



**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**

411 Main Street, 2nd Floor Phone: (530) 879-6900
P.O. Box 3420 Fax: (530) 895-4899
Chico, CA 95927-3420 <http://www.ci.chico.ca.us>

September 5, 2025

UNICO Engineering, Inc.
5910 Clark Road, Suite M9
Paradise, CA 95969

RE: CITY OF CHICO – AMENDMENT NO. 3 – ATTACHMENT #7 TO SERVICE PROVIDER
AGREEMENT FOR **ON-CALL CONSTRUCTION MANAGEMENT & INSPECTION
SERVICES – NOTRE DAME BRIDGE** (ACCOUNT NO. MAJC/50453-000-4160)

Regarding the above, enclosed is one fully executed copy of the above-named Amendment #3
to Attachment #7 which updates Exhibit B of the Agreement.

Thank you for your cooperation and assistance. If you have any questions or need additional
information, please contact Ryan Morris at 530-879-6936.

Sincerely,

Valerie Mills
Contracts Specialist

Enclosures

cc: PM Morris
Finance A/P (w/Amendment.)
FR: Project Purchasing File

AMENDMENT NO. 3

CITY OF CHICO - SERVICE PROVIDER AGREEMENT

UNICO ENGINEERING, INC.
PROVIDER

ON-CALL CONSTRUCTION MANAGEMENT & INSPECTION
SERVICES: NOTRE DAME BRIDGE
Project Title

MAJC/50453-000-4160
Budget Account No.

TASK ORDER #7 TO EXHIBIT B
SERVICE PROVIDER AGREEMENT DATED FEBRUARY 5, 2024
(Agreement Term: February 5, 2024 through February 4, 2027)

SCOPE OF SERVICES - BASIC; NOTICE TO PROCEED; COMPLETION SCHEDULE

Amendment No. 3 Services in Bold:

Scope of Services - Basic

The Provider shall perform the following Services:

TASK 1: PRE-CONSTRUCTION PHASE

Provider shall:

1. Perform and constructability review of the PS&E prior to the start of construction to identify potential construction challenges or change order work. Meet with Designer to confirm comments are addressed prior to advertisement.
2. Organize and administer the pre-bid conference.
3. Schedule and administer the pre-construction conference and document the existing Project conditions via video and photos prior to the start of the Project. Provide City with Provider's CMIS license.

Deliverables: Constructability review matrix, meeting agenda and minutes, videos and photos of pre-existing conditions, Exhibit 15B, Provider CMIS license

TASK 2: CONSTRUCTION PHASE

Provider shall:

1. Review and confirm that the Contractor's safety plan is implemented.
2. Schedule and conduct weekly progress meetings and prepare and distribute meeting agendas and minutes.
3. Enforce the Contractual requirements for scheduling and phasing for on time completion. Perform time impact analysis as needed.
4. Review Traffic Control Plans (TCPs) and Detour plans for compliance with the CAMUTCD, completeness, and adequacy.
5. Strictly enforce approved TCPs during construction.
6. Review Contractor field layout and staking notes prior to starting that work.
7. Monitor the construction budget and provide monthly Project forecasting to confirm that the Project remains within budget.
8. Maintain LAPM/CDBG-compliant Project records via CMIS.
9. Act as the RE in the field and comply with Caltrans requirements.
10. Review and respond to Project submittals and RFIs.
11. Perform source inspection as needed.
12. Coordinate materials testing.
13. Coordinate with utility companies prior to and during construction.
14. Coordinate with the City's Public Information Officer on community notification.
15. Assist with drafting, reviewing, and negotiating change orders.
16. Assist with the negotiation of change order cost proposals.
17. Recommend corrective actions for potential unforeseen issues.
18. Work with the City and Contractor to resolve issues and disputes as they arise and assist the City with the review and resolution of NOPCs.
19. Support the City in the defense and resolution of any claims related to the Project.
20. Assist in the processing of any claims, payments, and rebates related to the City's insurance.
21. Prepare and assist with monthly progress payments. Verify and document bid item quantities installed via monthly quantity sheets.
22. Monitor and oversee the Project SWPPP for compliance and serve as the authorized approved signatory by the City's Legal Responsible Person (LRP).
23. Enforce the requirements as they relate to Labor Compliance, EEO, Prevailing Wage, and MBE/WBE, and trainees according to HUD-Funded Projects, CDBG Manual, and state and federal regulations.
24. Perform a final walkthrough with the Contractor and the City and prepare a punch list for Project completion. Verify that items on the punch list are completed.

Deliverables: CDBG Compliant and audit proof contract documents, Meeting agendas and minutes, photographic records, schedule review comments and TIAs, Submittal log, reviews and comments, monthly Project forecasting spreadsheet, Daily Reports, Weekly Statements of

Working Days, RFI log, reviews and comments, Change Orders and memos, Corrective Action Log and Recommendations, NOPC log and responses, Progress Payments, Quantity Sheets, As-Built Drawings, Final Walk-through Punch List and Completion Checklist.

TASK 3: POST-CONSTRUCTION PHASE

Provider shall:

1. Review the Contractor's as-builts for City acceptance prior to the final payment.
2. Prepare close-out documentation, including the acceptance statement signed by the RE, LAPM Exhibits 17-E, 17-F and 17-O (if requested), and other required close-out documents as requested.

Deliverables: As-builts, Acceptance Statement, Exhibits 17-E, and other close-out documents.

TASK 4: INSPECTION PHASE

Provider shall:

1. Provide an Inspector for day-to-day on-site observation and inspection of the work.
2. Guard against defects and deficiencies in the work.
3. Verify contract provisions are being fulfilled.
4. Maintain daily inspection reports, logs, daily quantities, and photos via CMIS.
5. Monitor the work for conformance with the plans, approved TCPs, and specifications.
6. Conduct employee/EEO interviews.
7. Coordinate materials testing.
8. Observe and document the Contractor's QC testing.
9. Review and monitor the Contractor's safety program in accordance with OSHA/CalOSHA.
10. Accept or reject work as necessary.

Deliverables: Daily reports, photos, videos, Non-Compliance Reports, and EEO interviews,

TASK 5: MATERIALS TESTING

Provider's Subconsultant shall:

1. Perform materials testing as required by the contract specifications and the City's QAP.

Deliverables: Daily Field Reports reviewed by Subconsultant's Project Manager, Final Summary Letter and logs

TASK 6: PUBLIC OUTREACH

Provider's Subconsultant shall:

1. Provide ongoing updates and coordination throughout construction with stakeholders, including Little Chico Creek Elementary, Marsh Junior High School, Parkside Terrace, North Creek Crossings, Murphy Commons Apartments, Chico Velo, and Chico Corsa.
2. Develop Project postcards about the Project, its impacts, benefits, and schedule in

- English and Spanish to be mailed to parcels within ¼ mile.
3. Develop and provide up to four (4) Project update posts that can be shared on the City's social media accounts.
 4. Develop Project map showing current and complete construction areas and traffic impacts.
 5. Establish a dedicated Project email address and phone number.
 6. Produce up to 1,000 business cards with the information line phone number, email address, and QR code.
 7. Manage information line throughout construction (up to 20 interactions per month). Interactions shall be logged in the Project database.
 8. If requested, develop content and secure graphic images to populate a Project-specific webpage on the City's site.

Deliverables: Postcards and business cards with Project information, Project email and phone number, Social media posts, Project signage, Webpage

TASK 7: ENVIRONMENTAL CONSTRUCTION SUPPORT SERVICES ~~OVERSIGHT~~

Provider's Subconsultant shall:

- ~~1. Provide environmental oversight to the Contractor's environmental team for the commitments in the permits and ECR, including pre-construction surveys, biological and cultural monitoring, and environmental awareness training.~~
- ~~2. ECR compliance tracking.~~
- ~~3. Coordination with permitting agencies.~~
- ~~4. Post-construction notifications.~~

Deliverables: ~~Agency notifications, ECR tracking, Post-construction notifications~~

Provider's Subconsultant (Dokken Engineering) shall provide environmental construction support services. Pursuant to avoidance and minimization measures in the regulatory permits obtained in 2024, biological construction support services shall be required prior to and during construction. The following tasks shall be required:

Agency Liaison and Construction Notifications – Pursuant to regulatory requirements, Subconsultant shall complete all pre- and post-construction notifications and coordinate with regulatory agencies as necessary throughout construction. Upon completion of construction, post-construction notification memorandums shall be prepared and submitted to CDFW, Water Board, U.S. Army Corps of Engineers, and Central Valley Flood Board.

Deliverables: Post-Construction Close-Out Memorandums (4)

Pre-Construction Biological Surveys – Subconsultant's qualified Project biologist shall conduct nesting bird, western pond turtle, and western spadefoot, pre-construction clearance surveys within 48 hours of the start of construction. Surveys shall be consistent with agency approved survey methods in the 1602 permit. This scope and fee assumes surveys for all three species can be completed in one visit. In the event that construction stops for longer than 48 hours, additional

surveys shall be required. This scope and fee includes up to three (3) surveys for all species and assumes that Subconsultant's biologists shall be approved to survey for these species by CDFW. Upon completion, Subconsultant shall submit a memorandum to CDFW summarizing any findings. Should any special status species be found during pre-construction survey efforts, Subconsultant shall coordinate with the appropriate agencies.

Deliverables: Pre-Construction Survey Memorandum

Biological Monitoring and Environmental Awareness Trainings – Subconsultant's qualified Project biologist shall conduct environmental resource trainings prior to and during construction to inform Project proponents and personnel of pertinent commitments outlined in the Monitoring and Reporting Plan. Trainings shall include specific Project information for each resource and shall be given in accordance with the appropriate agency standards.

Construction monitoring shall be conducted during initial ESA fencing installation and at appropriate intervals during all ground disturbing construction activities. It is assumed that ground disturbing activities shall take 4 months with visits occurring approximately once per week. Should a protected wildlife species or cultural resource be discovered during these monitoring efforts, Subconsultant shall coordinate with the Resident Engineer, appropriate wildlife agencies, and/or tribal representatives.

A qualified biologist shall implement and/or ensure compliance with the appropriate agency standards regarding monitoring for special status species and cultural resources in a Monitoring and Reporting Plan (MRP). A qualified biologist shall update the MRP to include all environmental commitments which shall be signed off as each measure is complied with. Throughout construction, the Project biologist shall monitor the site to ensure Project proponents are complying with all MRP measures and shall coordinate with the Resident Engineer to remediate any potential noncompliance. At Project completion, the bound and signed MRP document shall be provided to the City as a record of Project compliance.

Deliverables: Environmental Awareness Training Materials and Mitigation Monitoring and Reporting Binder

Fish Relocation Plan and Monitoring – Should in-water work be required, Subconsultant's Subconsultant (FISHBIO), shall prepare a fish exclusion and relocation plan for Subconsultant, to be provided to the relevant resource agencies for approval prior to the start of in-water work. The plan shall include a description of any anticipated fish exclusion, salvage and relocation activities, as well as on-site monitoring protocols for dewatering activities and a list of staff members and their resumes for agency approval. Prior to installation of fish exclusion materials, the work area shall be seined to herd fish from the Project area and minimize subsequent fish handling during dewatering and salvage. Temporary block nets to prevent re-entry of fish into the construction area shall be installed and maintained until a cofferdam or water bypass installation is complete. A qualified biologist shall be present and observe dewatering of the Project areas to determine if additional fish rescue/relocation is required. After assessment by the biologist, additional fish capture and relocation from dewatered areas may be required. FISHBIO shall prepare and submit summary

documentation within one week following completion of this effort. This scope and fee assumes that this work can be completed within 2 days.

Deliverables: Fish Relocation Plan and Exclusion Summary Documentation

Compensation

Compensation shall not exceed ~~\$848,251.13~~ \$881,392.27 and shall be billed according to the rates set forth on Exhibit C of the Agreement. Compensation shall be based upon actual monthly invoices received and shall be paid in accordance with the completion of each task, as shown on pages ~~TO #7-ExB-5~~ Amd #1 TO #7-ExB-7 and Amd #1 TO #7-ExB-8.

Notice to Proceed

This Task Order shall constitute the City's Notice to Proceed to the Provider.

Completion Schedule

The Provider shall complete all Services by July 1, 2026.



City of Chico
Task Order #11: Notre Dame Avenue Bridge

Cost Proposal

		UNICO Engineering					Crawford & Associates					KMP Strategies					Dokken Engineering				
		Justyn Webster, Principal in Charge	Lacey Smith, Senior Resident Engineer	Erandy Perez, Assistant Resident Engineer/ Office Engineer	Construction Inspector	Construction Inspector (OT)	Rob Hill - Project Manager II	Project Coordinator	Senior Technicain (Non-PW)	Soils/Asphalt Technician ** (PW) Group 3	Concrete Technician ** (PW) Group 4	Sarah Modeste Partner	Noah Painter Partner	KMP Staff Senior Project Manager	KMP Staff Project Coordinator	KMP Staff Project Assistant	Environmental Manager	Senior Environmethal Planner	Associate Environmental Planner	Environmental Planner	
Direct Labor Rate	\$94.50	\$85.05	\$63.00	\$68.25	\$102.38	\$56.44	\$35.00	\$38.50	\$48.25	\$45.58	\$79.06	\$66.31	\$63.65	\$55.08	\$31.83	\$88.20	\$68.36	\$46.31	\$39.69		
Overhead Rate	144.92%					230.08%					174.50%					165.00%					
Fee	10%					10%					10%					10%					
Bill Rate	\$254.59	\$229.13	\$169.73	\$183.87	\$218.00	\$204.93	\$127.08	\$139.79	\$175.19	\$165.50	\$238.72	\$200.21	\$192.20	\$166.31	\$96.10	\$257.10	\$199.27	\$134.99	\$115.70		
Task #	Task Description	Hours																		Total	
1	Pre-Construction Phase		80	80	40															\$ 39,264.10	
2	Construction Management Phase		720	720																\$ 287,182.42	
3	Post-Construction Phase		80	80	24															\$ 36,322.13	
4	Inspection Phase				1440	144														\$ 296,170.11	
5	Materials Testing						16	16	184	92	32									\$ 52,446.61	
6	Public Outreach (Optional)											150	0	60	0	200				\$ 66,560.25	
7	Environmental Oversight Services (Optional)																1	16	24	40	\$ 11,313.12
																					\$ 789,258.73
		0	880	880	1504	144	16	16	184	92	32	150	0	60	0	200	1	16	24	40	

Other Direct Costs	\$ 58,992.40
UNICO - Per Diem	\$ 32,040.00
Crawford - Lab Testing	\$ 17,952.40
KMP - i.e., Graphic design, printing,	\$ 9,000.00
Total	\$ 848,251.13



City of Chico
Task Order #11: Notre Dame Avenue Bridge - Amendment 01

Cost Proposal

		Dokken Engineering						
		Sarah Holm* Environmental Manager	Amy Bakker* Senior Environmental Planner	Scott Salembier* Senior Biologist	Mark Fogiel Senior Environmental Planner/Biologist	Hanna Sheldon Associate Environmental Planner/Biologist	Environmental Planner/Biologist	
Direct Labor Rate		\$88.20	\$61.74	\$51.82	\$56.00	\$50.00	\$39.69	
Overhead Rate		165.00%						
Fee		10%						
Bill Rate		\$257.10	\$179.97	\$151.06	\$163.24	\$145.75	\$115.70	
Task #	Task Description	Hours						Total
7	Environmental Construction Support Services	6	20	24	40	62	116	\$ 37,754.26
								\$ 37,754.26
		6	20	24	40	62	116	

REPLACE ORIGINAL TASK 7		Other Direct Costs	\$ 6,700.00
		FISHBIO	\$ 6,700.00
7. ENVIRONMENTAL OVERSIGHT SERVICES		Total	\$ 44,454.26
NEW TASK 7			
7. ENVIRONMENTAL CONSTRUCTION SUPPORT SERVICES			\$44,454.26
AMENDED TASK 7 INCREASE.....			\$33,141.14

March 20, 2025

Via Email

Ryan Morris
Project Manager
City of Chico
Public Works Engineering
411 Main Street
Chico CA 95928

**RE: City of Chico – SERVICE PROVIDER AGREEMENT ATTACHMENT #7 TO EXHIBIT B -
NOTRE DAME BRIDGE (PROJECT NO. MAJC/50453-000-4160)
Subject- Substitution Request for Gurminder Sandher**

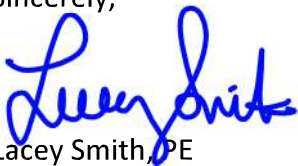
Dear Mr. Morris,

UNICO Engineering is proposing Gurminder Sandher, PE as a substitution to our original proposed inspector Jim Duff. Gurminder is a licensed professional with over 13 years of experience in bridge construction and he is local to the project area. With this substitution request, we are able to eliminate the additional costs of per diem to this task order. There will be no difference in rate.

If this request is approved, please sign, and return this letter.

If you have any questions or comments, please contact me at your earliest convenience.

Sincerely,



Lacey Smith, PE
Resident Engineer
209-559-1907
lsmith@unicoengineering.com

Felicia McDowell

Signing for:

Approval of Personnel Substitution
Ryan Morris
530-879-6936
Ryan.Morris@chicoca.gov

Encl: Resume

C: City of Chico Contract File

Years of Experience:

Total: 13

With UNICO: <1

Education:

BS Civil Engineering,
California State University,
Sacramento

Registration:

Professional Engineer – CA
#C83314 (2014)

Qualified SWPPP
Developer/Practitioner
#25345

Mr. Sandher is a licensed construction professional whose experience includes highway, roadway, and bridge construction inspection. He is very familiar with the Caltrans Standard Plans, Specifications, and Construction Manual. His bridge construction experience includes foundations, superstructures, falsework inspection, bridge deck grading/pours, post tensioning, and retaining walls. His roadway related experience includes roadway structural sections, sewer trunk line and mainline, water distribution and main line, reclaimed/recycled water distribution and main line, drainage, concrete placement, guardrail, fencing, paving, cold planning, signing and striping and electrical work. He is familiar with SWPPP requirements and general practices and dewatering systems/requirements.

Experience:

Purdon Road over Shady Creek Bridge Replacement, Nevada County, CA

Assistant Structures Representative/Construction Inspector. This bridge replacement project included complete bridge demolition, bridge construction over water, falsework, structural concrete, and post tensioning. The work included replacement of a two-span bridge with a new bridge that is 59-feet long and 27-feet wide. This very remote project included approximately 500 feet of roadway bridge approaches, demolition, structural excavation, structural concrete, grading and paving, metal guardrail systems, striping and signage. Responsible for daily site inspections to verify compliance with contract specifications, approved plans, and codes. Reviewed submittals, change orders, RFIs, and traffic control plans. Measured and recorded pay quantities. Generated and enforced punch list items for contract closeout.

Caltrans District 59, On-Call Structures Construction Inspection, Stockton at SR 26/Hwy 99 Separation (10-1F1704), Stockton, CA

Construction Inspector. This \$7M project removed the existing bridge deck, replaced steel girders, and raised the bridge deck clearance to bring within nationwide minimum vertical clearance compliance of 16' – 6". The project also included structural excavation, structural concrete, grading and paving, metal guardrail systems, striping and signage. Responsible for daily site inspections to verify compliance with contract specifications, approved plans, and codes. Reviewed submittals, change orders, RFIs, and traffic control plans. Measured and recorded pay quantities. Generated and enforced punch list items for contract closeout.

Caltrans District 59, On-Call Structures Construction Inspection, SR 12/Hwy 99 Separation to 0.3 Mile South of Turner Road Overcrossing (10-1C2804), Lodi, CA

Construction Inspector. This \$19.2M project increased the bridge vertical clearance at the Lockeford Street and Victor Street Overcrossings, to bring the bridge decks within nationwide minimum vertical clearance compliance of 16' – 6". The project also included retaining wall construction, structural excavation, structural concrete, grading and paving, metal guardrail systems, striping, and signage. Responsible for daily site inspections to verify compliance with contract specifications, approved plans, and codes. Reviewed submittals, change orders, RFIs, and traffic control plans. Measured and recorded pay quantities. Generated and enforced punch list items for contract closeout.

Caltrans District 59, On-Call Structures Construction Inspection, Peaceful Oaks Road Bridge Widening (10-0Y2104), Sonora, CA

Construction Inspector. This \$12.8M project widened the post-tensioned, cast-in-place box girder bridge and added a 12-foot lane and 8-foot shoulder. Responsible for daily site inspections to verify compliance with contract specifications, approved plans, and codes. Reviewed submittals, change orders, RFIs, and traffic control plans. Measured and recorded pay quantities. Generated and enforced punch list items for contract closeout.

January 27, 2025

Via Email

Ryan Morris
Construction Manager
City of Chico
5910 Clark Road, Suite M9
Chico, CA 95969

RE: CITY OF CHICO - SERVICE PROVIDER AGREEMENT DATED FEBRUARY 25, 2024
Principal-in-Charge (PIC) Substitution

Dear Mr. Morris,

As identified in Section 14 – Assignment of the Service Provider Agreement, this letter is to serve as notice that effective January 24, 2025, Justyn Webster will no longer be employed with UNICO Engineering. Per our previous discussions, I am requesting that Lacey Smith assume his role as the official consultant representative and Contract Manager for the Service Provider Agreement, including for the following Task Order(s):

- ATTACHMENT #3 TO EXHIBIT B – EATON ROAD AND FLORAL AVENUE ROUNDABOUT (PROJECT NO. MAJC/50472-000-4160)
- ATTACHMENT #4 TO EXHIBIT B - P-18 TRUNKLINE SEWER PROJECT (PROJECT NO. MAJC/50424-000-4160)
- ATTACHMENT #5 TO EXHIBIT B - 2025 PAVEMENT PRESERVATION (PROJECT NO. 005-000-8800/50632- 005-4160)
- ATTACHMENT #6 TO EXHIBIT B - COMMERCE COURT GAP CLOSURE (PROJECT NO. MAJC/50548-000-4160)
- ATTACHMENT #7 TO EXHIBIT B - NOTRE DAME BRIDGE (PROJECT NO. MAJC/50453-000-4160)

Lacey has performed this role in the past and is well-versed in the requirements to manage this contract for the City of Chico. She is a licensed Civil Engineer in the State of California and is able to fulfill the roles and responsibilities of this position.

Please confirm that this is acceptable by signing this letter on the bottom right and return to me so that it may be included in the contract file.

If you have any questions or comments, please contact me at your earliest convenience.

Sincerely,



Cesar Montes de Oca
President, UNICO Engineering, Inc.

Felicia McDowell

Signing for:

Approval of Substitution
Ryan Morris

Encl: LSmith Resume

C: City of Chico Contract File

July 22, 2025

Via Email

Ryan Morris
Project Manager
City of Chico
Public Works Engineering
411 Main Street
Chico CA 95928

**RE: City of Chico – SERVICE PROVIDER AGREEMENT ATTACHMENT #7 TO EXHIBIT B -
NOTRE DAME BRIDGE (PROJECT NO. MAJC/50453-000-4160)**
Subject- Added Personnel Request for Justin Hurney

Dear Mr. Morris,

As requested on June 30, 2025, UNICO Engineering is proposing to add Justin Hurney as an office engineer to the Notre Dame Bridge Project. Justin Hurney has been working on the project as an intern through May 2025, and has recently graduated with his civil degree from CSU Chico. There will be no time required to familiarize him with the project. Justin will work on labor compliance items, quantity sheets, keeping all our logs up to date, and providing support with submittals reviews. Justin Hurney's rate will be meet on on-call rate sheet of \$39.00/hr direct, or \$105.07/hr billable. UNICO is committed to our original project budget with the addition of this team member.

If this request is approved, please sign, and return this letter.

If you have any questions or comments, please contact me at your earliest convenience.

Sincerely,

Lacey Smith, PE
Resident Engineer
209-559-1907
lsmith@unicoengineering.com



Approval of Personnel Substitution
Ryan Morris
530-879-6936
Ryan.Morris@chicoca.gov

Encl: Resume

C: City of Chico Contract File