



**SHASTA UNION HIGH SCHOOL DISTRICT  
MEASURE M CITIZENS' BOND OVERSIGHT COMMITTEE**

**Regular Meeting  
September 8, 2025  
5:30 p.m.**

Shasta Union High School District  
Board Room  
2200 Eureka Way  
Redding, CA 96001

**MINUTES**

A regular meeting of the Shasta Union High School District Citizens' Bond Oversight Committee was called to order at 5:30 p.m. by Superintendent Owen Crosby in the Shasta Union High School District Board Room. Superintendent Owen Crosby led the Pledge of Allegiance.

**ROLL CALL:** Kevin O'Rorke                      Robyn Unger                      Meaghan Ledbetter                      Elly Pierce  
                    Kellie Weigel                      Sue Vanderwerf

**ABSENT:** Bill Sanders

Also Present: Owen Crosby - Superintendent  
David Flores – Associate Superintendent of Business Services

**1) Approval of Agenda**

Motion Vanderwerf, second Unger, carried 6-0

**2) Public Comment**

There were no comments from the public.

**3) Organization of the Committee**

**3.1 Chair:** Kevin O'Rorke  
Nomination Weigel, second Vanderwerf, carried 6-0

**3.2 Vice Chair:** Kellie Weigel  
Nomination O'Rorke, second Vanderwerf, carried 6-0

**4) Business**

**4.1 Committee Bylaws**

David Flores provided a brief overview of the Bond Oversight Committee Bylaws. He explained that the main function of the Committee is to approve an annual report that will be presented to the Shasta Union High School District Board of Trustees by the Committee Chair. Mr. Flores stated that the Committee shall review expenditure reports produced by the District to ensure bond proceeds are expended only for the purposes set forth in Measure M. The Committee reviewed a summary of the memberships and terms.

Accept the Bylaws of the Measure M Citizens' Bond Oversight Committee.  
Motion Pierce, second Ledbetter, carried 6-0

#### 4.2 Bond Program Update & Expenditure Report

David Flores stated that the District sold bonds in June of 2025 and has not yet expensed any of the funds, therefore, there will not be an expenditure report for review. He reported that the District has contracted with STACKED Inc. to conduct a District wide Facilities Needs Assessment (FNA) which will be incorporated into a Facilities Master Plan (FMP). Both are on track to be completed in October and will allow the District to prioritize and plan for the long-term capital improvement needs across all educational and operational sites. Mr. Flores reported that the District has four approved architects for Measure M, and the main purpose of the bond is for infrastructure needs (HVAC, plumbing, roofing, paving, etc.).

- 4.3** Establish date and time for the next regular Citizens' Bond Oversight Committee Meeting, as follows: Monday, March 2, 2026 at 5:30pm in the Board Room.  
Motion Pierce, second Weigel, carried 6-0

#### 5) Committee Comments

The Committee introduced themselves, and there were no additional comments.

#### 6) Adjournment

The meeting adjourned at 5:45p.m.  
Motion Vanderwerf, second Pierce, carried 6-0

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