

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: Mar 19, 2026



Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: Mar 19, 2026
TIME: 5:30 PM Closed Session
6:30 PM Open Session

Trustees:
Jennifer McNary, President
Beth Shammass, Clerk
Dr. Elliott Hazen
Laura Ottmar
Mike Wachs

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Ave
Pacific Grove, CA 93950

Administration:
Superintendent Dr. Linda Adamson
Assistant Superintendent Joshua Jorn

Student Representative(s):
Jasmine Booker
Paige Houston
Paige Silveira
Sulachhya Gurung

VIRTUAL ZOOM LINK

<https://pgusd.zoom.us/j/87328613464?pwd=HgCs6blbbkaS9R6fq6BoaaZ9wH5rg.1>

Meeting ID: 873 2861 3464
Passcode: 822862
One tap mobile +16699006833,,81793111121#,,,,*717431# US (San Jose)
+16694449171,,81793111121#,,,,*717431# US
Find your local number: <https://pgusd.zoom.us/u/kdsFxqlmWk>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: Mar 19, 2026**

A. Call to Order

B. Land Acknowledgement

Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the Ohlone, Costanoan & Esselen people and additionally pay respect to elders both past and present.

C. Roll Call

A. Adoption of Agenda

- Public Comment:
- Board Discussion:
- Move: Second: Vote:

II. CLOSED SESSION

A. Identify Closed Session Topics:

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

- a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1, subdivision (d)]
Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
- b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1, subdivision (d)]
Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
- c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]
Executive session between the Board and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of receiving updates and giving direction.
- d. Conference with Legal Counsel – existing litigation pursuant to Gov. Code, § 54956.9, subd. (d)(1)

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
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Two Cases – OAH Case No. 2026030297 and 2026020974

e. Superintendent Goals – Midyear Check-In

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report Action Taken in Closed Session:

a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1, subdivision (d)]

b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1, subdivision (d)]

c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]

d. Conference with Legal Counsel – existing litigation pursuant to Gov. Code § 54956.9, subd. (d)(1)

Two Cases – OAH Case No. 2026030297 and 2026020974

e. Superintendent Goals – Midyear Check-In

A. Pledge of Allegiance

B. Forest Grove Elementary School – Award/Presentation – Principal Abbie Arbrun

IV. COMMUNICATIONS

A. Student Representative Comments

B. Board Member Comments/Written Communications

C. Superintendent Report

D. Safety Report

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: Mar 19, 2026

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

A reminder of our shared commitment to fostering a safe, respectful, and inclusive space – both here in the boardroom and beyond. To support this environment, we ask that attendees refrain from applause, finger clicking, or any form of acknowledgment in response to a speaker's viewpoint. This ensures all individuals feel comfortable sharing their perspectives without fear of judgment or retaliation – during the meeting and in online spaces. Our core values – Safety, Belonging, and Prosperity – guide all that we do, including how we engage as a community. Thank you for helping us create a space where all voices are respected.

- A. Community Members (Non-Agenda Items)
- B. PGUSD Staff Comments (Non-Agenda Items)

VI. CONSENT

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of January 22, 2026 Special Board Meeting 7
Recommendation: (Dr. Linda Adamson , Superintendent) The District Administration recommends that the Board review and approve the minutes.
- B. Minutes of February 5, 2026 Regular Board Meeting 11
Recommendation: (Dr. Linda Adamson , Superintendent) The District Administration recommends that the Board review and approve the minutes.
- C. Minutes of February 11, 2026 Regular Board Meeting 17
Recommendation: (Dr. Linda Adamson , Superintendent) The District Administration recommends that the Board review and approve the minutes.
- D. Minutes of February 26, 2026 Regular Board Meeting 20
Recommendation: (Dr. Linda Adamson , Superintendent) The District Administration recommends that the Board review and approve the minutes.
- E. Minutes of March 5, 2026 Regular Board Meeting 26
Recommendation: (Dr. Linda Adamson , Superintendent) The District Administration

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BOARD OF EDUCATION
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recommends that the Board review and approve the minutes.

- F. Warrant Schedule 689 31
Recommendation: (Josh Jorn , Assistant Superintendent) The District Administration recommends that the Board review and approve the Warrant Schedule.
- G. Cash Receipts Report #9 33
Recommendation: (Josh Jorn , Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report.
- H. Acceptance of Donations 35
Recommendation: (Josh Jorn , Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- I. Revolving Cash Report #5 37
Recommendation: (Josh Jorn , Assistant Superintendent) The District Administration recommends that the Board review and approve the Revolving Cash Report.
- J. Out of County/Overnight Activities 39
Recommendation: (Josh Jorn , Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County and/or Overnight Activities.
- K. Personnel Report 51
Recommendation: (Buck Roggeman , Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Personnel Report.
- L. Memorandum of Understanding (MOU) - California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) - Information Technology Technician Schedule Change 53
Recommendation: (Buck Roggeman , Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Memorandum of Understanding with California School Employees Association to change the Information Technology Technician schedule to meet operational needs.
- M. Ratification - Out of County and Overnight Activities 56
Recommendation: (Josh Jorn , Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County and/or Overnight Activities.
- N. Pacific Grove High School Alternative Bell Schedule: Spring 2026 62

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Recommendation: (Gregory O'Meara , Principal, Pacific Grove High School) The District Administration recommends that the Board review and approve the proposed Final Exam Bell schedule for Spring 2026.

- Public Comment:
- Board Discussion:
- Move: Second: Vote:

VII. ACTION/DISCUSSION

A. Proposed Board Meeting(s) Calendar 64

Recommendation: (Dr. Linda Adamson , Superintendent) The District Administration recommends that the Board review and adopt the proposed Board meeting calendar to ensure that all scheduled sessions remain in compliance with the meeting frequency and notification requirements established in Bylaw 9320.

- Public Comment:
- Board Discussion:
- Move: Second: Vote:

VIII. INFORMATION/DISCUSSION

A. Curriculum & Textbook Adoption Mapping & Planning 72

Recommendation: (Dr. Larry Haggquist , Executive Director of Educational Services) The District Administration recommends the Board hear a brief report related to Curriculum Planning and Mapping that is in process in Educational Services.

- Public Comment:
- Board Discussion:
- Direction: _____

B. Future Agenda Items 95

Recommendation: (Dr. Linda Adamson , Superintendent) The District Administration recommends that the Board review the Future Agenda Items list and provide direction regarding the addition, prioritization, or scheduling of items for upcoming meetings.

- Public Comment:
- Board Discussion:
- Direction: _____

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: Mar 19, 2026**

IX. ADJOURNMENT

Next Regular Board Meeting(s): Apr 9, 2026

Next Special Board Meeting(s): Apr 23, 2026

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Minutes of January 22, 2026 Special Board Meeting

Recommendation

The District Administration recommends that the Board review and approve the minutes.

Background

The District Administration records all Pacific Grove Unified School District Board Meetings and posts them on the [PGUSD YouTube Channel](#). The Executive Assistant then uses these recordings to transcribe the meeting minutes in accordance with the Ralph M. Brown Act.

Information

All meetings of the governing board of any school district shall be open to the public and shall be conducted in accordance with Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code. All actions authorized or required by law of the governing board shall be taken at the meetings and shall be subject to the following requirements:

- (a) Minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public.
- (b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION



SPECIAL MEETING MINUTES: Jan 22, 2026

435 Hillcrest Ave
Pacific Grove, CA 93950

Trustee(s) Present:

- President Jennifer McNary (JM)
- Clerk Beth Shammas (BS)
- Trustee Dr. Elliott Hazen (EH)
- Trustee Mike Wachs (MW) – Remote
- Trustee Laura Ottmar (LO) – Absent

Administration Present:

- Superintendent Dr. Linda Adamson (LA)
- Assistant Superintendent Josh Jorn (JJ)

Board Recorder:

- Executive Assistant Lucero Villegas (LV)

Student Representative(s) Present: N/A

- Jasmine Booker (JB)
- Paige Houston (PH)
- Paige Silveira (PS)
- Sulachhya Gurung (SG)

School Site Acronyms:

- DO - District Office
- FGE - Forest Grove Elementary School
- RHD - Robert H. Down Elementary School
- PGMS - Pacific Grove Middle School
- PGHS - Pacific Grove High School
- PGCHS - Pacific Grove Community High School
- PGAE - Pacific Grove Adult Education
- PGUSD - Pacific Grove Unified School District

Next Board Meeting Date(s):

- Feb 5, 2026 – Regular
- Feb 11, 2026 – Special

I. OPENING BUSINESS

- A. [Call to Order – 5:30 PM](#)
- B. [Land Acknowledgement](#)
- C. [Roll Call](#)
- D. [Adoption of Agenda](#)
 - Public Comment: N/A
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Move: EH - Second: BS - Vote: 5 – 0 Motion CARRIED -

II. CLOSED SESSION

- A. Identify Closed Session Topics:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]



SPECIAL MEETING MINUTES: Jan 22, 2026

- B. Public Comment on Closed Session Topics
 - a. N/A
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

- A. Report Action Taken in Closed Session:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]
 - i. *Information Received*
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]
 - i. *Information Received*
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
 - i. *Information Received*
- B. Pledge of Allegiance

IV. INFORMATION/DISCUSSION

- A. 2026-27 Budget Study Session
 - Public Comment:
 - *Seven (7) In-Person Comments*
 - *One (1) Virtual Comment*
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Direction: *The Board considered the proposed reductions and requested that an alternative option be brought forward for consideration at the February 5th meeting.*

V. ADJOURNMENT – 9:20 PM

Dr. Linda Adamson
Secretary to the Board

Approved:
Mar 19, 2026

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Minutes of February 5, 2026 Regular Board Meeting

Recommendation

The District Administration recommends that the Board review and approve the minutes.

Background

The District Administration records all Pacific Grove Unified School District Board Meetings and posts them on the [PGUSD YouTube Channel](#). The Executive Assistant then uses these recordings to transcribe the meeting minutes in accordance with the Ralph M. Brown Act.

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Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION



REGULAR MEETING MINUTES: Feb 5, 2026

435 Hillcrest Ave
Pacific Grove, CA 93950

Trustee(s) Present:

- President Jennifer McNary (JM)
- Clerk Beth Shammas (BS)
- Trustee Dr. Elliott Hazen (EH)
- Trustee Mike Wachs (MW)
- Trustee Laura Ottmar (LO)

Administration Present:

- Superintendent Dr. Linda Adamson (LA)
- Assistant Superintendent Josh Jorn (JJ)

Board Recorder:

- Executive Assistant Lucero Villegas (LV)

Student Representative(s) Present:

- Jasmine Booker (JB)
- Paige Houston (PH)
- Paige Silveira (PS)
- Sulachhya Gurung (SG)

School Site Acronyms:

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- PGHS - Pacific Grove High School
- PGCHS - Pacific Grove Community High School
- PGAE - Pacific Grove Adult Education
- PGUSD - Pacific Grove Unified School District

Next Board Meeting Date(s):

- Feb 11, 2026 – Special
- Feb 26, 2026 – Regular

I. OPENING BUSINESS

- A. Call to Order – 5:30 PM
- B. Roll Call
- C. Adoption of Agenda
 - Public Comment: N/A
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - **Move: N/A - Second: BS - Vote: 5 – 0 Motion CARRIED**

II. CLOSED SESSION

- A. Identify Closed Session Topics:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
- B. Public Comment on Closed Session Topics



- a. N/A
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

- A. Report Action Taken in Closed Session:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]
 - i. *Information Received*
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]
 - i. *N/A*
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
 - i. *Information Received*
- B. Land Acknowledgement
- C. Pledge of Allegiance
- D. Robert H. Down Elementary School – RHD Student Presentation – Principal Emily Tsai Brownfield

IV. COMMUNICATIONS

- A. Student Representative Comments
- B. Board Member Comments/Written Communications
- C. Superintendent Report
- D. Safety Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

- A. Community Members (Non-Agenda Items)
 - a. *Two (2) In-Person Comments*
- B. PGUSD Staff Comments (Non-Agenda Items)
 - a. *One (1) In-Person Comment*

VI. CONSENT



- A. Minutes of January 15, 2026 Regular Board Meeting
- B. Cash Receipts Report #7
- C. Acceptance of Donations
- D. Revolving Cash Report #4
- E. Out of County/Overnight Activities
- F. Personnel Report
- G. Memorandum of Understanding (MOU) – Pacific Grove Unified School District (PGUSD) & City of Pacific Grove – Expanded Learning Opportunities (ELOP) 2026 Summer Camp Program
- H. Memorandum of Understanding (MOU) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – State Preschool/FGE Clerical Hours
- I. Side Letter Agreement (SLA) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – Food Services Staffing Changes at RHD
- J. Memoranda of Understanding (MOU) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – RHD Paraprofessional Schedule Changes
- K. Side Letter Agreement (SLA) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – Temporary Schedule Change for RHD Instructional Assistant
- L. PGHS – Contract for Services with COIT Services, Inc.
- M. PGHS – Contract for Services with Aquinos Birrieria LLC
 - Public Comment: *N/A*
 - Board Discussion:
 - *Trustee(s) Discussed Item(s)*
 - *Item E Pulled (Moved to ACTION/DISCUSSION)*
 - Move: **EH** - Second: **LO** - Vote: **5 – 0 Motion CARRIED** -

VII. ACTION/DISCUSSION

➤ **PULLED ITEM E (AA).** [Out of County/Overnight Activities](#)

- *Public Comment: N/A*
- *Board Discussion: Trustee(s) Discussed Item(s)*
- **Move:** _____ - **Second:** _____ - **Vote:** _____ -
- **No Action – Direction Given – Item to Return**

A. [2024-25 Measures A&D Financial & Performance Audit Report](#)

- *Public Comment: N/A*
- *Board Discussion: Trustee(s) Discussed Item(s)*
- **Move:** **MW** - **Second:** **EH** - **Vote:** **5 – 0 Motion CARRIED** -



B. Facilities Master Project(s) Budget

- Public Comment: N/A
- Board Discussion: *Trustee(s) Discussed Item(s)*
- **The Board approved the Measure B project budget, with the understanding that the associated project list is a living document subject to future revisions.**
- Move: **EH** ▾ Second: **LO** ▾ Vote: **5 – 0 Motion CARRIED** ▾

C. Student Computing Device Refresh Plan for PGUSD – Phase 2: PGMS

- Public Comment: N/A
- Board Discussion: N/A
- Move: **EH** ▾ Second: **LO** ▾ Vote: **5 – 0 Motion CARRIED** ▾

D. Proposed Board Meeting(s) Calendar

- Public Comment: N/A
- Board Discussion:
 - *Trustee(s) Discussed Item(s)*
 - *February 26th Regular Board Meeting*
 - *March 26th – Board Governance Special Board Meeting Added*
- Move: **_____** ▾ Second: **_____** ▾ Vote: **_____** ▾

VIII. INFORMATION/DISCUSSION

A. 2026-27 Budget Development Calendar

- Public Comment: N/A
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: N/A

B. Property Tax Update FY 2025-26 Actuals

- Public Comment: N/A
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: N/A

→ Extend Board Meeting to 11:00 PM

→ Move: **BS** ▾ Second: **MW** ▾ Vote: **5 – 0 Motion CARRIED** ▾

C. Recommendation of Reductions in Fiscal Year 2026-27

- Public Comment:
 - *Three (3) Virtual Comments*
 - *Seven (7) In-Person Comments*
- Board Discussion: *Trustee(s) Discussed Item(s)*



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION



REGULAR MEETING MINUTES: Feb 5, 2026

- Direction: The Board directed staff to prepare a detailed report on the District Office staffing structure, a review of all new positions added in recent years, and to bring forward information on optional fiscal resources and support available to school districts.

D. CSBA Board Policy Updates – November 2025 & January 2026 (Special) – First Reading

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: Item not presented – Return

E. Future Agenda Items

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: Item not presented – Return

IX. **ADJOURNMENT** – 11:00 PM

Dr. Linda Adamson
Secretary to the Board

Approved:
Mar 19, 2026

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Minutes of February 11, 2026 Special Board Meeting

Recommendation

The District Administration recommends that the Board review and approve the minutes.

Background

The District Administration records all Pacific Grove Unified School District Board Meetings and posts them on the [PGUSD YouTube Channel](#). The Executive Assistant then uses these recordings to transcribe the meeting minutes in accordance with the Ralph M. Brown Act.

Information

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- (b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact



435 Hillcrest Ave
Pacific Grove, CA 93950

Trustee(s) Present:

- President Jennifer McNary (JM)
- Clerk Beth Shammas (BS)
- Trustee Dr. Elliott Hazen (EH)
- Trustee Mike Wachs (MW)
- Trustee Laura Ottmar (LO)

Administration Present:

- Superintendent Dr. Linda Adamson (LA)
- Assistant Superintendent Josh Jorn (JJ) – *Absent*

Board Recorder:

→ Executive Assistant Lucero Villegas (LV)

Student Representative(s) Present: N/A

- Jasmine Booker (JB)
- Paige Houston (PH)
- Paige Silveira (PS)
- Sulachhya Gurung (SG)

School Site Acronyms:

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- PGCHS - Pacific Grove Community High School
- PGAE - Pacific Grove Adult Education
- PGUSD - Pacific Grove Unified School District

Next Board Meeting Date(s):

- Mar 26, 2026 – *Regular*
- Mar 5, 2026 – *Regular*

I. OPENING BUSINESS

- A. [Call to Order – 6:30 PM](#)
- B. [Land Acknowledgement](#)
- C. [Roll Call](#)
- D. [Adoption of Agenda](#)
 - Public Comment: *N/A*
 - Board Discussion: *N/A*
 - Move: **JM** - Second: **BS** - Vote: **5 – 0 Motion CARRIED**
- E. [Pledge of Allegiance](#) [*sic*]

II. INFORMATION/DISCUSSION

- A. [Recommendation of Reductions in Fiscal Year 2026-27](#)
 - Public Comment:
 - *Seven (7) In-Person Comments*
 - *Two (2) Virtual Comments*
 - Board Discussion: Trustee(s) Discussed Item(s)



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION



SPECIAL MEETING MINUTES: Feb 11, 2026

- Direction: *The Board requested that staff present all proposed personnel reductions separately, along with additional information regarding District Office staffing, new positions added in recent years, and fiscal resources and support available to school districts.*

B. CSBA Board Policy Updates – November 2025 & January 2026 (Special) – First Reading

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: *Item will be presented under the Consent Agenda during the next Board meeting.*

C. Future Agenda Items

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: *N/A*

III. ADJOURNMENT – 9:13 PM

Dr. Linda Adamson
Secretary to the Board

Approved:
Mar 19, 2026

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Minutes of February 26, 2026 Regular Board Meeting

Recommendation

The District Administration recommends that the Board review and approve the minutes.

Background

The District Administration records all Pacific Grove Unified School District Board Meetings and posts them on the [PGUSD YouTube Channel](#). The Executive Assistant then uses these recordings to transcribe the meeting minutes in accordance with the Ralph M. Brown Act.

Information

All meetings of the governing board of any school district shall be open to the public and shall be conducted in accordance with Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code. All actions authorized or required by law of the governing board shall be taken at the meetings and shall be subject to the following requirements:

- (a) Minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public.
- (b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact



REGULAR MEETING MINUTES: Feb 26, 2026

435 Hillcrest Ave
Pacific Grove, CA 93950

Trustee(s) Present:

- President Jennifer McNary (JM)
- Clerk Beth Shammas (BS)
- Trustee Dr. Elliott Hazen (EH)
- Trustee Mike Wachs (MW)
- Trustee Laura Ottmar (LO)

Administration Present:

- Superintendent Dr. Linda Adamson (LA)
- Assistant Superintendent Josh Jorn (JJ)

Board Recorder:

- Executive Assistant Lucero Villegas (LV)

Student Representative(s) Present: N/A

- Jasmine Booker (JB)
- Paige Houston (PH)
- Paige Silveira (PS)
- Sulachhya Gurung (SG)

School Site Acronyms:

- DO - District Office
- FGE - Forest Grove Elementary School
- RHD - Robert H. Down Elementary School
- PGMS - Pacific Grove Middle School
- PGHS - Pacific Grove High School
- PGCHS - Pacific Grove Community High School
- PGAE - Pacific Grove Adult Education
- PGUSD - Pacific Grove Unified School District

Next Board Meeting Date(s):

- Mar 5, 2026 – Regular
- Mar 19, 2026 – Regular

I. OPENING BUSINESS

- A. [Call to Order](#) – 5:30 PM
- B. [Roll Call](#)
- C. [Land Acknowledgement](#) [sic]
- D. [Adoption of Agenda](#)
 - Public Comment: N/A
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Move: EH - Second: JM - Vote: 5 – 0 Motion CARRIED -

II. CLOSED SESSION

- A. Identify Closed Session Topics:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]



- d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Gov. Code, § 54956.9, subd. (d)(1)
- B. Public Comment on Closed Session Topics
 - a. N/A
- C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

- A. Report Action Taken in Closed Session:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]
 - i. *Information Received*
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]
 - i. *Information Received*
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
 - i. *Information Received*
 - d. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Gov. Code, § 54956.9, subd. (d)(1)
 - i. *Information Received & Direction Given*
- B. Pledge of Allegiance
- C. Pacific Grove Adult Education School – Parent Education Parent Champions Family Meals Challenge – Principal Barbara Martinez

IV. COMMUNICATIONS

- A. Student Representative Comments
- B. Board Member Comments/Written Communications
- C. Superintendent Report
- D. Safety Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

- A. Community Members (Non-Agenda Items)
 - a. *Two (2) Virtual Comments*
 - b. *Two (2) In-Person Comments*



- B. PGUSD Staff Comments (Non-Agenda Items)
a. N/A

VI. CONSENT

- A. Warrant Schedule 688
B. Cash Receipts Report #8
C. Acceptance of Donations
D. Out of County/Overnight Activities
E. FGE & RHD – Contract for Services with Julia Robinson Mathematics Festival
F. PGMS – Contract for Services with Dave Dally
G. PGMS – Contract for Services with Culligan Water
H. PGUSD – California School Site Safety Plans (CSSPs)
I. Approval – CSBA Board Policy Updates – November 2025 & January 2026
- Public Comment: N/A
 - Board Discussion:
 - *Trustee(s) Discussed Item(s)*
 - *Item D Pulled (Moved to ACTION/DISCUSSION)*
 - Move: **BS** ▾ Second: **EH** ▾ Vote: **5 – 0 Motion CARRIED** ▾
- **CONSENT PULLED ITEM D (AA).** [Out of County/Overnight Activities](#)
- Public Comment: N/A
 - Board Discussion:
 - *Trustee(s) Discussed Item(s)*
 - *One (1) Virtual Comment*
 - Move: **LO** ▾ Second: **JM** ▾ Vote: **5 – 0 Motion CARRIED** ▾

VII. INFORMATION/DISCUSSION

- A. Presentation – Requested District Staffing Information
- Public Comment:
 - *One (1) In-Person Comment/Letter*
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Direction: N/A

VIII. ACTION/DISCUSSION

- A. Resolutions Nos. 1178-1182 – Certificated Personnel Reduction in Force (RIF)
- Public Comment: N/A
 - Board Discussion: *Trustee(s) Discussed Item(s)*



REGULAR MEETING MINUTES: Feb 26, 2026

- ☑ **Resolution No. 1178 – Move: EH ▾ Second: MW ▾ Vote: 4 – 1 Motion CARRIED ▾**
- ☑ **Resolution No. 1179 – Move: MW ▾ Second: JM ▾ Vote: 4 – 1 Motion CARRIED ▾**
- ☑ **Resolution No. 1180 – Move: MW ▾ Second: EH ▾ Vote: 4 – 1 Motion CARRIED ▾**
- ☑ **Resolution No. 1181 – Move: MW ▾ Second: JM ▾ Vote: 3 – 2 Motion CARRIED ▾**
- ☑ **Resolution No. 1182 – Move: MW ▾ Second: JM ▾ Vote: 4 – 1 Motion CARRIED ▾**

B. Resolution No. 1183 – Determination of Certificated Tie-Breaking Criteria

- Public Comment: *N/A*
- Board Discussion:
 - *Trustee(s) Discussed Item(s)*
 - *The Board approved the Measure B project budget, with the understanding that the associated project list is a living document subject to future revisions.*
- **Move: EH ▾ Second: BS ▾ Vote: 4 – 1 Motion CARRIED ▾**

C. Resolution No. 1177 – Proclaiming March 2026 as Women’s History Month

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- **Move: BS ▾ Second: LO ▾ Vote: 5 – 0 Motion CARRIED ▾**

D. Proposed Board Meeting(s) Calendar

- Public Comment: *N/A*
- Board Discussion:
 - *Trustee(s) Discussed Item(s)*
 - *February 26th Regular Board Meeting*
 - *March 26th – Board Governance Special Board Meeting Added*
- **Move: _____ ▾ Second: _____ ▾ Vote: _____ ▾**

IX. INFORMATION/DISCUSSION

B. LCAP – Local Control and Accountability Plan Midyear Update

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: *N/A*

C. Future Agenda Items

- Public Comment: *One (1) Virtual Comment*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: *The Board reviewed the future agenda tracking list, prioritizing a five-year plan and FCMAT research for the March 5th meeting. Discussion focused on incorporating outdoor classroom specifications and "visioning"*



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

25



REGULAR MEETING MINUTES: Feb 26, 2026

concepts into the Facilities Master Plan, while acknowledging a public request for improved parent engagement strategies.

X. ADJOURNMENT – 9:46 PM

Dr. Linda Adamson
Secretary to the Board

Approved:
Mar 19, 2026

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Minutes of March 5, 2026 Regular Board Meeting

Recommendation

The District Administration recommends that the Board review and approve the minutes.

Background

The District Administration records all Pacific Grove Unified School District Board Meetings and posts them on the [PGUSD YouTube Channel](#). The Executive Assistant then uses these recordings to transcribe the meeting minutes in accordance with the Ralph M. Brown Act.

Information

All meetings of the governing board of any school district shall be open to the public and shall be conducted in accordance with Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code. All actions authorized or required by law of the governing board shall be taken at the meetings and shall be subject to the following requirements:

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- (b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION



REGULAR MEETING MINUTES: Mar 5, 2026

435 Hillcrest Ave
Pacific Grove, CA 93950

Trustee(s) Present:

- President Jennifer McNary (JM)
- Clerk Beth Shammas (BS)
- Trustee Dr. Elliott Hazen (EH)
- Trustee Mike Wachs (MW)
- Trustee Laura Ottmar (LO)

Administration Present:

- Superintendent Dr. Linda Adamson (LA)
- Assistant Superintendent Josh Jorn (JJ)

Board Recorder:

- Executive Assistant Lucero Villegas (LV)

Student Representative(s) Present: N/A

- Jasmine Booker (JB)
- Paige Houston (PH)
- Paige Silveira (PS)
- Sulachhya Gurung (SG)

School Site Acronyms:

- DO - District Office
- FGE - Forest Grove Elementary School
- RHD - Robert H. Down Elementary School
- PGMS - Pacific Grove Middle School
- PGHS - Pacific Grove High School
- PGCHS - Pacific Grove Community High School
- PGAE - Pacific Grove Adult Education
- PGUSD - Pacific Grove Unified School District

Next Board Meeting Date(s):

- Mar 19, 2026 – Regular
- Apr 9, 2026 – Regular

I. OPENING BUSINESS

- A. [Call to Order – 5:30 PM](#)
- B. [Land Acknowledgement](#)
- C. [Roll Call](#)
- D. [Adoption of Agenda](#)
 - Public Comment: N/A
 - Board Discussion: N/A
 - Move: BS - Second: EH - Vote: 5 – 0 Motion CARRIED -

II. CLOSED SESSION

- A. Identify Closed Session Topics:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1, subdivision (d)]
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1, subdivision (d)]
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]



- d. Conference with Legal Counsel – Anticipated Litigation regarding OAH Case No. 2026020180 [Government Code § 54956.9, subdivision (d)(1)]
- B. Public Comment on Closed Session Topics
 - a. N/A
- C. Adjourn to Closed Session

III. **RECONVENE IN OPEN SESSION**

- A. Report Action Taken in Closed Session:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1, subdivision (d)]
 - i. *Information Received*
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1, subdivision (d)]
 - i. *Information Received*
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]
 - i. *Pursuant to Education Code section 44954, the Board unanimously voted to release four temporary certificated employees at the conclusion of the current school year. This action includes authorization to provide notices of non-reelection under section 44929.21 on a precautionary basis if deemed necessary.*
 - d. Conference with Legal Counsel – Anticipated Litigation regarding OAH Case No. 2026020180 [Government Code § 54956.9, subdivision (d)(1)]
 - i. *Information Received & Direction Given*
- B. Pledge of Allegiance
- C. Pacific Grove High School – Model United Nations Club – Principal Gregory O'Meara

IV. **COMMUNICATIONS**

- A. Student Representative Comments
- B. Board Member Comments/Written Communications
- C. Superintendent Report
- D. Safety Report

V. **INDIVIDUALS DESIRING TO ADDRESS THE BOARD**



- A. Community Members (Non-Agenda Items)
 - a. One (1) In-Person Comment

- B. PGUSD Staff Comments (Non-Agenda Items)
 - a. N/A

VI. CONSENT

- A. Out of County/Overnight Activities
- B. Contract for Services with Medics for Life, Inc.
- C. Personnel Report
 - Public Comment: N/A
 - Board Discussion: N/A
 - Move: **EH** ▾ Second: **MW** ▾ Vote: **5 – 0 Motion CARRIED** ▾

VII. ACTION/DISCUSSION

- A. [2026 CSBA Delegate Assembly Election – Region 9B Ballot](#)
 - Public Comment: N/A
 - Board Discussion: N/A
 - Move: **JM** ▾ Second: **MW** ▾ Vote: **5 – 0 Motion CARRIED** ▾
- B. [2025-26 Second Interim Report](#)
 - Public Comment: N/A
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Move: **EH** ▾ Second: **BS** ▾ Vote: **5 – 0 Motion CARRIED** ▾
- C. [Proposed Board Meeting\(s\) Calendar](#)
 - Public Comment: N/A
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Move: ▾ Second: ▾ Vote: ▾

VIII. INFORMATION/DISCUSSION

- A. [PGUSD – Five Year Fiscal Stability Plan & Timeline](#)
 - Public Comment: N/A
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Direction: N/A
- B. [Future Agenda Items](#)
 - Public Comment: N/A



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION



REGULAR MEETING MINUTES: Mar 5, 2026

- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: *N/A*

IX. ADJOURNMENT – 8:21 PM

Dr. Linda Adamson
Secretary to the Board

Approved:
Mar 19, 2026

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Josh Jorn

Assistant Superintendent

Item

Warrant Schedule 689

Recommendation

The District Administration recommends that the Board review and approve the Warrant Schedule.

Background

The attached listing of warrants identifies payments made by the District during the month of *February 2026*.

Information

Prior to the issuance of the warrants, District procedures were followed to ensure the appropriateness of the item(s) purchased, the correctness of the amount to be paid, and the funds were available within the appropriate budget. All necessary site, department, and district authorizations have been obtained.

Please note a full copy of the warrants are available by request.

Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact

Program/Grant

N/A

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

689

February 2026

WARRANTS - PAYROLL

Certificated	Manual	02/05/26	\$	-
	Supp	02/10/26	\$	86,942.20
	Manual	02/13/26		
	Regular	02/27/26	\$	1,796,385.01
<u>Total Certificated</u>			\$	<u>1,883,327.21</u>
Classified	Manual	02/05/26	\$	-
	Supp	02/10/26	\$	42,182.85
	Manual	02/13/26		
	Regular	02/27/26	\$	961,130.90
<u>Total Classified</u>			\$	<u>1,003,313.75</u>
Other	Manual	02/05/26	\$	-
	Supp	02/10/26	\$	1,240.76
	Manual	02/13/26	\$	-
	Regular	02/27/26		
<u>Total Other</u>			\$	<u>1,240.76</u>
Adjustment				
<u>TOTAL PAYROLL</u>			\$	<u>2,887,881.72</u>

WARRANTS - ACCOUNTS PAYABLE

Checks	V-Card Payment			
12970978 - 12970998	04600000867	02/03/26	\$	99,699.11
12972588 - 12972641	04600000868 - 04600000869	02/12/26	\$	698,128.10
12975527 - 12975566	04600000870 - 04600000871	02/26/26	\$	94,845.24
<u>TOTAL ACCOUNTS PAYABLE</u>			\$	<u>892,672.45</u>

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Josh Jorn

Assistant Superintendent

Item

Cash Receipts Report #9

Recommendation

The District Administration recommends that the Board review and approve the Cash Receipts Report.

Background

The attached listing identifies Cash Receipts received by the District during the period of February 13, 2026-March 6, 2026.

Information

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

Fiscal Impact

N/A

2025/26 ▾

(N/A) No Fiscal Impact

Program/Grant

N/A

PGUSD
2025-26 BOARD REPORT #9 Cash Receipts

February 13, 2026-March 6, 2026

Date	Num	Name	Account	Amount
Feb 13 - Mar 6, 26				
02/26/2026	7819	RETIREE INSURANCE	INS PAYMENT	756.00
02/26/2026	7820	PGMS	DONATION TO MS	400.00
02/26/2026	7821	Robert Down Elementary	DONATION	413.51
02/26/2026	7822	Robert Down Elementary	DONATION	450.00
02/26/2026	7823	PGMS PTA	DONATION TO MS	3,200.00
02/26/2026	7824	PGHS	DONATION TO HS	1,450.00
02/26/2026	7825	Santa Cruz COE	SMAA	10,809.98
02/26/2026	7826	GRAINGER	REFUND	7.45
02/26/2026	7827	P G PRIDE	GRANTS	3,607.00
02/26/2026	7828	P G PRIDE	WALK WITH PRIDE	645.00
02/26/2026	7829	MONTEREY BAY CHARTER SCHOOL	RENT	24,024.00
02/26/2026	7830	STATE OF CALIFORNIA	CAFE STATE MEALS	100,220.15
02/26/2026	7831	STATE OF CALIFORNIA	CAFE STATE MEALS	26,512.43
02/26/2026	7832	STATE OF CALIFORNIA	MEDI-CAL	1,150.81
02/26/2026	7833	PGMS	DONATION TO MS	400.00
02/26/2026	7834	EMPLOYEE	FEES COLLECTED	35.00
02/26/2026	7835	RETIREE INSURANCE	INS PAYMENT	1,038.33
03/02/2026	7836	Monterey Peninsula Quilters Guild	GRANT	300.00
03/02/2026	7837	PGMS	DONATION TO MS	200.00
03/02/2026	7838	FOOD SERVICE	SALES	417.00
03/02/2026	7839	Developer Fees	FEES COLLECTED	3,836.14
03/02/2026	7840	Developer Fees	FEES COLLECTED	2,957.24
03/02/2026	7841	RETIREE INSURANCE	INS PAYMENT	608.00
03/02/2026	7842	Fingerprinting	FEES COLLECTED	1,345.00
03/02/2026	7843	Gannett	REFUND	38.64
03/04/2026	7845	BASRP-FG	FEES COLLECTED	11,093.47
03/04/2026	7846	BASRP-RD	FEES COLLECTED	15,869.49
03/04/2026	7847	ADULT EDUCATION	ADULT EDUCATION	555.00
03/04/2026	7848	ADULT EDUCATION	ADULT EDUCATION	250.00
03/04/2026	7849	ADULT EDUCATION	ADULT EDUCATION	54,310.98
03/05/2026	7851	ADULT EDUCATION	ADULT EDUCATION	73,625.50
03/05/2026	7852	ADULT EDUCATION	ADULT EDUCATION	55,569.99
Feb 13 - Mar 6, 26				396,096.11

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Josh Jorn

Assistant Superintendent

Item

Acceptance of Donations

Recommendation

The District Administration recommends that the Board review and accept the donations.

Information

During the past weeks the following donations were received:

Forest Grove Elementary School

None

Robert H. Down Elementary School

Shutterfly/Lifetouch

\$413.51

Ben Matthews

\$450.00 (P. Bloomer's Class)

Pacific Grove Middle School

Various

\$1,000 (8th Grade Boardwalk Trip)

PGMS PTA

\$3,200.00 (water filtration system)

Pacific Grove High School

Various

\$1,450.00 (CTE - Culinary)

Pacific Grove Community High School

None

Pacific Grove Adult School/Lighthouse Preschool & Preschool Plus Co-op

None

Pacific Grove Unified School District

None

Fiscal Impact

N/A

2025/26 ▾

(N/A) No Fiscal Impact

Program/Grant

N/A

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Josh Jorn

Assistant Superintendent

Item

Revolving Cash Report #5

Recommendation

The District Administration recommends the Board review and approve the Revolving Cash Report.

Background

The attached listing identifies payments made from the Revolving Cash Fund during the period of January 27, 2026-March 6, 2026.

Information

Prior to the approval of the identified payments, appropriate District procedures were followed, and authorizations obtained.

Fiscal Impact

N/A

2025/26 ▾

(N/A) No Fiscal Impact

Program/Grant

N/A

PGUSD
2025-26 BOARD REPORT #5 REVOLVING CASH

January 27, 2026-March 6, 2026

Date	Name	Account	Amount
Jan 27 - Mar 6, 26			
02/06/2026	ANALYSIS CHARGE	FEES	-460.05
03/06/2026	ANALYSIS CHARGE	FEES	-397.55
			<hr/>
Jan 27 - Mar 6, 26			<hr/> <hr/>

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Josh Jorn

Assistant Superintendent

Item

Out of County/Overnight Activities

Recommendation

The District Administration recommends that the Board review and approve the Out of County and/or Overnight Activities.

Background

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

Information

The attached list identifies overnight/Out of County/State trip(s) being proposed by school sites at this time.

Fiscal Impact

N/A

2025/26 ▾

(N/A) No Fiscal Impact

Program/Grant

N/A

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
2025-26 OUT OF COUNTY OR OVERNIGHT ACTIVITIES

<u>Date(s)</u>	<u>Destination</u>	<u>Student/ Class/ Activity</u>	<u>Transportation</u>	<u>Cost</u>	<u>Funding Source</u>
3/20/2026	Superior Court of California Oakland, CA	PGHS Mock Trial Mock Trial State Competition	Auto	\$ 120.00	GATE
3/21/2026	Cabrillo College Aptos, CA	PGHS Jazz Band Santa Cruz Jazz Festival	Auto	\$ -	N/A
3/21/2026	Gilroy High School Gilroy, CA	PGHS Softball Softball Game	Auto	\$ -	N/A
3/27/2026	San Francisco State University San Francisco, CA	PGHS AVID College Tour	Charter Bus	\$ 2,532.50	UGF - AVID
3/27/2026- 3/29/2026	Hollister High School Hollister, CA	PGHS BreakerBots Pinnacles District Event	Auto	\$ -	N/A
3/28/2026	Watsonville High School Watsonville, CA	PGHS Softball Soft Game	Auto	\$ 650.00	PGHS Athletics
4/8/2026	Hollister High School Hollister, CA	PGHS Swim Team Swim Meet	School Bus	\$ 673.75	PGHS Athletics
5/2/2026	Milpitas High School & Great America Theme Park	PGMS Choir Choral Competiton & Field Trip	School Bus	\$ 1,877.50	Donations
5/22/2026	Santa Cruz Beach Boardwalk Santa Cruz, CA	PGMS 8th Grade Field Trip	Charter Bus	\$ 6,585.00	Donations
5/27/2026	The Tech Interactive Museum San Jose, CA	Forest Grove 5th Grade Field Trip	Charter Bus	\$ 3,396.00	Donations and Grant

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 03-20-2026 Day of Activity: Friday

Activity Name/ Location: Mock Trial State Competition Address: 1225 Fallon St.

City: Oakland County: Alameda

School: Pacific Grove High School Teacher/ Class or Club: Mock Trial Grade: 12

School Departure Time: 9:00 a.m. Pickup Time from Place of Activity: 6:00 p.m.

Name(s) of Employee(s) Accompanying Students: Lauralea Gaona

Number of Adults: 1 Number of Students: 1
(Total Chaperones)

Description of Activity/ Educational Objective: Mock Trial State Competition- Courtroom Artist

List All Stops: PGHS- Alameda Court House- PGHS

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. LG (Teacher/Coach/Advisors Initials)

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: LG (Teacher/ Coach/Advisors Initials)
Lauralea Gaona (mother will be driving student home from Oakland)

Name(s) of Auto Drivers (subject to change): _____
(X) Form-OCA-1 Release of Driver Record Information is on file with the District _____
(X) Form-OCA-2 Personal Automobile Information is on file with the District _____
(X) Fingerprint clearance is on file with the District _____

Requested By: Lauralea Gaona Lauralea Gaona Date: 03/10/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/11/2026

Substitute Required: Yes # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 120 + Cost of Transportation: \$ _____ + Cost of Substitute: \$ _____ = Total Cost (Est): \$ _____

Funds to be charged for all activity expenses: () Students () Club () PG Pride (x) Other GATE

Account Code: N/A

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: _____ Date: _____

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 3/21/26 Day of Activity: Saturday

Activity Name/ Location: Santa Cruz Jazz Festival Address: Cabrillo College, Aptos

City: Aptos County: Santa Cruz

School: Pacific Grove High School Teacher/ Class or Club: Jazz Band Grade: 9-12

School Departure Time: 12:00 p.m. Pickup Time from Place of Activity: 9:00 p.m.

Name(s) of Employee(s) Accompanying Students: George Warren

Number of Adults: 5 Number of Students: 15
(Total Chaperones)

Description of Activity/ Educational Objective: Band competition. Detailed rehearsal, prep for being the best band at the festival.

List All Stops: Cabrillo College, Aptos

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. GW (Teacher/Coach/Advisors Initials)

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: GW (Teacher/ Coach/Advisors Initials)
Sean O'Brien, Robert and/or Sayaka Bishop, Jeff and/or Karen Granger, Jasna and/or James Norris.

Name(s) of Auto Drivers (subject to change): _____
(X) Form-OCA-1 Release of Driver Record Information is on file with the District _____
(X) Form-OCA-2 Personal Automobile Information is on file with the District _____
(X) Fingerprint clearance is on file with the District _____

Requested By: George Warren George Warren Date: 01/21/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/04/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 0 + Cost of Transportation: \$ 0 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 0.00

Funds to be charged for all activity expenses: () Students () Club () PG Pride () Other _____

Account Code: N/A

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: _____ Date: _____

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 3/21/2026 Day of Activity: Saturday

Activity Name/ Location: Gilroy High school Address: 750 w 10th st.

City: Gilroy County: Santa Clara

School: Pacific Grove High School Teacher/ Class or Club: Craig Bell Grade: 9-12

School Departure Time: 10:45 a.m. Pickup Time from Place of Activity: 4:00 p.m.

Name(s) of Employee(s) Accompanying Students: Craig Bell

Number of Adults: 6 Number of Students: 36
(Total Chaperones)

Description of Activity/ Educational Objective: Baseball games

List All Stops: Gilroy High school

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. cb (Teacher/Coach/Advisors Initials)

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: cb (Teacher/ Coach/Advisors Initials)
*several riding with own parents, Team Drivers: Craig Bell, Ricky Roldan, Ray Lake, gil Ruiz

Name(s) of Auto Drivers (subject to change): _____
(X) Form-OCA-1 Release of Driver Record Information is on file with the District _____
(X) Form-OCA-2 Personal Automobile Information is on file with the District _____
(X) Fingerprint clearance is on file with the District _____

Requested By: craig bell Craig Bell Date: 01/23/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/10/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 0 + Cost of Transportation: \$ 0 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 0.00

Funds to be charged for all activity expenses: () Students () Club () PG Pride () Other _____

Account Code: N/A

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: _____ Date: _____

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 03/27/2026 Day of Activity: Friday

Activity Name/ Location: SFSU Campus Tour/ San Francisco Address: 1600 Holloway Avenue

City: San Francisco County: San Francisco

School: Pacific Grove High School Teacher/ Class or Club: AVID/Portela Grade: 9-12

School Departure Time: 7:30 a.m. Pickup Time from Place of Activity: 3:00 p.m.

Name(s) of Employee(s) Accompanying Students: Madelyn Portela, Jay Ehret, Kent Leatham

Number of Adults: 3 Number of Students: 52
(Total Chaperones)

Description of Activity/ Educational Objective: College Campus Tour of San Francisco State University

List All Stops: Pacific Grove High School --> SFSU --> Pacific Grove High School

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. MEP (Teacher/Coach/Advisors Initials)

Means of Transportation: Charter
(Board Regulation 3541.1 requirements will be complied with when using private autos: MEP (Teacher/ Coach/Advisors Initials))

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
() Fingerprint clearance is on file with the District _____

Requested By: Madelyn Portela Madelyn Portela Date: 02/23/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/04/2026

Substitute Required: Yes # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ _____ + Cost of Transportation: \$ 2532.50 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 2,532.50

Funds to be charged for all activity expenses: () Students () Club () PG Pride (x) Other _____

Account Code: AVID Transportation

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 02/23/2026 Transportation Available: Yes

Transportation Type: () School Bus (x) Charter

Approved by Transportation Supervisor: Jon Anderson Date: 03/02/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: March 27-29, 2026 Day of Activity: Friday - Sunday

Activity Name/ Location: Pinnacles District Event/Hollister Address: 1220 Monterey Street

City: Hollister County: San Benito

School: Pacific Grove High School Teacher/ Class or Club: BreakerBots Grade: 9-12

School Departure Time: 3:45 p.m. Pickup Time from Place of Activity: none p.m.

Name(s) of Employee(s) Accompanying Students: Roby Hyde

Number of Adults: 4 Number of Students: 20
(Total Chaperones)

Description of Activity/ Educational Objective: Robotics Competition. Competing against 39 teams with 1200+ people.

List All Stops: Hollister High School

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. rh (Teacher/Coach/Advisors Initials)

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: rh (Teacher/ Coach/Advisors Initials)
Roby Hyde, Paul Brockmeyer, Brian Wade, Joe Pederson

Name(s) of Auto Drivers (subject to change): _____
(X) Form-OCA-1 Release of Driver Record Information is on file with the District _____
(X) Form-OCA-2 Personal Automobile Information is on file with the District _____
(X) Fingerprint clearance is on file with the District _____

Requested By: Roby Hyde Roby Hyde Date: 02/10/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/04/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 0 + Cost of Transportation: \$ 0 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 0.00

Funds to be charged for all activity expenses: () Students () Club () PG Pride () Other _____

Account Code: N/A

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: _____ Date: _____

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 03/28/2026 Day of Activity: Saturday

Activity Name/ Location: Softball Tournament/Watsonville HS Address: 250 E Beach St

City: Watsonville County: Santa Cruz

School: Pacific Grove High School Teacher/ Class or Club: Llantero/JV Softball Grade: n/a

School Departure Time: 7:00 a.m. Pickup Time from Place of Activity: 5:00 p.m.

Name(s) of Employee(s) Accompanying Students: Richard Llantero

Number of Adults: 15 Number of Students: 15
(Total Chaperones)

Description of Activity/ Educational Objective: JV Softball Tournament

List All Stops: None

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. RFL (Teacher/Coach/Advisors Initials)

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: RFL (Teacher/ Coach/Advisors Initials)
Parents/Guardians will provide their own student's transportation

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
(x) Fingerprint clearance is on file with the District _____

Requested By: Richard F. Llantero Richard Llantero Date: 03/05/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/10/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 650 + Cost of Transportation: \$ _____ + Cost of Substitute: \$ _____ = Total Cost (Est): \$ _____

Funds to be charged for all activity expenses: () Students () Club () PG Pride (x) Other Softball Team account

Account Code: Wells Fargo Athletic Department Fund - Softball account #410

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: _____ Date: _____

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 4/8/26 Day of Activity: Wednesday

Activity Name/ Location: Hollister High School Address: 1220 Monterey St, Hollister, CA 95023

City: Hollister County: San Benito

School: Pacific Grove High School Teacher/ Class or Club: PGHS Swim team Grade: NA

School Departure Time: 1:30 p.m. Pickup Time from Place of Activity: 5:30 p.m.

Name(s) of Employee(s) Accompanying Students: Trent Larsen

Number of Adults: 2 Number of Students: 40
(Total Chaperones)

Description of Activity/ Educational Objective: PCAL League swim meet vs. Hollister High School

List All Stops: none

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. TL (Teacher/Coach/Advisors Initials)

Means of Transportation: School Bus
(Board Regulation 3541.1 requirements will be complied with when using private autos: TL (Teacher/ Coach/Advisors Initials))

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
() Fingerprint clearance is on file with the District _____

Requested By: Trent Larsen Trent Larsen Date: 01/26/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 01/29/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 0 + Cost of Transportation: \$ 673.75 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 673.75

Funds to be charged for all activity expenses: () Students () Club () PG Pride () Other _____

Account Code: School Bus - 01-0000-0-1176-4200-5710-00-006-8000-0009

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 01/27/2026 Transportation Available: Yes

Transportation Type: (x) School Bus () Charter

Approved by Transportation Supervisor: Jon Anderson Date: 01/28/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: May 2, 2026 Day of Activity: Saturday

Activity Name/ Location: Music in the Parks/ Santa Clara Address: 1285 Escuela Pkwy, Milpitas, CA 95035

City: Milpitas County: Santa Clara

School: PG Middle School Teacher/ Class or Club: Masar/Choir Grade: 6,7,8

School Departure Time: 7:00 a.m. Pickup Time from Place of Activity: 6:30 p.m.

Name(s) of Employee(s) Accompanying Students: Jared Masar

Number of Adults: 10 Number of Students: 45
(Chaperones)

Description of Activity/ Educational Objective: Choral competition where students get adjudicated by professional choral directors

List All Stops: Great America Theme Park, 4701 Great America Pkwy, Santa Clara, CA 95054

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. JM (Teacher/Coach/Advisors Initials)

Means of Transportation: School Bus
(Board Regulation 3541.1 requirements will be complied with when using private autos: JM (Teacher/Coach/Advisors Initials))

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
() Fingerprint clearance is on file with the District _____

Requested By: Jared Masar Jared Masar Date: 02/02/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Sean Roach Date: 03/03/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ _____ + Cost of Transportation: \$ 1,877.50 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ _____

Funds to be charged for all activity expenses: () Students () Club () PG Pride () Other _____

Account Code: 01-9005-0-1155-1000-5710-00-005-1445-0000

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 03/03/2026 Transportation Available: Yes

Transportation Type: (x) School Bus () Charter

Approved by Transportation Supervisor: Jon Anderson Date: 03/03/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 05/22/2026 Day of Activity: Friday

Activity Name/ Location: Santa Cruz Beach Boardwalk Address: 400 Beach Street

City: Santa Cruz County: Santa Cruz

School: PG Middle School Teacher/ Class or Club: End of Year 8th grade class trip Grade: 8

School Departure Time: 9:30 a.m. Pickup Time from Place of Activity: 4:00 p.m.

Name(s) of Employee(s) Accompanying Students: Jason Tovani

Number of Adults: 5 Number of Students: 140
(Chaperones)

Description of Activity/ Educational Objective: End of Year 8th grade class trip

List All Stops: N/A, For the Drop-off time from the Boardwalk, can we have the time listed at 6:15 p.m. to avoid paying overtime for the drivers.

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. AA (Teacher/Coach/Advisors Initials)

Means of Transportation: Charter
(Board Regulation 3541.1 requirements will be complied with when using private autos: AA (Teacher/ Coach/Advisors Initials))

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
() Fingerprint clearance is on file with the District _____

Requested By: Apelila Atofau Apelila Atofau Date: 06/18/2025
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Sean Roach Date: 03/02/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ _____ + Cost of Transportation: \$ 6,585.00 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ _____

Funds to be charged for all activity expenses: (x) Students () Club () PG Pride () Other _____

Account Code: 01-9005-0-1167-1000-5800-00-005-1400-0000

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 06/23/2025 Transportation Available: Yes

Transportation Type: () School Bus (x) Charter

Approved by Transportation Supervisor: Jon Anderson Date: 01/09/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 5/27/25 Day of Activity: Wednesday

Activity Name/ Location: Tech Museum Field Trip Address: 201 S. Market St.

City: San Jose County: Santa Clara

School: Forest Grove Teacher/ Class or Club: 5h Grade Condit/Dempsey Grade: 5

School Departure Time: 8:15 a.m. Pickup Time from Place of Activity: 1:00 p.m.

Name(s) of Employee(s) Accompanying Students: Condit, Dempsey, paraprofessionals

Number of Adults: 20 Number of Students: 58
(Chaperones)

Description of Activity/ Educational Objective: STEAM -Hands on experience at Tech Interactive Museum

List All Stops: FG -> Tech -> FG

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. DC (Teacher/Coach/Advisors Initials)

Means of Transportation: Charter
(Board Regulation 3541.1 requirements will be complied with when using private autos: DC (Teacher/ Coach/Advisors Initials)
N/A

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
() Fingerprint clearance is on file with the District _____

Requested By: Danielle Condit _____ Date: 01/06/2026
Employee Signature (accompanying students) Danielle Condit *(Printed Name)*

Administrative Approval/Principal: Abbie Arbrun _____ Date: 02/02/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ _____ + Cost of Transportation: \$ 3,396.00 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ _____

Funds to be charged for all activity expenses: () Students () Club () PG Pride () Other _____

Account Code: \$2000 from 01-6762-0-1110-1000-5820-00-003-0000-0000 - \$1396 from 01-9003-0-1110-1000-5820-00-003-7280-0000

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 01/07/2026 Transportation Available: Yes

Transportation Type: () School Bus (x) Charter

Approved by Transportation Supervisor: Jon Anderson _____ Date: 01/21/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Buck Roggeman
Chief Human Resources Officer

Item

Personnel Report

Recommendation

The District Administration recommends that the Board review and approve the Personnel Report.

Background

The Personnel Report outlines appointments, leaves, resignations, retirements and releases as it relates to employees' employment status with the District.

Recruitment and selection procedures include dissemination of vacancy announcements to local and surrounding public agencies, community colleges and institutions of higher education as well as posting on the District's website.

Information

Persons listed in the Personnel Report are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

Fiscal Impact

N/A

2025/26 ▾

(N/A) No Fiscal Impact ▾

Program/Grant

N/A

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT – CERTIFICATED
March 19, 2026

APPOINTMENTS

Name	Position	FTE	Site	Status	Effective Dates
Keller, Logan	Substitute Teacher	Various	District	On Call	2/26/26
Dehue, Julia	Substitute Teacher	Various	District	On Call	2/27/26
Tsai, Arvin	Substitute Teacher	Various	District	On Call	3/9/26
Ceja, Finn	Substitute Teacher	Various	District	On Call	3/4/26
Glidden, Haley	Substitute Teacher	Various	District	On Call	2/9/26

STIPENDS

Name	Stipend	Site	Status	Effective Dates
Peiffer Gaona, Lauralea	Summer School Principal	District	Perm	5/24/26-6/30/26
Davis, Lauren	ESY Principal 0.5	District	Perm	5/24/26-6/30/26

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
 PERSONNEL REPORT – CLASSIFIED
 March 19, 2026

APPOINTMENTS

Name	Position	FTE	Site	Status	Effective Dates
Whent, Sheryl	Substitute Classified	Various	District	On Call	2/27/26
Bleyle, Diana	Substitute Classified	Various	District	On Call	2/26/26
Diaz, Cheyenne	Vocational Assistant Culinary Arts	0.625	PGHS	Prob	3/9/26
Langari Ferdowsi, Farideh	AI Instructor	0.1875	ADE	Prob	3/30/26
Zhou, Jing	Chinese Instructor	0.125	ADE	Prob	3/30/26

STIPENDS

Name	Position	Site	Status	Effective Dates
Gamecho, Amaya	IA/Anti Seizure Stipend	ADE	Perm	2/1/26
Solomon, Petra	IA/Anti Seizure Stipend	ADE	Perm	2/1/26

RESIGNATIONS/RELEASES/RETIREMENTS

Name	Position	FTE	Site	Status	Effective Dates
Villegas, Lucero	Executive Assistant	1.0	DO	Perm	3/20/26
Arroyo, Katie	Freshman Volleyball Coach	Varies	PGHS	Walk-On	3/9/26

TEMPORARY APPOINTMENTS

Name	Position	FTE	Site	Status	Effective Dates
Bredthauer, Vanessa	ASE Instructor	Hourly	FGE	Temp	3/1/26
Morris, Jessica	ASE Instructor	Hourly	FGE	Temp	3/1/26

LEAVES OF ABSENCE

Name	Position	FTE	Site	Leave Type	Effective Dates
Vantran, Hanyssa	Paraprofessional	0.8125	PGHS	unpaid	4/20/26-5/29/26

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Buck Roggeman

Chief Human Resources Officer

Item

Memorandum of Understanding (MOU) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – Information Technology Technician Schedule Change

Recommendation

The District Administration recommends that the Board review and approve the memorandum of understanding between the California School Employees Association (CSEA) and Pacific Grove Unified School District (PGUSD) to change the Information Technology Technician schedule to meet operational needs.

Background

In accordance with its collective bargaining agreement, PGUSD works with CSEA when making changes to employee schedules. A memorandum of understanding is required when the District proposes a modification to employees' hours, job classification, and job consolidation.

Information

This memorandum of understanding will shift the Information Technology Technician's work hours from 7:30 a.m. - 4:30 p.m. to 7:00 a.m. to 4:00 p.m. This adjustment will allow the technician to better support the program needs of Robert Down Elementary School. The exception will be on days when scheduled staff or departmental meetings occur, during which the employee will work the regular hours of 7:30 a.m.–4:30 p.m.

Fiscal Impact

No fiscal impact

2025/26 ▾

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER 229**

MEMORANDUM OF UNDERSTANDING

Schedule Change: Robert H. Down Elementary School

March 4, 2026

The Pacific Grove Unified School District ("District") and the California School Employees Association, and its Chapter 229 Pacific Grove ("CSEA"), collectively known as the "Parties" enter into this Memorandum of Understanding to address operational needs at Robert H. Down Elementary School. The Parties hereby agree to the following:

1. Employee #162282 ("Employee") holds a position in the classification of Computer Lab Technician (PC# 100231) and is assigned to Robert H. Down Elementary School. Employees established work schedule is Monday - Friday, 7:30 a.m. - 4:30 p.m.
2. To meet the current operational needs at Robert H. Down Elementary School, the Employee agrees to a permanent change to their daily work schedule. The new established daily work schedule shall be Monday - Friday, 7:00 a.m. - 4:00 p.m.
3. On any day the supervisor schedules a staff meeting or a departmental team meeting, Employee agrees to work a modified work schedule of 7:30 a.m. - 4:30 p.m. to attend those meetings. The supervisor shall provide Employee with a minimum of ten (10) working days notice of any scheduled meeting that requires them to work the modified schedule.
4. Employee's schedule shall not change unless mutually agreed upon by the Parties and the Employee, in writing.

This Memorandum of Understanding is subject to Policy 610 procedure of CSEA and is subject to the grievance and arbitration sections of the Parties collective bargaining agreement.

Date signed: 3/10/2026

For the District:

Signed by: Buck Roggeman 3/10/2026
Buck Roggeman, Chief Human Resources Officer

DocuSigned by: Joshua R. Jorn 3/10/2026
Joshua R. Jorn, Assistant Superintendent/CBO

Signed by: Linda Adamson 3/10/2026
Linda Adamson, Ed.D., Superintendent

For CSEA Chapter 229:

DocuSigned by: Jill Houston 3/9/2026
Jill Houston, President/Negotiations Chair

DocuSigned by: Greg Kelley 3/10/2026
Greg Kelley, Vice-President/Negotiations

Signed by: Nargess Akhavi 3/10/2026
Nargess Akhavi, Negotiations

Signed by: Christine Gruber 3/10/2026
Christine Gruber, Negotiations

DocuSigned by:

Sarah Herrera

3/10/2026

4C38A78C63FEA46
Sarah Herrera, Labor Relations Representative

Board Cover Sheet

RATIFICATION ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Josh Jorn

Assistant Superintendent

Item

Ratification – Out of County/Overnight Activities

Recommendation

The District Administration recommends that the Board review and ratify the Out of County and/or Overnight Activities.

Background

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

Information

The attached list identifies overnight/Out of County/State trip(s) being proposed by school sites at this time.

Fiscal Impact

N/A

2025/26 ▾

(N/A) No Fiscal Impact

Program/Grant

N/A

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
2025-26 OUT OF COUNTY OR OVERNIGHT ACTIVITIES**

<u>Date(s)</u>	<u>Destination</u>	<u>Student/ Class/ Activity</u>	<u>Transportation</u>	<u>Cost</u>	<u>Funding Source</u>	<u>Reason for Ratification</u>
2/26/2026	Sacred Heart School Atherton, CA	PGHS Boys Basketball CCS Semi Final Basketball Game	Charter	\$ 2,047.50	PGHS Athletics	Playoff schedule not published with enough advanced notice
2/28/2026	Watsonville High School Watsonville, CA	PGHS Track Team Time Trials Meet	District Van & Auto	\$ -	N/A	Meet location change
3/5/2026	Pajaro Valley High School Watsonville, CA	PGHS Varsity Softball Softball Game	School Bus	\$ 461.25	PGHS Athletics	Late submission
3/11/2026- 3/15/2026	Disneyland Anaheim, CA	PGHS Choir SoCal Choir Tour	Auto	\$ 20,000.00	Multi-funded, donations/grants	Drivers needed to be cleared

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 2/26/26 Day of Activity: Thursday

Activity Name/ Location: CCS Semi Final Basketball Game/SHP Address: 150 Valparaiso Road

City: Atherton, CA County: San Mateo

School: Pacific Grove High School Teacher/ Class or Club: Dan Powers/Boys Basketball Grade: 9-12

School Departure Time: 2:30 p.m. Pickup Time from Place of Activity: 9 p.m.

Name(s) of Employee(s) Accompanying Students: Dan Powers, Jack Sendell, Anthony Nimri

Number of Adults: 4 Number of Students: 13
(Total Chaperones)

Description of Activity/ Educational Objective: CCS Semi Final Basketball Game/Sacred Heart Prep

List All Stops: Morgan Hill Cochrane Road-Subway and In/N/Out

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. DP (Teacher/Coach/Advisors Initials)

Means of Transportation: Charter
(Board Regulation 3541.1 requirements will be complied with when using private autos: DP (Teacher/ Coach/Advisors Initials))

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
() Fingerprint clearance is on file with the District _____

Requested By: Daniel P. Powers Daniel P. Powers Date: 02/27/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/04/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 0 + Cost of Transportation: \$ 2047.50 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 2,047.50

Funds to be charged for all activity expenses: (x) Students () Club () PG Pride () Other _____

Account Code: Charter Bus - 01-0000-0-1176-4200-5820-00-006-8000-0009

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 02/27/2026 Transportation Available: Yes

Transportation Type: () School Bus (x) Charter

Approved by Transportation Supervisor: Jon Anderson Date: 03/02/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 2/28/26 Day of Activity: Saturday

Activity Name/ Location: Time Trials Meet @ Watsonville High Address: 250 East Beach St

City: Watsonville, Ca 95076 County: Santa Cruz

School: Pacific Grove High School Teacher/ Class or Club: Ryan Travaille /Track Team Grade: All

School Departure Time: 7:40 a.m. Pickup Time from Place of Activity: 5:30 p.m.

Name(s) of Employee(s) Accompanying Students: Ryan Travaille, Tracy Travaille, Amanda Holliday

Number of Adults: 5 Number of Students: 15
(Total Chaperones)

Description of Activity/ Educational Objective: Track Meet

List All Stops: none

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. Ryan (Teacher/Coach/Advisors Initials)

Means of Transportation: District Van
(Board Regulation 3541.1 requirements will be complied with when using private autos: RT (Teacher/ Coach/Advisors Initials)
District van: Ryan Travaille (6), District van: Amanda Holliday (5), Personal auto: Tracy Travaille (4)

Name(s) of Auto Drivers (subject to change): _____
(X) Form-OCA-1 Release of Driver Record Information is on file with the District _____
(X) Form-OCA-2 Personal Automobile Information is on file with the District _____
(X) Fingerprint clearance is on file with the District _____

Requested By: Ryan Travaille Ryan Travaille Date: 02/27/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/04/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 0 + Cost of Transportation: \$ 0 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 0.00

Funds to be charged for all activity expenses: () Students () Club () PG Pride (x) Other _____

Account Code: N/A

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: Jon Anderson Date: 03/02/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 3/5/26 Day of Activity: 3/5/26

Activity Name/ Location: Pajaro Valley High School Address: 500 Harkins Slough Rd Watsonville Ca 95076

City: Watsonville County: Santa Cruz

School: Pacific Grove High School Teacher/ Class or Club: Sal Lucido/Varsity Softball Grade: 9-12

School Departure Time: 2 p.m. Pickup Time from Place of Activity: 6 p.m.

Name(s) of Employee(s) Accompanying Students: Salvatore Lucido

Number of Adults: 3 Number of Students: 14
(Total Chaperones)

Description of Activity/ Educational Objective: Softball Game

List All Stops: None

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. Sl (Teacher/Coach/Advisors Initials)

Means of Transportation: School Bus
(Board Regulation 3541.1 requirements will be complied with when using private autos: N/A (Teacher/ Coach/Advisors Initials)
N/A

Name(s) of Auto Drivers (subject to change): _____
() Form-OCA-1 Release of Driver Record Information is on file with the District _____
() Form-OCA-2 Personal Automobile Information is on file with the District _____
() Fingerprint clearance is on file with the District _____

Requested By: Sal Lucido Sal Lucido Date: 02/27/2026
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/04/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 0 + Cost of Transportation: \$ 461.25 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 461.25

Funds to be charged for all activity expenses: () Students () Club () PG Pride () Other _____

Account Code: School Bus - 01-0000-0-1176-4200-5710-00-006-8000-0009

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 03/02/2026 Transportation Available: Yes

Transportation Type: (x) School Bus () Charter

Approved by Transportation Supervisor: Jon Anderson Date: 03/02/2026

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: March 11-15, 2026 Day of Activity: Wed (after school)-Sunday

Activity Name/ Location: SoCal Choir Tour Address: Anaheim Ca

City: Anaheim Ca County: Orange

School: Pacific Grove High School Teacher/ Class or Club: Boulware/Choir Grade: 9-12

School Departure Time: 330 p.m. Pickup Time from Place of Activity: 11 a.m.

Name(s) of Employee(s) Accompanying Students: Michelle Boulware

Number of Adults: 5 Number of Students: 14
(Total Chaperones)

Description of Activity/ Educational Objective: Tour of Southern Cal, performances, workshops, college visit/clinic, live performance vi

List All Stops: Embassy suites, Disneyland, Segerstrom performing arts center, Cal State Fullerton, Carmel High School

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. MB (Teacher/Coach/Advisors Initials)

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: MB (Teacher/ Coach/Advisors Initials)
Michelle Boulware, Jennifer Lister Nix, Joey D'Amico)

Name(s) of Auto Drivers (subject to change): _____
(X) Form-OCA-1 Release of Driver Record Information is on file with the District _____
(X) Form-OCA-2 Personal Automobile Information is on file with the District _____
(X) Fingerprint clearance is on file with the District _____

Requested By: Michelle Boulware Michelle Boulware Date: 10/27/2025
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Greg O'Meara Date: 03/11/2026

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 20,000 + Cost of Transportation: \$ _____ + Cost of Substitute: \$ _____ = Total Cost (Est): \$ _____

Funds to be charged for all activity expenses: (x) Students (x) Club (x) PG Pride (x) Other fundraising

Account Code: Wells Fargo Bank Associated Student Body/Choir Account #707 (students, club and other fundraising) PG Pride as well

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: _____ Date: _____

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

Board Cover Sheet

Consent ▾

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Gregory O'Meara
Principal, Pacific Grove High School

Item

Pacific Grove High School Alternative Bell Schedule: Spring 2026

Recommendation

Pacific Grove Unified School District Administration recommends the Board of Trustees approve the proposed Final Exam Bell schedule that would be used for Spring 2026. (Subsequent years would also apply, depending on timing of Academic Calendar in conjunction with state/federal holidays)

Background

This is essentially an addendum to the Bell Schedules previously approved by the Board of Trustees. Based on feedback from multiple stakeholder groups (Parents/Staff/Students), there is a consistent message for developing options for Final Exams that would include time for students to utilize tutorial time or "Office Hours" as part of their preparation for Final Exams. An option of this format would also provide the student with a typical Final Exam structure that may be seen in the Post K-12 arena.

Due to a shortage in instructional minutes detected with previous versions of a Final Exam Schedule of this nature, and because PGHS has accumulated a sufficient number of instructional minutes in 2025-2026, there is an opportunity to implement an alternative option as soon as Spring 2026.

Information

Below is the proposed schedule:

Start	End	Tuesday	Wednesday	Thursday
8:30	10:25	Office Hours	Period 4	Period 3
10:25	10:40	Break	Break	Break
10:40	10:45	Passing	Passing	Passing
10:45	12:40	Period 2	Period 6	Period 5
12:40	1:30	Lunch	Lunch	Lunch
1:30	1:35	Passing	Passing	Passing
1:35	3:30	Period 1	Period 8	Period 7

Fiscal Impact

No fiscal impact

2025/26 ▾

(01) General Fund ▾

Program/Grant

General Fund (01)

Example: Superintendent Budget/Arts & Music Grant

Board Cover Sheet

Action/Discussion

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Proposed Board Meeting(s) Calendar

Recommendation

The District Administration recommends that the Board review and adopt the proposed Board meeting calendar to ensure that all scheduled sessions remain in compliance with the meeting frequency and notification requirements established in Bylaw 9320.

Background

[Board Bylaw 9320](#) governs the scheduling and notification of all Governing Board meetings in accordance with the Brown Act and California Education Code. The policy ensures that district business is conducted in public to encourage community involvement while establishing strict protocols for closed sessions and teleconferencing.

Information

[Board Bylaw 9320](#) mandates specific posting timelines for meeting agendas, including 72 hours for regular meetings and 24 hours for special meetings. The proposed calendar adheres to these mandates and typically schedules regular meetings for the first and third Thursday of each month. Furthermore, the bylaw outlines provisions for remote participation by Board members for just cause or emergency circumstances, provided that a physical quorum is present at the primary location.

Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact

Program/Grant

N/A

BOARD MEETING CALENDAR
PACIFIC GROVE UNIFIED SCHOOL DISTRICT
 2025-26 School Year | August-December 2025

Note: Session times vary; consult [PGUSD website](#) for details.

DATES	AGENDA ITEMS
Regular Meeting Thursday Aug 7	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Quarterly Facilities Project Updates <input checked="" type="checkbox"/> Student Enrollment Update <input checked="" type="checkbox"/> Property Tax Report <input checked="" type="checkbox"/> Consolidated Application for Federal Funding <input checked="" type="checkbox"/> <i>TK-12 VAPA, Spanish & Programmatic Overview</i> <input checked="" type="checkbox"/> <i>2024-25 Solicitation of Funds</i> <input checked="" type="checkbox"/> <i>Resolution Recognizing September 15-October 15 as National Hispanic Heritage Month</i>
Special Meeting Thursday Aug 21	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>Board Governance & Board Goals Discussion</i>
Regular Meeting Thursday Sep 4	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Public Hearing & Resolution: Sufficiency of Instructional Materials for Fiscal Year 2024-25 <input checked="" type="checkbox"/> <i>CSBA Policy Update – First Reading (Part 1) & August 2025 Special Packet</i> <input checked="" type="checkbox"/> <i>Facilities Master Plan Update (Committee Development)</i> <input checked="" type="checkbox"/> <i>Safety Plan Update</i> <input checked="" type="checkbox"/> <i>Budget Committee Update</i> <input checked="" type="checkbox"/> <i>Declaration of Need for Fully Qualified Educators</i> <input checked="" type="checkbox"/> <i>Resolution for the GANN Limit for 2024-25</i> <input checked="" type="checkbox"/> <i>Unaudited Actuals</i> <input checked="" type="checkbox"/> <i>Educational Protection Account Actuals Prior Year</i>
Special Meeting Thursday Sep 18	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>Board Governance & Board Goals Discussion</i> <input checked="" type="checkbox"/> <i>CSBA Policy Update – First Reading (Part 2)</i>
Regular Meeting Thursday Oct 2	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Resolution Proclaiming Week of the School Administrator <input checked="" type="checkbox"/> FY 2024-25 Budget Revision #1 <input checked="" type="checkbox"/> PGTA Sunshine List <input checked="" type="checkbox"/> CSEA Sunshine List <input checked="" type="checkbox"/> <i>CSBA Policy Update – Approval</i>

KEY*Italicized: Moved/Added/Changed*

Asterisk*: Does Not Repeat*

Underlined: Possible

Updated: Mar 6, 2026

	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>Resolution Recognizing November as National Native American Heritage Month</i> <input checked="" type="checkbox"/> <i>Annual Review of Legal Services Costs</i> <input checked="" type="checkbox"/> <i>Measure A – Series E</i> <input checked="" type="checkbox"/> <i>Measure D – Series D</i> <input checked="" type="checkbox"/> <i>Summer Program Presentation</i> <input checked="" type="checkbox"/> <i>Williams Uniform Complaint Report (Quarterly)</i> <input checked="" type="checkbox"/> <i>Board Meeting Calendar (August-December 2026)</i>
<p>Regular Meeting Thursday Nov 6</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>CSBA Policy Update – First Reading</i> <input checked="" type="checkbox"/> <i>2024-25 State Testing Data</i> <input checked="" type="checkbox"/> <i>PGTA Sunshine List</i> <input checked="" type="checkbox"/> <i>CSEA Sunshine List</i> <input checked="" type="checkbox"/> <i>Early Retirement Incentive</i>
<p>Special Meeting Tuesday Nov 18</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>Closed Session</i>
<p>Special Meeting Thursday Nov 20</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>Board Governance & Board Goals Discussion</i>
<p>Regular Meeting Thursday Dec 11</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> <i>Quarterly Facilities Project Updates</i> <input checked="" type="checkbox"/> <i>First Interim Report</i> <input checked="" type="checkbox"/> <i>CSBA Board Comments</i> <input checked="" type="checkbox"/> <i>Election of 2025-26 Board President & Clerk</i> <input checked="" type="checkbox"/> <i>CSBA Policy Update – Approval</i> <input checked="" type="checkbox"/> <i>Elected Office Interest Forms Due (Board President/Clerk)</i> <input checked="" type="checkbox"/> <u><i>Swearing In – New Board Members</i></u> <input checked="" type="checkbox"/> <i>HS Course Catalog – Information Item</i> <input checked="" type="checkbox"/> <i>MCSBA 2026 Excellence In Education Award</i> <input checked="" type="checkbox"/> <i>Authorized Agents to Sign School Orders</i> <input checked="" type="checkbox"/> <i>Committee Representatives: MCSBA CHS City of PG Joint District (Policy/Facilities/Budget)</i>

KEY*Italicized: Moved/Added/Changed*

Asterisk*: Does Not Repeat*

Underlined: Possible

Updated: Mar 6, 2026

2025-26 School Year **Continued** | January-July 2026

Regular Meeting Thursday Jan 15	<input checked="" type="checkbox"/> Preliminary Enrollment Projection for 2026-27 SY <input checked="" type="checkbox"/> Resolution Recognizing February as Black History Month <input checked="" type="checkbox"/> School Accountability Report Cards (SARC) <input checked="" type="checkbox"/> 2025-26 Audit Report <input checked="" type="checkbox"/> <i>Williams Uniform Complaint Report (Quarterly)</i> <input checked="" type="checkbox"/> <i>School Board Member Recognition Month – Proclamation</i>
Special Meeting Thursday Jan 22	<input checked="" type="checkbox"/> Board Budget Study Session <input checked="" type="checkbox"/> Board Governance & Self-Evaluation <input checked="" type="checkbox"/> District Goals Update
Regular Meeting Thursday Feb 5	<input checked="" type="checkbox"/> Budget Development Calendar <input checked="" type="checkbox"/> <i>Property Tax Update</i>
Special Meeting Wednesday Feb 11	<input checked="" type="checkbox"/> <i>CSBA Policy Update – First Reading</i>
Regular Meeting Thursday Feb 26	<input checked="" type="checkbox"/> <i>Resolution Recognizing March as Women’s History Month</i> <input checked="" type="checkbox"/> <i>CSBA Policy Update – Approval</i> <input checked="" type="checkbox"/> LCAP 2025-26 Midyear Report
Regular Meeting Thursday Mar 5	<input type="checkbox"/> <u>Personnel Action Presented as Information (RIF)</u> <input type="checkbox"/> <u>Non-reelects Resolution</u> <input checked="" type="checkbox"/> <i>Second Interim</i>
Regular Meeting Thursday Mar 19	<input checked="" type="checkbox"/> <i>Superintendent Goals – Midyear Check-In</i> <input checked="" type="checkbox"/> <i>Curriculum & Textbook Adoption Mapping & Planning</i>
Special Meeting Thursday Mar 26	<input type="checkbox"/> <i>Board Governance</i> <input type="checkbox"/> <i>Board Self-Evaluation</i> <input type="checkbox"/> <u><i>Board Ethics Training</i></u>
Regular Meeting Thursday Apr 9	<input type="checkbox"/> Resolution Recognizing May as Asian American Pacific Islander Heritage Month <input type="checkbox"/> Student Board Recognition <input type="checkbox"/> TRAN Resolution

KEY*Italicized: Moved/Added/Changed*

Asterisk*: Does Not Repeat*

Underlined: Possible

Updated: Mar 6, 2026

	<input type="checkbox"/> Resolution Recognizing May as Mental Health Awareness Month <input type="checkbox"/> CIF Representatives <input type="checkbox"/> <i>National School Principals' Day Resolution</i> <input type="checkbox"/> <i>Williams Uniform Complaint Report (Quarterly)</i> <input type="checkbox"/> <i>Parcel Tax information Item</i>
Special Meeting Thursday Apr 23	<input type="checkbox"/> LCAP Study Session
Regular Meeting Thursday May 7	<input type="checkbox"/> Board Goals for 2026-27 <input type="checkbox"/> Bond Program Update - Schedule and Delivery Method(s) <input type="checkbox"/> California Day of the Teacher <input type="checkbox"/> Week of the CSEA Employee <input type="checkbox"/> Retiree Recognition <input type="checkbox"/> Begin Superintendent Evaluation <input type="checkbox"/> CSBA Policy Update – First Reading <input type="checkbox"/> <i>Board Meeting Calendar (January-June 2027)</i> <input type="checkbox"/> <i>Refunding Resolution (2015 Series B and 2016), and Resolution for Measure B, Series A)</i>
Regular Meeting Thursday May 21	<input type="checkbox"/> Review Governor's Revised Budget <input type="checkbox"/> 2026-27 Budget Public Hearing <input type="checkbox"/> LCAP Public Hearing/LCAP Board Presentation <input type="checkbox"/> Educational Protection Account Resolution Subsequent Year Projections <input type="checkbox"/> Resolution Recognizing June as LGBTQ+ Month <input type="checkbox"/> Continue Superintendent Evaluation <input type="checkbox"/> CSBA Policy Update – Approval <input type="checkbox"/> School Plans for Student Achievement (SPSA) <input type="checkbox"/> <i>Safety Assessment/Audit – Annual Update</i> <input type="checkbox"/> <i>Communications Audit/Plan Update</i>
Regular Meeting Thursday Jun 4	<input type="checkbox"/> 2026-27 Budget Public Adoption <input type="checkbox"/> Approval of Contracts & Purchase Orders for 2026-27 <input type="checkbox"/> Resolution Recognizing Juneteenth <input type="checkbox"/> School Resource Officer Contract <input type="checkbox"/> Instructional Material & Curriculum Adoption Plan <input type="checkbox"/> CA Dashboard Local Indicators

KEY*Italicized: Moved/Added/Changed*

Asterisk*: Does Not Repeat*

Underlined: Possible

Updated: Mar 6, 2026

	<input type="checkbox"/> Superintendent Evaluation & Contract <input type="checkbox"/> LCAP Approval <input type="checkbox"/> 2026-27 Prequalified Vendors List <input type="checkbox"/> 2025-26 Solicitation of Funds <input type="checkbox"/> <i>Williams Uniform Complaint Report (Quarterly)</i>
Special Meeting Thursday Jun 18	<input type="checkbox"/> TBD
JULY 2026	NO BOARD MEETINGS

KEY*Italicized: Moved/Added/Changed*

Asterisk*: Does Not Repeat*

Underlined: Possible

Updated: Mar 6, 2026

BOARD MEETING CALENDAR
PACIFIC GROVE UNIFIED SCHOOL DISTRICT
 2026-27 School Year | August-December 2026

Note: Session times vary; consult agendas for details.

DATES	AGENDA ITEMS
Regular Meeting Thursday Aug 13	<input type="checkbox"/> Quarterly Facilities Project Updates <input type="checkbox"/> Student Enrollment Update <input type="checkbox"/> Property Tax Report <input type="checkbox"/> Consolidated Application for Federal Funding <input type="checkbox"/> TK-12 VAPA, Spanish & Programmatic Overview <input type="checkbox"/> 2025-26 Solicitation of Funds <input type="checkbox"/> Resolution Recognizing September 15-October 15 as National Hispanic Heritage Month
Special Meeting Thursday Aug 27	<input type="checkbox"/> TBD
Regular Meeting Thursday Sep 10	<input type="checkbox"/> Public Hearing & Resolution: Sufficiency of Instructional Materials for Fiscal Year 2025-26 <input type="checkbox"/> CSBA Policy Update – First Reading <input type="checkbox"/> Facilities Master Plan Update (Committee Development) <input type="checkbox"/> Safety Plan Update <input type="checkbox"/> Budget Committee Update <input type="checkbox"/> Declaration of Need for Fully Qualified Educators <input type="checkbox"/> Resolution for the GANN Limit for 2025-26 <input type="checkbox"/> Unaudited Actuals
Special Meeting Thursday Sep 24	<input type="checkbox"/> TBD
Regular Meeting Thursday Oct 8	<input type="checkbox"/> Resolution Proclaiming Week of the School Administrator <input type="checkbox"/> FY 2025-26 Budget Revision #1 <input type="checkbox"/> PGTA Sunshine List <input type="checkbox"/> CSEA Sunshine List <input type="checkbox"/> CSBA Policy Update – Approval

KEY*Italicized: Moved/Added/Changed*

Asterisk*: Does Not Repeat*

Underlined: Possible

Updated: Mar 6, 2026

	<input type="checkbox"/> Resolution Recognizing November as National Native American Heritage Month <input type="checkbox"/> Annual Review of Legal Services Costs <input type="checkbox"/> Measure A – Series E <input type="checkbox"/> Measure D – Series D <input type="checkbox"/> Summer Program Presentation <input type="checkbox"/> Williams Uniform Complaint Report (Quarterly) <input type="checkbox"/> Board Meeting Calendar (August-December 2027)
Special Meeting Thursday Oct 22	<input type="checkbox"/> TBD
Regular Meeting Thursday Nov 5	<input type="checkbox"/> CSBA Policy Update – First Reading <input type="checkbox"/> Educational Protection Account Actuals <input type="checkbox"/> Review of 2025-26 Data <input type="checkbox"/> 2026 State Testing Results
Special Meeting Thursday Nov 19	<input type="checkbox"/> TBD
Regular Meeting Thursday Dec 3	<input type="checkbox"/> Quarterly Facilities Project Updates <input type="checkbox"/> First Interim Report <input type="checkbox"/> CSBA Board Comments <input type="checkbox"/> Election of 2025-26 Board President & Clerk <input type="checkbox"/> CSBA Policy Update – <i>Approval</i> <input type="checkbox"/> Elected Office Interest Forms Due (Board President/Clerk) <input type="checkbox"/> <u>Swearing In – New Board Members</u> <input type="checkbox"/> HS Course Catalog – Information Item <input type="checkbox"/> MCSBA 2026 Excellence In Education Award <input type="checkbox"/> Authorized Agents to Sign School Orders <input type="checkbox"/> Committee Representatives: MCSBA CHS City of PG Joint District (Policy/Facilities/Budget)
Special Meeting Thursday Dec 17	<input type="checkbox"/> TBD

KEY*Italicized: Moved/Added/Changed*

Asterisk*: Does Not Repeat*

Underlined: Possible

Updated: Mar 6, 2026

Board Cover Sheet

Information/Discussion

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Larry Haggquist

Executive Director of Educational Services

Item

Curriculum & Textbook Adoption Mapping & Planning

Recommendation

The District Administration recommends the Board hear a brief report related to Curriculum Planning and Mapping that is in process in Educational Services.

Background

Prior to the implementation of the Local Control Funding Formula (LCFF), the State of California established adoption years for each subject and provided targeted funding for instructional materials. This system helped ensure consistency across districts and guaranteed access to state-approved, standards-aligned curriculum. With LCFF, funding and decision-making shifted to districts, requiring local review and adoption of materials aligned to state standards and frameworks. While districts now have flexibility in scheduling adoptions, many continue to reference the traditional state cycles, as publishers often release updated materials in alignment with previous statewide timelines.

Information

This report provides an overview of PGUSD's current and planned curriculum initiatives for 2025–26, including both core and non-core subjects. It highlights recent adoptions, ongoing pilots, relevant state legislation, and upcoming adoption opportunities. The report also outlines how the district evaluates instructional materials for alignment to standards, instructional quality, and local priorities, providing a roadmap for future curriculum decisions and professional development.

Fiscal Impact

There is no fiscal impact. This report is for informational purposes only.



Curricular Planning and Mapping Report

**Pacific Grove Unified
March 19, 2026**

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Curriculum Planning Report 2025-26

Pacific Grove Unified

Overview

Prior to the implementation of the Local Control Funding Formula (LCFF), the State of California provided specific adoption years for each subject and accompanied those adoptions with targeted funding. Under that system, districts were expected to purchase curriculum materials in alignment with the state's adoption schedule, which helped ensure consistency across California schools and guaranteed access to state-approved, standards-aligned instructional materials.

Since LCFF shifted funding control to districts, California no longer provides state-directed adoption years or funding. Instead, districts are responsible for reviewing, selecting, and purchasing curriculum that aligns with state content standards and frameworks. Despite this shift, many districts continue to follow the traditional state adoption cycles because publishers release updated instructional materials in accordance with previous statewide timelines. For example, development of the revised K–12 Mathematics Framework began in 2019, the framework was adopted by the State Board of Education (SBE) in July 2023, and publishers prepared aligned instructional materials for state adoption in 2025. This cycle allows districts to benefit from vetted, standards-aligned resources while maintaining local control over curriculum adoption.

PGUSD Curricular Planning

This document provides a brief historical overview of curricular adoptions in PGUSD and updates on current and planned curricular initiatives. It highlights work

currently underway, relevant legislation, recent and upcoming state adoptions, and the processes that will guide the introduction of new curriculum to our students.

PGUSD’s curriculum in the core academic subjects of History–Social Science, Science, Mathematics, and English/ELD reflects both state frameworks and local adoption decisions. Over the past several years, the district has adopted materials aligned to state standards in many areas, including middle and high school Science and Mathematics, as well as TK–5 English/ELD and Math. Some subjects, such as high school math, are still pending adoption, and the district continues to evaluate materials to ensure alignment with state standards and local instructional needs. This ongoing process supports the goal of providing students with up-to-date, standards-aligned instructional resources while maintaining flexibility for local priorities (see Table 1.1 below).

Table 1.1 Framework, Curricular, and Local Adoptions for Core Curriculum

Subject	Framework Adoption	SBE Curricular Adoption (California)	Local Adoption (PGUSD)
History-Social Science	July 14, 2016	November, 2017	TK-5: Studies Weekly (2022-23); 6-8 TCI 2021-22), Ways of the World 5th Ed. (2023), US History Through the Lens (2023), Ethnic Studies Model Curriculum (2025-26)
Science	November 3, 2016 (Revision)	November 2018 (K-8 Instructional Materials)	TK-5: Mystery Science (pending); 6-8 Elevate Science/Savvas (2021-22); The Living Earth-Biology (2023-24), Conceptual Physics (2022-23)

			Renewal); Environmental Science AP (2019-20), Marine Science/Castro Huber 3rd ed. (2025-26)
Mathematics	July 12, 2023	November, 2025	TK-5: SWUN (2019-20), Desmos/Amplify (2023-24); 9-12 Big Ideas (2016-17); Algebra/Geometry (pending)
English Language Arts/ELD	July 9, 2014	November, 2015 (follow-up scheduled for 2026)	K-5: EL Education (2025-26); 6-8 StudySync (2017-18); 9-12 DGP & Core Novels (updated annually)

In addition to the core subjects of English, mathematics, science, and history-social science, PGUSD offers a range of non-core courses that support students' broader educational experiences. These include world languages, psychology, health, and elective courses at both the middle and high school levels. While these subjects are not required to follow state adoption cycles, the district continues to review, adopt, and update materials locally to ensure alignment with state standards where applicable, support high-quality instruction, and meet the diverse needs and interests of students. The following table provides a snapshot of recent non-core curriculum purchases and planned purchases for next year (see Table 1.2).

Table 1.2 - Recent PGUSD Non-core Curriculum Purchases

Subject	Text	Publisher	Cost (estimated)
Health Education (PE)	Sexual Health for America's Youth	Positive Prevention Plus	\$3,100
ELD	Rosetta Stone	IXL Learning	\$6,000 (yearly)
Spanish (PGMS)	Garbanzo	Garbanzo	\$500 (yearly)
World Language	Voces	Teacher's Discovery	\$2,950 (yearly)
Music	Alfred	Sheet Music	\$1,500 (yearly)
Intervention	mCLASS	Amplify	\$11,500 (3-year)
Intervention	SIPPS and misc workbooks	Collaborative Classroom	\$2,000
Intervention	Boost	Amplify	\$1,800 (yearly)
Intervention	mCLASS Math	Amplify	\$150
Culinary	Foundations of Restaurant Management and Culinary Arts	National Restaurant Association	\$3,200
Sociology	Sociology-The Essentials	Cengage	\$5,200
PE	Vector Solutions	Vector Solutions	\$6,600 (yearly)

While Table 1.2 highlights recent purchases and subscriptions for non-core courses and supplemental programs, the district also maintains a range of primary instructional materials in the core subject areas across elementary, middle, and high school grade levels. These materials represent the foundational resources used for daily instruction and reflect a combination of multi-year textbook adoptions, digital subscriptions, and pilot materials currently under review. The following table

summarizes the current core instructional texts used across PGUSD schools, along with their publishers and estimated costs where available (see Table 1.3).

Table 1.3- Current Core Instructional Texts

Subject	Text	Publisher	Cost (estimated)
Elementary			
Social Science	Studies Weekly	Studies Weekly, Inc.	\$42,000 (2023:5-year)
Science	Mystery Science	Discovery Education	\$4,000 (yearly)
Math	SWUN	SWUN	\$30,000 (yearly)
English Language Arts	EL Education	Open-up Resources	\$159,000 (2025: 3-year)
PGMS			
Social Science	TCI	Teachers' Curriculum Institute	\$80,000
Science	Savvas	Savvas Learning Company	\$70,000 (2021: 8-year)
Math	Desmos	Amplify	\$11,900
English Language Arts	StudySync	Imagine Learning/McGraw Hill	\$18,000
PGHS/CHS			
Social Science	US History Through the Lens	National Geographic Learning/Cengage	\$24,500 (2023: 6-year)
	Presidential Election Update: Stories of a Nation	MPS	\$26,700 (2024)
	American Government	National Geographic Learning/Cengage	\$11,880
	Voices	Gibbs Smith Education	\$3,580

Science	The Living Earth (Biology)	HMH	\$20,050 (2024: 6 year)
	Conceptual Physics	Pearson	\$6,950 (2022)
	Marine Science	McGraw Hill	\$6,700 (2025: 6 year)
	Hole's Essentials of Human Anatomy	McGraw Hill	\$21,450 (2024)
	Chemistry in the Earth's System 6 year	HMH	\$17,835
Math	Big Ideas Algebra 1 Pilot Pack	Cengage	\$4,000 (2026)
	Big Ideas Geometry Pilot Pack	Cengage	\$4,300 (2026)
	Big Ideas Algebra 2 Pilot Pack	Cengage	\$4,000 (2026)
English	Core Novels	N/A	\$7,000

Current Initiatives

Ethnic Studies

AB 101, signed into law in October 2021, requires that Ethnic Studies be included as a high school graduation requirement beginning with the graduating class of 2029–30. In addition, school districts must offer at least one semester-long Ethnic Studies course starting in the 2025–26 school year. In preparation for this requirement, Pacific Grove High School introduced Ethnic Studies and currently has two teachers assigned to teach the course. Instruction is informed by the California Department of Education's Ethnic Studies Model Curriculum, which provides a framework and lesson resources that can be adapted to reflect the interests and perspectives of local communities. This year (2025-26) Educational Services supported a request to

supplement the Ethnic Studies Model Curriculum with the text *Voices*, published by Gibbs Smith Education. As the course continues to develop, the district will review instructional materials and consider future curriculum adoption options to support high-quality implementation.

Personal Finance

AB 2927, signed into law in 2024, requires that Personal Finance be included as a high school graduation requirement beginning with the graduating class of 2031. In preparation for this requirement, Pacific Grove High School will review available instructional materials and explore curriculum options during the upcoming school year. Instructional materials will be evaluated for alignment to state standards and relevance to students' needs. As the district prepares to implement the course, Educational Services will consider piloting potential resources and reviewing adoption options to ensure high-quality instruction once the requirement takes effect.

Science From 2019 to 2023 PGUSD adopted new science texts across all grade levels. In 2019 Mystery Science was brought on board at the elementary level. In 2021 PGMS adopted Elevate Science from Savvas Publishers. In 2022 and 2023 PGHS added the texts: *Conceptual Physics*, *Chemistry in the Earth's System*, and *The Living Earth* (Biology). These adoptions and the associated implementation efforts have positioned PGUSD students well by giving them exposure to modern up-to-date science concepts and materials, while also helping the district to conform to AB 285, which requires that 1st-12th grade science classes emphasize causes and effects of climate change and methods to mitigate and adapt. Our students will be ready to find solutions to some of

the greatest challenges facing humanity today. As a reminder, 63.9% of PGUSD students met or exceeded standards on last year's CAST.

Math

Recent shifts in the Pacific Grove High School math course offerings present a timely opportunity to pilot new mathematics instructional materials. With the department transitioning from the Integrated Math sequence to a more flexible Algebra 1–Geometry–Algebra 2 progression, students now have multiple entry points and pathways toward advanced mathematics, including AP Calculus BC ([LINK](#) to Math Department Course Offerings Document). In this context, piloting an updated curriculum for Algebra 1, Geometry, and Algebra 2 will allow the district to assess instructional alignment, pacing, and support for diverse learners. These efforts align well with the California Mathematics Framework, adopted by the State Board of Education in July 2023, and the corresponding 2025 state adoption of mathematics materials, ensuring that eventual selections will reflect current standards and best practices. By piloting resources ahead of formal adoption, PGHS can make data-informed decisions about materials, professional development, and implementation strategies that support high-quality math instruction and expand students' long-term opportunities in mathematics.

EL Education Language Arts Pilot

PGUSD is currently in the first year of implementing the EL Education curriculum at the elementary level. On March 19–20, 2026 teachers will participate in their third two-day support visit with the EL Education team, who have been guiding the district

through implementation. While the curriculum offers rich, student-centered learning experiences, it has presented challenges (as any new adoption does), particularly given the time demands of each lesson and the need to balance instructional pacing across the school day. To support effective implementation, additional resources will be needed, including expanding classroom library materials that accompany the curriculum to ensure all students have access to a wide range of texts for reading and practice.

Health Education

AB 329 requires that comprehensive sexual health education and HIV prevention be provided to students at least once in middle school and once in high school starting in grade 7. The law requires that the instruction and materials be “age appropriate, medically accurate and objective, and appropriate for use with pupils of all races, genders, sexual orientations, and ethnic and cultural backgrounds.” The instruction and materials must also “recognize different sexual orientations, be inclusive of same-sex relationships in discussions, teach about gender, gender expression, gender identity, and the harm of negative gender stereotypes; and teach the value of committed relationships such as marriage” (CDE).

PGUSD is currently piloting sexual education instructional materials from Positive Prevention Plus that meet the above requirements with a goal of adopting a curriculum that is a best fit for our students.

Transitional Kindergarten

This year, PGUSD is piloting the Wonders curriculum for Transitional Kindergarten (TK) and Universal Pre-Kindergarten (UPK) students. As part of the pilot, the TK/UPK team reviewed three potential curriculum options — CKLA, Wonders, and Creative

Curriculum — using a structured evaluation rubric to compare alignment with district priorities and early learning standards. Wonders was selected for the pilot because its TK program is designed as a stand-alone, developmentally appropriate curriculum with dedicated implementation resources. Teachers have access to teacher and student accounts, online resources, and instructional support to guide implementation and gather feedback throughout the pilot year.

Multiyear Map

Table 1.4 below presents a three-year overview of planned curricular adoptions across PGUSD. It outlines anticipated adoption years for core and non-core subjects, reflecting both state-aligned requirements and local instructional priorities, and provides a roadmap to guide budgeting, professional development, and implementation planning.

Table 1.4 PGUSD Multiyear Curriculum Map

Year	Subject	Notes	Status/Planned Actions
2025-26	Ethnic Studies	Offer 1 semester course; supplement with Voices text	Year 1 implementation with two teachers; review materials
	ELA TK-5	EL Education Year 1 implementation	Professional development, expand classroom libraries
	TK/UPK	Wonders curriculum pilot	Monitor implementation and collect teacher feedback
	PE/Health	Positive Prevention Plus Pilot	Monitor implementation and collect teacher feedback
2026-27	ELA TK-5	EL Education Year 2	Continue PD and expand classroom

			materials
	Math HS	Algebra 1 / Geometry / Algebra 2 pilot	Align with new 2023 CA Math Framework; gather teacher feedback
	Science TK-5	Elementary Science materials pending	Begin evaluation for local pilot
	Personal Finance	Curriculum Review	Evaluate materials for alignment with AB 2927
2027-28	AP Precalculus	New Course Launch	Align with accelerated pathway and math sequence
	Math HS	Adoption of updated state-aligned materials (grades 9-12)	Purchase and implement newly aligned texts
	ELA	Review California TK-8 adoption list; Continued support and assessment	Refresh classroom libraries if needed
	Personal Finance	Pilot materials	Professional Development and Pilot review

Curricular Planning and Mapping Report 2025-26

March 19th, 2026



Report Contents

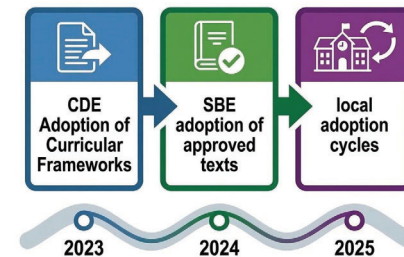
88

- Background: Curriculum adoption in California & PGUSD
- PGUSD Curricular Planning Overview
- Core Curriculum Updates (ELA/ELD, Math, Science, History-Social Science)
- Non-Core Courses & Recent Purchases
- Current Initiatives & Pilots (Ethnic Studies, Personal Finance, Health, TK/UPK)
- Multi-Year Adoption Map & Planning
- Next Steps & Board Discussion

Background: Curricular Adoption in California

89

- Pre-LCFF: State-established adoption years with targeted funding
- Post-LCFF: Districts control curriculum adoption and funding
- Many districts continue to follow traditional cycles due to publisher timelines

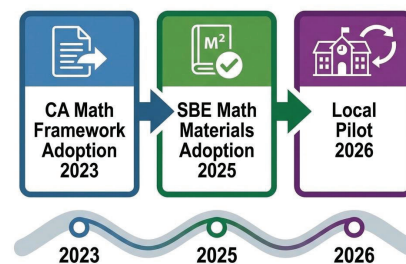


Curricular Planning Overview

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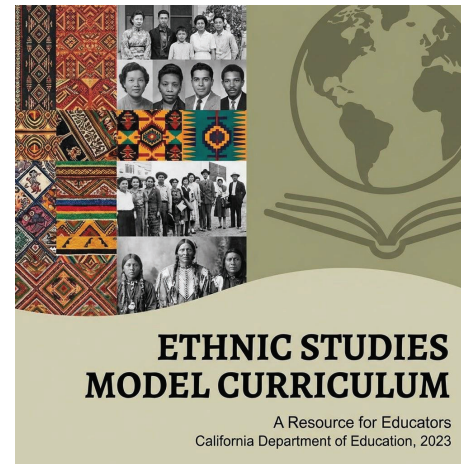
- Core subjects: ELA/ELD, Math, Science, History-Social Science
- Adoption and pilot processes guided by state standards & local priorities
- Supports standards-aligned instruction and flexibility for local needs

Mathematics



Core Curriculum Recent Updates

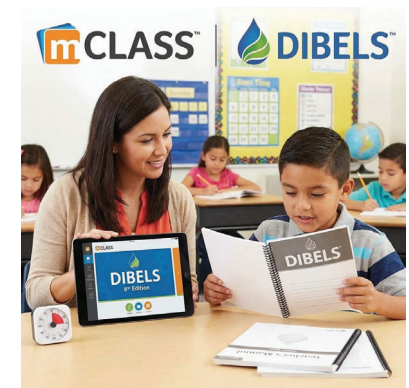
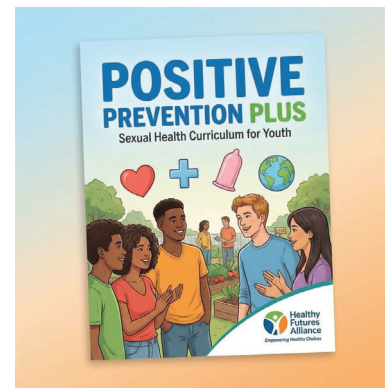
- **ELA/ELD:** EL Education TK–5 (2025-26) ;
- **Math:** Desmos/Amplify (2023-24; Big Ideas Pilot (2026-27)
- **Science:** Marine Science/Castro Huber (2025-26)
- **History-Social Science:** Ethnic Studies (2025-26)



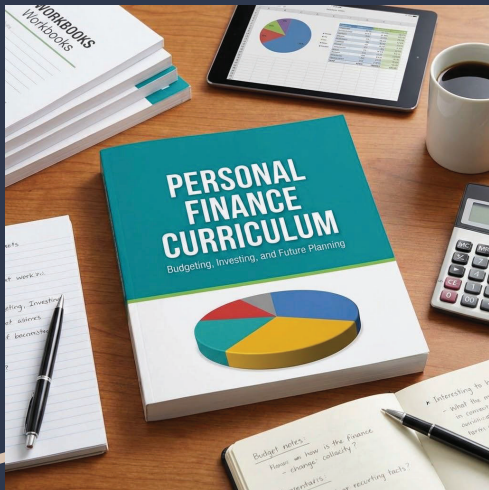
Non-core Curriculum Recent Purchases

92

- World Languages, Music, Health, Intervention, Culinary, Sociology, PE
- Recent purchases support standards-aligned instruction and student interests



Current Initiatives/Pilots



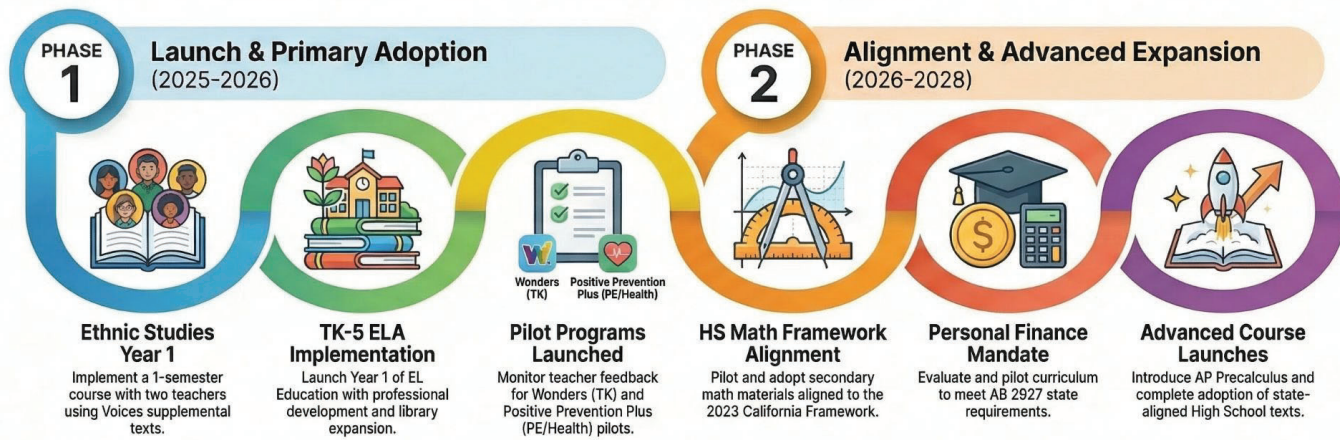
93

- **Ethnic Studies:** AB 101, course launched 2025–26, using *Voices* text
- **Personal Finance:** AB 2927, review of instructional materials in 2026–27
- **Health Education:** Positive Prevention Plus pilot (AB 329)
- **TK/UPK:** Wonders curriculum pilot, ongoing teacher feedback
- **Math HS:** Piloting updated Algebra/Geometry/Algebra 2 aligned to 2023 CA Math Framework

Multi-year Adoption Map (Table 1.4)

PGUSD Curriculum Roadmap 2025–2028

Strategic multi-year plan for curriculum implementation, piloting, and state alignment.



Core Subject Progression	2025-26	2025-26	2026-27	2027-28
ELA TK-5	Implementation Year 1	Implementation Year 1	Implementation Year 2	Review CA Adoption List
Math HS			Pilot Algebra/Geometry	Full Adoption & Implementation
Personal Finance			Curriculum Review	Pilot & Professional Dev.

Next Steps

- Review potential instructional materials⁹⁶ for personal finance & other upcoming adoptions
- Continue monitoring state-adopted frameworks & materials
- Plan professional development aligned with new pilots/adoptions
- Bring recommendations for adoption to the board in future years



Board Cover Sheet

Information/Discussion

- Credibility & Communication
- Student Learning & Achievement
- Health & Safety of Students & Schools
- Fiscal Solvency, Accountability & Integrity

Meeting Date

Mar 19, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Future Agenda Items

Recommendation

The District Administration recommends that the Board review the Future Agenda Items list and provide direction regarding the addition, prioritization, or scheduling of items for upcoming meetings.

Background

[Bylaw 9323: Meeting Conduct](#) serves as the regulatory framework for Board operations and public engagement. Adopted in 2006 and revised in 2023, it ensures compliance with the Ralph M. Brown Act and California Education Code. The bylaw prioritizes meeting efficiency – establishing a 10:00 p.m. adjournment goal – and codifies the Board President's authority to maintain order while protecting the public's right to address the Board.

Information

Bylaw 9323 balances legal compliance with efficient governance through the following mandates:

- Operational Efficiency: Meetings adjourn by 10:00 p.m. unless extended by a majority; all actions require a majority vote of the full Board.
- Participation Standards: Public comments are limited to 3 minutes (6 for translated testimony). While the Board cannot deliberate on non-agendized items, it may direct staff to place matters on a future agenda.
- Conduct & Oversight: The Board President manages the floor to prevent "actual disruption" while ensuring the public's right to record and offer criticism is protected.

Fiscal Impact

N/A

2025/26 ▾

(None) No Fiscal Impact

Program/Grant

N/A

Future Agenda Items				
Item	Requested	Status/Action Plan Notes	Presented/ Agendized	Admin. Resolved
Fiscal Resources	February 26, 2026	Inquiry submitted to FCMAT and SSC for scoping, timeline, and cost associated with external agency review. Information Item will be presented at a meeting in April to highlight process, timeline, request scope definition from the Board and review estimated cost if the Board were to pursue one or both as an option	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Updated: Feb 27, 2026				