/2026. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-157 That the Board adopt the resolution allowing Temporary Interfund Transfers. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-158 That the Board adopt the resolution allowing Interfund Transfers. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-159 That the Board adopt the resolution allowing Budget Transfers. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-160 That the Board approve the Quarterly Report of Investments. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-161 That the Board approve a request to declare property as surplus (Foothill High School - Dremel and MakerBot Method). (Motion Ayer, second Zufall, carried 5-0)

RES. 26-162 That the Board approve the CTA Counselors Schedule B and ESP Salary Schedules. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-163 That the Board approve the courses for Shasta Adult School for 2026-27. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-164 That the Board approve the funding applications for the 2026-27 Agricultural Incentive Grants for FHS and the District Farm. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-165 That the Board approve the updated registry of International Student Exchange Placement Organizations. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-166 That the Board approve the 2026-27 Consolidated Application for Funding Categorical Aid Programs. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-167 That the Board approve the 2025-26 District Department Chair Reports. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-168 That the Board approve a request to declare property as surplus (IT – computers and peripherals). (Motion Ayer, second Zufall, carried 5-0)

RES. 26-169 That the Board approve the Human Resources Action Report. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-170 That the Board accept the Quarterly Report on the Williams Uniform Complaints for April 1–June 30, 2026. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-171 That the Board approve the Technology Support Manager (formerly Senior Programmer C&I Integration) job description. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-172 That the Board approve the Chief Information Officer job description. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-173 That the Board approve the Director of Bond Projects job description. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-174 That the Board approve the Director of Fiscal Services job description. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-175 That the Board approve the Director of Categorical Programs & Career Technical Education job description. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-176 That the Board approve the minutes for the June 17, 2026 regular Board meeting. (Motion Ayer, second Bridges, carried 5-0)

RES. 26-177 That the Board approve the minutes from the July 20, 2026 special Board meeting. (Motion Bridges, second Ayer, carried 5-0)

RES. 26-178 That the Board excuse Trustee Hoheisel's absence from the June 17, 2026 regular Board meeting. (Motion Ayer, second Zufall, carried 5-0)

RES. 26-179 That the Board excuse Trustee Hoheisel's absence from the July 20, 2026 special Board meeting. (Motion Wilson, second Ayer, carried 5-0)

RES. 26-180 That the Board excuse Trustee Wilson's absence from the July 20, 2026 special Board meeting. (Motion Hoheisel, second Bridges, carried 5-0)

RES. 26-181 That the Board approve the resolution making findings on energy savings and determining other matters in connection with an energy services agreement. (Motion Ayer, second Bridges, carried 5-0)

RES. 26-182 That the Board approve the Amended Architectural Services agreement with Nichols, Melburg & Rossetto, Architects for Investigation & Findings Phase for SUHSD Multi-campus Field Repair & Lights. (Motion Ayer, second Wilson, carried 5-0)

RES. 26-183 That the Board approve the agreement with Fuel Oil Systems for the Transportation Yard Building Design. (Motion Bridges, second Zufall, carried 5-0)

RES. 26-184 That the Board approve the proposals with Mid Pacific Engineer Inc. for special inspection services for the Transportation Yard Project. (Motion Ayer, second Bridges, carried 5-0)

RES. 26-185 That the Board approve the Contract for DSA Inspector of Record for Shasta High School portable moves. (Motion Ayer, second Wilson, carried 5-0)

RES. 26-186 That the Board approve the Certificated Management, Classified Management and Supervisory Salary Schedules. (Motion Bridges, second Zufall, carried 5-0)

RES. 26-187 That the Board approve the Proposition 28 Arts and Music in Schools Funding Annual Report. (Motion Bridges, second Wilson, carried 5-0)

RES. 26-188 That the Board approve the Management Human Resources Action Report, as amended with an effective date of July 1, 2026. (Motion Bridges, second Ayer, carried 5-0)

RES. 26-189 That the meeting adjourn. (Motion Ayer, second Bridges, carried 5-0)

PUBLIC COMMENT:
There were no comments.

RECOGNITION OF STAFF AND/OR STUDENTS:
The Board of Trustees, Administration and Custodial Supervisor Mike Brown recognized the students who worked over summer in the Maintenance, Operations, and Facilities (M&O) student worker program.

PRESENTATIONS:
District Department Chair Updates: Agriculture Department Chair Tim Arnett, Math Department Chair Kari Goldenson, and English Department Chair Robbin Jack each provided the Board with a brief update on their departments.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:
SSEA President Andrea Cota was not present.

ESP President Rhonda Minch was not present.

CSEA President Steve Hudson thanked the Board and expressed appreciation for the hard work of M&O staff and student helpers throughout a busy summer. He thanked those involved with negotiations for their support and knowledge. Mr. Hudson shared his excitement about CSEA's growth and encouraged everyone to work together to make the upcoming school year the best yet.

REPORTS FROM PRINCIPALS:
Alternative Education: Tim Calkins reported that enrollment is higher than normal for the start of the school year at Shasta Collegiate Academy (SCA), and the Gateway to College program is expanding. He thanked M&O for keeping the campuses and classrooms looking beautiful. Mr. Calkins reported that SCA will have orientation tomorrow.

Enterprise High School: Ryan Johnson was not present.

Shasta High School: Heath Bunton shared that staff are preparing for the start of school tomorrow and he continues to finalize the master schedule as enrollment grows. He reported that orientation was held last week, and that the Wolf Crew/Link Crew had strong participation and great spirit.

Foothill High School: Kevin Greene was not present.

REPORT FROM SUPERINTENDENT:
Dr. Owen Crosby reported that the Leadership Team met at the end of July to reflect on its strengths and gather feedback on ways to continue improving service to students, staff, and families. The meeting concluded with the team volunteering at the local food bank as an opportunity to give back to the community. Dr. Crosby also shared that he enjoyed attending the Shasta High School (SHS) Link Crew assembly and seeing the enthusiasm of the students. Staff were welcomed back yesterday at the all staff meeting, and the first day of school is tomorrow. The Cabinet team will be on campuses to support staff and help ensure a smooth start to the school year. Dr. Crosby thanked the administrative and leadership teams for their hard work, dedication, and leadership throughout the busy summer in preparing schools for the new school year.

TRUSTEE COMMENTS AND LIAISON REPORTS:
Trustee Ron Zufall shared that he appreciated attending both private and public events with staff members. He noted that these opportunities are valuable for educating staff about the Board's role, while also providing an opportunity to hear directly from staff about their work and experiences.

Trustee Joe Ayer shared that it was great to have the Leadership Team together at the food bank and encouraged creating more opportunities to partner and serve the community together. He also noted that yesterday's kickoff breakfast was a great opportunity to see everyone back and ready for the new school year.

Trustee Mike Bridges shared that he is excited for the new school year and the positive energy on the campuses.

Trustee Andrea Hoheisel shared that she enjoyed attending the all staff meeting and appreciated the keynote speaker. She highlighted the speaker's message that just because something has always been done a certain way does not mean it is the way it always needs to be done.

DISCUSSION:
Fall Board Study Session: The Board tentatively agreed to meet on October 20 at 5:30pm.

Board Self-Evaluation: The Board reviewed the 2025-2026 Board Self-Evaluation. Dr. Owen Crosby stated that the evaluation was positive overall, with no areas identified in the red or yellow categories. The Board reviewed Items 32–35 and discussed the importance of providing orientation, training, and support to new Board members. The Board agreed that CSBA MIG training courses are valuable. The Board discussed and clarified Items 35 and 48 and agreed that the District supports Trustees attending relevant professional development opportunities.

45 Day State Budget Update: David Flores reported on additional funding received since the June adopted budget. The Student Support and Development Discretionary Block Grant is expected to provide approximately $930 per ADA, or $3.6 million, based on 2025-26 P2 ADA. Special Education funding also increased, with the base rate rising from approximately $1,100 to $1,340 per ADA, resulting in an estimated additional $1.3 million. Mr. Flores stated that neither funding source was included in the June adopted budget. The Block Grant is unrestricted, while Special Education funding is restricted. Mr. Flores noted that the Block Grant may help offset the unrestricted dollars the District contributes to Special Education.

Energy Services Agreement: David Flores recommended the District enter into an energy services agreement with American Chiller Systems (ACS) to replace seven aging HVAC units at District sites at an estimated cost of $3 million. ACS has maintained the District's systems for the past 12 years and is familiar with their condition and maintenance needs. Mr. Flores stated that the project would replace the major systems, resulting in anticipated energy and maintenance savings. ACS contracted with a third party to complete an energy-efficiency study to qualify the project under Government Code 4217.12, which allows the District to proceed without the traditional competitive bidding process. As the Board liaison on the Bond Subcommittee, Trustee Ayer stated that he reviewed the bond items that are on the agenda in depth with the Subcommittee.

Multi-campus Field Repair & Lights: David Flores stated that the District is moving forward with a multi-campus field improvement project, including new lighting for varsity baseball and softball fields. Nichols, Melburg & Rossetto, Architect Services (NMR) was contracted to assess the condition of the existing fields, and those reports are now complete. The District is preparing the bid packet, with the work anticipated to be phased over two to three years. Improvements may include new lighting, demolition and reconstruction, and other needed field upgrades based on the assessment. David Flores recommended the Board approve the contract amendments with NMR for the project.

Transportation Yard Building Design: David Flores reported that the District is working with a company specializing in fuel and oil systems to design improvements for the Transportation Yard. The project will relocate the existing fuel station to better serve the District's fleet and buses, while the fuel tank will remain in its current location. The company will provide the necessary design services for the new fuel station.

Transportation Yard Inspection Services: David Flores recommended approval of Mid-Pacific Engineering's soil inspection report to evaluate soil and groundwater conditions during demolition for the Transportation Yard project.

DSA Contract for Portables: David Flores stated that five portables have been relocated from SHS, one on the SHS campus, three to FHS, and one to the farm. The three going to FHS require a full review from the Department of State Architect due to Wildland-Urban Interface requirements.

Salary Schedules: David flores noted the changes to the salary schedules and their ranges for Certificated Management, Classified Management and Supervisory.

Proposition 28: Leo Perez stated that the annual Proposition 28 report outlines how the District uses the funds to support arts and music programs. With enrollment over 500 students, there are specific spending requirements. Last year the District spent approximately $400,000 to stay on track with the three-year spending target, and the District anticipates receiving approximately $700,000 this year. The report will be submitted to CDE following Board approval. Mr. Perez stated that he is grateful for this funding and the opportunities it provides for students in arts, music, and CTE.

Advanced Placement: Leo Perez reported that the Advanced Placement (AP) test scores have continued to improve, increasing from 63.2% in 2018 to 74.4% in 2026. He commended EHS for the number of students taking and successfully passing AP exams. Mr. Perez stated that the District assists students with the cost of testing and recognized staff for their continued work and success.

Trustee Ayer asked how the District compares to other schools. Mr. Perez stated that SUHSD has the highest pass rate above the Sacramento area, with one of our schools achieving the highest rate in the North State. He noted that having all schools above 70% is a point of pride and an opportunity to promote the district. Trustee Hoheisel asked how lower-performing AP areas are being addressed. Mr. Perez explained that staff are using Flex Period, PLC meetings, and intervention strategies to identify areas for improvement while also focusing additional support to new teachers.

Management Human Resources Action Report: Jason Rubin clarified that the effective date should reflect July 1, 2026, not August 1, 2026. Trustee Hoheisel stated that agenda Item 12.4A is to approve the Management Human Resources Action Report. The compensation proposed to be awarded is as follows: Director of Bond Projects - Base Salary $158,840; Director of Fiscal Services - Base Salary $166,782, Degree Stipend $1,282; and Director of Categorical Programs & Career Technical Education - Base Salary $169,956, Degree Stipend $1,282. These positions also receive a Health & Wellness benefit of $18,634.15.

ADVANCE PLANNING:
Next Meeting Dates: September 8, 2026

Suggested Future Agenda Items: Trustee Hoheisel asked the Board to email herself or Superintendent Owen Crosby if they have suggested agenda items.

ADJOURNMENT:
The meeting adjourned at 8:15p.m.

Mike Bridges, Clerk
Board of Trustees

Owen Crosby, Executive Secretary
Board of Trustees

Bd. Min. 8-11-26/ll

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT:	Student Board Member
PREPARER:	Owen Crosby, Superintendent
RECOMMENDATION:	☒ Action ☐ Discussion ☐ Information

BACKGROUND:
The Superintendent recommends the Board appoint Max Elliott as a Student Board Member for a one-year term ending June 30, 2027. An official Oath of Office will be administered.

A Student Board Member shall have preferential voting rights. Preferential voting means a formal expression of opinion that is recorded in the minutes and cast before the official vote of the governing board of the school district. A preferential vote shall not serve in determining the final numerical outcome of a vote. No preferential vote shall be solicited on matters subject to closed session discussion.

REFERENCE:
EC 35012

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 8/01/26 - 8/31/26

Subfund Totals - Accounts Payable		
01	General Fund	3,446,489.89
02	Farm Fund	0.00
05	Student Body Fund	353.56
07	Shasta Charter Academy	70,414.74
08	University Preparatory	146,010.48
11	Adult Education Fund	404.57
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	43,250.84
14	Deferred Maintenance Fund	40,071.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	1,200.00
21	Capital Building Bond Fund	339,688.79
25	Capital Facilities Fund	10,444.39
35	County School Facilities	2,770.60
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00
	Total	**$4,101,098.86**

Payroll Warrants	
Salary	4,511,636.60
Supplemental	100,546.37
Manual Payroll	4,185.60
Voids	0.00
Total	**$4,616,368.57**

Total Accounts Payable	4,101,098.86
Total Payroll	4,616,368.57

GRAND TOTAL **$8,717,467.43**

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date ____________________ **Signed:** ____________________

Date ____________________ **Signed:** ____________________

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Salary Schedule Corrections to the Certificated Management Schedule

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
As a result of creating the Director of Categorical and Career Technical Education position and adding it the Certificated Management Salary Schedule - Range 4 (Board approved on August 11, 2026), the District recommends eliminating the position of Director of Categorical Programs from Range 3.

SHASTA UNION HIGH SCHOOL DISTRICT

CERTIFICATED MANAGEMENT SALARY SCHEDULE
EFFECTIVE 7/1/26

Certificated Mgmt based on 210, or 219 days

RANGE	POSITION	Days	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 7	STEP 9	STEP 11	STEP 13	STEP 15
1	ASST. PRINCIPAL	210		120,319	123,862	127,517	131,281	135,154	141,911	149,008	156,457	164,281	172,494
	ASST. PRINCIPAL-SPECIAL PROJECTS	210											
			With Masters	121,601	125,144	128,799	132,563	136,436	143,193	150,290	157,739	165,563	173,776
2	ASST. PRINCIPAL-ALT ED	210		109,811	113,047	116,381	119,816	123,351	129,519	135,995	142,794	149,935	157,431
	DIRECTOR OF STUDENT PROGRAMS												
			With Masters	111,093	114,329	117,663	121,098	124,633	130,801	137,277	144,076	151,217	158,713
4	ALT ED PRINCIPAL	219		130,680	134,536	138,510	142,602	146,815	154,155	161,863	169,956	178,454	187,377
	DIRECTOR OF SPECIAL ED.												
	DIRECTOR OF CATEGORICAL &												
	CAREER TECHNICAL ED. (CTE)		With Masters	131,962	135,818	139,792	143,884	148,097	155,437	163,145	171,238	179,736	188,659
5	PRINCIPAL	219		143,183	147,412	151,773	156,257	160,879	168,923	177,370	186,238	195,550	205,327
	PRINCIPAL/EDUCATION SERVICES												
			With Masters	144,465	148,694	153,055	157,539	162,161	170,205	178,652	187,520	196,832	206,609

NOTE# 1
$7,500 Retirement Stipend

NOTE# 2
Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022

NOTE #3
Professional growth requirement for salary increases removed as of July 1, 2025.

NOTE #4
Director of Categorical and Career Technical Education (CTE) added to range 4 at 8/11/2026 board mtg.

NOTE #5
Dir of Categorical Programs removed from range 3 at 9/8/2026 board meeting

~2.08% EFFECTIVE 7/1/22
~6.17% EFFECTIVE 7/1/23
~0.80% EFFECTIVE 7/1/24
~2.75% EFFECTIVE 7/1/25
~4.73% EFFECTIVE 7/1/26

PENDING BOARD APPROVAL ON 09/08/2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Standards-Aligned Textbooks/Basic Instructional Materials in Core Subjects and Health

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
California Ed Code 60422(a) requires local school boards to certify that each student in grades 9-12 has been provided with standards-aligned textbooks or basic instructional materials in each of the four core subject areas as well as Health. The certification must be renewed following governing board adoption of grades 9-12 instructional materials to certify compliance with the 24-month requirement of the Ed Code.

REFERENCES:
Education Code Section 60422(a)

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Library Use and Assessment Report

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
The Associate Superintendent of Instructional Services shall annually assess and report to the Board regarding the condition and use of school libraries. The District shall, each year, report to the California Department of Education on the condition of its school libraries.

REFERENCES:
Education Code 18122 and Board Policy 6163.1

2025 Library Use & Assessment - Three-School Summary

Shasta High School | Enterprise High School | Foothill High School

COMMON FINDINGS ACROSS ALL THREE SCHOOLS

Staffing	Each site reports one library/media staff member working 8 hours per day, Monday-Friday; all three staff members attended an American Library Association conference for role-specific learning.
Funding	All three libraries identify district funds and the Arts Materials Grant as funding sources.

Assessment Area	Shasta High School	Enterprise High School	Foothill High School
Access & hours	7:00 a.m.-3:30 p.m.; open at lunch and passing periods. Students may work during class with a teacher pass. After-hours use may be arranged through a facility/field application.	7:30 a.m.-4:00 p.m., Monday-Friday; lunch closure 12:30-1:00. Students may visit during class with a teacher pass.	7:30 a.m.-4:00 p.m., Monday-Friday; access before, during, and after school. Students use free periods, lunch, and scheduled class visits; lunch timing varies with weekly English visits. Online catalog access is available.
Checkout & student use	Library books and textbooks circulate during school hours. English classes visit monthly for independent-reading books and about every two months for class novels/textbooks.	Students may check out materials during open hours; English classes visit on a three-week SSR rotation for books and novels/textbooks. The collection is viewable online.	Students may check out before, during, and after school. English classes visit monthly to check out or renew books.
Staff profile	3.5 years in the Shasta library; 20 prior years in Menifee Union, including 7 years in a K-8 library.	6 years in the Enterprise Media Center; prior accounting/payroll experience. Repairs and wraps books to extend material life.	5 years as a librarian, including 3 years at Foothill; previously served as both Career Tech and librarian.
Programs & engagement	Lunch activities include games, crafts, and art; reading-incentive activities are offered throughout the year.	Hosts campus clubs, including book club; peer tutoring is planned during FLEX.	No current program; a peer reading-mentorship club is being developed for students in special education.
Facility & equipment	Limited wall and shelf space because of numerous doors. An outdated book-security system is viewed as unnecessary.	Removal of the old computer lab created an open floor plan and room for shelves. New tutoring furniture is planned; flooring and painting remain pending.	Needs more Chromebook charging capacity, flexible seating, and storage for library materials.
Collection assessment	A separate Titlewave analysis is referenced.	Separate statistical information pages are referenced.	A separate statistical attachment is referenced.

Return to: ENTERPRISE HIGH SCHOOL

New! Customize which classifications in your report are counted as Fiction, Nonfiction or Other.
We're giving you the ability to specify which prefixes in your collection are counted under each heading — Fiction, Nonfiction or Other.

For example, if you would like your Easy titles counted as Fiction, or your Biographies included with Nonfiction, you can customize which classifications are part of each area.

We've also added a new slice to the Fiction vs. Nonfiction pie chart below - Other. This way, you're seeing a breakdown by classification over your entire collection. Don't worry, if you still prefer to exclude the Other classifications, you can manage that in your **Settings**.

Go to your **Settings** to review and update your classification preferences.

Got it! Don't show this message again.

Settings | MARC Profile | Diagnostics

School Library Collection eBooks & Digital

Enterprise High School Library Collection

Grades 9–12; 1,400 Students

SEPTEMBER 26, 2025

Prepared by

Enterprise High School,
Librarian/Media Specialist
530-222-6601

Items in collection

8,156

Average age

2005

Items per student

5.8

Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.

Literary vs. informational texts

62% Fiction

AVG. AGE: 2006

31% Nonfiction

AVG. AGE: 2005

Print & audiovisual by nonfiction classification

Age-Sensitive Areas

Classification	Avg. Age	Items
Computer Science, Information & General Works	2008	29
Philosophy & Psychology	2005	48
Religion	2000	30
Social Sciences	2006	531
Language	2007	23
Science	2008	62

Print & audiovisual by year

5000
4000
3000
2000
1000
0
Older 1970 1980 1990 2000 2010 2020

Aged titles 2020 and newer

Classification	Avg. Age	Items
Technology	2006	184
Arts & Recreation	2011	665
Literature	1999	431
History & Geography	2001	522
	2005	**2,525**

Dig into the Dewey divisions by 10s

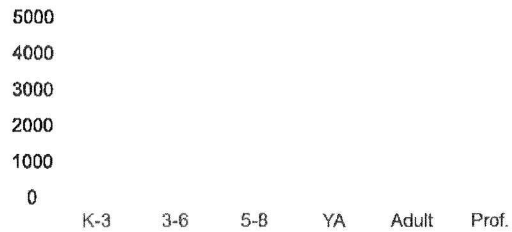
63%

5,125 ITEMS

6%

453 ITEMS

Print & audiovisual by audience



Fiction

Classification	Avg. Age	Items
General Fiction	2006	5,052
	2006	**5,052**

Other classifications

Classification	Avg. Age	Items
Biography	2002	508
Large Print	—	—
Paperback	—	—
Professional	—	—
Reference	1991	41
Story Collection	—	—
Unrecognized	2008	30
	2001	**579**

Diversity

Support an environment that values and promotes diversity.

Diverse titles in collection

4,375

Percent of collection

54%

Average age

2006

Explore diverse titles by topic

Student Wellbeing

Support the skills to be emotionally intelligent, establish relationships and make responsible decisions.

Student wellbeing titles in collection

3,596

Percent of collection

44%

Average age

2008

Explore student wellbeing titles by topic

Reading Levels

Match students to texts that can be read with success, thus assisting them to grow as readers.

Average reading level by program

X

GUIDED READING/F&P

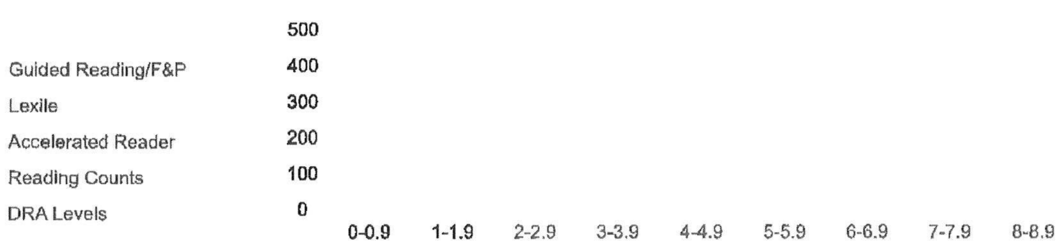
810

LEXILE

5.7

ACCELERATED READER

Print & audiovisual by reading level



Average reading level

5th grade

titlewave.com
library, classroom & digital solutions

Home

« Return to: **FOOTHILL HIGH SCHOOL**

New! Customize which classifications in your report are counted as Fiction, Nonfiction or Other.

We're giving you the ability to specify which prefixes in your collection are counted under each heading — Fiction, Nonfiction or Other.

For example, if you would like your Easy titles counted as Fiction, or your Biographies included with Nonfiction, you can customize which classifications are part of each area.

We've also added a new slice to the Fiction vs. Nonfiction pie chart below - Other. This way, you're seeing a breakdown by classification over your entire collection. Don't worry, if you still prefer to exclude the Other classifications, you can manage that in your **Settings**.

Go to your **Settings** to review and update your classification preferences.

Got it! Don't show this message again.

Settings | **MARC Profile** | **Diagnostics**

School Library Collection | Print & Audiovisual | eBooks & Digital

Foothill High School Library Collection

Grades 9–12; 1,700 Students

SEPTEMBER 1, 2026

Prepared by

Foothill High School, Other
530-547-1700

Items in collection

10,560

97.2% Recognized Call Numbers
99.3% Recognized Publication Years
96.7% Matched in Titlewave

Average age

2005

GOAL: N/A

Items per student

6.0

CA STATE STANDARD: 21 ITEMS

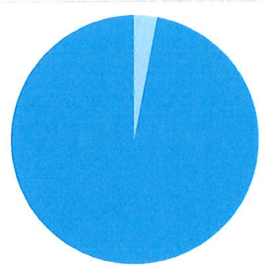
Print, Audiovisual & Digital

Resource-rich school libraries play a key role in promoting both information literacy and reading for information and inspiration.

Physical vs. digital resources

99% Print

AVG. AGE: 2005



1% Digital

AVG. AGE: 2012

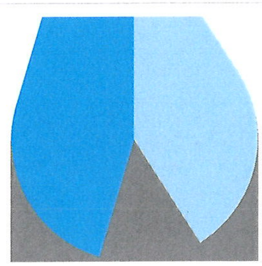
Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.

Literary vs. informational texts

45% Fiction

AVG. AGE: 2008



41% Nonfiction

AVG. AGE: 2004

Compare recommended balance by Dewey »

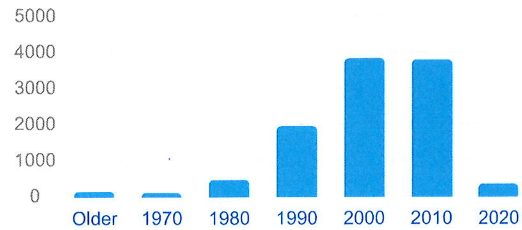
Collection by nonfiction classification

All Dewey Classes | Age-Sensitive Areas

Classification	Avg. Age	Items
Computer Science, Information & General Works	2007	14
Philosophy & Psychology	2005	99
Religion	2000	87
Social Sciences	2008	832
Language	1992	22
Science	2005	169
Technology	2005	507
Arts & Recreation	2005	559
Literature	1998	349
History & Geography	2003	1,689
	2004	**4,327**

Dig into the Dewey divisions by 10s »

Collection by year



Aged titles

65%

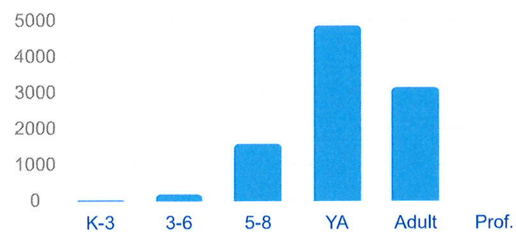
6,908 ITEMS

2021 and newer

2%

168 ITEMS

Collection by audience



Fiction

Classification	Avg. Age	Items
General Fiction	2008	4,793
	2008	**4,793**

Other classifications

Classification	Avg. Age	Items
Biography	2000	446
Easy	—	—
Paperback	—	—
Professional	—	—
Reference	1994	699
Story Collection	—	—
Unrecognized	2008	295
	1999	**1,440**

Diversity

Support an environment that values and promotes diversity.

Diverse titles in collection	Percent of collection	Average age
5,195	49%	2007

Explore diverse titles by topic »

Student Wellbeing

Support the skills to be emotionally intelligent, establish relationships and make responsible decisions.

Student wellbeing titles in collection	Percent of collection	Average age
4,294	41%	2009

Explore student wellbeing titles by topic »

Reading Levels

Average reading level by program

Match students to texts that can be read with success, thus assisting them to grow as readers.

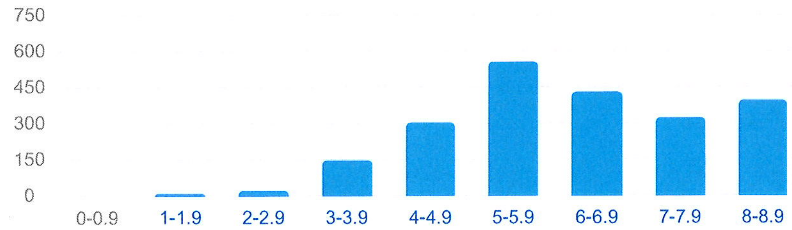
X
GUIDED READING/F&P

840
LEXILE

6
ACCELERATED READER

Collection by reading level

- Follett Reading Levels
- Guided Reading/F&P
- Lexile
- Accelerated Reader
- Reading Counts
- DRA Levels



Average reading level

6th grade

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Return to: **SHASTA HIGH SCHOOL**

Settings | MARC Profile | Diagnostics

School Library Collection | **Print & Audiovisual** | **eBooks & Digital**

Shasta High School Library Collection

Grades 9–12; 1,481 Students

JUNE 8, 2026

Prepared by

Shasta High School,
Librarian/Media Specialist
530-241-4161

Items in collection

7,994

99.9% Recognized Call Numbers
98.6% Recognized Publication Years
93.3% Matched in Titlewave

Average age

2005

GOAL: N/A

Items per student

5.4

CA STATE STANDARD: 21 ITEMS

Print, Audiovisual & Digital

Resource-rich school libraries play a key role in promoting both information literacy and reading for information and inspiration.

Physical vs. digital resources

99% Print

AVG. AGE: 2005

1% Digital

AVG. AGE: 2012

Fiction & Nonfiction

Reading comprehension requires more than just decoding and knowing the meanings of words — background knowledge is essential.

Literary vs. informational texts

53% Fiction

AVG. AGE: 2006

47% Nonfiction

AVG. AGE: 2002

Compare recommended balance by Dewey

Collection by nonfiction classification

All Dewey Classes | **Age-Sensitive Areas**

Classification	**Avg. Age**	**Items**
Computer Science, Information & General Works	2015	28
Philosophy & Psychology	2011	86
Religion	1993	40

Collection by year

Older 1970 1980 1990 2000 2010 2020

Classification	Avg. Age	Items
Social Sciences	2002	516
Language	2014	14
Science	2001	334
Technology	2004	508
Arts & Recreation	2007	635
Literature	1989	610
History & Geography	2005	567
	2002	**3,338**

Dig into the Dewey divisions by 10s

Aged titles

59%

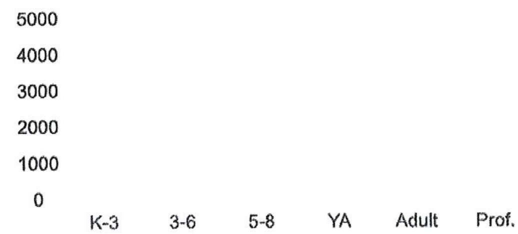
4,722 ITEMS

2021 and newer

8%

653 ITEMS

Collection by audience



Fiction

Classification	Avg. Age	Items
General Fiction	2006	3,785
	2006	**3,785**

Other classifications

Classification	Avg. Age	Items
Biography	2007	305
Graphic Novels	2015	513
Paperback	—	—
Professional	—	—
Reference	2001	43
Story Collection	—	—
Unrecognized	2002	10
	2012	**871**

Diversity

Support an environment that values and promotes diversity.

Diverse titles in collection

3,373

Percent of collection

42%

Average age

2007

Explore diverse titles by topic

Student Wellbeing

Support the skills to be emotionally intelligent, establish relationships and make responsible decisions.

Student wellbeing titles in collection

3,299

Percent of collection

41%

Average age

2009

Explore student wellbeing titles by topic

Reading Levels

Match students to texts that can be read with success, thus assisting them to grow as readers.

Average reading level by program

W

GUIDED READING/F&P

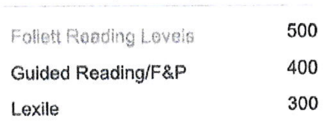
800

LEXILE

5.5

ACCELERATED READER

Collection by reading level



Average reading level

5th grade

Accelerated Reader
Reading Counts
DRA Levels

200
100
0
0-0.9 1-1.9 2-2.9 3-3.9 4-4.9 5-5.9 6-6.9 7-7.9 8-8.9

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SHASTA UNION HIGH SCHOOL DISTRICT

<u>SUBJECT</u>: Textbook Adoption

<u>PREPARER</u>: Leo Perez
Associate Superintendent of Instructional Services

<u>RECOMMENDATION</u>: ☒ Action

☐ Discussion

☐ Information

<u>BACKGROUND</u>:
The Science department would like to adopt the following textbook for AP Biology to stay up to date with College Board:

Biology for the AP Course by James Morris, Rick Relya, Domenic Castignetti, and John Lepri. 2nd Edition – 2026.

SHASTA UNION HIGH SCHOOL DISTRICT

Application for Textbook Adoption

The following Textbook is recommended for adoption in the Shasta Union High School District beginning with the 26-27 school year.

Subject or Course text will be used: AP Biology

Title: Biology for the AP Course

Author(s): James Morris, Rick Relyea, Domenic Castignetti, John Lepri

Publisher: BFW Publishers

Edition: 2nd Edition Copyright Date: 2026 Reading Level: 11th-12th

Approximate # Needed: 154 Total Estimated Cost of Adoption: $20,944

TEXTBOOK CURRENTLY IN USE:

Title: Biology for the AP Course

Author(s): Zedalis, J & Eggebrecht, J

Publisher: Rice University ISBN#: 978-1-947172-41-8

Copyright Date: 2018 Year Adopted: N/A Usable Copies on Hand: digital/web-based

Grade Level Appropriate: X Yes ___ No Reading Level: 11th - 12th

Reasoning for Change: Open Stax is no longer available in an app format. To be in compliance, we need a physical book that is up to date with College Board.

Comparative rating with other books review:

Author	Title	Publisher	Pupil Interest	Content	Grade-Level Appropriate	Format	Teacher Aids	Organization	Composite Rank	Total Score
Urry	Campbell Biology	Pearson	3	4	3	3	5	2	3	23
Urry	Campbell Bio in Focus	Pearson	4	5	4	4	5	4	4	30
Morris	Biology for the AP	BFW	5	5	5	5	4	5	5	34

D324 IS 01/2020

If applicable, I certify that this textbook is aligned with the State Framework and Content Standards* in:

- [ ] English
- [ ] Math
- [x] Science
- [ ] Social Science

Does the book contain material that may be considered objectionable, offensive, or controversial?
Yes ______ No __X__ If yes, please explain:

Title: Biology for the AP Course

Author: Morris, Relyea, Castignetti, Lepri

Publisher: BFW Publishers.

Recommended for adoption by:

EHS Site Dept Chair: Amy Ramirez (Print Name) — Amy Ramirez (Signature)

FHS Site Dept Chair: Kelsey Cloney (Print Name) — Signature

SHS Site Dept Chair: Sydney Williams (Print Name) — Sydney E Wi (Signature)

District Department Chair: Ashley Fuller (Print Name) — A Fuller (Signature)

I have examined the report and recommend the adoption of this textbook by the Governing Board of Trustees.

Associate Superintendent, Instruction: ____________

District Superintendent: ____________

The above textbook was adopted by the Governing Board of Trustees.

Board Approval ____________ Date

D324 IS 01/2020

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

Shasta Union High School District
HUMAN RESOURCES ACTION REPORT

NAME	POSITION	EFFECTIVE
Classified		
New Hire		
Kato, Leyko	Bilingual Para, EHS 7.0 hours / 10 months	Sept 8, 2026
Hours/Location/Position Change		
Carter, Heather	Program Assistant, DO 8.0 hours / 238 days	August 10, 2026
Wrigley, Victoria	Bilingual Para, EHS 7.0 hours / 10 months	August 12, 2026
Kaala, Alana	Food Nutrition Specialist, SLC 4.5 hours / 10 months	Sept 8, 2026
Corona, Jesse	Bus Driver, Trans 8.0 hours / 10 months	August 10, 2026
Billeci, Jared	Custodian, FHS 8.0 hours / 12 months	Sept 1, 2026
Brown, Misty	Career Ed Tech, SHS 7.0 hours / 10 months	August 27, 2026
Clark, Rebecca	School Office Assistant II 7.0 hours, 10 months	Sept 1, 2026
Resignation/Retirement/Prob Release		
Green, Lamar	Custodian, FHS 8 hours / 12 months	July 1, 2026
Crummett, Julie	Career Education Technician, SHS 6.5 hours / 10 months	August 28, 2026

Certificated

Split Assignment

Allen, Laura	Art 5/5, EHS & FHS	August 11, 2026
Castro, Deby	Spanish 5/5, EHS & FHS	August 11, 2026
Hernandez, Sergio	Math 5/5, EHS & FHS	August 11, 2026
Ray, Melissa	Business 5/5, FHS & SHS	August 11, 2026

Resignation/Retirement/Prob Release

Fifield, Karen	Math Teacher 5/5, SHS	September 30, 2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from August 18, 2026 Special Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.

SHASTA UNION HIGH SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
Large Conference Room
2200 Eureka Way
Redding, CA 96001

August 18, 2026
UNADOPTED MINUTES

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 12:11 p.m. by Trustee Wilson in the Shasta Union High School District Large Conference Room.

ROLL CALL: Trustees Luke Wilson, Mike Bridges, and Ron Zufall were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

Trustee Wilson led the pledge of allegiance, and Trustee Bridges recited the mission and vision statements.

PUBLIC COMMENT:
There were no comments.

CLOSED SESSION:
The Board adjourned to closed session at 12:12 p.m. to discuss the following: Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9 (d)(1)) - Name of Case: OAH No. 2026060032.

RECONVENE OPEN SESSION:
The Board reconvened into open session at 12:21 p.m. Trustee Wilson stated that in a unanimous vote the Board voted to approve a settlement agreement resolving all claims in a special education dispute. (OAH Case #2026060032)

RESOLUTIONS:
RES. 26-190 That the Board approve the agenda, as presented. (Motion Bridges, second Zufall, carried 3-0)

RES. 26-191 That the Board approve a settlement agreement resolving all claims in a special education dispute. (OAH Case #2026060032) (Motion Zufall, second, Bridges, carried 3-0)

RES. 26-192 That the meeting adjourn. (Motion Wilson, second Bridges, carried 3-0)

ADJOURNMENT:
The meeting adjourned at 12:22 p.m.

____
Mike Bridges, Clerk
Board of Trustees

____
Owen Crosby, Executive Secretary
Board of Trustees

Bd. Min. 8-18-26/ll

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT:	Trustee Absences at the August 18, 2026 Special Board Meeting
PREPARER:	Owen Crosby, Superintendent
RECOMMENDATION:	☒ Action ☐ Discussion ☐ Information

BACKGROUND:
Board Bylaws and Ed. Code allows the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

REFERENCES:
Board Bylaw 9250/Ed. Code 35120c

RESOLUTION ON EXCUSING BOARD MEMBER ABSENCE FOR PURPOSES OF MONTHLY COMPENSATION

WHEREAS, the members of the Governing Board of the Shasta Union High School District (Board) receive monthly compensation for meeting attendance in accordance with Education Code 35120 (EC 35120) and Board Bylaw 9250 - Remuneration, Reimbursement and Other Benefits (BB 9250);

WHEREAS, pursuant to EC 35120 and BB 9250, a Board member who is absent from a Board meeting shall not receive the pro rata monthly compensation for that meeting unless the Board finds, via resolution, that the Board member was absent due to the need to perform services for the district, illness, jury duty, or a hardship deemed acceptable by the Board at the time of the Board meeting; and

WHEREAS, Andrea Hoheisel was absent from the Board meeting on August 18, 2026.

NOW THEREFORE BE IT RESOLVED, the Board finds that the absence of Andrea Hoheisel from the Board meeting on August 18, 2026 is excused for the following reasons(s):

[ ] Performance of other designated duties for the district
[ ] Illness
[ ] Jury duty
[X] Hardship deemed acceptable by the Board

; and

BE IT FURTHER RESOLVED, the Board authorizes Andrea Hoheisel to be compensated for the Board meeting on August 18, 2026.

WHEREAS, Luke Wilson was absent from the Board meeting on August 18, 2026.

NOW THEREFORE BE IT RESOLVED, the Board finds that the absence of Luke Wilson from the Board meeting on August 18, 2026 is excused for the following reasons(s):

[ ] Performance of other designated duties for the district
[ ] Illness
[ ] Jury duty
[X] Hardship deemed acceptable by the Board

; and

BE IT FURTHER RESOLVED, the Board authorizes Luke Wilson to be compensated for the Board meeting on August 18, 2026.

Exhibit Adopted: April 14, 2026

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Approve 2025-26 Unaudited Financial Report and the GASB 54 Committed Funds Resolution

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
The Unaudited Financial Report for 2025-26 has been completed. The report reflects the final revenues and expenditures for the 2025-26 fiscal year ending June 30, 2026. This report is the basis for the District Audit report. The report is filed with the Shasta County Office of Education, and the State of California. Copies of the State SACS report are available in the District's Business Office and our website.

The statutory cost-of-living adjustment (COLA) for 2025-26 was 2.87% with and additional LCFF investment of 1.44% for a total COLA of 4.31%. The additional LCFF investment is primarily to help districts mitigate the impacts of declining enrollment, as well as absorb costs of the new paid pregnancy disability leave (PDL). The Local Control Funding Formula (LCFF) accounts for 71% of the districts total revenue. It is generated based on three factors: funded ADA, Funding per ADA, and unduplicated pupil counts. Federal revenue accounts for 4% of total revenue, state revenue accounts for 13%, and local revenue accounts for 12%. Combined Revenues (Restricted and Unrestricted) when compared to the June estimated actuals for 2025/26 increased by a total of $990,288, or around 1%. Expenses in total decreased by $5.1m when compared to the June estimated actuals. Restricted expenses decreased by $4.4m, Unrestricted expenses decreased by $704k. The ending balance increased by $6.1m, Restricted increased by $3.5m, U Unrestricted increased by $2.5m.

Following is a fund by fund summary of the District financial results for the 2025-26 school year. The variance analysis is between Unaudited Actuals, referred to as "UA" and the June 2026 Estimated Actuals, referred to as "budget" for 2026-27 that is part of the June 2026-27 Adopted Budget.

General Fund (01, 02, 16)

For state reporting purposes, this fund includes the District's General Fund (01), the Farm Fund (02), and the Foundation/Scholarship Fund (16).

Revenues in total were $990k more than estimated. The Unrestricted revenue increased by $1.3m, but the Restricted revenue decreased by $375k. The increase in the Unrestricted revenue is driven by changes in each revenue category. The LCFF revenue decreased by $1.3m due to a payable back to the state for EPA funding. Federal revenue increased due to last minute funding at the federal level for Forest Reserve dollars that were not originally included in our budget due to federal level volatility. In State revenue, we received higher funding for Home to School Transportation than we had budgeted to receive. This is the additional dollars we receive for providing a transportation services plan to the California Department of Education (CDE). This will be accounted for in our budget going forward. In the Local Revenue category, interest income, fees and contracts, and other services did better than projection. Each one of these accounts had significant increases when compared to projection that account for the majority of the $1.9m increase in local income. We have always budgeted interested income at a low amount due to the potential swing from year to the next based on interest rates. We will look closer at interest with each interim cycle to smooth out the difference between actuals and budget.

The revenue for restricted decreased in total by $375k. This decrease can be accounted for primarily in the federal and state revenue categories. The decrease in federal and state revenues is primarily driven by deferred income. Deferred income means it is revenue that has been received but because there is no expense for the use of those revenues, the income becomes categorized as unearned and must be booked to a deferred income account, which is a balance sheet account. The revenues are being deferred to the next fiscal year, when they will be expensed. With deferred revenue we will also have a decrease in expense.

The restricted local income increased by $412k. We received higher tax deposits from the Redevelopment Agency (RDA), this comes to us through local tax revenue. The STRS OnBehalf entry was also higher than budgeted, showing an increase in revenue for this paper entry.

Salaries and Benefits combined were lower than the June Estimated Actuals by $16k. The certificated and classified salaries combined decreased by $267k, benefits decreased by $251k. The swing between certificated and classified salaries is primarily in the extra duty costs. We had a higher budget in certificated salaries for extra duty salaries such as coaching. Those cost did not materialize in the certificated category, but the classified category had higher extra duty costs than budgeted, thus creating the offset between the two. The increase in benefits is due to a higher STRS OnBehalf cost calculation, exceeding the projected expense. This higher costs is offset with the higher revenue in local income discussed in the revenue portion of this narrative.

The remaining expenditure categories each had a decrease when compared to estimated actuals. In total, there was a $5.1m decrease between actuals and estimated actuals.

The Unrestricted expenditures decreased by $124k, the Restricted expenditures decreased by $5m.

By expenditure category, Books and Supplies (4000 object codes) in total is $3.4m less than the projected estimated actuals. Unrestricted is $486k less than the June Projection and Restricted is $2.9m less than the June estimated actuals. The savings in Unrestricted is primarily in the CTE, Gate, Instructional Materials, and Home to School programs. The CTE program had savings in general supplies, the GATE program did not fully spend their instructional materials allocation. We were able to use other funding sources for text books which is why the Instructional Materials program had savings. The Home to School Transportation program had savings in fuel, oil, tires and other transportation supplies. We have been budgeting high for these categories given the economic uncertainty over the past year, fortunately we did not overspend our allocations. The Restricted category of books and supplies had savings in the Title I, Vocational Ed.Student Support and Professional Development, CTEIG, K12 Strong Workforce Grant, and Proposition 28. These dollars will rollover, and be expended in 2026/27.

The next category with a large difference between Estimated Actuals and the Unaudited Actuals is Services and Other Expenses (5000 object codes). This category was $1.2m less than the June Estimated Actuals. The Unrestricted programs were over spent by $262k, the Restricted programs had a savings of $1.5m. The unrestricted CTE and Transportation programs were overspent in this category. Many of the same programs listed in the Books and Supplies category also had variances in this category. Some of the savings in Unrestricted will roll over into next year and be expensed in 2026-27. This is the same for the Restricted programs. Much of the savings in that category will all rollover into 2026-27 and be fully expensed in that year.

In the Capital Outlay spending category, the Unaudited Actuals expenditures in total are $177k less than the June Estimated Actuals. A total of $171k can be attributed to the CTEIG program and the K12 Strong Work Force Grant program. These are both Restricted programs, these dollars will carry over into the next fiscal year.

Other Outgo had a decrease of $228k. This was primarily driven by a lower proportion of the principal apportionment going to the County Office for ADA served by County Office programs.

The net adjustment to fund 01 is an increase to the ending balance of $6.1m. Unrestricted had a $2.5m change in the fund balance, Restricted had a $3.5m change to the fund balance.

University Preparatory School (09)
The University Preparatory Charter School has a $7.1m ending balance. The Reserve for Economic Uncertainty is maintained at 8%, it is $1.0m. They have a negative, net decrease to the fund balance of $399k. In addition to a reserve for economic uncertainty, they also maintain a reserve for charter goals in the amount of $3m.

Shasta Charter Academy
The Shasta Charter Academy (SCA) is a charter school sponsored by the District. The Shasta Charter Academy has an ending balance of $2.7m, and ADA of 280. Charter schools can only be funded on current year ADA, they cannot use the greater of current or prior year like a regular district. SCA maintains a reserve for Economic Uncertainty of $1.2m. Their 2025-26 ending balance is 2.7m, and they are deficit spending by $160k.

Farm Fund (02) – The Farm Fund is used to report the sale of farm animals, building rent and interest earnings. The funds are used solely for the farm program. This fund is combined into the General Fund for state reporting purposes. The farm program had total revenues of $2,701 and no expenditures. The ending balance is $58,915.

Adult Education (11) – The Adult Education program ended the year with an Ending Balance of $3,831. We had total revenue of $255,804, expenses of $273,099. This is a state funded program that will receive new funding in 2026-27.

Cafeteria Fund (13) – The Nutrition Service program has a beginning balance of $1.4m. Revenue totaled $3.5m, expense was $3.2m, for a net positive increase to the ending fund balance of $302k. All meals are now free which has helped lift our food program into the positive. The ending balance in the Food Service fund is $1.7m.

Deferred Maintenance Fund (14) – The ending fund balance is $517k. This balance is designated for the District's deferred maintenance plan. We pair this funding with our bond projects when possible.

Pupil Transportation Equipment Fund (15) – The fund has an ending balance of $62k. This fund can only be used for the purchase of transportation equipment. We have made a purchase of seven buses that were received in July of 2024. A total of $140k was used from this fund toward the purchase of the new buses. We have been rebuilding this reserve since the purchase in July of 2024.

Foundation Trust Fund (16) – This fund accounts for the district scholarship funds. The ending fund balance is $958k. This fund is combined into the General Fund for state reporting purposes. This fund is restricted in its use and cannot be used to pay for General Fund expenses.

Special Reserve Fund – Non-Capital Projects (17) – The 2025-26 ending balance is $3.4m. There was no transfer scheduled between this fund and the general fund in 2025-26. This will allow us to utilize these funds at a later date. These funds are available to cover unexpected emergencies including state budget shortfalls.

Special Reserve Fund for Retiree Benefits (20) – This fund accounts for the district's annual contributions to retiree health benefits and the related purchase of such benefits for retirees. Each employee group shares in the District's contributions. The portion of the fund remaining with the district has an $1.6m ending balance.

Capital Building Bond Fund (21) – This fund is used to track the revenue and expenditures from Measure M, the bond passed by the District in November of 2024. The district sold its first round of bonds in June, 2025 and generated $19M. We have expended $557m of the $19m in proceeds. The interest earned over the last two years has largely offset our expenditures. The ending fund balance is $19.6m

Capital Facilities (Developer Fees) Fund (25) – These funds can only be used for capital expenditures related to student population growth or student need. It can also be used toward capital improvement of HVAC systems. Expenditures in 2025-26 were for the auditorium seating projects at Shasta and Enterprise High School. The ending balance for this fund is $2.2m.

County Schools Facilities Fund (35) - The county schools facilities fund is used to record state matching funds for past projects. In 2024/25 we received $3.3m in state matching funds for modernization projects that were completed three to four years ago. We are utilizing these funds to augment our bond projects. In 2025/26 we expended $1.6m toward various capital projects. Theses projects were the Foothill HS tennis courts, the Shasta HS overflow parking lot, Enterprise HS theatre seating, and the district facilities master plan. The remaining ending balance is $1.8m.

Special Reserve for Capital Projects (40) – This fund houses the Cal Shape Grant funds. Expenditures have been charged against this grant in 2025-26 toward Cal Shape. The ending balance for this fund is $39k.

Bond Interest and Redemption Fund (51) – This fund accounts for the receipt of property taxes to repay the principal and interest on the Measure B bond sales. This fund is managed by the county auditor/treasurer. This fund is restricted in its use and cannot be used to pay for General Fund expenses.

Debt Service Fund (56) – The ending fund balance is $206k. This fund was used to repay the COPs issued to build Foothill High School (Series B) and the Shasta High School multiple purpose building and a portion of the fields at SHS and the Shasta Learning Center (Series M). In 2009-10 Series B and Series M were refinanced into a single COPs, Series N. The COP's have been fully paid as of June 30, 2023. This fund is restricted in its use and cannot be used to pay for General Fund expenses.

REFERENCES:
Ed. Code 42100

SACS Documents were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

RESOLUTION #26/27-XX OF THE BOARD OF EDUCATION OF THE SHASTA UNION HIGH SCHOOL DISTRICT DESIGNATING CERTAIN GENERAL FUNDS AS COMMITTED FUND BALANCE

WHEREAS, the Governmental Standards Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Shasta Union High School District Board of Education (Board) has previously adopted Board Policy 3100 acknowledging its authority to commit, assign, or evaluate existing fund-balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to specific internal constraints self-imposed by the Board; and

WHEREAS, once the committed fund-balance constraints are imposed, it requires the constraint to be revised, removed or redirected for other purposes by the Board in the same manner as the Board originally approved the commitment; and

WHEREAS, the Board has determined it has specific needs that it elects to fund with portions of its General Fund ending fund balance.

NOW, THEREFORE, BE IT RESOLVED, that the Shasta Union High School District Board of Education, hereby commits to utilizing portions of its general fund ending balance, as indicated by the committed fund classification in its financial statements, for the following purposes:

Purpose	Justification	Estimated Amount
Instructional materials	The District see's a need to allocate specific funding toward instructional materials as one time dollars are fully utilizied	$4,915,934.46
Declining enrollment mitigation	2026-27 through 2028-28 enrollment projections, adopted budget MYP	$5,287,382.11
Farm and Foundation Funds	These dollars have a specific need and are rolled into Fund 01 for accounting purposes	$1,017,178.00
Economic Uncertainty	Minimum Reserve Requirement	$2,861,132.00
Fund 17 Special Reserve	Budget Shortfalls	$3,450,379.73

BE IT FURTHER RESOLVED, that such funds cannot be used for any purposes other than directed above, unless the Board adopts a successor resolution to revise or remove the constraint, or otherwise redirect the funds for other purposes; and

BE IT FURTHER RESOLVED, that the district's Superintendent, or their designee, is hereby authorized and directed to finalize the amounts to be committed for the purposes directed above based on the unaudited actual financial report for fiscal year 2025-26 no later than September 11, 2026.

Approved, passed and adopted by the Board of Education of the Shasta Union High School District on the 8 day of September, 2026:

AYES: ______

NOTES: ______

ABSETENTIONS: ______

____
____________, President of the
Governing Board of the Shasta Union High School
District

Attested to: ____________________________________
____________, Clerk of the
Governing Board of the Shasta Union High School
District

Shasta Union High School District
2026/27 Adopted Budget
General Fund
June 9, 2026

Item		General Fund 2025/26 Unaudited Actuals			General Fund 2026/27 Adopted Budget			General Fund 2027/28 Projected Budget			General Fund 2028/29 Projected Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
COLA %		**2.30%**			**4.31%**			**3.30%**			**3.09%**		
Projected Enrollment		**4,343**			**4,301**			**4,250**			**4,225**		
District ADA		**3,991**			**3,815**			**3,792**			**3,718**		
County ADA		**50**			**50**			**50**			**50**		
District + County ADA		**4,041**			**3,865**			**3,842**			**3,768**		
REVENUE													
LCFF	$	56,047,577	0	56,047,577	59,792,122		59,792,122	60,762,048		60,762,048	62,332,919		62,332,919
Federal		240,664	3,149,290	3,389,955	0	2,906,463	2,906,463	0	2,906,463	2,906,463	0	2,906,463	2,906,463
State		2,092,838	8,276,915	10,369,753	1,820,327	4,634,706	6,455,033	1,820,327	4,634,706	6,455,033	1,820,327	4,634,706	6,455,033
Other Local		4,882,191	4,878,290	9,760,481	3,954,016	4,403,420	8,357,436	3,954,016	4,403,420	8,357,436	3,954,016	4,403,420	8,357,436
Total Revenue	**$**	**63,263,270**	**16,304,495**	**79,567,766**	**65,566,465**	**11,944,589**	**77,511,054**	**66,536,391**	**11,944,589**	**78,480,980**	**68,107,262**	**11,944,589**	**80,051,851**
EXPENDITURES													
Certificated Salaries	$	22,614,987	5,600,762	28,215,749	22,623,175	4,992,511	27,615,686	22,116,742	5,090,903	27,207,645	22,510,309	5,189,294	27,699,603
Classified Salaries		10,199,837	4,006,079	14,205,915	10,058,242	3,936,204	13,994,446	10,280,746	3,991,830	14,272,576	10,503,251	4,047,456	14,550,707
Employee Benefits		13,731,533	7,229,482	20,961,015	14,522,991	7,191,589	21,714,580	14,663,281	7,291,334	21,954,615	15,024,661	7,388,050	22,412,711
Total Salary & Benefits		**46,546,356**	**16,836,322**	**63,382,679**	**47,204,408**	**16,120,304**	**63,324,712**	**47,060,769**	**16,374,067**	**63,434,836**	**48,038,220**	**16,624,801**	**64,663,021**
Books & Supplies		2,590,499	2,358,783	4,949,282	2,852,309	1,288,620	4,140,929	2,852,309	1,288,620	4,140,929	2,852,309	1,288,620	4,140,929
Services & Other Expenses		7,105,219	2,268,371	9,373,590	5,434,106	2,074,831	7,508,937	5,434,106	2,074,831	7,508,937	5,434,106	2,074,831	7,508,937
Capital Outlay		644,125	1,448,749	2,092,874	150,000	7,000	157,000	650,000	507,000	1,157,000	650,000	507,000	1,157,000
*Other Outgo (excluding Transfers of Indirect Costs)		1,071,925	357,426	1,429,350	1,300,480	283,658	1,584,138	826,799	283,658	1,110,457	826,799	283,658	1,110,457
**Other Outgo - Transfers of Indirect Costs		(669,073)	549,925	(119,147)	(545,180)	425,765	(119,415)	(545,180)	425,765	(119,415)	(545,180)	425,765	(119,415)
Total Expenditures		**57,289,051**	**23,819,576**	**81,108,627**	**56,396,123**	**20,200,178**	**76,596,301**	**56,278,803**	**20,953,941**	**77,232,744**	**57,256,254**	**21,204,675**	**78,460,929**
DIFFERENCE:	$	5,974,220	(7,515,081)	(1,540,861)	9,170,342	(8,255,589)	914,753	10,257,588	(9,009,352)	1,248,236	10,851,008	(9,260,086)	1,590,922
OTHER USES - Transfer to Cafeteria		0	0	0	0	0	0	0	0	0	0	0	0
OTHER USES - Transfer to Retiree Benefits		(620,000)	0	(620,000)	(620,000)	0	(620,000)	(620,000)	0	(620,000)	(620,000)	0	(620,000)
OTHER USES - Transfer to Transportation Equipment		(18,000)	0	(18,000)	(18,000)	0	(18,000)	(18,000)	0	(18,000)	(18,000)	0	(18,000)
OTHER USES - Transfer to Uprep for Medical Funds													
OTHER SOURCES - Transfers from Retiree Fund		689,398	0	689,398	734,601	0	734,601	734,601	0	734,601	734,601	0	734,601
OTHER SOURCES - Transfers from Fund 17		0	0	0	0	0	0	0	0	0	0	0	0
OTHER SOURCES - Transfers from Fund 11													
Contributions		(7,606,234)	7,606,234	0	(7,639,642)	7,639,642	0	(9,000,000)	9,000,000	0	(8,500,000)	8,500,000	0
Total, Other Financing Sources/Uses		**(7,554,836)**	**7,606,234**	**51,398**	**(7,543,041)**	**7,639,642**	**96,601**	**(8,903,399)**	**9,000,000**	**96,601**	**(8,403,399)**	**8,500,000**	**96,601**
CHANGE TO FUND BALANCE	$	**(1,580,616)**	**91,153**	**(1,489,464)**	**1,627,301**	**(615,947)**	**1,011,354**	**1,354,189**	**(9,352)**	**1,344,837**	**2,447,609**	**(760,086)**	**1,687,523**
AUDIT ADJUSTMENT		(1,645,789)		(1,645,789)	0		0	0		0	0		0
BEGINNING BALANCE		18,600,700	15,337,189	33,937,889	15,374,295	15,428,342	30,802,636	17,001,596	14,812,395	31,813,990	18,355,784	14,803,043	33,158,827
ENDING BALANCE	$	**15,374,295**	**15,428,342**	**30,802,636**	**17,001,596**	**14,812,395**	**31,813,990**	**18,355,784**	**14,803,043**	**33,158,827**	**20,803,393**	**14,042,957**	**34,846,351**

Shasta Union High School District
University Preparatory Charter School
2025-2026 Unaudited Actuals
September 9, 2026

ITEM	Revised Budget	Operating Budget	Difference	Comments
ENROLLMENT	995	995	0	
ADA	969	969	0	97% ADA
REVENUES				
State Aid	$ 4,406,777.00	$ 4,400,921.00	$ 5,856.00	
Property Taxes	4,803,781.00	5,016,175.00	-212,394.00	Difference $41,375.00 based on Enrollment/ADA adjustments and Prior Year LCFF
EPA Funds	2,844,421.00	2,629,095.00	215,326.00	
Other State Aid -Prior Year	-86,812.09	-90,814.00	4,001.91	
Other State Aid - SSPDDBG	303,467.00	303,467.00	0.00	
Other State Aid - LREBG	22,987.00	22,987.00	0.00	
Other State Aid - Testing	2,908.00	2,908.00	0.00	
Other State Aide - ELPAC	40.00	40.00	0.00	
STRS on Behalf	572,621.00	798,502.00	-225,881.00	Expense Off-Set
Lottery - Unrestricted	202,627.68	183,350.00	19,277.68	
Lottery - Restricted	95,902.06	79,130.00	16,772.06	
Mandated Block Grant	39,502.00	39,469.00	33.00	
Title II	14,623.73	20,837.00	-6,213.27	
Proposition 28 Art and Music	152,296.00	152,294.00	2.00	
Mental Health Services	82,398.00	82,571.00	-173.00	
ELO-P	0.00	11,362.00	-11,362.00	
Interest Income	270,044.41	90,751.00	179,293.41	Budgeted as Received
FMV Cash Adjustment	-40,212.00	0.00	-40,212.00	
Other Local Donations	222,869.67	40,967.00	181,902.67	Budgeted as received
TOTAL REVENUES	$ 13,910,241.46	$ 13,784,012.00	$ 126,229.46	
EXPENDITURES				
Certificated Salaries	$ 6,105,935.57	$ 5,925,382.00	$ 180,553.57	
Classified Salaries	735,336.58	718,832.00	16,504.58	Net Increase $120,904. Increase substitute costs. Additional Stipends off-set by revenue (Dual Enrollment), ATP Coaching, and Board Action
Athletic Coaching Stipends	203,185.00	285,837.00	-82,652.00	
Employee Benefits	2,528,246.53	2,521,749.00	6,497.53	
STRS on Behalf	572,621.00	798,502.00	-225,881.00	
Books and Supplies	1,121,005.20	828,177.00	292,828.20	Includes One-Time Dollars
401(a) Contribution	145,000.00	145,000.00	0.00	
Services & Other Exp	827,052.03	691,896.00	135,156.03	Includes One-Time Dollars
3% Oversight to SUHSD	215,256.00	210,900.00	4,356.00	Based on Revenue
12% Services to SUHSD	1,706,323.00	1,682,791.00	23,532.00	
Capital Outlay	149,473.04	143,532.00	5,941.04	
TOTAL EXPENDITURES	$ 14,309,433.95	$ 13,952,598.00	$ 356,835.95	
DIFFERENCE	$ -399,192.49	$ -168,587.00	$ -230,605.49	Planned Deficit Spend in 25-26 Van Purchase and One-Time Expenditures including reduction to funds expiring in 2026 (Proposition 28 23-24 allocation, Educator Effectivenes, A-G, AMBG)
OTHER USES	0.00	0.00	0.00	
BEGINNING BALANCE	$ 8,186,819.15	$ 8,186,825.00	$ -5.85	
AUDIT ADJUSTMENT 2024-2025	-610,933.00			Correction to 23-24 Audit Adjustment
ENDING BALANCE	$ 7,176,693.66	$ 8,018,239.00	$ -841,543.34	
COMPONENTS OF THE ENDING BALANCE				
Revolving Cash/Prepaid Expenditures	$ 119,831.09	$ 1,000.00	$ 0.00	
Reserve for Economic Uncertainties	1,144,754.72	1,116,208.00	28,546.72	Maintain 8% Reserve
MAA	302,736.19	302,737.00	-0.81	
Hourly Programs	65,358.36	65,359.00	-0.64	
Unrestricted Lottery	1,228,416.92	1,370,816.92	-142,400.00	
Restricted Lottery	699,193.44	727,913.44	-28,720.00	
Confucius Classroom	39,696.56	39,565.00	131.56	
Educator Effectiveness Block Grant	0.00	0.00	0.00	
Learning Loss Recovery Emergency BG	22,987.00	0.00	22,987.00	
Other State Aid - SSPDDBG	126,281.90	126,281.90	0.00	
ELO-P	40,483.72	40,483.72	0.00	
A-G Learning Loss Mitigation	0.00	0.00	0.00	
Prop 28 Art and Music	271,802.57	292,849.57	-21,047.00	
Ethnic Studies	12,266.34	12,266.34	0.00	
Reserve for Mental Health Services	89,430.31	78,912.31	10,518.00	
* **Reserve for Charter Goals**	**3,013,454.54**	**4,015,513.00**	-129,985.17	
401a Reserve	1,000,000.00	1,000,000.00	0.00	

Shasta Charter Academy
2025-26 Unaudited Actuals
Multi-Year Projection
August 28, 2026

	2025-26 Unaudited Actuals	2026-27 Projected Budget	2027-28 Projected Budget
ENROLLMENT	280	295	295
ADA	276.40	290	290
REVENUES			
State Aid Undistributed	1,189,376.00	1,336,839	1,381,032
State Aid Supp/ Conc Grant	264,788.00	271,431	270,118
EPA Funds	999,041.00	1,163,835	1,169,086
State Aid Prior Year	(50,960.10)	-	-
In-Lieu Property Taxes	1,345,846.00	1,380,831	1,432,742
Federal Special Education	45,560.00	46,016	46,476
Other Federal Income	-	-	-
Mandated Costs	16,089.24	17,539	18,119
State Lottery	55,393.32	55,947	56,507
State Lottery Restricted	26,332.63	26,596	26,862
STRS On Behalf	164,280.00	165,923	167,582
Other State Income	164,610.00	166,256	167,919
Interest	99,112.03	65,000	20,000
FMV	(9,335.00)	(9,428)	(9,523)
Local Income	23,452.77	20,000	19,800
State Special Education	256,495.00	388,600	392,486
TOTAL REVENUES	4,590,080.90	5,095,385	5,159,206
EXPENDITURES			
Certificated Salaries	2,268,464.03	2,447,444	2,531,078
Classified Salaries	524,144.72	537,772	551,755
Employee Benefits	728,932.18	818,613	840,716
Books and Supplies	128,770.91	130,059	136,562
Services & Other Exp	698,000.44	704,980	712,030
Capital Outlay	321,468.57	35,500	10,500
Other Outgo / Financing Uses	80,482.56	-	-
TOTAL EXPENDITURES	4,750,263.41	4,674,369	4,782,640
DIFFERENCE	(160,182.51)	421,016	376,566
BEGINNING BALANCE	2,725,837.69	2,651,088	3,072,103
Restatement/Adjustment	85,432.57	-	-
ENDING BALANCE	**2,651,087.75**	**3,072,103**	**3,448,669**
COMPONENTS OF THE ENDING BALANCE			
Reserve: Revolving Cash	29,451.46	26,506	25,181
Reserve: Prepaid Expenditures	115,694.47	70,189	66,680
Reserve: Student Support & PD DBG	0.49	18,700	14,960
Reserve: Educator Effectiveness	-	-	-
Reserve: Restricted Lottery	49,957.76	52,456	57,701
Reserve: State Special Ed	-	-	-
Reserve: Mental Health-Rltd Srvcs	25,481.17	22,933	21,786
Reserve: Arts Music & IM Disc BG	-	-	-
Reserve: Arts and Music in Schools	7,955.12	11,137	22,274
Reserve: Learning Recovery EBG	2,111.98	4,013	6,019
Reserve: Other Restricted State	-	-	-
Board Des: Capital Projects	1,161,690.84	1,647,831	1,983,686
Board Des: Clubs	3,628.77	3,992	4,391
Board Des: Unrestricted Lottery	41,594.84	45,754	50,330
Board Des: EPA	25,955.00	-	-
Reserve for Economic Uncertainty	1,187,565.85	1,168,592	1,195,660
Total	**2,651,087.75**	**3,072,103**	**3,448,669**

Shasta Union High School District
2025-26 Unaudited Actuals
Farm Fund

Item		2025-2026 Unaudited Actuals
:VENUES		
Livestock Sales	$	0
Farmhouse Rent		
Interest		2,040
Fair Market Value		661
Cont. To Program		
TOTAL REVENUES	$	2,701
:PENDITURES		
Instr. Materials	$	0
Scholarships		
Cattle Purchase		
Farm Supplies		0
TOTAL EXPENDITURES	$	0
FFERENCE	$	2,701
'HER SOURCES		
'HER USES - Trnsfr to Gen Fund		0
IANGE TO FUND BAL.	$	2,701
:GINNING BALANCE		56,214
IDING BALANCE	$	58,915

Farm Fund 02
Fund Form 01

SUHSD
Adult Ed Fund
2025-2026 Unaudited Actuals
September 8, 2026

Item	0000 Undist	6391 Adlt EdBlck	7690 STRS On-Behalf	Totals
REVENUE				
State Aid	$ -			$ -
Interest	$ 515.58			$ 515.58
Fair Market Value	$ (57.00)			$ (57.00)
State Income			$ -	$ -
Adult Ed Fees	$ -			$ -
Local Income		$ 255,345.00		$ 255,345.00
Contribution	$ -	$ -	$ -	$ -
Total Revenue	$ 458.58	$ 255,345.00	$ -	$ 255,803.58
EXPENDITURES				
Certificated Salaries	$ -	$ 100,384.25		$ 100,384.25
Classified Salaries	$ -	$ 29,521.71		$ 29,521.71
Employee Benefits	$ -	$ 54,196.20	$ -	$ 54,196.20
Books & Supplies	$ 666.58	$ 18,687.20		$ 19,353.78
Services & Other Operating Exp	$ -	$ 59,033.63		$ 59,033.63
Capital Outlay	$ -			$ -
Other Outgo (Ind Cost Rate 5.0%)	$ -	$ 10,609.00		$ 10,609.00
Total Expenditures	$ 666.58	$ 272,431.99	$ -	$ 273,098.57
DIFFERENCE	$ (208.00)	$ (17,086.99)	$ -	$ (17,294.99)
OTHER SOURCES -	$ -	$ -		$ -
OTHER USES	$ -			$ -
CHANGE TO FUND BALANCE	$ (208.00)	$ (17,086.99)	$ -	$ (17,294.99)
				$ -
BEGINNING BALANCE	$ 208.00	$ 20,917.80	$ -	$ 21,125.80
ENDING BALANCE	$ -	$ 3,830.81	$ -	$ 3,830.81
COMPONENTS OF THE ENDING BALANCE				
1. Reserve for Economic Uncertainties	$ -			$ -
2. Designated for Other Uses	$ -	$ -		$ -

Shasta Union High School District
2025-26 Unaudited Actuals
Cafeteria Fund
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Federal Revenue	$	1,472,908
State Revenue		1,874,471
Local Revenue		160,257
Fair Market Value (FMV)		4,905
Total Revenue	$	3,512,541
EXPENDITURES		
Classified Salaries	$	1,077,893
Employee Benefits		523,511
Food & Supplies		1,363,589
Services & Operating Expense		127,448
Capital Outlay		9,458
Other Outgo		0
Transfers of Indirect/Direct Support Costs		108,538
Total Expenditure	$	3,210,437
DIFFERENCE		302,104
OTHER SOURCE - Contrib From Gen Fund	$	0
OTHER USES - Debt Repayment		0
CHANGE TO FUND BALANCE	$	302,104
BEGINNING BALANCE	$	1,456,473
ENDING BALANCE	$	1,758,577
COMPONENTS OF THE ENDING BALANCE		
1. Stores	$	43,931
2. Revolving Cash		958
3. Reserve		1,713,688

Shasta Union High School District
2025-26 Unaudited Actuals
Deferred Maintenance Fund
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
FMV of Cash	$	(860)
Transfer from Gen Fnd (obj 8091)		100,000.00
Transfer from fund 40 (obj 8915)		
Interest		14,390.53
Total Revenue	$	113,530.53
EXPENDITURES		
Technology	$	
Architect Fees		
Construction		7,544.00
Plumbing		0.00
Electrical		0.00
Heating and Cooling		12,845.00
Floor Systems		51,882.00
Total Expenditures	$	72,271.00
DIFFERENCE		41,259.53
CHANGE TO FUND BALANCE	$	41,259.53
BEGINNING BALANCE		475,855.17
ENDING BALANCE		517,114.70

Fund Form 14

Shasta Union High School District
2025-26 Unaudited Actuals
Transportation Equipment Fund
September 8, 2026

Item		2025-26 Unaudited Actuals
REVENUES		
State Revenue	$	0.00
FMV		151.00
Interest		1,574.84
TOTAL REVENUES	$	1,725.84
EXPENDITURES		
Maintenance & Repairs	$	0.00
Equipment Replacement		0.00
TOTAL EXPENDITURES	$	0.00
DIFFERENCE	$	1,725.84
OTHER SOURCES - Trfr From Gen Fund		18,000.00
OTHER USES - Trfr to Gen Fund		0.00
CHANGE TO FUND BAL.	$	19,725.84
BEGINNING BALANCE		42,570.35
ENDING BALANCE	$	62,296.19

Shasta Union High School District
2025-26 Unaudited Actuals
Foundation Trust Fund
9/8/2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Contributions/Donations	$	0.00
Interest		1,120.89
Fair Market Value of Cash		169,879.16
Total Revenue	$	171,000.05
EXPENDITURES		
Supplies		700.00
Scholarships Awarded	$	
District Office		
FHS		
PHS		
SHS		
EHS		
Total Scholarships Awarded		**0.00**
Total Expenditures	$	700.00
OTHER SOURCES - Transfers In		0.00
CHANGE TO FUND BALANCE	$	170,300.05
BEGINNING BALANCE		787,962.89
ENDING BALANCE	$	958,262.94

Fund 16
Fund Form 01

Shasta Union High School District
2025-26 Unaudited Actuals
Special Reserve - Non Capital
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Interest	$	119,476.38
Adjust Market Value of Cash		(6,717.00)
Total Revenue	$	112,759.38
EXPENDITURES		
Total Expenditure	$	0.00
DIFFERENCE	$	112,759.38
OTHER SOURCES - Trfr from Gen. Fund		0.00
OTHER USES - Trfr to General Fund		0.00
CHANGE TO FUND BALANCE	$	112,759.38
BEGINNING BALANCE		3,337,620.35
ENDING BALANCE	$	3,450,379.73

Fund Form 17

Shasta Union High School District
2025-26 Unaudited Actuals
Retiree Benefits Fund
September 8, 2026

	CTA	ESP	CSEA	Mgmt/ Conf/ Supv	Total
Beginning Balance, July 1, 2025	$ 1,326,531.21	$ (123,454.79)	$ 205,075.49	$ 137,359.61	$ 1,545,511.52
District Contribution	377,172.53	96,799.96	55,389.54	90,637.97	620,000.00
Interest Earnings	45,552.96	(712.69)	6,964.21	6,096.11	57,900.59
Premiums Paid*	(421,708.86)	(123,064.29)	(28,551.29)	(116,073.27)	(689,397.71)
Transferred from CalPers Trust	0.00	0.00	0.00	0.00	0.00
2022/23 Contribution of $500k from Fund 01, Arts, Music, Discr. Blk Grnt	0.00	0.00	0.00	0.00	0.00
2025/26 Contribution	$ 1,327,547.84	$ (150,431.81)	$ 238,877.95	$ 118,020.42	$ 1,534,014.40
Fair Market Value of Cash					84,697.03
Adjusted Ending Balance					$ 1,618,711.43

Shasta Union High School District
2025-26 Unaudited Actuals
Building Fund (21)
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Interest	$	194,991.46
Fair Market Value of Cash		(51,035.00)
Proceeds from Sale of Bonds		0.00
All Other Financing Sources		22,671.84
Total Revenue	**$**	**166,628.30**
Expenditures		
Salary & Benefits Expense		
Object 2310		15,000.00
Object 2410		15,086.16
Object Range 3000		9,039.76
Total Salary & Benefits		**39,125.92**
Project Expenditures		
Prog 7230 - Transportation Yard		404,300.68
Prog 8205 - EHS Culinary Bldg		24,287.96
Prog 8512 - SHS Portables		28,215.00
Prog 8605 - District Wide Fld Lighting		61,023.59
Total Project Expenditures		**517,827.23**
Total Expenses		**556,953.15**
Other Uses		**0.00**
Other Sources		**0.00**
Interest and Expense Adjustment		**0.00**
Beginning Balance		**20,007,874.57**
Ending Balance		**19,617,549.72**

Shasta Union High School District
2025-26 Unaudited Actuals
Capital Facilities Fund
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Interest	$	576,886.99
Fair Market Value of Cash		4,361.00
School Impact Refund		(4,007.52)
Developer Fees		170,548.15
Misc. Revenue		3,400.00
Total Revenue	$	751,188.62
EXPENDITURES		
General Supplies	$	
Rentals		
Repairs/Upgrades		
Collection Fees from SCOE		
Admin Charges From General Fund		5,650.00
Capital Equipment		
Theatre seating project		17,112.60
SLC Turf Field		0.00
Misc. District wide projects		0.00
FHS Furniture Budget		3,754.39
SHS Furniture Budget		0.00
EHS Furniture Budget		0.00
Total Expenditures	$	26,516.99
DIFFERENCE		724,671.63
OTHER USES - Trfr to Debt Fund		0.00
Net Total Transfers In and Out		**0.00**
CHANGE TO FUND BALANCE	$	**724,671.63**
Audit Adjustment		0.00
BEGINNING BALANCE	$	1,557,131.83
ENDING BALANCE	$	**2,281,803.46**

Shasta Union High School District
2025-26 Unaudited Actuals
County Schools Facilities Fund (35)
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Interest	$	76,194.61
Fair Market Value of Cash		(27,150.00)
Modernization, OPSC		
All Other Financing Sources		
Total Revenue	**$**	**49,044.61**
Expenditures		
Prog 0876 - FHS Tennis Court Project		714,880.87
Prog 0876 - SHS Overflow Parking Lot Proj.		460,021.57
Prog 8603 - EHS Theatre Seating		4,553.45
Prog 8604 - Facilities Master Plan		414,667.00
Total Expense		**1,594,122.89**
Other Uses		
Other Sources		**0.00**
Interest and Expense Adjustment		**0.00**
Beginning Balance		**3,319,006.65**
Ending Balance		**1,773,928.37**

Shasta Union High School District
2025-26 Unaudited Actuals
Special Reserve - Capital Projects
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Interest	$	1,307.38
FMV of Cash		(76.00)
Proceeds from Bond Anticipation Notes		0.00
Cal Shape Grant		80,204.40
Total Revenue	$	81,435.78
EXPENDITURES		
Filters & thermostats		80,204.20
Total Expenditure	$	80,204.20
DIFFERENCE		1,231.58
OTHER SOURCES - Trfr from Gen. Fund	$	0.00
OTHER SOURCES - TRFR to fund 21		0.00
OTHER USES - Trfr to fund 14 (obj 7615)		0.00
CHANGE TO FUND BALANCE	$	1,231.58
BEGINNING BALANCE		37,305.73
AUDIT ADJUSTMENT		0.00
ENDING BALANCE	$	38,537.31

Fund Form 40

Shasta Union High School District
2025-26 Unaudited Actuals
Debt Service Fund Fund
September 8, 2026

ITEM		2025-26 Unaudited Actuals
REVENUE		
Interest	$	7,119.50
Inc/(Dec) in FMV of Cash		(377.00)
Total Revenue	$	6,742.50
EXPENDITURES		
Interest	$	(1,650.00)
Principal		
Offset for Audit Adjustment		0.00
Total Expenditures	$	(1,650.00)
INTERFUND TRANSFERS IN		
From Fund 01, object 7619	$	0.00
From Fund 25, object 7619	$	0.00
Adjust for Audit Adjustment		0.00
OTHER SOURCES - Proceeds from COPS		0.00
Total Interfund Transfers and Other Sources	$	0.00
CHANGE TO FUND BALANCE	$	8,392.50
BEGINNING BALANCE		197,213.35
Beginning Balance Audit Adjustment		0.00
ENDING BALANCE	$	205,605.85

Fund Form 56

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Appropriations Limit

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
In 1979, Proposition 4 was approved by the voters, adding Article XIII.B to the state Constitution. Proposition 4 was a follow-up companion measure to Proposition 13 which added Article XIII.A to the constitution. Proposition 13 limited the property tax, while Proposition 4 limited government spending.

Proposition 4 (the Appropriations Limit) limited the rate of growth in district spending of proceeds from certain taxes. To implement Proposition 4, a complicated formula was devised which identified those revenues subject to limitation and calculated the limit on spending from those revenues. If income from those specified sources is greater than the calculated spending limit, the excess revenue must be returned to the taxpayers or district voters must approve an increase in the district's spending limit.

The Appropriations Limit has attracted little attention over the years. It is complex and the district has never exceeded its spending limit.

The law requires the Board to approve its spending limit and make the calculations public.

The district's expenses in 2025-26 did not exceed the Appropriations (spending) Limit. Budgeted spending for 2026-27 is also within the calculated limit.

	2025-26 Actual	2026-27 Estimated
Adjusted Appropriations Limit	$66,607,717.34	$67,360,264.65
Appropriations Subject to the Limit	$66,607,717.34	

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA	**2024-25 Actual**			**2025-26 Actual**		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	48,453,513.47		48,453,513.47			66,607,717.34
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	3,877.00		3,877.00			5,007.18
ADJUSTMENTS TO PRIOR YEAR LIMIT	**Adjustments to 2024-25**			**Adjustments to 2025-26**		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA	**2025-26 P2 Report**			**2026-27 P2 Estimate**		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	4,026.19		4,026.19	3,865.12		3,865.12
2. Total Charter Schools ADA (Form A, Line C9)	980.99		980.99	960.00		960.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			5,007.18			4,825.12
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	**2025-26 Actual**			**2026-27 Budget**		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	236,211.68		236,211.68	240,935.00		240,935.00
2. Timber Yield Tax (Object 8022)	98,067.46		98,067.46	78,756.00		78,756.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	25,763,739.10		25,763,739.10	26,383,533.00		26,383,533.00
5. Unsecured Roll Taxes (Object 8042)	1,203,664.16		1,203,664.16	1,227,962.00		1,227,962.00
6. Prior Years' Taxes (Object 8043)	14,123.53		14,123.53	21,322.00		21,322.00
7. Supplemental Taxes (Object 8044)	289,784.76		289,784.76	150,079.00		150,079.00

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(1,534,299.45)		(1,534,299.45)	(1,257,622.00)		(1,257,622.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	5,798,012.53		5,798,012.53	3,506,787.00		3,506,787.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	31,869,303.77	0.00	31,869,303.77	30,351,752.00	0.00	30,351,752.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	31,869,303.77	0.00	31,869,303.77	30,351,752.00	0.00	30,351,752.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			731,974.00			717,599.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	2,428,642.00		2,428,642.00	2,231,697.00		2,231,697.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	2,428,642.00	0.00	3,160,616.00	2,231,697.00	0.00	2,949,296.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	38,964,150.00		38,964,150.00	44,094,382.00		44,094,382.00
25. LCFF State Aid - Prior Years (Object 8019)	(410,393.09)		(410,393.09)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	38,553,756.91	0.00	38,553,756.91	44,094,382.00	0.00	44,094,382.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	93,478,007.25		93,478,007.25	91,184,386.00		91,184,386.00

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	1,424,109.96		1,424,109.96	1,049,600.00		1,049,600.00
D. APPROPRIATIONS LIMIT CALCULATIONS	**2025-26 Actual**			**2026-27 Budget**		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			48,453,513.47			66,607,717.34
2. Inflation Adjustment			1.0644			1.0495
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.2915			0.9636
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			66,607,717.34			67,360,264.65
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			31,869,303.77			30,351,752.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of $120 times Line B3 or $2,400; but not greater than Line C26 or less than zero)			600,861.60			579,014.40
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			37,899,029.57			39,957,808.65
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			37,899,029.57			39,957,808.65
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			1,079,343.53			818,739.56
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			32,948,647.30			31,170,491.56
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			36,819,686.04			39,139,069.09
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			32,948,647.30			
b. State Subventions (Line D8)			36,819,686.04			
c. Less: Excluded Appropriations (Line C23)			3,160,616.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			66,607,717.34			
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)			0.00			
SUMMARY	**2025-26 Actual**			**2026-27 Budget**		
11. Adjusted Appropriations Limit						

	2025-26 Calculations Extracted Data	2025-26 Calculations Adjustments*	2025-26 Calculations Entered Data/ Totals	2026-27 Calculations Extracted Data	2026-27 Calculations Adjustments*	2026-27 Calculations Entered Data/ Totals
(Lines D4 plus D10)			66,607,717.34			67,360,264.65
12. Appropriations Subject to the Limit (Line D9d)			66,607,717.34			

"* Please provide below an explanation for each entry in the adjustments column."

DAVID FLORES	DFLORES@SUHSD.NET	530-241-3261
Gann Contact Person	Contact Email Address	Contact Phone Number

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Northern California Schools Insurance Group Amended Article XIV of the Bylaws

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
The Northern California Schools Insurance Group (NCSIG) board voted to amend Article I of the Bylaws at their regularly scheduled board meeting on May 29, 2026. The bylaws (Article XIV) require approval by two-thirds (2/3) of the NCSIG membership for amendments to become effective.

The Bylaws defined the number of board members from each NCSIG representative county based on ADA. The change as outlined in Article I of the bylaws will change the qualifying ADA for counties that do not have the majority of their Public Educational Agencies (PEA) as NCSIG members. This will allow members with sufficient ADA (500 or more) to have board representation regardless of how many PEA's in their county are NCSIG members.

BOARD RESOLUTION

AMEND BYLAWS
OF
NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP (NCSIG)

WHEREAS, Shasta Union High School District is a Member of Northern California Schools Insurance Group and the NCSIG Board of Directors reviewed and approved the proposed amendment to the Bylaws of NCSIG on May 29, 2026.

WHEREAS, Article XIV of the NCSIG Bylaws requires approval by two-thirds (2/3) of the NCSIG membership for amendments to become effective.

NOW THEREFORE BE IT RESOLVED THAT:

The Board of Trustees of Shasta Union High School District hereby approves the Amendments to the NCSIG Bylaws Amended and Restated dated May 29, 2026.

PASSED AND ADOPTED by the Board of Directors of the

Shasta Union High School District this Eighth day of September 2026, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA
COUNTY OF SHASTA

I, Dr. Owen Crosby, Secretary of the Shasta Union High School District Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

____
Secretary of Board of Trustees

Northern California Schools Insurance Group

BYLAWS

Rewritten in entirety and approved by NCSIG Board of Directors on December 7, 2017 and approved by two-thirds vote of Membership to be effective March 1, 2018.

Article I Section D. Amended
Approved by Board of Directors May 26, 2022 Ratified by Membership

TABLE OF CONTENTS

BYLAWS

NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP JOINT POWERS AUTHORITY

PREAMBLE

Northern California Schools Insurance Group ("NCSIG") was established pursuant to the terms of a Joint Powers Agreement ("JPA Agreement") by and among its Public Educational Agencies ("PEA") for the purpose of providing the services and other items necessary and appropriate for the establishment, operation, and maintenance of a joint program for liability and property damage protection for the PEA's who are Members ("Members") hereof, and to provide a forum for discussion, study, development, and implementation of recommendations of mutual interest regarding pooled coverage and group purchase insurance and reinsurance programs. Pursuant to the terms of the JPA Agreement, NCSIG has adopted these Bylaws ("Bylaws") to apply to and govern NCSIG and its Members.

ARTICLE I
BOARD OF DIRECTORS

A. A Board of Directors is hereby established to represent the NCSIG membership.

B. The Board of Directors shall be formed in the following manner. Each California County in which a majority of Public Educational Agencies in that county are members of NCSIG shall have representation on the Board of Directors. Representation from each county shall be on a weighted basis based on each county's combined Average Daily Attendance (ADA). ADA shall be as determined in the NCSIG Underwriting Policy for purposes of rate setting each year. Should a county's ADA change the county to a different size category, the change in number of Directors shall become effective at the beginning of the next fiscal year beginning July 1. Selection of Directors from each county shall be designated by the county's Superintendent of Schools and must be either a school administrator or a designated confidential employee of a member and shall serve at the pleasure of the Members in that county. Each Director shall be entitled to cast one vote in all matters requiring a vote, except in the case of an actual or potential conflict of interest.

Total County ADA		**Number of Directors**
0 -	7,499	2
7,500 -	24,999	3
25,000 -	Over	4

C. If a Public Educational Agency is located in a county where the majority of Public Educational Agencies are not members of NCSIG, the size category and number of votes for that Director shall be as shown in the Table below. The Director would be appointed by the Superintendent of the Public Educational Entity with qualifying ADA. All votes allocated to each Director shall be cast together and cannot be split.

Individual Member ADA		Votes Allocated
0 -	4,99	0
500	4,999	1
5,000 -	7,499	2
7,500 -	24,999	3
25,000 -	Over	4

D. Each Director shall designate an alternate representative from their PEA who is employed as a school administrator or a designated confidential employee that is authorized to act in the event of the absence of the appointed Director. Only the designated Director or alternate may serve on the board. Individuals may be appointed to serve as alternates by one or more Authority Members so long as the qualified alternate represents a member PEA from the same county.

E. The Board of Directors shall hold at least one regular meeting each fiscal year. The date, time, and location for each such regular meeting shall be fixed by the Board of Directors, and shall be publicly noticed prior to the meeting. All meetings of the Board of Directors shall be called, held, and conducted in accordance with the terms and provisions of the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code), as said Act may be modified by subsequent legislation, and as the same may be augmented by rules of the Board of Directors not inconsistent therewith. The Board may hold additional meetings as determined by the Board and consistent with Brown Act. Except as otherwise provided or permitted by law, all meetings of the Board are open and public. The Board of Directors will cause minutes of its meetings to be kept, and post the true and correct copies of the minutes of such meetings after Board approval.

F. The principal office for the transaction of business of NCSIG and receipt of all notices is hereby fixed and located as described in Appendix A attached hereto and incorporated herein by reference. The Board of Directors shall have the authority to change the location of the principal office.

G. The Board of Directors may establish and dissolve operating committees and establish such committees and their operating policies.

H. The Board of Directors may establish, revise and discontinue policies related to the operation of NCSIG and such approved policies are binding upon the Members unless otherwise specified by policy established by the Board of Directors.

I. The Board of Directors shall determine Contributions and the method by which Contributions will be paid to NCSIG. The Board of Directors will also provide for additional assessments during the year, if necessary or appropriate, to allow for increased costs and expenses that may occur. The Board of Directors shall insure that a complete and accurate system of accounting of the NCSIG financials are maintained at all times consistent with established auditing standards and accounting procedures.

J. The Board of Directors shall review coverages that are provided to Members and establish policies and procedures for claims administration.

K. The Board of Directors shall approve the terms of all related insurance, excess insurance, reinsurance and other agreements, including the terms of coverage, claims services, cost and compensation.

L. The Board of Directors shall directly or by contract provide for services required to effectively implement all aspects of the Joint Program.

M. The Board may authorize any Officer or Officers, agent or agents, to enter into any contract or execute any instrument in the name and on behalf of NCSIG, and such authorization may be general or confined to specific instances. Unless so authorized by the Board of Directors, no Officer, agent or employee shall have any authority to bind NCSIG by any contract or to pledge its credit or to render it liable for any purpose.

ARTICLE II
RULES OF THE BOARD OF DIRECTORS

A. The Board of Directors may establish rules governing its own conduct and procedures and have such expressed or implied authority as is not inconsistent with, or contrary to, the laws of the State of California, these Bylaws, or the Joint Powers Agreement.

B. A quorum for the transaction of business by the Board of Directors shall consist of a majority weighted vote of the Directors or their alternate. All action shall require the approval of a majority weighted vote of the Directors or their alternate present at the meeting, unless a higher percentage vote is required by the Agreement or these Bylaws.

C. No one serving on the Board of Directors shall receive any salary or compensation from NCSIG.

D. The Board of Directors may approve reimbursement for expenses incurred.

ARTICLE III
OFFICERS

A. The principal Officers of NCSIG shall be a President, a Vice President, a Secretary/Auditor-Controller, a Treasurer, and a Finance Chair ("Officers").

B. Election of Officers:

1. The Officers of NCSIG shall be elected by the weighted vote of the Directors or his/her alternate.

2. The Officers of NCSIG shall serve a term of two years, beginning July 1 of even- numbered years.

3. Elections shall take place at the last regularly scheduled Board of Directors meeting prior to the commencement of even-numbered Program Years. Directors may make nominations of individuals who meet the requirements for the office at the time of election. If such nomination is seconded, the nominated individual shall be a candidate

for that office for which the candidate was nominated. The candidate with the greatest number of weighted votes shall be elected to the office.

4. Any person elected as an Officer may be removed at any time, with or without cause, by a majority of the weighted votes of Directors or their alternate present at the Board meeting.

5. Officers shall at all times during their term be the designated Director of a Member. In the event an Officer is no longer a designated Director of a Member, then such individual shall no longer be an Officer of NCSIG.

6. All vacancies arising may be filled at any time by the weighted vote of the Directors or their alternate present at that Board of Directors meeting.

C. The President will preside at all meetings of NCSIG. The President shall appoint the Finance Chair to serve as a NCSIG Officer and members of committees as necessary or appropriate for carrying on the activities of NCSIG. Committees appointed by the President may hold office beyond the President's term subject to the approval of the new President. The President shall execute documents on behalf of NCSIG as authorized by the Board of Directors and shall serve as the back-up liaison to the JPA Manager between this and any other organization. The President shall have authority to approve demands.

D. The Vice President shall have such powers and perform such duties as may be prescribed from time to time by the Board of Directors or the President. In the absence or disability of the President, the Vice President shall be vested with all the powers and authorized to perform all the duties of the President. The Vice-President shall also serve as the auditor/controller of NCSIG in the absence of the auditor-controller and shall approve demands.

E. The Secretary shall be present at all meetings of NCSIG to cause minutes to be kept, to maintain or cause to be maintained all accounting and other financial records of NCSIG, to file all financial reports of NCSIG and perform such other duties as the Board may specify. The Secretary shall also serve as the Auditor/Controller of NCSIG and shall approve demands.

F. The Treasurer shall be those specified in Sections 6505.5 or 6505.6 of the California Government Code, to cause to be received and safe kept all money coming into the treasury, to comply or cause to be complied with all laws governing the deposit and investment of funds, and to cause to be submitted a quarterly report (Treasurer's Report) to the Board summarizing receipts, disbursements, and fund balances, along with a listing of all investments and other duties as specified by the Board. The Treasurer shall have authority to approve demands.

G. The Board of Directors may appoint or elect such additional Officers, and assign such duties and authorities, as it determines.

H. The NCSIG Officers shall comprise the Claims Committee and will be subject to the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code).

ARTICLE IV
EXECUTIVE DIRECTOR

All decisions related to NCSIG shall be made by the Board of Directors. NCSIG may contract with a company with demonstrated expertise and experience to assist NCSIG with the management and operation of NCSIG ("Executive Director").

A. The Executive Director shall provide employees and/or contractors to act as JPA Manager and Associate JPA Manager(s) to:

1. Monitor the status of NCSIG's programs and operations, losses, administrative and operational costs, service companies' and Servicing Agents performance and report to the Board.

2. Prepare an annual budget.

3. Assist the Board in selecting brokers, excess insurance companies or excess insurance Joint Powers Authorities.

4. Assist the Board in selecting claims administrators, risk control consultants and other program services.

5. Contract for claims audits and actuarial studies to determine cost allocations.

6. Perform whatever functions are necessary and within the Executive Director's authority to manage the daily activities of NCSIG.

7. Conduct the business of NCSIG in a manner consistent with the standards set forth by the California Association of Joint Powers Authorities (CAJPA) for their accreditation program.

B. NCSIG shall compensate the Executive Director for services to NCSIG in such amount and manner as may be fixed from time-to-time by the Board of Directors. Details respecting compensation, termination, and other employment related matters pertaining to the Executive Director shall be governed by the Bylaws and such terms and conditions as the Board shall set forth in a contract or agreement.

ARTICLE V
MEMBERSHIP IN NCSIG

A. Membership in NCSIG shall be open to any California Public Educational Agency which has been duly approved by the Board of Directors. NCSIG shall provide application forms and establish procedures for their completion and submission for review prior to being approved.

B. Upon approval, a Public Educational Agency may become a Member of NCSIG by executing a copy of the NCSIG Joint Powers Agreement, whereby said Public Educational Agency agrees to comply with the terms of the NCSIG Joint Powers Agreement and these Bylaws, as the same may from time to time be amended and in effect.

C. NCSIG may establish special rules and terms for membership as defined in NCSIG Policies.

ARTICLE VI
FINANCE

A. NCSIG shall operate on a fiscal year from July 1st through June 30th.

B. The Board of Directors shall annually and in accordance with Policy adopt a budget showing each of the purposes for which NCSIG will need money and the estimated amount of money that will be needed for each such purpose for the ensuing fiscal year. A copy of the budget shall be provided to each of the Directors.

C. Each Member shall pay to NCSIG each fiscal year the annual Contribution as calculated and adopted by the Board of Directors pursuant to the following:

1. Each Member's Contribution shall be based upon such Member's retention, selected coverages, ADA, Total Insured Values and other information relative to providing coverage for the Member including rating factors as established by the NCSIG Underwriting Policy.

2. Contributions are due and payable as established by the NCSIG Delinquent Contribution/Termination of Coverage Policy.

D. Each Program Year shall be accounted for separately from every other Program Year in regard to the accounting for its assets and Obligations.

1. All Contributions, Obligations, expenditures and disbursements of NCSIG that can be separately and distinctly identified by Program Year shall be accounted for separately by each Program Year.

2. Any revenues, Obligations and expenses that cannot be separately and distinctly identified to a specific Program Year may be allocated among Program Years.

3. Should the total Obligations for a Program Year exceed the total assets of that year, the Members participating in such Program Year may be assessed a Pro-Rata Share of the additional contribution required based on actuarial analysis and approved by the Board of Directors.

4. Net Position Funds may be utilized for the benefit of NCSIG as determined and approved by the Board of Directors, including but not limited to a distribution of any positive net position funds to Members.

5. NCSIG's Contingency Reserve must be met before any positive net position funds are eligible to be returned to the Members.

6. Any unanticipated non-claim expenditures, not incorporated into the current annual budget, will be assessed against the Members, as determined by the Board of Directors. The assessment, if any, will be added to the Member's subsequent Program Year's Contribution.

E. Any subrogation recoveries received by NCSIG shall be credited to NCSIG with any remaining balance refunded to the member for any incurred Self Insured Retention.

F. An account shall be established and maintained to receive monies, pay operating expenses hold reserves and pay claims of NCSIG.

ARTICLE VII
RECEIPT AND DISBURSEMENT OF FUNDS

A. Revenues of NCSIG shall be received at its principal office. The Treasurer shall cause to be safeguarded and invested funds in accordance with NCSIG's current investment policy.

B. The President, Vice-President, Secretary, Treasurer, Finance Chair, JPA Manager and Associate JPA Managers shall be authorized signatories of NCSIG's checking account. All checks disbursing funds of NCSIG shall be signed as established by action of the Board.

C. A register of all checks issued since the previous Board meeting shall be provided at each subsequent Board meeting for approval

D. The JPA Manager shall be authorized to make all expenditures for goods or services without specific approval, to the extent such funds have been included and approved by adoption of the budget or as previously approved by the Board.

ARTICLE VIII
INVESTMENT OF FUNDS

NCSIG shall have the power to invest or cause to be invested, in compliance with Section 6509.5 of the California Government Code, such funds as are not necessary for the immediate operation of NCSIG as allowed by Section 53601 of the California Government Code.

ARTICLE IX
ACCOUNTS AND RECORDS

A . NCSIG is strictly accountable for all funds received and disbursed by it and, to that end, NCSIG shall establish and maintain such funds and accounts as may be required by Generally

Accepted Accounting Principles or by any provision of law or any resolution of NCSIG. Books and financial records of NCSIG shall be open to inspection at all reasonable times by representatives of the Members. NCSIG, as soon as practical after the close of each fiscal year, shall give, or cause to be given, a complete written report of all financial activities for such fiscal year to each Member of NCSIG.

B. The Board of Directors shall make, or contract with a Certified Public Accountant to make, an annual audit of the accounts, records, and financial affairs of NCSIG. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for Special Districts under Section 26909 of the California Government Code and shall conform to Generally Accepted Auditing Standards. When such an audit of accounts and reports is made by a Certified Public Accountant, a report thereof shall be filed within six months of the end of the fiscal year under examination with the State Controller and county auditor. Any costs of the audit, including contracts with, or employment of, Certified Public Accountants in making the audit(s) provided for herein, shall be appropriate administrative charges against the funds of NCSIG.

C. The Board of Directors shall contract with an independent claims auditor at least every two years to conduct and audit of claims paid by NCSIG and to deliver an audit report to the Board of Directors.

ARTICLE X
HOLD HARMLESS AND INDEMNIFICATION

The Board of Directors and the Officers of NCSIG, including former Directors and Officers, shall not be liable to NCSIG, to any Member or Former Member, or to any other person, for actual or alleged breach of duty, mistake of judgment, neglect, error, misstatement, misleading statement, or any other act or omission in the performance of their duties hereunder as provided by California Government, except in the event of fraud, gross negligence, or intentional misconduct of such director or Officer. NCSIG shall defend and shall indemnify and hold harmless its Directors and Officers, including former Directors and Officers, from any claim, demand, cause of action, and damages arising out of their performance of their duties as such Directors or Officers of NCSIG, to the extent authorized by Government Code Section 995. NCSIG may purchase conventional insurance to protect NCSIG, and its participating Members or Former Members, against any such acts or omissions by its Directors and Officers, including former Directors and Officers.

ARTICLE XI
RISK MANAGEMENT

The Board of Directors of NCSIG may adopt recommended minimum standards for risk management/loss control practices. These standards and best practices shall be reviewed by each Member as part of each Member's risk management practices.

ARTICLE XII
WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP

Any Member having completed three complete program years as a Member of NCSIG may withdraw from its status as a Member and party to the Joint Powers Agreement at the end of the fiscal year subject to the following terms and conditions.

A. Member must submit a written request to NCSIG JPA Manager no later than December 31 of the preceding Program Year.

B. Termination of participation in future Program years does not relieve the terminated Member of any benefits or obligations of those Program Years in which the Member participated. These obligations including payment of assessments or any other amounts due and payable, and the terminated Member shall participate in all dividends for the Program Years in which the Member participated.

C. A Member may be involuntarily terminated from membership in NCSIG upon the weighted vote of two-thirds of all the remaining Directors. Such involuntary termination shall become effective at the end of the Program Year in which the action is taken or upon such other date as the Board of Directors may specify, but in no case less than sixty days after notice of involuntary termination is given. As a result of such involuntary termination:

   a. The incurred claims, incurred but not reported claims, and all Contributions of the terminated Member applicable to Program Years of membership shall stay with NCSIG.

   b. The terminated Member shall continue to participate in each of the Program Years for which the agency was a Member.

   c. The terminated Member shall continue to be bound by the JPA Agreement and the Bylaws for the Program Years during which such agency was a Member.

D. Grounds for involuntary termination include, but are not limited to, the following:

   a. Failure or refusal to abide by the JPA Agreement or Bylaws;

   b. Failure or refusal of a Member to abide by an amendment of the JPA Agreement or Bylaws which has been adopted by the Board of Directors or by the Members of NCSIG as provided in the Agreement or these Bylaws;

   c. Failure or refusal to pay Contributions or assessments to NCSIG as provided in the Agreement or Bylaws;

   d. Failure to comply with risk management or safety programs implemented by NCSIG; or

   e. Failure of a Member to disclose a material fact to NCSIG or its JPA Manager.

ARTICLE XIII
DISPOSITION OF PROPERTY AND FUNDS

Upon termination of the JPA Agreement, all assets of NCSIG shall be distributed only among the parties that have been participants in the Program, including any of those parties which previously withdrew pursuant to the JPA Agreement, in and proportionate to their Deposit Premiums and Assessments paid during the term of the JPA Agreement. The Board of Directors shall determine such distribution within six months after the last pending claim or loss covered by this JPA Agreement has been finally resolved and there is a reasonable expectation that no new claims will be filed.

The Board is vested with all powers of NCSIG for the purpose of concluding and dissolving the business affairs of NCSIG. These powers shall include the power to require Members, including those which were participants at the time the claim arose or at the time the loss was incurred, to pay their share of any assessments deemed necessary by the Board for final disposition of all claims and losses covered by the JPA Agreement for any program year.

ARTICLE XIV
AMENDMENTS

A. Amendment to these Bylaws may be proposed by any Member of NCSIG.

B. All amendments to these Bylaws must be approved by a two-thirds (2/3) weighted vote of the members of NCSIG Board of Directors, followed by a 2/3 vote of the entire membership The effective date of any amendment will be on the first day of the next month following adoption, unless otherwise stated.

ARTICLE XV
SEVERABILITY

Should any portion, term, condition or provision of these Bylaws be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

ARTICLE XVI
SUBORDINATION

Should any portion, term, condition or provision of these Bylaws be in conflict with the JPA Agreement, the terms of the Bylaws will be subordinate to the JPA Agreement.

ARTICLE XVII
RECORDS RETENTION POLICY

NCSIG's records will be retained in accordance with the policy adopted by the Board of Directors.

ARTICLE XVIII
NOTICES

A. Notices to NCSIG shall be in writing and delivered to NCSIG.

B. Notices to Members shall be in writing and delivered to the Member.

C. Reportable claims against Members shall be reported to the Member's Servicing Agent and/or the NCSIG Claims Administrator.

ARTICLE XIX
EFFECTIVE DATE

The effective date of any amendment will be the first day of the next month following adoption, unless otherwise stated.

ARTICLE XX
DEFINITIONS

The terms in these Bylaws shall be as defined herein and in the JPA Agreement creating the Northern California Schools Insurance Group, unless otherwise specified herein.

A. "Associate JPA Manager" shall be an alternate JPA Manager in the event of a conflict of interest with the JPA Manager, in the absence of the JPA Manager, or for other duties as outlined in NCSIG documents, and will be subject to the direction and control of the Board and Executive Director.

B. "Board" or "Board of Directors" shall mean the governing body of NCSIG as determined in Article I of the Bylaws.

C. "Contribution" shall mean the amount determined by the Board of Directors as each Member's share of the cost of each Program Year of the Joint Program.

D. "Contingency Fund" shall mean the excess by which NCSIG's assets exceed the Obligations for all the Program Years measured at a point in time as determined by the Board of Directors.

E. "Director" shall be the person(s) appointed to the Board of Directors as provided for in this agreement. The Director shall have the authority to bind the Members on any and all matters relating to the business of NCSIG.

F. "Excess Insurance" shall mean that insurance purchased by NCSIG either through other Joint Powers Authorities or through commercial insurance companies to cover losses in excess of NCSIG's pooled limits.

G. "Executive Director" shall be the entity engaged by NCSIG under written contract for the day-to-day administration, management, and operation of NCSIG's programs of risk management and will be subject to the direction and control of the Board.

H. "JPA Agreement" shall mean the Joint Powers Agreement creating the Northern California Schools Insurance Group.

I. "JPA Manager" shall be the person (employee or contractor) of the Executive Director responsible for the day-to-day administration, management, and operation of NCSIG's programs of risk management and will be subject to the direction and control of the Board and Executive Director.

J. "Joint Program" shall mean the coverage for property and liability claims in excess of the Member's retention pursuant to NCSIG's coverage documents along with the purchasing of insurance or reinsurance or the setting aside of funds and reserves to pay for a self-insured retention or for losses not covered by insurance or reinsurance of such claims.

K. "Servicing Agent" shall be the person or entity designated by the Members to act on their behalf in providing insurance services as determined by the Servicing Agent Policy.

L. "Member" shall mean any Public Educational Agency who has been approved by the NCSIG Board of Directors for membership in NCSIG and is bound by the NCSIG JPA Agreement, Bylaws and other program policies which may be amended from time to time.

M. "NCSIG" shall mean the Northern California Schools Insurance Group.

N. "Obligations" shall mean to include, but not limited to, all payments required by law together with any other legal obligations incurred or potentially payable by NCSIG pursuant to the JPA Agreement or these Bylaws.

O. "Program Year" shall mean one year of the Joint Program separate from each and every other Program Year and shall operate on fiscal year from July 1st through June 30th, or as otherwise determined by the Board of Directors.

P. "Pro-Rata Share" shall mean the ratio of each Member's Contribution in proportion to the total of all Members' Contributions for each Program Year.

Q. "Public Educational Agency" shall include individual school districts, community college districts, Regional Occupational Center or Program, County Superintendent of Schools or Board of Education, Charter Schools sponsored by NCSIG Members, or other Joint Powers Authorities approved by the NCSIG Board of Directors for membership.

R. "Subrogation" shall mean the recovery of payments which NCSIG has made on behalf of a Member.

APPENDIX "A"

The principal address of the Northern California Schools Insurance Group (NCSIG) for the transaction of business and receipt of all notices shall be:

EXECUTIVE DIRECTOR

NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP

310 HEMSTED DRIVE, SUITE 200

REDDING, CA 96002

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Geotechnical Engineering Report for the Enterprise High School Culinary Arts Classroom

PREPARER: David Flores
Associate Superintendent of Business

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
Mid Pacific Engineering has submitted a proposal to provide a geotechnical engineering report for the Enterprise HS Culinary Art Classroom Project. The purpose of this work is to explore the existing site, soil and groundwater conditions, and to provide geotechnical engineering conclusions and recommendations for the design and construction of the proposed site improvements.

The fees to complete the geotechnical engineering report is $18,000, of which $9,900 is for boring and permit costs.

MID PACIFIC ENGINEERING, INC.

REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

August 10, 2026

Shasta Union High School District
Mr. David Flores, CBO
2200 Eureka Way
Redding, California 96001

Proposal for Geologic and Geotechnical Engineering Services
ENTERPRISE HIGH SCHOOL – CULINARY ARTS CLASSROOM BUILDING
3411 Churn Creek Road
Assessor Parcel Number: 068-070-016
Redding, California 96002
MPE Proposal No. 26-0651

As requested, Mid Pacific Engineering, Inc. (MPE) is pleased to submit this proposal to prepare a *Geologic Hazards and Geotechnical Engineering Report* (GHZ-GER) for the planned Enterprise High School – Culinary Arts Classroom Building project to be located at 3411 Churn Creek Road in Redding, California. To assist in the preparation of this proposal, we visited the site, reviewed available geologic and groundwater maps containing the project site, viewed recent and available historic aerial photos containing the site through Google Earth, and discussed the project with Ms. Melissa Frelich of Nichols Melburg & Rossetto.

PROJECT DESCRIPTION

Review of the plans provided indicates the project will consist of constructing a new, approximately 4,000 square foot, single-story culinary classroom building. The proposed classroom structure would be supported on a conventional foundation with an interior concrete slab-on-grade floor. We anticipate relatively light foundation and structural loads for the proposed classroom building. Associated development is anticipated to include exterior concrete flatwork, and underground utilities. It is our understanding the final project Geologic Hazards and Geotechnical Engineering Report will be reviewed by the Division of the State Architect (DSA) and/or the California Geologic Survey (CGS).

SITE DESCRIPTION

Based on our site visit and review of the plan set provided and Google Earth images, the new classroom building would be located 3411 Churn Creek Road (APN: 068-070-016), in Redding, California. The project site currently supports asphalt-pavements, and underground utilities. Preliminary review of the United States Geological Survey (USGS) *Digital Geologic Map of the Redding 1° x 2° Quadrangle, Shasta, Tehama, Humboldt, and Trinity Counties, California,* indicates the site is underlain by Pleistocene age Red Bluff Formation consisting of a thin veneer of distinctive, highly weathered bright red gravels overlying the Tehama, Tuscan, and Laguna Formations. Current groundwater is anticipated to be at a depth of approximately 26 feet below ground surface (bgs), with the historical high as shallow as 16 feet bgs. Project site topography is relatively level.

SCOPE OF SERVICES

The purposes of the GHZ-GER are to evaluate potential geologic hazards that may be influential to the site, investigate the site, soil, geologic, seismic, and groundwater conditions in the area of proposed classroom building; satisfy DSA and CGS Note 48 (2025) criteria; and, to prepare a report containing our findings, conclusions and recommendations for use by the other members of the design team to prepare contract plans and specifications.

The CGS reviews Geologic Hazards and Geotechnical Engineering Reports prepared under California Code of Regulations (CCR) Title 24 for schools. As part of the review process, CGS has developed minimum investigation, analysis, and reporting criteria for preparation of these reports. These criteria are presented in CGS Note 48. Among the minimum criteria presented in CGS Note 48 is a requirement that the subsurface exploration include at least one boring or one point of investigation per 5,000 square feet of building footprint, with a minimum of two borings or investigation points for any one building/structure. We have assumed that the proposed classroom building will require two exploration borings.

Two of the primary concerns of the CGS for the proposed project will be assessing seismic hazards, including liquefaction potential and seismic settlement of the proposed project structure based on the existing soil and groundwater conditions in the upper 50 feet of the site. To evaluate liquefaction potential and seismic settlement, one exploratory boring would be advanced to an approximate minimum depth of 50 feet below ground surface (bgs), or less if auger refusal is encountered. The remaining boring would be advanced to an approximate depth of 20 to 25 feet below existing site grades, or less if auger refusal is encountered at shallower depth.

Previous borings in the immediate area met practical refusal at maximum depths of about 25 feet; therefore, it is likely that refusal may be met prior to a 50 foot depth. Should the proposed 50 foot deep boring encounter refusal at a depth less than planned, or if we encounter gravels below depths of 16 feet (the anticipated historic high ground water level) we propose to complete a geophysical site survey using Refraction Micrometer (REMI) and Multichannel Analysis of Surface Wave (MASW) to obtain subsurface information to aid in determining seismic site class and/or to evaluate liquefaction potential. The REMI and

MASW work would only be completed, if necessary, following our initial site investigation and upon approval from your office. The cost for the REMI and MASW work is included as a separate line item in this proposal.

Relatively undisturbed and bulk soil samples would be collected at various depths from the borings. Samples would be taken to our laboratory for additional classifications and selection of samples for testing to determine in-place dry unit weight, moisture content, expansion potential, grain size analyses, and shear strength characteristics. Two composite soil samples would be submitted to Sunland Analytical to determine pH, resistivity, and sulfate and chloride concentrations to evaluate preliminary corrosion potential.

To supplement on-site subsurface information, we propose to evaluate liquefaction potential and seismic site class by measuring the penetration resistance, or shear wave velocities, of the subsurface soils, as applicable, utilizing the commercially available computer software program GeoSuite developed by Yi. The penetration resistance or shear wave velocities correspond to liquefaction susceptibility and seismic settlement. The site is not located within a State of California designated liquefaction zone (Unevaluated Area).

Prior to advancing the borings, Underground Service Alert (USA) would be contacted to identify existing underground utility lines within the proposed areas of subsurface exploration. We request all information regarding underground utilities that currently exists be provided prior to initiation of the subsurface investigation. In addition, we request knowledgeable school facilities personnel review our investigation locations in the field and verify that our borings would not conflict with existing underground utilities. We will take precautions not to disturb underground utilities that are clearly marked in the field or brought to our attention; however, we cannot be responsible for damage to unmarked underground utilities or those that are not known to us.

The borings would be permitted through the Shasta County Environmental Health Division and backfilled, as required. During our fieldwork, an on-site location will be required to dispose of the drill soil cuttings and to wash out and clean the grout mixer (cement and water). We would work with your office and school representatives to locate an appropriate, on-site location for these materials. Our scope and fee do not include the costs associated with drumming the drill spoils or their off-site disposal.

We propose to perform the following scope of services to address the criteria presented in CGS Note 48:

- Review of available published geologic literature.
- Review of available aerial photographs of the site and vicinity.
- Review of available site topographic, geologic and fault map coverage.
- Review of historic seismic activity within a minimum 100-kilometer radius of the site using the computer program EQSEARCH. This program lists historical earthquakes using an abbreviated and supplemented version of the CGS computerized earthquake catalog.
- Perform subsurface exploration consisting of advancing, logging, and sampling two hollow stem auger borings within or near the planned structure footprint to explore the surface and near-surface soil, geologic, and groundwater conditions.
- Perform laboratory testing of undisturbed and bulk soil samples collected during the subsurface exploration. Testing would include, but not be limited to in-place dry unit weight and moisture content, grain size analysis, shear strength, and expansion index. We also would submit two bulk soil samples to Sunland Analytical for testing to determine preliminary soil corrosion characteristics.

Upon completion of our field investigation, laboratory testing, and engineering and geologic analyses, we would prepare a formal report containing:

1. Site vicinity map;
2. Site Plan showing approximate boring locations;
3. Logs of exploratory soil borings;
4. REMI and MASW site survey data and reports, if required;
5. Laboratory test results;
6. Findings regarding site, soil, geologic, and groundwater conditions:
    a. Geologic setting
    b. Geologic structure
    c. Groundwater
    d. Faults and seismicity
    e. Historic seismicity
    f. Coseismic ground deformation (as applicable)
7. Conclusions regarding:
    a. Geologic hazards (e.g., liquefaction, seismic-induced settlement, volcano eruption, landslides, radon-222 gas, naturally-occurring asbestos (NOA),

flood and tsunami hazards, dam inundation, etc.) influencing the site, as necessary
   b. 2025 California Building Code seismic design parameters
   c. Bearing capacity and foundation support
   d. Estimated total and differential settlement
   e. Expansive soil conditions
   f. Preliminary soil corrosion potential
   g. Effect of groundwater on development
   h. Effects of previous site development
   i. Excavation conditions
   j. Soil suitability for use in fill construction
8. Recommendations regarding:
   a. Site clearing
   b. Site preparation and fill placement
   c. Utility trench backfill
   d. Building foundation design
   e. Interior floor slab support
   f. Exterior flatwork construction
   g. Site drainage; and,
9. Guide earthwork specifications.

New guidelines in the CGS Note 48 (2025) include the assumption that a Site-Specific Ground Motion Hazard Analysis will be required for sites determined to meet the criteria for Site Class F unless specific exceptions enumerated in American Society of Civil Engineers (ASCE) 11.4.7 are invoked. Based on our review of the exceptions, it is our opinion the proposed project meets the exception criteria and a Site-Specific Ground Motion Hazard Analysis would not be required. However, final determination of whether a Site-Specific Ground Motion Hazard Analysis would be required should be determined by the project Structural Engineer.

Our work scope does not include environmental site assessment, evaluation or testing of the project site, a Site-Specific Ground Motion Hazard Analysis, or a Site Response Analysis.

Prevailing Wages

SB1999 revised Section 1720 of the Labor Code relating to public contracts to include work performed during the design and preconstruction phases of a public works project, as well as the construction phase. During a geotechnical engineering investigation, the law only affects the rates that our excavation contractors charge for their services.

SCHEDULE AND FEES

The preceding scope of work will be performed under the direct supervision of a Certified Engineering Geologist and Registered Geotechnical Engineer.

The scope of work to prepare a combined Geologic Hazards and Geotechnical Engineering Report would be completed for a not-to-exceed estimated fee of $18,000. Please note approximately $9,900 of our fee is associated with boring and permit costs. We would not exceed this fee estimate unless the field exploration uncovers conditions requiring additional study, report reviewing agencies require additional work, or if our work scope is revised, and only after receiving authorization from your office for additional work. If a geophysical study were required, the REMI and MASW site survey would be an additional $4,800.

Please note our work scope does not include costs related to review of project plans and specifications, nor the costs associated with testing and observation services required during construction. A fee estimate for those services could be provided at a later date after more information is known about the plans and construction schedule.

Final billing for the work would be in accordance with the attached Schedule of Fees for the work accomplished. We have assumed our field work can be completed during normal business hours (no weekend, holiday or overtime hours). If our investigation cannot be performed on a weekday, our costs would increase.

We anticipate we could begin the field exploration within approximately two to three weeks of receiving authorization to proceed, depending on receipt of required permits, weather, site access conditions, and drill rig availability. We have assumed our field work can be completed during normal business hours (no weekend, holiday or overtime hours). If our investigation cannot be performed on a weekday, our costs would increase. We anticipate one to two days for the field investigation. Laboratory testing would require an additional two to three weeks to complete after our field investigation. Following our field investigation and completion of laboratory testing, engineering analysis and preparation of the report would take approximately three to four additional weeks to complete. During this time, we would coordinate with the project design team to provide preliminary recommendations, as needed, to keep the design process moving forward.

MPE

AGREEMENT AND AUTHORIZATION

If this proposal is acceptable, please indicate so by signing the authorization block below and returning a copy of this letter as our formal authorization to proceed.

If you have any questions concerning this proposal or work scope, please contact our office.

Mid Pacific Engineering, Inc.

Vasiliy V. Parfenov

Vasiliy Parfenov
Senior Engineering Geologist
CEG 2355

Troy W. Kamisky
Senior Engineer
RPE No. 68350

Dan Smith
Principal Engineer
GE No. 2530

Attachments: General Conditions for Geotechnical Services

I, the undersigned, agree to the terms and conditions as stated in the above proposal and the attached *General Conditions for Geotechnical Services.*

Signature	Assoc. Sup. of Business Title
David Flores Name	8/11/26 Date

MPE

MPE
MID PACIFIC ENGINEERING, INC.

REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

GENERAL CONDITIONS FOR GEOTECHNICAL SERVICES

WARRANTY OF AUTHORIZATION - The person signing the attached authorization, or accepting the attached proposal, warrants he has authority as, or on behalf of, the Client or Owner for whom or for whose benefit Mid Pacific Engineering, Inc. (hereinafter referred to as "Consultant") would render service. If such a person does not have such authority, he agrees that he is personally liable for all breeches of the Agreement and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.

LIMITATION OF LIABILITY - The Client agrees to limit the Consultant's liability to the client and all construction contractors and subcontractors on the project arising from the Consultant's services pursuant to this agreement, such that the total aggregate liability of the Consultant to all those named shall not exceed $50,000, or the Consultant's total fee for the services rendered on this project, whichever is greater. The Client further agrees to require of the contractor and his subcontractors an identical limitation of the Consultant's liability for damages suffered by the contractor or the subcontractor arising from the Consultant's professional acts, errors, or omissions. Neither the contractor nor any of his subcontractor's assume any liability for damages to others which may arise on account of the Consultant's professional acts, errors or omissions.

STANDARD OF CARE - Service performed by the Consultant under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made.

Client recognizes that subsurface conditions may vary from those encountered at the location where borings, surveys, or explorations are made by the Consultant and that the data interpretations and recommendations of the Consultant are based solely on the information available to him. The Consultant will be responsible for those data, interpretations, and recommendations, but shall not be responsible for the interpretation by others of the information developed.

INSURANCE - The Consultant represents and warrants that it and its agents, staff and consultants employed by it are protected by Workers' Compensation insurance and that the Consultant has such coverage under public liability and property damage insurance policies which the Consultant deems to be adequate. Certificates for all such policies of insurance may be provided to the Client upon request in writing. Within the limits and conditions of such insurance, the Consultant agrees to indemnify and save the client harmless from and against any loss, damage of liability to the extent arising from any negligent acts by the Consultant, its agents, staff, and consultants employed by it. The Consultant shall not be responsible for any loss, damage, or liability beyond the amounts, limits, and conditions of such insurance. The Consultant shall not be responsible for any loss, damage, or liability arising from any acts by the Client, it agents, staff, and other consultants employed by it.

RIGHT OF ENTRY - The Client will provide for right of entry for the Consultant and all necessary equipment, in order to complete the work. While the Consultant will take all reasonable precautions to minimize any damage to the property, it is understood by Client that in the normal course of work some damage may occur, the correction of which is not a part of this agreement.

UTILITIES - In the performance of his work the Consultant will take reasonable precautions to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold the Consultant harmless for any damages to subterranean structures or utilities which are not called to the Consultant's attention and correctly shown on the plans furnished.

SAMPLES - The Consultant will dispose of all soil and rock samples upon completion of laboratory testing. Further storage or transfer of samples can be made upon written request and at Client's expense.

OWNERSHIP OF DOCUMENTS - All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the Consultant, as instruments of service, shall remain the property of the Consultant. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatever.

TERMINATION - This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Consultant shall be paid for services performed to the termination notice date plus reasonable termination expenses.

ASSIGNS - Neither the Client nor the Consultant may delegate, assign, sublet or transfer his duties or interest in the Agreement without written consent of the other party.

PAYMENT - The Consultant will submit monthly invoices to the Client and a final bill upon completion of services. Unless specified otherwise in the Agreement, payment is due upon presentation of invoice and is past due thirty (30) from invoice date. Client agrees to pay a finance charge of one and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past due accounts.

If fees are not paid in full for the labor, services, equipment or materials furnished or to be furnished, a mechanic's lien may be placed against the property. Such action may lead to the loss of all or part of Client's property being so improved.

MEDIATION - All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof, shall be submitted to non-binding mediation under the auspices of a mediation service experienced in the handling of construction disputes prior to initiation of any lawsuit or other litigation unless the parties mutually agree otherwise. The cost of said Mediation shall be split equally between the parties. This agreement to mediate shall be specifically enforceable under the prevailing law of the jurisdiction in which this agreement was signed.

DISPUTES - In the event that a dispute should arise relating to the performance of the services to be provided under this agreement or for nonpayment of fees, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time, court costs, attorneys' fees, and other claim-related expenses.

Last Revised 5/9/11

SHASTA UNION HIGH SCHOOL DISTRICT

<u>SUBJECT</u>: In-Plant Inspection Services for Shasta High School and Shasta Farm Portable Buildings

<u>PREPARER</u>: David Flores
Associate Superintendent of Business

<u>RECOMMENDATION</u>: ☒ Action

☐ Discussion

☐ Information

<u>BACKGROUND</u>:
We have ordered two ramps with landings that meet accessibility requirements for the two portable classrooms, one relocated at Shasta High School, and the other relocated to the Shasta Farm. The ramps are being manufactured offsite and per DSA regulations, we must have an in-plant inspector monitoring the construction of the ramps. The ramps are being manufactured by Global Modular in Atwater, CA.

The fees for the offsite inspection services is $3,250.00, by North American Technical Services.

NATS

CONSTRUCTION
INSPECTION & MATERIALS
TESTING LABORATORY

North American Technical Services

August 26, 2026

Shasta Union High School District
2200 Eureka Way Ste B
Redding, CA 96001

**RE: IN-PLANT INSPECTION SERVICES FOR RELOCATABLE CLASSROOM(S)-
Shasta High School & Shasta Farm-Relocation of Modulars**

North American Technical Services is pleased to submit, for your review, our total cost proposal to perform D.S.A. in-plant inspection for the Relocatable Classrooms at Global Modular, Atwater. The inspections shall be conducted according to the Division of the State Architects regulations and Title 24, C.C.R. School Buildings.

WORK TO INCLUDE:

A. IN-PLANT INSPECTION #02-124330 (Snow Load)
In-Plant Inspector
(AWS CWI QCI) Shop Welding and Fabrication

Fabrication of 2-ADA Ramps w/Landings
Material ID

5 trips @ $650.00/each (travel & mileage included) $3,250.00

TOTAL...$3,250.00

If our proposal is acceptable, please issue a purchase order at your earliest convenience. All required DSA documentation will be forwarded to the district, the district architect and DSA upon completion of the in-plant construction and receipt of DSA approved plans. If you have any questions, comments or wish additional information please call me at (209) 545-1108.

David M Kaestner/JA
North American Technical Services, Inc.
David M Kaestner

Shasta Union High School District
David Flores/CBO

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Adequate Textbooks and Instructional Materials

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action

☒ Discussion

☐ Information

BACKGROUND:
California Education Code 60119 requires the Governing Board of a school district to hold a public hearing to solicit input from staff, parents, and the community in determining, through a resolution, the adequacy of textbooks and instructional materials. Administration recommends approving the resolution following the public hearing.

REFERENCES:
Education Code Section 60119 and Board Exhibit 6161.1

Shasta Union High School District
Resolution No. 26-XXX

Resolution Determining Sufficient
Pupil Textbooks/Instructional Materials
Set Forth in California Education Code 60119
For Fiscal Year 2026-27

Whereas, the Governing Board of the Shasta Union High School District, in accordance with the requirements of Education Code 60119, held a public hearing on September 8, 2026 at 6:30pm which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or other instructional materials were provided to all students, including English learners, in the Shasta Union High School District, and;

Whereas, the definition of sufficient textbooks or instructional materials means that each student, including each English learner, has standards-aligned textbooks and/or instructional materials to use in class and to take home, which may include materials in a digital format as long as each student, at a minimum, has and can access the same materials in the class and at home as other students in the same class or course in the district, but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards and/or the Common Core State Standards adopted by the State Board of Education.

Finding of Sufficient Textbooks or Instructional Materials

Therefore, be it resolved, for the 2026-27 school year, the Shasta Union High School District, sufficient standards-aligned textbooks or other instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner.

Be it further resolved, that the Superintendent or designee, on behalf of the Board, shall submit a copy of this resolution to the County Superintendent of Schools within three business days of the hearing.

PASSED AND ADOPTED THIS 8th day of September 2026 at a meeting, by the following vote:

AYES: NOES: ABSENT: ATTEST:

______________________________ ______________________________

President, Board of Trustees Executive Secretary, Board of Trustees

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Annual Certification of Administration to Evaluate Staff

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
Each year the Board must certify and approve administrators qualified to evaluate staff. Listed below are SUHSD qualified evaluators:

Enterprise High School
Ryan Johnson, Principal
Jill Hardy, Assistant Principal
Tanya Randolph, Assistant Principal

Foothill High School
Kevin Greene, Principal
Joey Brown, Assistant Principal
Kevin Strohmayer, Assistant Principal

Shasta High School
Heath Bunton, Principal
Jamie Fleming, Assistant Principal
Tyler Scott, Assistant Principal

Alternative Education
Tim Calkins, Principal
Jonathan Eaton, Assistant Principal

Special Education
Cecile Lamar, Director

Student Programs
Rebecca Berg, Director

District Administration

Owen Crosby, Superintendent
Jason Rubin, Associate Superintendent of Human Resources
Leo Perez, Associate Superintendent of Instructional Services
David Flores, Associate Superintendent of Business Services
Tawny Cowell, Director of Nutrition Services
Trystan Thomas, Director of Transportation
Michael Sumption, Director of Information Technology
Jennifer Bickley, Director of Fiscal Services
Steve Denney, Director of Maintenance and Operations
Mike Brown, Custodial Operations Supervisor
Mariah Gunter, Supervisor of Payroll & Benefits

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Approve Certificated Staff Teaching Outside of their Credential Area

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action

☐ Discussion

☐ Information

BACKGROUND:
Education Code 44258.3 allows for the District to assign teachers to teach courses outside of their specific credential area based on established competency. In each case, the Principal has provided a written statement regarding the competence of the teacher. Education Code 44263 allows the District to assign teachers to teach courses outside of their specific credential area based on having the documented number of college units in the area the teacher if being assigned to teach. In each case, the Human Resources office has verified the teacher's units.

ENTERPRISE

Name	Credential	Assignment out of credential	Ed Code
Brian Gaddy	Intro to Math, Physics, CTE	Computer Science	44263
Erin Hall	Biology	Earth & Space Science (2)	44258.3
Katelyn Weyand	Math	Yearbook	44258.3

FOOTHILL

Name	Credential	Assignment out of credential	Ed Code
Kevin Bennett	Life Science	Chemistry (3)	44258.3
Brett Hodge	Physics, Math, CTE (Engineering & Architecture)	Computer Science	44258.3
David Melcher	Foundations of Math	Math 3	44258.3
Annette Wilson	Social Science, Intro to PE	Weight Training, Yoga	44258.3