



Orland Unified School District

903 South Street

Orland, CA. 95963

Minutes of the Regular Session Governing Board Meeting

Thursday, August 21, 2025

OPEN SESSION:

1. CALL TO ORDER. ROLL CALL:

- 1.1 President Ovord called the meeting to order at 4:31 pm.
- 1.2 Roll Call - Present: Coughlin, DeLeon, Monck, Ovord Absent: Brummet
- 1.3 Identify Closed Session Topics of Discussion
- 1.4 Public Comment Regarding CLOSED SESSION Agenda Items.
- 1.5 Adjourn to Closed Session - Meeting was adjourned to closed session at 4:31 pm.

2. CLOSED SESSION:

- 2.1 CONFERENCE WITH LABOR NEGOTIATORS (Victor Perry and Jennifer Boone) with OTA, CSEA Orland Chapter 456 and Unrepresented pursuant to Government Code 54957.6
- 2.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT pursuant to Government Code 54957
- 2.3 STUDENT DISCIPLINE OR OTHER CONFIDENTIAL STUDENT MATTERS (Ed Code Sections 35146;48900;48912(b);49060 & 20 U.S.C. Section 1232g) Review Requests for re-admission for one (1) Student

3. RECONVENE IN OPEN SESSION:

- 3.1 Reconvene Open Session - President Ovord called the regular meeting to order at 6:00 pm.
- 3.2 Pledge of Allegiance - Led by Mrs. Stearns
- 3.3 Announce Any and All Actions Taken in Closed Session - No actions taken in closed session.

3.4 Adopt Agenda

Motion by: Monck / DeLeon - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

3.5 Requests to have any agenda items heard at a specific time: No request made

3.6 Declarations of Conflict of Interest from any Governing Board Member(s) Abstaining from Discussion and Voting on any Particular Agenda Item(s): No declaration was made.

4. PUBLIC COMMENT PERIOD:

4.1 Public Comment Regarding any Item NOT on the OPEN SESSION Agenda: Mark Smith, Director of MOT, thanked his staff and the District for how well this school year has started off.

5. RECOGNITIONS AND REPORTS:

5.1 Classified Representative Report: Kelly Stofle, CSEA President, shared that she loved the videos that the District created. CSEA is currently working on a sunshine proposal.

5.2 Certificated Representative Reports: Mark Barnhart, OTA Co-President, shared that OTA had their first rep council meeting today. He also spoke in regards to how great the OHS sports teams look.

5.3 Superintendent's Report: Superintendent Perry discussed how the District is increasing our family and community engagement and interaction through various forms of communication.

Superintendent Perry invited the OHS student representatives to share their report. The students shared an update on Orland High School sports, clubs and school activities.

5.4 CBO Report: Ms. Boone shared her CBO report with the Board. The Business Department is currently working on closing the books for the 2024/2025 school year.

Ms. Boone provided program updates for: Community Schools, Spark, IT, MOT, and the Business Department. She also spoke about the Z Pass initiative and CYBHI.

6. FACILITIES:

6.1 Facilities Report: Superintendent Perry provided a facilities update on completed, current and upcoming projects. Which included two new playgrounds at Mill Street, new ELOP buildings at both Fairview and C.K. Price, new irrigation system at Fairview and a parking lot expansion at C.K. Price. The OHS Multi-Purpose Room is also undergoing renovations.

7. CONSENT ITEMS: All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Agenda.

7.1 Vendor Warrants as submitted and classified and certificated salaries

Motion by: Coughlin / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

7.2 Umpqua Bank Letters - Authorized Signers - Fairview, CK Price & Orland High School

Motion by: Coughlin / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

7.3 Dispose of Fairview Library Books That are Damaged or Have Old Copy Rights

Motion by: Coughlin / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

7.4 Approve Brittany Stidham as a Long Term Sub at Mill Street School

Motion by: Coughlin / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

7.5 Approval of Assistant Student Nutrition Manager

Motion by: Coughlin / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

7.6 Overnight Trip Request - Orland High School

Motion by: Coughlin / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

7.7 Personnel Assignment Report

Motion by: Coughlin / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8. DISCUSSION/ACTION ITEMS:

8.1 STUDENT DISCIPLINE OR OTHER CONFIDENTIAL STUDENT MATTERS (Ed Code Sections 35146;48900;48912(b);49060 & 20 U.S.C. Section 1232g) Review Requests for re-admission for one (1) Student - expulsion case #02-24/25

The recommendation was to approve the re-admission of the student.

Motion by: DeLeon / Coughlin - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x

Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.2 Approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB-1200 and Government Code 3547.5 between Orland Unified School District and the California School Employees Association Chapter #456

Motion by: Monck / DeLeon - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.3 Approve MOU Between OUSD and CSEA dated 07/14/2025 and the Attached Job Descriptions: SPARK Paraprofessional, Paraprofessional I & Paraprofessional II

Motion by: DeLeon / Coughlin - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.4 Approve the Tentative Agreement between the Orland Unified School District and the California School Employees Association Orland Chapter #456 and the attached 2025/26 Classified Salary Schedule

Motion by: Monck / Coughlin - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.5 Unpaid Leave of Absence Request

Superintendent Perry explained that this request is for an Instructional Aide who is requesting three weeks of unpaid leave to deal with a personal matter. Superintendent Perry kindly asked the Board to approve the leave request.

Motion by: Coughlin / DeLeon - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.6 Approve 25/26 Agricultural Career Technical Education Incentive Grant

Ms. Boone explained that this grant helps fund student conferences as well as supplies for the OHS Ag Department. Ms. Boone respectfully asked the Board for their approval.

Motion by: DeLeon / Coughlin - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.7 Approve 6/30/2025 GASB 75 Actuarial Report- Full Valuation

Ms. Boone explained the GASB 75 requirement is related to the actuarial report on OPEB, post retirement employee benefits. Ms. Boone respectfully asked the Board for their approval.

Motion by: Coughlin / DeLeon - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.8 Resolution #01-25/26 RESOLUTION OF LOCAL TEACHING ASSIGNMENTS VIA LOCAL OPTION

Superintendent Perry explained that this resolution allows teachers in K-12 to teach classes outside of the matter of their teaching credential.

Motion by: Monck / Coughlin - roll call vote. Motion passed.

Trustee	Aye	No	Abstain	Absent
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Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.9 Approve 25/26 Title I Plan

Superintendent Perry explained that Title I is a federal fund that provides financial assistance to school districts to help students from low income families meet state academic standards.

Motion by: Coughlin / DeLeon - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.10 Approve 25/26 Title II Plan

Superintendent Perry explained that the goal of Title II funds is to provide supplemental activities to strengthen the quality and effectiveness of teachers, principals and other school leaders.

Motion by: DeLeon / Monck - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.11 Approve 25/26 Title III Plan

Superintendent Perry explained that Title III is a program that provides federal funding to support English learners and immigrant

Motion by: DeLeon / Coughlin - motion passed

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

8.12 Discuss the OUSD Mission Statement -

Superintendent Perry explained that at a previous board meeting there had been some discussion from the Board about reviewing the current Mission Statement and making changes to it. His recommendation to the Board would be to bring this item back at a later date during a board workshop to have a further discussion and have a work session.

The Board agreed.

9. INFORMATION:

9.1 Rotating School Schedule - Secondary Grades - Superintendent Perry shared that he will gather information about other district's secondary grade level schedules as well as input from stakeholders. This information will be shared with the Board at a later date.

9.2 School Calendars - as submitted

9.3 Executed Contracts - as submitted

10. WRITTEN REPORTS:

10.1 Williams Act Quarterly Report – as submitted

10.2 Principal Reports – as submitted

11. PLANNING

11.1 Upcoming Board Meetings: Thursday, September 18, 2025 – 6:00 pm
 Thursday, October 16, 2025 – 6:00 pm

Special Meetings will be scheduled as necessary.

12. BOARD OF TRUSTEES REPORT:

12.1 Board Reports

Trustee Brummet: Absent

Trustee Coughlin: No report.

President DeLeon: Visited Mill Street and got to observe classrooms.

Trustee Monck: Started the school year with two students at Mill Street. Saw new playground equipment.

Trustee Ovard: No report.

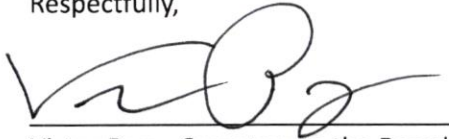
13. ADJOURNMENT OF OPEN SESSION:

13.1 Meeting Adjourned

Motion by: Coughlin/Monck - motion passed. The meeting adjourned at 6:39 pm.

Trustee	Aye	No	Abstain	Absent
Brummet				x
Coughlin	x			
DeLeon	x			
Monck	x			
Ovard	x			

Respectfully,



09/18/25

Victor Perry, Secretary to the Board



09/18/25

Nathan Monck, Board Clerk